



## District Technology Committee

March 18, 2025

### Meeting Summary

**VOTING MEMBERS PRESENT:** Gary Graves, Armando Mendoza, Janet Williams, Jennifer Merchant, Treisa Cassens, Terry Cox, Mylene Daniels, Khaoi Mady, Jose Sanchez, Morgan Beck, Andy Lin, Corinna Lopez, Henry Hua, Archie Delshad, Azin Biatani, Marcie Kagawa, David Soto, Elizabeth Martinez

**NON-VOTING:** Cherry Li-Bugg

**ABSENTEES:** Darnell Kemp, Samantha Simmons, Erika Almaraz, Naveen Kanal, Valerie Romero, Karen Bautista

**GUESTS:** Souzan Sahakian

**APPROVAL OF MINUTES:** February 18, 202; Motion by Janet Williams; 2<sup>nd</sup> by Archie Delshad; approved by: Armando Mendoza, Janet Williams, Treisa Cassens, Terry Cox, Khaoi Mady, Jose Sanchez, Andy Lin, Corinna Lopez, Henry Hua, Archie Delshad, Azin Biatani, Marcie Kagawa, David Soto with abstention from Morgan Beck

**AP3720 SECOND READING:** The second reading of AP3720 took place as the committee went line by line again to review the changes that were made at the February meeting. A motion was made by Archie Delshad to remove 2.3.1 and 2<sup>nd</sup> by Armando Mendoza but the motion did not pass. There were 3 yes and 14 no to remove 2.3.1. After much discussion, the members realized that more time was needed to finish going through and a motion to table until the next meeting was made by Archie Delshad and 2<sup>nd</sup> by Azin Biatani with 14 yes and 0 no to pass this motion.

**IT REPORTING STRUCTURE:** Cherry Li-Bugg announced that after she retires, her title will change from Vice Chancellor, Educational Services and Technology to Vice Chancellor, Educational Services and Institutional Effectiveness so that position will no longer have technology under their supervision. Instead, the current Vice Chancellor, Finance & Facilities will become Vice Chancellor, Administrative Services and Information Services will report to that office starting July 1, 2025. Cherry Li-Bugg announced that Khaoi Mady has been selected as the new Interim Executive Director, Information Technology Services. He will serve in this capacity for a year starting April 1, 2025 (pending Board Approval).

**POWER AUTOMATE:** Cherry Li-Bugg reported that Amita Suhrid, District Director, Professional Development, has been hosting power automate training. Cherry wanted to find out if a decision has been made to standardize power automate. It seems that there is varying levels of adoption and that the technology staff District-wide need training on a slew of Microsoft tools that can partly be leveraged with our MS licenses.

**DISTRICT AI TASKFORCE:** Gary Graves announced that the district-wide AI Expo is scheduled for April 16, 2025, and as of March 18, 2025, they have over 200 people signed up to attend. He said that buses will be used to transport students and staff from the Anaheim Campus and Fullerton College to Cypress College for the event. He encouraged all to attend and stressed that registration is needed to be able to receive lunch. Registration will close on March 31, 2025. If people miss the registration deadline, they can still attend but they will not receive lunch and may have to stand during presentations if the rooms are at max capacity.

**MFA ENFORCEMENT:** Andy Lin announced that Information Services will be implementing multi-factor Authentication (MFA) for all users and disabling inactive accounts. Doing this will ensure the system's security and reduce potential risks. This will involve enrolling new and current users in MFA, cleaning up inactive accounts, and preparing the necessary support infrastructure. Phase 1, planning and preparation will start March 18, 2025 – April 5, 2025. They will be notifying target users through myGateway notifications and email regarding voluntary enrollment in MFA. They will have weekly notification for four weeks. Currently there are 35,949 users without MFA. First, they will disable inactive users (last login: more than 7 years) by March 21, 2025. Phase 2, system-wide mandatory MFA requirement by April 11, 2025.

**DISCUSSION:** None

The meeting adjourned at 5:02 p.m.

**NEXT MEETING:** April 15, 2025 at Fullerton College