

**APPROVED**

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 11, 2006

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 11, 2006, at 5:00 p.m. at the Board Room of the Anaheim Campus.

Board Vice President Jeff Brown called the meeting to order at 5:01 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, and Student Trustee Elsa Garcia. Absent: Donna Miller and Manny Ontiveros. Student Trustee Victoria Rizo arrived at 5:27 p.m.

**RESOURCE PERSONNEL PRESENT**: Jerome Hunter, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, District Director, Public Affairs; Bob Simpson, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Joumana McGowan, representing the Fullerton College Faculty Senate; Dale Craig representing United Faculty; Rod Lusch representing CSEA; Sam Russo representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT**: Karen Cant, Pat Humpres, and Mike Kasler from Cypress College; Andrea Hanstein, Adela Lopez, Jonathan Morrell, Adam O'Connor, and Janet Portolan from Fullerton College; Anna Anderson, Dao Do, Jim Kennedy, Chris Kvaska, Tom Parisi, Greg Schulz, and Chris Terry from School of Continuing Education; Ron Beeler, Sandy Cotter, Mike Kavanaugh, and Dorothy Owens Whitehurst from the District Offices.

**VISITORS**: Irma Almazan, Mario Almazan, Denny Konshak, and Carlos Lopez.

**SPECIAL BOARD MEETING/WORKSHOP**: **Dr. Kathy Hagler** led the Board in a review and refinement of draft vision, mission, and values statements. In addition, she provided the Board with the goals and strategies developed through various District-wide activities, including the Board Strategic Conversation.

End of Special Board Meeting/Workshop.

**COMMENTS: MEMBERS OF THE AUDIENCE:** There were no comments from the public.

**BLOCK VOTE APPROVAL:** It was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen that the following items be approved by block vote:

Finance & Facilities:	3.a, 3.b, 3.c, 3.d, 3.e
Instructional Services:	4.a, 4.b, 4.c, 4.d, 4.e
Human Resources:	5.a, 5.b, 5.c, 5.d

**Motion carried unanimously, including the Student Trustees' advisory votes.**

**REPORTS:**

- A. As a part of the Chancellor's Report, the Board awarded a certificate of commendation to Fullerton College Instructor Adela Lopez upon her selection as the recipient of the Statewide Latina Leadership Network "Madrina" Award.
- B. Also included in the Chancellor's Report was the presentation by Kim Bartlett, Adam Gottdank, Anna Anderson, and Chris Kvaska on the School of Continuing Education's "Disabled Student Program & Services: Opportunities are Endless." Highlights of the presentation included: 1) DSPS program overview -- including partnership with four Regional Centers, serving over 1100 students, and offering standardized curriculum; 2) DSPS Transition, which includes, but is not limited to, providing community outreach participation, living options, and support services; 3) special classes such as Job Shadowing Program, cooking, bill paying and banking, mobility skills, computer lab and digital photoshop; 4) counseling to identify students' goals; and 5) transition to employment.

(See Supplemental Minutes #958 for a copy of the presentation.)

- C. Chancellor Hunter announced that the District, along with the three other community colleges in Orange County, received OCBC's Workforce Development Award.

Chancellor Hunter also reported there is no one date in which all Board members are available for the Board/Chancellor Retreat and the proposed Interest Based Bargaining workshop and further discussion will be needed in order to finalize a date(s).

**COMMENTS**

- A. **Student Trustee Victoria Rizo** announced that Jonathon Mayer has been elected as next year's Fullerton College A.S. President and Crystal Sandoval was elected Student Trustee.
- B. **Student Trustee Elsa Garcia** reported on the A.S. elections scheduled later in the month, as well as various campus activities and statewide efforts for the Community College Initiative and the Community College Strategic Plan.
- C. **Trustee Michael Matsuda** commended Cypress College on its Latino Family Night event and three Fullerton College students who were awarded scholarships from the Orange County Asian and Pacific Islander organization.
- D. **Trustee Leonard Lahtinen** commented on the Orange County Register's education guide insert, which included a number of Orange County colleges and universities and encouraged the District's participation in such marketing activities, as well as radio stations. In addition, he commended Chancellor Hunter and District-wide staff for their participation in the recent Anaheim Chamber of Commerce Economic Development Conference.

**MINUTES:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Barbara Dunsheath that the minutes of the Regular Meeting of March 28, 2006, be approved as submitted. **Motion carried unanimously, including the Student Trustees' advisory votes.**

#### **FINANCE & FACILITIES:**

**Item 3.a:** By the block vote, the Board ratified purchase order numbers P0037954 through P0039144 through March 28, 2006, totaling \$1,305,012.84, and check numbers C0015394 through C0015618, totaling \$116,653.03; check numbers F0095099 through F0095478, totaling \$241,820.21; check numbers 88220057 through 88223657, totaling \$7,230,639.39; check numbers V0030460 through V0030473, totaling \$11,970.54; and check numbers 70006295 through 70007821, totaling \$246,383.13, all from March 1 through 31, 2006.

**Item 3.b:** By the block vote, authorization was granted for the 2005-06 General Fund, Bond Fund, and Capital Outlay Fund Budget Transfers netting to the amount of \$4,626,839 and adopted the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

**Item 3.c:** By the block vote, authorization was granted to enter into a consulting agreement with Scheu Consulting Services to provide Stage Rigging Design and Construction Administration Services for the replacement and repair of the theatrical rigging systems at the Fullerton College Theater. The company's fees, including reimbursable expenses and structural engineering fees, are as follows:

Base Proposal	\$44,200
Add: Alternate #1	5,000
Add Alternate #2	<u>9,300</u>
Total Fees	\$58,500

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

**Item 3.d:** By the block vote, authorization was granted to enter into consulting agreements with Salas Obrien Engineers, Inc., beginning April 12, 2006, for the following:

Phase 2 Consulting Services for Fullerton College	\$105,570
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Consulting services to assist NOCCCD and Fullerton College in reviewing and evaluating all work to be performed by ACCO in connection with the design, construction, and delivery of the Fullerton College Chilled Water Distribution project.

Phase 2 Consulting Services for Cypress College	\$47,568
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Consulting services to assist NOCCCD and Cypress College by reviewing, evaluating, and providing input on all aspects of the Cypress College Central Plant and NORESO's completion of the project including completion of punch list, commissioning, and training of NOCCCD and Cypress College maintenance & Operations personnel.

Further authorization was granted for the Vice Chancellor, Finance and Facilities to execute the agreements on behalf of the District.

**Item 3.e:** By the block vote, authorization was granted for Fullerton College to renew its license with WebCT campus edition 4 through the Foundation for California Community Colleges at a cost not to exceed \$29,900 for the period of July 20, 2006, through July 19, 2007.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

#### **INSTRUCTIONAL SERVICES:**

**Item 4.a:** By the block vote, the Board accepted new revenue and adopted a resolution to accept new revenue, establish and/or adjust budgets, and authorized expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 38308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, and the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
FC	California Community Colleges System Office Categorical Programs  Budget Augmentation  CalWORKs	07/01/05-06/30/06	\$19,000	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor; Vice Chancellor, Finance and Facilities; or District Director, Fiscal Affairs

**Item 4.b:** By the block vote, authorization was granted for Cypress College to sponsor a Latino Family College Night for approximately 100 persons on May 3, 2006, and to pay advertising, mailing, promotional items, food, and supplies not to exceed \$2,000.

**Item 4.c:** By the block vote, authorization was granted for Fullerton College to accept the following donations:

- 10,000 lbs. of steel, 3,000 lbs. of stainless steel, and 1,000 lbs. of aluminum for use in the Fullerton College Welding Program.
- A banner for use at the Victory Celebration for the Men's Basketball Team's 2006 State Championship from the Fullerton Downtown Business Association.

**Item 4.d:** By the block vote, authorization was granted for the Fullerton College Physical Education Caribbean Diving Tour class to conduct the following optional field trip:

Division: Physical Education  
 Class: PE 249 F Caribbean Diving Tour, CRN 30629  
 Purpose: To offer students the opportunity to experience the aspects of diving in a foreign environment  
 Date: July 27 – August 14, 2006  
 Destination: Cozumel and Akumal, Mexico  
 Faculty: Rhett Price  
 Transportation: Airlines



TEMPORARY REASSIGNMENT

Boll, Jacqueline	FC	Librarian
	To: FC	Interim Dean, Library and Learning Resources Range 25, Step G Management Salary Schedule Eff. 03/29/2006-12/23/2006

CHANGE IN SALARY CLASSIFICATION

Broomfield, Mark	CC	Dance Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 01/17/2006
O'Neill, Brendan	FC	Physics Instructor From: Class B, Step 1 To: Class F, Step 10 Eff. 08/16/2006

ADDITIONAL DUTY DAYS @ PER DIEM

Bassi, Lisa	FC	Head Coach, Softball	15 days
Bevec, Gina	FC	Head Coach, Wmn's Track & Field	15 days
Fuscardo, Nicholas	FC	Head Coach, Baseball	15 days
Giles, Scott	FC	Head Coach, Women's Tennis	13 days
Kiefer, James	FC	Head Coach, Men's Track & Field	15 days
Okouchi-Guy, Alicia	FC	Dance	8 days
Plum-Widner, Alix	FC	Dance	8 days
Rosa, Melanie	FC	Dance	8 days
See, Roger	FC	Head Coach, Men's Tennis	13 days
Snyder, Peter	FC	Head Coach, M&W Swim	13 days
Whalen, Kathleen	FC	Dance	8 days

PAYMENT FOR WORK EXPERIENCE CONTRACTS

Gallo, Joseph	CC	\$300.00
Lester, Clifford	CC	\$50.00
Roggenkamp, Patrice	CC	\$150.00
Withrow, Gwenn	CC	\$2550.00

LEAVE OF ABSENCE WITHOUT PAY

Eutimio, Alfredo	CC	Librarian Personal Leave (100%) Eff. 2006/2007 academic year
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LEAVE OF ABSENCE WITH PAY

Caudill, Arnold	FC	Foreign Language Instructor Load Bank Leave (33.33%) Eff. 2006 Fall Semester
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Harkrider, James	CC	Biological Science Instructor Load Bank Leave (90.00%) Eff. 2006 Fall Semester
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Hughes, Deidre	FC	English Instructor Load Bank Leave (21.67%) Eff. 2006 Fall Semester
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Levesque, Richard	FC	English Instructor Load Bank Leave (100%) Eff. 2006 Fall Semester
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Mintzer, Alex	CC	Biological Science Instructor Load Bank Leave (100%) Eff. 2007 Spring Semester
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Nguyen, Karyn	FC	Counselor Change in Load Bank Leave From: 15.77% To: 12.00% (73.5 hours) Eff. 2006 Spring Semester
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Ramos, Jaime	CC	Psychiatric Technology Instructor Military Leave Eff. 02/20/2006-03/04/2006
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Tackabury, Pamela	FC	English Instructor Load Bank Leave (20.00%) Eff. 2006 Fall Semester
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Young, Calvin	FC	Biological Science Instructor Load Bank Leave (100%) Eff. 2006 Fall Semester
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CORRECTION TO SABBATICAL LEAVE



Moady, Ali	CC	Summer Online Academy Eff. 07/19/2004-09/03/2004 Stipend not to exceed \$1500.00
Niyondagara, Alice	SCE	Hiring Committee Service Class 3 Not to exceed 2 hours Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 12/06/2005
Noor, Deanna	SCE	Hiring Committee Service Class 2 Not to exceed 2 hours Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 12/06/2005

#### STUDENT INTERNS WITHOUT PAY

Jackson, Connie Ann	CC	Counseling and Student Development Eff. 2006 Spring Semester and Summer Intersession
Samatmanakit, Roselynn	FC	Health Services Department Eff. 02/14/06-06/30/2006

**Item 5.b:** By the block vote, the Board authorized the following classified personnel items that are within the budget:

Cuevas, Juan	FC	PE Athletic Therapist 11-month position (100%) Range 49, Step C Eff. 4/17/2006
Fisher, Shauna	FC	Administrative Assistant II 12-month position (100%) Range 36, Step A Eff. 3/27/2006
Hong, Ray	AC	Facilities Custodian I 12-month position (100%) Range 27, Step A+10% Shift Eff. 3/27/2006

#### VOLUNTARY CHANGES IN ASSIGNMENTS

Hwee, Ivy	AC	Accounting Technician (100%) Range 36, Step A (\$2,929)
		Temporary Change in Assignment To: AC Office Coordinator 12-month position (100%) Range 40, Step A (\$3,218) Eff. 4/01/2006 - 4/30/2006
Jimenez, Victor	CC	Facilities Custodian II (100%) Range 29, Step E+10% Shift+15% Long (\$3,798)
		Temporary Change in Assignment To: CC Facilities Custodian Coord II 12-month position (100%) Range 34, Step D+10% Shift+15% Long (\$4,071) Eff. 2/09/2006 (7 hours), 2/10/2006 (8 hours)
Lin, Chien	AC	Facilities Custodian I (100%)
		Permanent Change in Positions From: AC Facilities Custodian I (Graveyard Shift) To: AC Facilities Custodian I (Day Shift) Eff. 3/27/2006
Wells, Cathy	CC	Clerical Assistant I (50%)
		Temporary Increase in Percent Employed From: 50% To: 57.5% Eff. 3/20/2006 - 6/30/2006

PROFESSIONAL GROWTH & DEVELOPMENT

Reza, Alan	CC	Financial Aid Technician (100%) 3 <sup>rd</sup> Increment (\$350) Eff. 7/01/2007
		4 <sup>th</sup> Increment (\$350) Eff. 7/01/2008

STIPEND FOR ADDITIONAL DUTIES

Brandes, Raeane	AC	Accounting Specialist (100%) 6% Stipend Eff. 3/16/2006 - 4/10/2006
Tory, April	AC	Accounting Specialist (100%) 6% Stipend Eff. 3/16/2006 - 4/10/2006

#### LEAVES OF ABSENCE

Lord, Tammy	FC	Child Care Center Aide (100%) Family Medical Leave with Pay Eff. 3/07/2006 - 3/28/2006  Family Medical Leave without Pay Eff. 3/29/2006 - 4/30/2006
Shrack, Amy	FC	Administrative Assistant II (100%) Family Medical Leave (Intermittent) Eff. 3/02/2006

#### VOLUNTEER PERSONNEL WITHOUT PAY

Castro, Greg	SCE	ESL Eff. 2/03/2006 - 5/30/2006
Castro, Laura	SCE	ESL Eff. 2/03/2006 - 5/30/2006
Cole, Tom	SCE	DSPS Eff. 3/15/2006 - 6/21/2006
Huynh, Huyentran	CC	Biology Stockroom Eff. Spring semester, 2006
Lee, Chun-Cheng	SCE	ESL Eff. 2/03/2006 - 5/30/2006
Lopez, Edgardo	CC	Physical Education Eff. 2005 - 2006 school year
Neville, Mary	CC	Counseling & Student Development Eff. Spring semester, 2006
Polk, Gary	CC	Physical Education Eff. 2005 - 2006 school year



Orozco, Luciano	CC	Project Manager Advanced Transportation Level C, Eff: 04/01/06 to 06/30/06
Ozbolt, Sheila	SCE	Not-For-Credit Instr II ESL Registration Process Level C, Eff: 03/27/06 to 03/28/06
Rafferty, Jennifer	CC	Technical Expert II Enhancing Student Success - VTEA Level C, Eff: 04/12/06 to 06/30/06
Salas, Brenda	FC	Technical Expert I Choreographer for Performance Group Level B, Eff: 04/03/06 to 04/14/06
Sanders, Elsa	SCE	Technical Expert I Sheet Metal Assessments Level B, Eff: 03/24/06 to 03/28/06
Sanders, Elsa	SCE	Technical Expert I Sheet Metal Assessments Level B, Eff: 05/19/06 to 05/21/06
Sanders, Elsa	SCE	Technical Expert I Sheet Metal Assessments Level B, Eff: 06/16/06 to 06/18/06
Song, Shin	SCE	Not-For-Credit Instr II Instructional Technician for Family Literacy Level C, Eff: 03/27/06 to 06/19/06
Vill, Debra	CC	Technical Expert II Enhancing Student Success - VTEA Level C, Eff: 04/12/06 to 06/30/06
Weinfeld, Julie	CC	Technical Expert II Nurse Workforce Initiative Grant Level C, Eff: 04/12/06 to 06/30/06
Willenbring, Joel	FC	Technical Expert II Teaching Effectiveness Center - Title V Level C, Eff: 03/15/06 to 05/25/06
Zurko, Erik	CC	Technical Expert II Nurse Workforce Initiative Grant

Level C, Eff: 02/15/06 to 06/30/06

SCE TUITION PROGRAMS–2006 SPRING TRIMESTER

Chianis, Antonia	SCE	SCE Tuition Rate
Conrad, Robert	SCE	SCE Tuition Rate
Greeno, Gary	SCE	SCE Tuition Rate
Murphy-Eaton, Maureen	SCE	SCE Tuition Rate
Vazquez Ortiz, Luis	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2006 SUMMER INTERSESSION

Rosenberger, David	SCE	SCE Tuition Rate
Thomas, Frederick	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2006 FALL TRIMESTER

Thomas, Frederick	SCE	SCE Tuition Rate
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SCE TUITION PROGRAMS–2007 WINTER TRIMESTER

Thomas, Frederick	SCE	SCE Tuition Rate
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SCE TUITION PROGRAMS–2007 SPRING TRIMESTER

Thomas, Frederick	SCE	SCE Tuition Rate
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**Item 5.d:** By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #958 for a listing of hourly personnel.)

**GENERAL:**

**Item 6.a:** It was moved by Trustee Michael Matsuda and seconded by Trustee Leonard Lahtinen that the Board mark its ballot for the California Community College Trustees Board of Directors Election at this time and that the official ballot be returned to the League Office, postmarked no later than April 25, 2006. The Board marked its ballot for the following individuals: Rebecca J. Garcia, Marcia Zableckis, Brian Conley, Mary Anne Rooney, Edward C. Ortell, Kay Albiani, Isabel Barreras, Rosanne Bader, Ted Edmiston, and Marie Kiersch. **Motion carried unanimously.**

**Item 6.b:** It was moved by Student Trustee Elsa Garcia and seconded by Trustee Leonard Lahtinen that the Board re-adopt Board Policy 2015, Student Members. **Motion carried unanimously.**

**Item 6.c:** The Board received as an information item revised Administrative Procedure 3570, Smoking on Campus.

Trustee Leonard Lahtinen expressed his desire for the entire District to be a smoke free environment.

**Item 6.d:** Denny Konshak, Co-Chief Negotiator for Adjunct Faculty United, conducted a presentation entitled "The Gap Between Full-Time and Part-Time Faculty."

In the ensuing discussion, it was noted that such a gap between full-time and part-time faculty is a statewide issue because of the State's funding formula to the college districts. In addition, it was noted that the District is above its full-time faculty obligation for 2006-07.

(See Supplemental Minutes #958 for a copy of the presentation.)

**CLOSED SESSION:** At 7:36 p.m., Board Vice President Jeff Brown adjourned the meeting to closed session per the following sections of the Government code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR**

**RECONVENE OPEN SESSION:** At 8:05 p.m., Board Vice President Jeff Brown reconvened the meeting in open session.

**ADJOURNMENT:** At 8:07 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Michael Matsuda to adjourn the meeting. **Motion carried unanimously by those members present.**

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Manny Ontiveros, Secretary  
Board of Trustees