



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

Intern Application for Future Instruction Training Internship and Mentorship Program

Office of Diversity and Compliance
North Orange County Community College District
“Inspire and Engage Through Inclusive Education”

To effectively engage community college students in the learning process, future instructors must be inclusive, inter-culturally competent, and able to integrate diversity, equity, and multiculturalism into their curricular content and teaching style.

This program aims to connect existing faculty at NOCCCD to mentor individuals who aspire to be community college faculty. The internship program will be one semester in length and will run from August 1, 2018, through December 15, 2018. The program will offer an \$800.00 stipend for each intern for the semester and offer workshops on becoming a community college instructor. The goal of this program is to increase the diversity of community college faculty to better serve our diverse student population. If interested, please complete and submit an application and other materials to Ranmalee Perera at rperera@noce.edu by June 15, 2018

ELIGIBILITY CRITERIA FOR INTERNS:

- Demonstrated interest in learning how to infuse your class content and teaching style with diversity, inclusion, multiculturalism, equity and /or social justice.
- Intern candidates should have completed no less than 75% of their advanced academic education or training, on their way to their program completion (graduate degrees for academic fields, terminal credentials for vocational fields).

INTERN DUTIES AND RESPONSIBILITIES: Mandatory orientation for both intern and mentor will occur at the beginning of the program/term on August 1, 2018 at 4:00 PM.

- Attend the mentor’s classroom for at least one Carnegie-hour per week during the Fall 2018 semester.
- Teach a minimum number of lessons/class sessions (under the aegis of the mentor, pursuant to the agreement between the mentor and intern).
- Attend four mandatory training seminars on dates TBA. Training sessions will be 1-2 hours in length.
- Attend mentor-intern meetings once a week, with a minimum of two (2) hours per month
- Attend intern cohort group session meetings.
- Interns will keep records, including a journal of reflection during the program to be submitted and reviewed by the mentor and committee.
- Attend a completion ceremony/graduation at the end of the semester

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Education

Under Graduate
College/Vocational
or Technical
Program:

Location: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____
Discipline: _____

Grad College: _____ Location: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____
Discipline: _____

Have you completed at least $\frac{3}{4}$ of your program for your graduate degree or certificate YES NO

In what discipline are you interested in doing your internship in :

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Email: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Email: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Email: _____

May we contact your references? YES NO

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to an internship, I understand that there is no guarantee of future employment and that this is a one semester commitment.

Signature: _____ Date: _____

OTHER MATERIALS to be considered for the intern position. Please submit the following:

1. A letter of interest addressing qualifications for the position, including specifics on your previous, verifiable experience with diversity activities and programs.
2. Resume or CV.
3. Current, unofficial transcripts of all institutions of higher education or vocational/technical programs you have attended.

Submit completed application and other material to rperera@noce.edu