



North Orange County Community College District
EMPLOYMENT OPPORTUNITY

1830 W. Romneya Drive, Anaheim, CA 92801-1819
 Telephone: (714) 808-4810 g Job Line: (714) 808-4811
 E-Mail Address: hr@nocccd.edu g Website: <http://www.nocccd.edu>

Apply Online!

**PART-TIME INSTRUCTOR OPPORTUNITIES
 FULLERTON COLLEGE
 Temporary Part-Time Hourly**

POSITION:

Fullerton College is seeking to establish a pool of qualified candidates for part-time day and evening teaching positions in the below listed disciplines.

POSITIONS ARE TEMPORARY, CONTINGENT UPON FUNDING AND ENROLLMENT. THE DISTRICT RESERVES THE RIGHT TO INCREASE OR DECREASE THE PERCENTAGE OF EMPLOYMENT TO BE OFFERED.

ACADEMIC DISCIPLINE	JOB NUMBER	DEPARTMENT	CONTACT	PHONE/ E-MAIL
Biology	FCX-A30	Natural Sciences	Jeff Feaster	(714) 992-7429 jfeaster@fullcoll.edu
Chemistry	FCX-A40	Natural Sciences	Ted Chan	(714) 992-7438 tchan@fullcoll.edu
Computer Science	FCX-A55	Math & Computer Science	Susan Nack	(714) 992-7386 snack@fullcoll.edu
English as a Second Language	FCX-B05	Humanities/English as a Second Language	Arthur Hui	(714) 992-7336 ahui@fullcoll.edu
Foreign Language: <ul style="list-style-type: none"> ▪ Arabic ▪ Chinese ▪ French ▪ German ▪ Italian ▪ Japanese ▪ Portuguese ▪ Spanish 	FCX-D01 FCX-D05 FCX-D10 FCX-D15 FCX-D25 FCX-D30 FCX-D50 FCX-D35	Humanities/Foreign Language	Cathy Collopy-O'Donnell	(714) 992-7347 ccollopyodonnell@fullcoll.edu
Health	FCX-B40	Natural Sciences	Brad Dawson	(714) 992-7449 bdawson@fullcoll.edu
Horticulture	FCX-Q95	Natural Sciences	Kent Gordon	(714) 992-7449 kgordon@fullcoll.edu
Librarian	FCX-B80	Library	Jackie Boll	(714) 992-7040 jboll@fullcoll.edu
	FCX-R35	Technology &	Dennis Howey	(714) 992-7587

Printing Technology		Engineering		dhowey@fullcoll.edu
Reading	FCX-C60	Humanities/Reading	Jeff Rodine	(714) 992-7357 jrodine@fullcoll.edu
Speech	FCX-C90	Humanities/Speech	Richard Kirkham	(714) 992-7359 rkirkham@fullcoll.edu
Theater Arts – Scene Painting/Theater Crafts Lab	FCX-S50	Fine Arts/Stagecraft	Gary Krinke	(714) 992-7292 gkrinke@fullcoll.edu

MAJOR DUTIES & RESPONSIBILITIES OF POSITION:

- C Teach lecture and/or laboratory sections of pre-college and college level courses.
- C Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of students.

MINIMUM QUALIFICATIONS:

Academic Disciplines

- C Master's degree as indicated in Minimum Qualifications for Faculty in California Community Colleges manual, **OR**
- C Possess a valid California teaching credential authorizing service in a community college in the appropriate subject matter area, **OR**
- C The equivalent. Equivalent qualifications may include education, training, teaching and/or related employment experience that would be equal to the required degree(s) in this field as determined by the District Equivalency Committee.

Vocational Disciplines

- C Bachelor's degree **AND** two years experience as indicated in Minimum Qualifications for Faculty in California Community Colleges manual, **OR**
- C Associate's degree **AND** six years experience as indicated in Minimum Qualifications for Faculty in California Community Colleges manual, **OR**
- C Possess a valid California teaching credential authorizing service in a community college in the appropriate... (*continued*) subject matter area, **OR**
- C The equivalent. Equivalent qualifications may include education, training, teaching and/or related employment experience that would be equal to the required degree(s) in this field as determined by the District Equivalency Committee.

To view the manual on Minimum Qualifications for Faculty in California Community Colleges visit the CCC Registry website at www.cccregistry.org.

SALARY:

Commensurate with education and experience in accordance with the District's Adjunct Faculty Salary Schedule.

APPLY ONLINE (OPTIONAL):

In addition to the standard application procedure, Fullerton College is now accepting PART-TIME Instructor applications online via the CCC Registry. To apply online, go to www.cccregistry.org, and on the left panel, select **Search by District**. Select **NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**. Click on the **Part-Time** job title you are interested in, and the posting will be displayed. Click on "Click Here to Apply" and follow the instructions.

To learn more about the CCC Registry, and how to apply for Fullerton College part-time faculty jobs, visit the Registry website at www.cccregistry.org, or contact them at (800)245-4157.

APPLICATION PROCEDURE:

Reference Job Number in all correspondence. Request DISTRICT APPLICATION by contacting the Human Resources Office at (714) 808-4810 or by completing an on-line application on our web site at www.nocccd.edu. All application materials must be submitted with the District Application as a complete package. A complete application package should include the following:

- Completed DISTRICT TEMPORARY APPLICATION.
- Letter of interest which demonstrates written communication skills and address the qualifications relevant to the position.
- Resume describing educational background, work experience and description of teaching experience, including specific courses taught in various positions.
- Graduate and undergraduate college transcripts (may be unofficial).

All submitted materials become the property of the North Orange County Community College District. This material will not be copied or returned and will only be considered for the position indicated on the application. A separate application package must be submitted

for each position. The Applicant bears the sole responsibility for ensuring that the application package is complete when submitted. Loose materials submitted independently of the application package will not be accepted. Application packages will be kept on file for three years. Submit application package to:

Office of Human Resources
North Orange County Community College District
1830 W. Romneya Dr.
Anaheim, CA 92801-1819

DEADLINE DATE FOR APPLICATIONS:

Applications are accepted on a continuing basis.

SELECTION PROCESS:

Application materials of qualified applicants will be retained by the Division for consideration as positions become available. Applicants selected for consideration will be contacted for an initial interview, possible teaching demonstration, and a grading/written assignment. Placement in the hiring pool does not constitute assurance of an interview or employment.

Candidate(s) selected for employment will be required to provide the following: official transcripts and verification of experience prior to the first duty day; identification and eligibility for employment within three (3) days of employment pursuant to the Immigration Reform and Control Act; fingerprints and required medical certification pursuant to statute, at the candidate's expense.

All employees driving personal, leased, or district-owned vehicles for District related activities must certify that they possess a valid California Drivers License. Employees must certify that their vehicle is covered by automobile insurance as required by California law. (Board Policy 6010, Section 4.0)

THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER.

The North Orange County Community College District, in compliance with all applicable Federal and State laws, does not discriminate on the basis of race, color, national origin, ancestry, marital status, age, religion, disability, sex, or sexual orientation in any of its policies, procedures, or practices. The District is also committed to maintaining campuses that are free of harassment, drugs, and alcohol. A copy of the District's full policy on non-discrimination, sexual harassment, sexual assault, treatment and counseling, and maintenance of a drug-free environment is available in the District's Office of Human Resources.