



District Technology Committee

April 15, 2025

Meeting Summary

VOTING MEMBERS PRESENT: Janet Williams, Jennifer Merchant, Terry Cox, Mylene Daniels, Jose Sanchez, Morgan Beck, Andy Lin, Darnell Kemp, Samantha Simmons, Corinna Lopez, Valerie Romero, Archie Delshad, Azin Biatani, Elizabeth Martinez

NON-VOTING: Cherry Li-Bugg

ABSENTEES: Gary Graves, Armando Mendoza, Treisa Cassens, Khaoi Mady, Henry Hua, Erika Almaraz, Naveen Kanal, Marcie Kagawa, David Soto, Karen Bautista

GUESTS: Gabrielle Stanco

APPROVAL OF MINUTES: March 18, 2025; Motion by; Janet Willlliams 2nd by Morgan Beck; approved by: Janet Williams, Terry Cox, Mylene Daniels, Jose Sanchez, Morgan Beck, Andy Lin, Corinna Lopez, Archie Delshad, Azin Biatani, Elizabeth Martinez with abstentions from Darnell Kemp, Samantha Simmons, Valerie Romero

CCN WORKGROUP: Gabrielle Stanco gave the group an update on the implementation of Common Course Numbering (CCN). She said this is a statewide initiative to standardize course numbering. The Districtwide CCN Implementation Workgroup consists of 40 staff from all the campuses. The new length of CCN course numbers is an issue for Banner and we also have had issues with synching all our systems. The Workgroup is working all stakeholders to try to get all systems working to meet fall registration which begins the week of April 22, 2025.

BANNER SaaS: Cherry Li-Bugg reported that we must move to Banner SaaS. She said the preparation to move to Banner SaaS for the District will take about three years. This will be a big change, and we will need to make sure that there will be support for all to learn and transition.

PORTAL GUARD MFA ENFORCEMENT: Andy Lin announced that MFA will be enforced in 2 weeks from now, April 29, 2025, at 11:00 a.m. He said users who are not currently already using MFA will receive a notification letting them know they will now need to enable their MFA. Andy said that there are FAQ's in myGateway for users to read and understand the process. Discussion took place and Andy Lin was asked if the deadline could be pushed out to the first week of May and Andy Lin said that was doable.

DISABLING ACTIVE ACCOUNTS: Andy Lin said that they will be disabling inactive accounts. If someone hasn't logged in since December 31, 2023, those accounts will be disabled not deleted. He said there are about 17,000 of those.

DISTRICT AI TASKFORCE: Cherry Li-Bugg reminded everyone that the AI Expo is tomorrow, April 16 at Cypress College. She is very excited and looking forward to seeing everyone there.

AP3720 THIRD READING: Before discussion started for AP3720, a motion was made by Azin Biatani to only discuss AP3720 for 20 minutes and then if it's needed the time could be extended. The motion was approved by Janet Williams, Terry Cox, Mylene Daniels, Jose Sanchez, Morgan Beck, Andy Lin, Darnell Kemp, Samantha Simmons, Corinna Lopez, Valerie Romero, Azin Biatani, Elizabeth Martinez and abstention from Archie Delshad. Based on the discussion at the March meeting the group was to begin with section 6.0, but Archie Delshad

pointed out that at the last meeting it was discussed that 5.2.15 and 5.2.16 were supposed to be worked on and brought back. Based on the notes that Cherry Li-Bugg received from David Soto at the last meeting, it is what she made changes to. It was suggested by Azin Biatani to form a workgroup so that they can go through and make the changes and bring them back to DTC for approval. Cherry Li-Bugg appointed Khaoi Mady to be the person to convene and run the workgroup. The following members of DTC volunteered to be a part of the workgroup: Morgan Beck, Andy Lin, Valerie Romero, Azin Biatani, Janet Williams, Darnell Kemp, Jose Sanchez and Andy Lin asked Karla Garcia to add Andrew Bruce from District Information Services to the workgroup. The workgroup will meet and bring back the changes for approval at the May 20, 2025, meeting.

DISCUSSION: None

The meeting adjourned at 4:32 p.m.

NEXT MEETING: Next Semester