How to Log In to Access Courses on Blackboard
and
How to Reset Your PIN in myGateway

How to Log In to Access Courses on Blackboard

Log in: http://online.fullcoll.edu
- **User name**: "@" symbol + 8-digit I.D.
- **Password**: WebStar account password - *this password is 6 characters in length; additional characters are not read by myGateway. If you are able to sign into myGateway, but cannot sign into Blackboard, make sure that you are only typing 6 characters for your password.*

● *If you use your Social Security Number to log into myGateway, you can get your Student User I.D. ("@" + 8-digit I.D.) in WebStar:*
1. Log into MyGateway
2. Click on WebStar icon
3. Click on "Personal Information"
4. Scroll down - click on What is my ID number?

How to Reset Your PIN in myGateway

- Enter in your User ID or SSN.

- Click on PIN Reset directly below the Cancel button.

- Enter in the last 4 digits of your Social Security Number (SSN) or your Banner ID number.

- Enter in your e-mail address.

- Click on Submit

Please note:
In order for this to work you have to have your e-mail address registered in Banner. If you do not, you will have to call your campus STAR helpdesk number:
- Cypress: 714-484-7346
- Fullerton: 714-992-7075
- SCE: 714-808-4679

- After clicking on submit, and if the information matches what is in Banner, you will receive a PIN reset key in your e-mail.

- **Open the e-mail to get the key and use it to reset your PIN:**

Reset PIN for myGateway/WebStar

HELP EXIT

⚠ **Your PIN Reset Key and instructions have been e-mailed to eridley@nocccd.edu**

Fill in the last 4 of your SSN (or last 4 of your student ID) and your email address, and enter the reset key from the email. Click Submit.

Last 4 digits of your SSN: `••••` (or last 4 digits of your ID)
Email address: `eridley@nocccd.edu`
Reset Key (e-mailed to you): `[    ]`

[Submit]

The information that you enter will be verified against our records. If you have not supplied your email address when you applied for admission or any time thereafter, you cannot use this form to reset your PIN.

Note: SCE faculty and staff - use your @sce.edu address to reset your PIN. We have converted all @sce.cc.ca.us email addresses to @sce.edu.

- **Your PIN is then reset to your six-digit birthday (MMDDYY).**

HELP EXIT

Your PIN is being reset to your six-digit date of birth: **MMDDYY**. The reset process may take several minutes if you use your SSN to login to myGateway or if our system is busy.

Please continue to login to myGateway.

Once logged into myGateway you can change your PIN in the Personal Information channel.

[Privacy Policy]

RELEASE: 7.3D

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

- Click on "login to myGateway" to be taken back to the login screen. Enter in your ID or SSN and your default password.

- Once you have signed into myGateway, we highly recommend that you change your password to something other than the default password.

Personal Information

- Update E-mail Addresses
- Change PIN
- Update My Address and Phone
- Update Emergency Contacts
- Update Ethnicity
- Set Text Message Alert Preferences
- What is my ID?

- To change your PIN, click on "Change PIN" in the Personal Information Channel located on your Student, Faculty or Employee tab.

If the above procedure does not reset the PIN, the student or staff member will need to call the appropriate place lsited below. They may have to come in person and provide proof of identity.

STUDENTS ONLY: Fullerton College Admissions and Records
- Web: admissions.fullcoll.edu
- Phone: 714-992-7075
- Hours: 8am-6:30pm M-Th
- Note: Closed on Fridays beginning June 10th through Aug 5th

STAFF ONLY: Staff Development Office
- Contact Staff Development at 992-7146