

## APPROVED

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 24, 2005

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 24, 2005, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Molly McClanahan called the meeting to order at 5:34 p.m. and Bob Simpson led the Pledge of Allegiance to the Flag. Trustee Molly McClanahan led a moment of silence in honor of John Parker, Fullerton College Art instructor, who died recently in a car accident.

**TRUSTEE ROLL CALL:** Present: Otto Lacayo, Jeff Brown, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustees Karen Johnson and Victoria Rizo. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Jerome Hunter, Chancellor; Fred Williams, Interim Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, Public Affairs Officer; Jack Raubolt, District Director, Information Services; Bob Simpson, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Fola Odebunmi, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Rod Lusch, representing CSEA; and Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Gloria Banks, Ines Beilke, Minh Bui, Todd Glenn, Patti Green, Heidi Guss, Heather Halverson, Andrea Hanstein, Angela Henderson, Sabrina Jenkins, Bob Jensen, Chris Lamm, Erin Landry, Monica Lee, Gay Long, Adela Lopez, Robert Lundergan, Carol Mattson, David McCormac, Joumana McGowan, Diane Montano, Sally Moore, Gerald Padilla, Queen Peterson, Sylvia Pimentel, Janet Portolan, Miguel Powers, Richard Ramirez, Jeff Rodine, Tracey Sanders, Pat Scribner, Blythe Tellefsen, Dorothy Uzzi, Robert Wenzlaff, and Pam Zvonec from Fullerton College; Nancy Byrnes, Nina DeMarkey, Betty Germanero, Ian Holmes, Pat Humpres, Daniel Lind, Kathy Llanos, Therese Mosqueda-Ponce, Bob Nadell, David Petrie, Elizabeth Putnam, Allison Robertson, Sandra Schaefer, and Randa Wahbe from Cypress College; Barbara Anderson, Kim Bartlett, Barbara Bennett, Christine Campbell, Jim Crawford, Linda Gunderson, Alice Niyondagara, Mary Peery, and Lorraine Wicks from the School of Continuing Education; Ron Beeler, Bob Davis, Hank Eggers, Rob Hagmaier, Chris Hebson,

Christine Hoang, Dave Howard, Mary McClure, Tami Oh, Richard Oberlin, Dorothy Owens-Whitehurst, Therese Patron, Melissa Tomikeh, Pamela Spence, and Tom Wallace from the District Offices.

**VISITORS:** Patti Branscome, James Campbell, Bailey Danford, James Duran, Elsa Garcia, Jean Guyton, Patti Hernandez, Bill Orr, Ezra Parker, Harsi Parker, Nicholas Rodriguez, Thamara Rodriguez, Blake Sanford, John Uzzi, DeeAnn Wallace, Noble Wallace, Mattie Willis, and Terri Willis.

**COMMENTS: MEMBERS OF THE AUDIENCE:**

- A. **James Campbell** addressed the Board with concerns regarding the potential cuts or possible closure of the Fullerton College Child Development Center. He expressed his concern regarding the removal of a new child care center at Fullerton College from the District’s Measure X bond program. He encouraged the Board to allow for open dialogue and to allow the Fullerton College Child Development Center Advisory Board to raise additional funding for the Center.
  
- B. **James Duran** also addressed the Board with concerns regarding the potential cuts or possible closure of the Fullerton College Child Development Center. He reported on the importance of the Center and the significant improvement of his special needs child due to the attention he receives at the Fullerton College Child Development Center.

**BLOCK VOTE APPROVAL:** It was moved by Trustee Nancy Rice and seconded by Trustee Donna Miller that the following items be approved by block vote:

Finance & Facilities: 3.a, 3.c

Instructional Services: 4.a

Human Resources: 5.a, 5.b, 5.c

**Motion carried unanimously, including the Student Trustees† advisory votes.**

**RECOGNITION OF FACULTY ACHIEVING TENURE:** The following faculty in attendance were recognized upon receiving tenure status:

<u>From Cypress College</u>	<u>From Fullerton College</u>	<u>From the School of Continuing Education</u>
Ian Holmes	Minh Bui	Linda Gunderson
Daniel Lind	Heidi Guss	Alice Niyondagara
Elizabeth Putnam	Heather Halverson	
Alison Robertson	Angela Henderson	

Randa Wahbe	Erin Landry Monica Lee Robert Lundergan Joumana McGowan Sally Moore Queen Peterson Sylvia Pimentel Jeff Rodine Blythe Tellefsen
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**HONORING OF RETIREES:** The following retirees present were honored for their years of service to the District:

From Cypress College:	Sandra Schaefer (1991-2005)
From Fullerton College:	Pat Scribner (1980-2005) Robert Wenzlaff (1967-2005)
From the District Offices:	Jack Raubolt (1973-2005)

**HONORING OF EMPLOYEES WHO HAVE COMPLETED 25+ YEARS LONGEVITY WITH THE DISTRICT:** The following employees received their longevity pins and honored for their years of service to the District.

From Cypress College:	James Crawford (25 years) Rodney Lusch (25 years) Therese Mosqueda-Ponce (25 years)
From Fullerton College:	Ines Beilke (30 years) Mary Frances Giacalone (25 years) Todd Glen (40 years) Robert Jensen (25 years) Gay Long (30 years) David McCormac (30 years) Diane Montano (30 years) John Parker (30 years) (accepted by his son Ezra Parker) Richard Ramirez (35 years) Pat Scribner (25 years) Dorothy Uzzi (25 years)
From the School of Continuing Education:	Barbara Anderson (25 years) Barbara Bennett (25 years) Kenneth Burnett (25 years)

From the District Offices: Robert Davis (25 years)  
Dorothy Owens-Whitehurst (35 years)  
Tom Wallace (25 years)

**CERTIFICATES OF COMMENDATION:** Miguel Powers, from Fullerton College, and Kathleen Reiland, from Cypress College, were commended on their selection as **Orange County Department of Education Teacher of the Year** nominees.

**RECOGNITION OF STUDENT TRUSTEES:** Student Trustees Karen Johnson and Victoria Rizo were each presented with a gift in recognition of their year of service as a Student Member of the Board of Trustees. In accepting her gift, Student Trustee Karen Johnson thanked the Board for the opportunity to serve and for the wealth of knowledge she gained during her tenure on the Board.

#### **REPORTS:**

- A. As a part of the **Chancellor's Report**, Fred Williams provided an update on the Governor's May Revise. He noted that it is beneficial to the community college system; specifically, to the District, which includes: 1) an increased COLA to 4.23% (\$5,373,368); 2) restoration of Partnership for Excellence/Proposition 98 - Accountability funding (\$922,319); 3) growth funding at 3% (\$1 million); and 4) Equalization funding (\$1,561,922). However, the proposed STRS shift to local districts remains in the May Revise, which could negatively impact the District by \$1+ million. Mr. Williams added that there is the possibility of a late approval for the State Budget due to many areas of concern at the state level.
- B. **Margie Lewis**, Cypress College President; **Kathie Hodge**, Fullerton College President; and **Gary McGuire**, Provost, School of Continuing Education, reported on activities in their respective areas.

#### **COMMENTS:**

- A. **Lisa Campbell** announced that this was her last meeting as the United Faculty President representative at the Resource Table.
- B. **Rod Lusch** thanked Trustee McClanahan, Chancellor Hunter, Dr. Hodge, and Dr. McGuire for attending the CSEA Breakfast. In addition, he thanked Dr. Lewis for the luau that was enjoyed by many classified staff at Cypress College.
- C. **Rolando Sanabria** announced that this was his last meeting as the Fullerton College Faculty Senate President representative at the Resource Table. In addition, he commented on the budget reduction to the Fullerton College Child Development Center and asked the Board for its consideration in supporting the Center. Mr. Sanabria expressed his gratitude to Dr. Hodge, Dr. Hunter, and staff for their support.

- D. **Student Trustee Victoria Rizo** reported on various Fullerton College campus activities.
- E. **Student Trustee Karen Johnson** announced that Elsa Garcia has been elected as the Student Trustee from Cypress College for the 2005-06 fiscal year.
- F. **Trustee Nancy Rice** extended her congratulations to Bob Nadell on his selection as the Vice President of Student Services at Merced Junior College and extended the Board's gratitude for his years of service to the District.
- G. **Trustee Molly McClanahan** recognized the following representatives to the Resource Table for the 2005-06 fiscal year: Bob Simpson, District Management Association President; Joumana McGowan, Fullerton College Senate President; Tony Jones, United Faculty President; and Fola Udebunmi, Cypress College Senate President. In addition, she commended Lis Leyson upon her retirement.

**MINUTES:** It was moved by Trustee Donna Miller and seconded by Trustee Nancy Rice that the Board approve the minutes of the Regular Meeting of May 10, 2005. **Motion carried unanimously, including the Student Trustees' advisory votes.**

#### **FINANCE AND FACILITIES:**

**Item 3.a:** By the block vote, the Board accepted the North Orange County Community College District's (NOCCCD) 2007/08-2011/12 Five Year Construction Plan (5YCP) First State Funding Year, prepared and submitted in compliance with California Education Code §81800, et al., and the California Community Colleges System Office directives to meet the submittal deadline of June 1, 2005.

The Board adopted Resolution No. 04/05-11 to approve the submittal of two Final Project Proposals (FPPs), 2007/08 First State Funding Year, to the California Community Colleges System Office for the following projects: Cypress College Science/Math Building 3 Renovation and the Fullerton College Technology and Engineering Complex, and certified the Approval Page for each FPP.

**Item 3.b:** Trustee Donna Miller moved and Trustee Nancy Rice seconded to enter into a contract with Sasco Electric, for Anaheim Campus emergency electrical repair, at a cost not to exceed \$45,000. **Motion carried unanimously, including the Student Trustees advisory votes.**

Further authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

Trustee Leonard Lahtinen commended staff for their commitment and time in resolving the power outage problem at the Anaheim Campus. In addition, staff responded to Trustee

Lahtinen's concerns regarding the 1) testing of the backup generator; 2) evacuation drills; 3) underground cables; and 4) the total cost of the repairs.

**Item 3.c:** By the block vote, the Board adopted Resolution No. 04/05-12, Update of Representation to the Schools Alliance for Workers' Compensation Excess II (SAWCX II) Joint Powers Authority (JPA), appointing Fred Williams, Interim Vice Chancellor, Finance and Facilities, as its official representative.

### INSTRUCTIONAL SERVICES:

**Item 4.a:** By the block vote, authorization was granted to accept new revenue and to make adjustments to expenditure and revenue budgets and adopted resolutions to accept new revenue, establish and/or adjust budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization was granted for the Vice Chancellor, Finance and Facilities, and the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
CC/FC	California Community Colleges System Office Categorical Programs	07/01/04-06/30/05		For the agreements and any amendments to modify the agreement, and any related documents: Chancellor, Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs
	Budget Adjustments		\$5,000	
	CC Matriculation		\$5,000	
	FC Matriculation			

### MAN RESOURCES:

**Item 5.a:** By the block vote, authorization was given for the following academic personnel matters, which are within budget:

### SIGNATION

dell, Robert CC Dean, Counseling and Student Development  
Eff. 06/30/2005

### W PERSONNEL

erson, Janna FC English Instructor  
First Year Probationary Contract  
Class B, Step 1

Eff. 08/17/2005

Johnson, Aaron FC Theater Arts Instructor  
 First Year Probationary Contract  
 Class B, Step 1  
 Eff. 08/17/2005

McNigan, Lindsay FC English as a Second Language Instructor  
 First Year Probationary Contract  
 Class B, Step 1  
 Eff. 08/17/2005

Perke, Brandon FC English Instructor  
 First Year Probationary Contract  
 Class B, Step 1  
 Eff. 08/17/2005

Young, Kelly FC Spanish Instructor  
 First Year Probationary Contract  
 Class B, Step 1  
 Eff. 08/17/2005

Markus, Denise CC Nursing Instructor  
 First Year Probationary Contract  
 Class B, Step 1  
 Eff. 08/17/2005

Wasa, Melanie FC Dance Instructor  
 First Year Probationary Contract  
 Class B, Step 1  
 Eff. 08/17/2005

**Item 5.b:** By the block vote, authorization was given for the following classified personnel matters, which are within budget:

#### RETIREMENTS

Wagner, Jeanie FC Administrative Assistant II (100%)  
 Eff. 8/01/2005

Wass, Patricia FC Facilities Custodian I (100%)  
 Eff. 7/01/2005

#### SIGNATIONS

Wagner, Greg FC Student Services Specialist/Fin Aid (100%)

Eff. 5/31/2005

n, Chan-Phuong FC Student Services Specialist/Counseling (100%)  
Eff. 6/16/2005

### TERMINATION OF CONTRACT

well, Jerry FC Interim Director, Campus Public Safety  
Eff. 4/29/2005

### NEW PERSONNEL

on, Meg CC Admissions & Records Technician  
12-month position (100%)  
Range 33, Step A  
Eff. 5/16/2005

mpbell, Christie SCE Training & Development Program Manager,  
Orange County Digital Media Center  
(Management Salary Schedule)  
12-month position (100%)  
Range 14, Step A  
Eff. 5/25/2005

ok, David FC Instructional Assistant/Learning Center  
9-month position (50%)  
Range 36, Step A  
Eff. 5/23/2005

### HIRE

nk, Jessie FC Special Projects Manager/International  
Student Center  
Temporary Management Position (100%)  
Range 2, Special Proj Adm Daily Rate  
Schedule+stipend in lieu of benefits  
Eff. 7/01/2005 - 11/30/2005

o, Victoria FC Special Projects Manager/Title V/Activity  
Coordinator  
Temporary Management Position (100%)  
Range 2, Spec Proj Adm Daily Rate  
Schedule+stipend in lieu of benefits

Eff. 7/01/2005 - 6/30/2006

se, Karen FC Special Projects Director/Office of Special  
 Programs  
 Temporary Management Position (100%)  
 Range 3, Spec Proj Adm Daily Rate  
 Schedule+stipend in lieu of benefits  
 Eff. 7/01/2005 - 6/30/2006

m 5.c: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

e Supplemental Minutes #940 for a listing of hourly personnel.)

#### GENERAL:

m 6.a: It was moved by Trustee Donna Miller and seconded by Student Trustee Karen Johnson that the Board table the adoption of revised Board Policy 2315, Closed Sessions, and revised Board Policy 2716, Political Activity, until the June 14, 2005, meeting. **Motion carried unanimously, including the Student Trustees' advisory votes.**

m 6.b: It was moved by Trustee Donna Miller and seconded by Student Trustee Karen Johnson that the Board table adoption of proposed Chapter 5, Student Services, Board policies, until the June 14, 2005, meeting. **Motion carried unanimously, including the Student Trustees' advisory votes.**

m 6.c: It was moved by Trustee Donna Miller and seconded by Student Trustee Karen Johnson that the Board table adoption of revised Board Policy 4020, Program and Curriculum Development, and new Board Policy 4250, Probation, Dismissal, and Readmission, until the June 14, 2005, meeting. **Motion carried unanimously, including the Student Trustees' advisory votes.**

m 6.d: The Board received as a first reading revised Board Policy 2015, Student Members, and revised Board Policy 2105, Election of Student Members, and directed staff to place these on the Board meeting agenda of June 14, 2005.

m 6.e: The Board received as a first reading revised Board Policy 6320, Investments, and directed staff to place this item on the Board meeting agenda of June 14, 2005.

**CLOSED SESSION:** At 7:15 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United**

**Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR.**

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY -NEGOTIATOR FRED WILLIAMS, INTERIM VICE CHANCELLOR, FINANCE & FACILITIES:**

<b>Property:</b>	<b>1000 S. Leslie Street La Habra, CA</b>
<b>Negotiating Parties: Under Negotiation:</b>	<b>Interim Vice Chancellor Sale of Property</b>

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: VICE CHANCELLOR, FINANCE & FACILITIES**

In adjourning the open session, Board President McClanahan adjourned to closed session in memory of John Parker, a 30-year member of the Fullerton College faculty, and his dedication to the District.

**RECONVENE OPEN SESSION:** At 10:14 p.m., Board President Molly McClanahan reconvened the meeting in open session.

**ADJOURNMENT:** At 10:17 p.m., it was moved by Trustee Otto Lacayo and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously.**

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Jeffrey P. Brown, Secretary  
Board of Trustees