

**DISTRICT CONSULTATION COUNCIL**  
**March 27, 2017**

**SUMMARY**

**MEMBERS PRESENT:** Josh Ashenmiller, Dana Clahane, Victoria Deemer, Cathy Dunne, Adam Gottdank, Jolena Grande, Manjit Grewall, Sharon Kelly, Cherry Li-Bugg, Cheryl Marshall, Arturo Ocampo, Valentina Purtell, Irma Ramos, Greg Schulz, Bryan Seiling, Bob Simpson, Pete Snyder, Olivia Veloz, and Fred Williams.

Chancellor Cheryl Marshall called the meeting to order at 2:05 p.m.

**CONSENT CALENDAR & SUMMARY**

**Consent Items:** The agenda contained no consent calendar items for approval.

**Summary:** The summary of the February 27, 2017, meeting was approved as submitted.

**STRATEGIC GOALS & PLANNING**

**Promise Program Status:** Chancellor Marshall stated that the promise program would continue to appear on the DCC agenda in order to keep the group informed. She indicated that the District is interested in setting up a small pilot program of students with the Anaheim Union High School District (AUHSD) which could serve as a potential first cohort. Dr. Marshall also reported on a future meeting with AUHSD, the Orange County Department of Education (OCDE), and the North Orange County Chamber of Commerce to develop strategies in order to further guided pathways.

**Budget Update:** Dr. Marshall addressed the District's current budget deficit by framing the discussion around the following points: 1) Principles; 2) Integrated Planning; 3) Resource Allocation; and 4) Next Steps.

Principles: Chancellor Marshall shared her perspective on the District's current budget and the sense of urgency required to determine how the District should approach the 2017-18 year. She emphasized that the current climate is the result of declining enrollment, and not the result of a single group or site within the District.

Integrated Planning: The Chancellor noted that the budget deficit would force the District to move towards our ideal vision, mission, and values by looking at what core programs and services we offer. She encouraged everyone to look at all of the various funding sources to determine how we can blend them to support the general fund and to think outside of the box and look beyond silos in order to combine resources and align planning and funding streams. She highlighted the need to prioritize work and use data to inform decision-making.

Resource Allocation: The enrollment decrease of 1,500 FTES translated to a loss of \$7.5 million, and combined with decent raises, benefits increases, and no slowdown in hiring, all contributed to the current deficit. Dr. Marshall shared that last fall a review of the budget allocation model began as an exercise in critical thinking and resulted in the evaluation of a "push-out" allocation

model mirroring the State's model. The push-out model is based on FTES earned, and includes the tracking of district-wide expenses by site, with District Services expenses factored in. The model empowers campuses, but also has built in accountability. While there is no perfect model, Dr. Marshall stated that the goal is to develop a blend that fits the District.

Dr. Marshall shared that hiring discussions in Chancellor's Staff meetings have included not filling retirements and monitoring the FON. A Staff Justification Worksheet for non-faculty positions was also created, and is now used by Chancellor's Staff to determine positions that will be filled and those that will be placed on hold. Copies of the blank form, examples of recently completed forms, and a listing of the Human Resources recruitment status of non-faculty positions were all distributed to council members.

Next Steps: Staff will continue to review the push-out model to analyze implications and find agreement on District expenses, and will run it simultaneously with the current model. The Board of Trustees will hold a budget study session to discuss everything shared with the DCC and more, including the possibility of moving positions to "soft money" which would be a philosophical shift for the District. The Districtwide Enrollment Management Advisory Committee (DEMAC) will continue to look at enrollment management. The Chancellor concluded her remarks by stating that there is no magic wand or silver bullet, and that the District would need to increase revenue and decrease costs all while attempting to address salary and benefits concerns.

In the ensuing discussion, questions were raised about 1) being over-cap on employees; 2) unused excess growth dollars at the State staying in the community college system; and 3) monthly budget status meetings. In response, the following was provided: 1) normal attrition will help balance the employee figures over the course of a few years; 2) portions of the unused growth dollars will go to stability funding in year one, and hopefully increased advocacy will help ensure that the remaining dollars are used to fund deficit areas within the system; and 3) monthly meetings currently take place via the Council on Budget and Facilities (CBF) where more information will materialize after the Governor's May Revise.

Dr. Marshall stated that the DCC will continue to talk about the budget, asked constituent group representatives to invite her to attend campus meetings to continue to discuss it, and encouraged those with questions to feel free to email her directly.

**Budgetary Process from the College to the District:** This item will return to the April 24 DCC meeting for discussion and consideration.

**Districtwide Enrollment Management Advisory Committee:** At the March 6 DEMAC meeting, Dr. Pam Deegan conducted an enrollment management training presentation that focused on the fundamentals of enrollment management, terminology, reporting, and scheduling best practices. Chancellor Marshall stated that Dr. Deegan is under contract with the District through June 30, 2017, and is available for additional training opportunities at any campus meetings.

Dr. Marshall also noted that the DEMAC subgroups are continuing to meet and will report their findings at the April 3 DEMAC meeting. She also stated that faculty will also be granted access to the enrollment management database, and that training would be included for them.

**Subcommittee Report: Institutional Effectiveness Coordinating Council:** Vice Chancellor Li-Bugg reported that the Institutional Effectiveness Coordinating Council (IECC) recently held

its first meeting of the semester and plans to focus on the District Strategic Plan 2017-2020. Planned activities include: campus focus groups and satisfaction and climate surveys of District Services.

**Institutional Effectiveness Partnership Initiative Visits:** The District's Institutional Effectiveness Partnership Initiative (IEPI) visit is scheduled for April 26, and the visiting Partnership Resource Team (PRT) will focus on institutional planning and enrollment management. Participants representing both the DCC and DEMAC will be solicited to meet with the PRT during their visit.

Fullerton College will host their IEPI visit on April 3 with a focus on institutional effectiveness, and meetings taking place with various campus committees and constituencies.

## **OTHER ITEMS**

**SCE Accreditation Visit:** Dr. Marshall congratulated SCE on their successful accreditation visit where they received great feedback for their innovation, collaboration, and best practices.

**Fullerton College Night at Angels Stadium:** Tickets for Fullerton College Night at Angels Stadium are still available for purchase with the proceeds benefiting the College's Food Bank and the Students of Distinction Awards.

**Cypress College 50<sup>th</sup> Anniversary Celebration:** The Cypress College 50<sup>th</sup> Anniversary celebration will take place on Saturday, April 1 and will include a festival and reunion on campus.

**ADJOURNMENT:** The meeting adjourned at 3:37 p.m.