



**District Technology Committee
November 16, 2021**

Minutes

VOTING MEMBERS PRESENT: Brian Roach, Sofia Lindo, Tina McClurkin, Treisa Cassens, Melissa Gunther, Co Ho, Danielle Barbaro, Cynthia Azarcon, Kashu Vyas, Kathleen McAlister, Troy McKeown, Melony Myers, Morgan Beck, Eric Bladh, Simone Brown Thunder, Maria Vela, Terry Cox, Geoff Hurst, Darnell Kemp, Michael Land, Martha Gutierrez, Janet Cagley

NON-VOTING: Cherry Li-Bugg

ABSENTEES: Alex Porter, Rod Garcia, Azin Biatani, Karen Bautista

GUEST: Amita Suhrid

APPROVAL OF OCTOBER 16, 2021 MINUTES: A motion was made by Darnell Kemp to approve the minutes of October 16, 2021; seconded by Eric Bladh and approved by: Eric Bladh, Co Ho, Morgan Beck, Geoff Hurst, Melony Myers, Darnell Kemp, Terry Cox, Sofia Lindo, Maria Vela, Cynthia Azarcon, Treisa Cassens, Danielle Barbaro, Michael Land; Abstentions by Brian Roach, Simone Brown Thunder, Troy McKeown, Melissa Gunther

APPROVAL OF IT SERVICES DELIVERY EVALUATION FORM: Discussion took place regarding the form and suggestions were made by the group in regard to the form. Cherry Li-Bugg suggested that this item be tabled so that the suggested updates/revision can be incorporated. This item was tabled for discussion at the next scheduled meeting in December.

PORTAL REPLACEMENT: Geoff Hurst brought up the discussion of the replacement of the Luminis portal, NOCCCD branded as myGateway. That portal has been out of support for over a year and can no longer be updated. Flash is no longer available and IT staff have to jump through hoops to make any changes. They have been looking at a couple of options. They will be putting together a group over the next few months to decide which one to go with. Campus App costs approximately \$80,000 a year while U-Portal (Open Source) is Free. Geoff suggested that the group dive into all the difference uses of a portal in the selection process.

CRM: Geoff Hurst said they are looking to find Customer Relations Management tool (CRM) to deploy District-wide to help solve a number of cases around customer relations or student communication. The idea is to set-up a platform that allows us to communicate with a subset of our student population and build all kinds of workflow around different topics of engagement with our students. Geoff stated that District IS gets asked a lot to do this and they have to scramble to get this done without a solution that has a full set of features and functionalities. Looking at a couple of options: One is from Ellucian, and another is Slate that's being adopted by many educational institutions and it's relatively low cost. They will get Slate ready and see if it's a good fit.

SELF SERVICE APPS: Geoff Hurst also announced that over the next six months District I.S. will be rolling out a few of the self-service apps from Ellucian. The employee profile will be the first one; Simone Brown Thunder and her staff have been working on getting this ready. The next one will be Finance Self Service and some parts of Student Self Service.

PD CALENDAR MIGRATION: Amita Suhrid discussed the District-wide professional calendar. She announced they would like to use EdVantage with a Go Live date of April 1, 2022.

CYBER SECURITY TRAINING: Cherry Li-Bugg announced that in January 2022 the District will be posting the Cyber Security Training videos in EdVantage and will be able to track staff participation in those trainings. Melony Myers showed the group the Cyber Security Training videos. She said these videos will get updated as new information is received. She said there will be an annual certification that will be given once employees complete the training. It was suggested that some of the questions on the training be updated to be relevant to the District and brought back to DTC in December.

DISCUSSION: None

OTHER: No new updates.

Meeting adjourned at 4:32 p.m.

NEXT MEETING: December 14, 2021