



**Technology Coordinating Council  
March 16, 2021**

**Minutes**

**VOTING MEMBERS PRESENT:** Marc Kepter, Kathleen McAlister, Eric Bladh, Treisa Cassens, James Garibaldi, Azin Biatani, Dani Wilson, Gary Graves, Richard Smead, Kristina de la Cerda, Maureen Borillo

**RESOURCE MEMBERS PRESENT:** Peter Maharaj, Geoff Hurst, Morgan Beck, Allan Abutin

**ABSENTEES:** Cherry Li-Bugg, Stela Keri, Quamrul Shahid, Co Ho, Megan Debin, Darnell Kemp, Janet Cagley, Christie Diep

**GUEST:** Gabrielle Stanco

**APPROVAL OF MINUTES:** A motion was made by Kathleen McAlister to approve the minutes of February 16, 2021; seconded by Gary Graves and approved by all.

**STUDENT EMAIL:** Geoff Hurst gave an update on the discussions being had regarding how to deal with student email accounts. Currently a student can request a @student.nocccd.edu email through myGateway and they can have it forwarded to their personal email. One of the issues is that students are able to change their preferred email from the student email to their personal and making it difficult for some students to get important information because the providers treat us like spam, so we constantly have to go back and keep asking them to whitelist us. Discussions are in place right now to have the student email created and the students can access their email from multiple inboxes; all district/campus communication should be to the preferred email @student.nocccd.edu and students can forward email to personal email, and forwarders can be created to campus @fullcoll.edu, @cypresscollege.edu emails. This way all reports, notifications, etc only send to @student email to guarantee delivery.

**PORTALGUARD MIGRATION & PLANNING:** No update.

**COURSE EVALUATION:** Gabrielle Stanco, Director of Research and Planning & Data Management was asked to bring discussion of student evaluation to this group for discussion. She said that in the Fall when we were going remote, they heard from the campuses that some new tools needed to be included for the faculty to be evaluated using student evaluations. They looked at some different options and they looked at one called Watermark but it was going to be too much in terms of cost and time and needing to implement something differently. At the time it was decided to use our current system called Qualtrics. All campuses used Qualtrics in the fall. While Qualtrics is working they have heard that it is a lot of work and a bit clunky, so they have started to evaluate another product. They have done a demonstration of another product called Course Eval HQ in the fall. The cost is \$10,000 (based on FTES) to implement for all 3 of our institutions. This is strictly for student evaluations it will not replace Qualtrics. A motion was made by Kathleen McAlister and 2<sup>nd</sup> by Treisa Cassens to adopt Course Eval HQ for the next academic year; approved by James Garibaldi, Richard Smead, Kathleen McAlister, Eric Bladh, Dani Wilson, Treisa Cassens and abstained by Azin Biatani.

**NETWORK REFRESH UPDATE:** Morgan Beck gave an update saying that Change Order #2 was previously approved by the Board of Trustees on February 9, 2021. Right now, we are working on instructional building at Fullerton College and procuring that equipment and getting

that put into place. Morgan said that currently they are working on getting the District offices and NOCE moved over to digital voice system. Fullerton College and Cypress College are not part of this process since they already have a digital voice system in place. Later on during the summer or fall of this year they will be combining all the systems into one single system to make communication and collaboration easier between all campuses. Late Thursday night (March 18, 2021) the process will start and have it Go Live on Friday, March 19, 2021. Will also start working on the network cores and once this takes place, we can start doing installation of physical equipment in the closets and will lay the foundation for wireless. This will be towards the second half of this year.

**BANNER RELATED UPDATES:** Geoff Hurst said we are moving towards a shift in Amazon Web Services (AWS) in the beginning of June for all our services. First, we are moving our test environment completely into AWS. For those who have been involved with Banner testing before they will be sending out a new URL.

**NEW SOFTWARE PURCHASED/PLANNED:** No new software updates

**CAMPUS UPDATES:** Peter Maharaj gave a brief update on what's going on at Cypress College. He said that the Veterans Resource Center (VRC) technology implementation is taking place week of March 15, 2021. Will be finished with the AS section of the facilities and International Students. Peter said he is in the midst of doing the design for Science, Engineering & Math (SEM) and that project will kick off in June and expects final wrap-up in early July.

Allan Abutin didn't have any major updates for NOCE. He said they are prepping and getting ready for the new phone system this week.

Meeting adjourned at 4:00 p.m.

**NEXT MEETING:** April 20, 2021