



District Technology Committee

March 17, 2026

Minutes

VOTING MEMBERS' PRESENT: Gary Graves, Samanta de Frutos Garcia, Ivan Stanojkovic, Treisa Cassens, Terry Cox, Mylene Daniels, Azin Biatani, Jose Sanchez, Morgan Beck, Andy Lin, Darnell Kemp, Jennifer Carey, Henry Hua, Erika Almaraz, Olivia Barikzai, Naveen Kanal, Toni Nielson, Garret Reza, Marcie Kagawa, Martha Gutierrez

NON-VOTING: Khaoi Mady

ABSENTEES: Jennifer Merchant, Samantha Simmons, Tony Jake, Maria Aceituno, David Soto, Karen Bautista, Mirwais Azizi

GUESTS: Corinne Thomas, Josh Ashenmiller, John Parker

APPROVAL OF MINUTES: December 16, 2025; Motion by Naveen Kanal; 2nd by Darnell Kemp; motion carried by unanimous vote with abstentions by Henry Hua, Terry Cox, Azin Biatani, Gary Graves, Ivan Stanojkovic, Jennifer Carey, Martha Gutierrez and Erika Almaraz.

PUBLIC COMMENTS: Khaoi Mady introduced Dr. John Parker, our new Vice Chancellor of Administrative Services. Josh Ashenmiller, History faculty member at Fullerton, shared his concern regarding the AI policy draft that will be reviewed at today's meeting. He had concerns regarding the draft of the BP - Responsible Use of Artificial Intelligence (AI) in section VII – Academic Freedom and Innovation and section VIII – Compliance and Accountability. Josh said there may be loss of technology privileges. Naveen Kanal announced that the Fullerton College Men's Basketball team won the State Championship. Jose Sanchez announced that Cypress College launched MS Teams Voice.

AP3720 UPDATE: Khaoi Mady said that the group that had been created for the AP3720 workgroup would need to be revisited because some of the members are no longer working at the district. The group will be created, and an initial meeting will be scheduled to get that started up again.

DTC CHARTER UPDATE: The group introduced themselves to Dr. Parker. Khaoi Mady gave an update on the charter. The group went through the charter membership: Gary Graves made the motion to discuss each member appointment separately and 2nd by Naveen Kanal and approved by all.

- Faculty Senate: one faculty from each site – approved
- Budget Center (4 total): Discussion took place to combine the budget center representatives with the budget officers. A motion was made by Erika Almaraz and 2nd by Henry Hua and approved by all. A motion by Gary Graves and 2nd by Henry Hua to add "designee"
- IT Managers (4): Stays the same
- Faculty DE Coordinator from each site (3) total: Stays the same
- Campus budget officers and District Fiscal Rep: (4) total: Eliminate and consolidate to 4 Budget Center representatives or designee.
- Student from each site (3) total: Stays the same
- Adjunct Faculty United (1) total: Stays the same

- Confidential Employees (1) total: Stays the same
- DMA (1) total: Stays the same
- United Faculty (1) total: Stays the same
- ~~Site-based IT Technical Leads~~ CSEA (4) (1) total: Treisa Cassens made a motion to remove “tech lead” and it was 2nd by Gary Graves and approved unanimously by all. Then discussion took place to have only one CSEA representative just like the other groups. It was approved by all with an abstention from Treisa Cassens.
- VPI and VPSS – Rotating (2) total: Stays the same
- Executive Director, ITS – Non-Voting Chair – stays the same.

AI POLICY AND GUIDELINES FOR NOCCCD: The committee confirmed the decision to establish a DTC sub-group responsible for developing the AI BP Policy. This work will proceed in coordination with the AI Task Force, which is separately developing the district’s AI AP Policy. Key Points and Alignment Approach. The AI Task Force will continue leading the development of the AI AP Policy, which defines district-wide administrative requirements and governance. The DTC sub-group will focus on drafting the AI BP Policy, which will outline high-level principles and business practice guidelines for AI use across the district. The sub-group will collaborate with the AI Task Force to ensure: The AP policy supports the intent and structure of the BP policy. A motion was made by Jose Sanchez and 2nd by Toni Nielson to extend discussion of AI. Approved by all with a vote of No from Naveen Kanal.

Both documents remain aligned in scope, terminology, and governance expectations. The BP policy provides the high-level framework that the AP policy operationalizes. Next Steps: The DTC sub-group will begin drafting the AI BP policy. Once the initial draft is completed, it will be distributed to all committee members for review and feedback. The committee will reconvene after the review period to consolidate comments and determine next steps toward finalization.

EMAIL ACCOUNTS FOR RETIREES: Discussion took place regarding the guidelines for retirees’ email accounts and how best to handle them. Samanta de Frutos Garcia said that faculty wants to keep their email account and all software. It was discussed that we are in violation if we retain the accounts open.

EMAIL FORWARDING: Andy Lin said that he and Khaoi Mady joined Fullerton College. They would like to do an assessment on how many are doing email forwarding. Morgan Beck said NOCE disabled email forwarding. They asked the representatives to take this back to their constituent groups.

FUTURE DTC MEETING LOCATIONS: No discussion

DISTRICT-WIDE TECHNOLOGY BUDGET & PROJECTIONS: The district-wide technology spending was distributed to the group but there was no discussion.

COURSEDOG UPDATE: Khaoi Mady notified the group that Coursedog is being paid at the campus level by FTES split. Information Services is currently working with Coursedog and the campus staff to get this implemented.

WEB CONTENT AND APPLICATION ACCESSIBILITY: Khaoi Mady announced that starting April 2026 we are looking to be a part of the California Community Colleges group. Document remediation is needed.

DISCUSSION: None

The meeting adjourned at 5:01 p.m.

NEXT MEETING: April 21, 2026 – Anaheim Campus