

Remote Work Technology Resources

These tools can help you collaborate with others without needing to be there in person

Use your campus email address when signing up. You will receive a verification email link.

Video Conferencing

conferzoom.org offers free zoom video conferencing for community colleges. It's a familiar and easy to use tool that can be used without installing extra software

Log in to your O365 account outlook.office.com and click on the waffle to access. There is also a client application that can be downloaded

File Sharing

OneDrive is a great way to make all of your files portable. It's secure and allows for document sharing and version control without needing to email files.

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Zoom

Teams

OneDrive

Other

Chat and Fileshare

- A great way to communicate with your team without needing to be in the same place.
- Video, voice and text chats make it easy to stay connected.
- File sharing and editing integrated with OneDrive
- Available in a browser without downloading extra software.

- OneDrive can replace local shared drives, allowing access to your team's shared files from any device.
- Sharing files through Outlook or Teams is easy.
- Security features allow you to decide who should be able to access a file or folder.

Training and Professional Development

- Managing Teleconferences Better
<https://organizationalperformancegroup.com/managing-teleconferences-better-webinar/>
- Microsoft Teams Video Training
<http://bit.ly/2WrHhIQ>
- CCCConfer and ConferZoom Support and Training
<http://bit.ly/2UJFKLx>
- Teams Training Webinars
<https://microsoftteams.eventbuilder.com/TeamsEducation>