

District Services Coronavirus (COVID-19) Update

Chancellor <chancellor@nocccd.edu>

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Dear Members of District Services – Thank you for your patience as we have been discussing various options and making plans to address the spread of COVID-19. Over the past few days, we have been in numerous meetings to make decisions about how to support our students and our campuses. Our colleagues at the campuses have experienced tremendous stress and pressure from students, parents, and their local communities to cancel classes or shut down altogether. I appreciate your willingness to assist them as plans have been developed and implemented. We will need to continue to be flexible and responsive as rapid changes take place in the coming weeks.

This morning, the Anaheim Campus Emergency Operations Committee met to ensure we are doing everything we can to protect our students and employees. I want to let you know about our plans and thank all of you who are taking part.

The websites and memos from the CDC and local health agencies are being tracked and will be shared as needed or posted on the District website (<https://www.nocccd.edu/coronavirus>). If there is a verified case of COVID-19 at the Anaheim Campus, please inform Tami Oh at (714) 808-4779 or toh@nocccd.edu, who will report the findings to local health officials and to senior management.

Our custodial team continues to do a great job of keeping our facility clean and as sanitary as possible. Cleaning protocols have been modified to help deal with the virus.

We are monitoring the levels of critical supplies and will support all of our sites in purchasing the items they need. On yesterday's conference call with the State Chancellor's Office, they stated that they are working with the Department of Public Health to secure items that are in short supply since the outbreak of the virus.

Our Human Resources team is developing a list of frequently asked questions about employee concerns or issues. If you have any questions about sick leave, self-quarantine, or related topics, please send them to Danielle Davy at (714) 808-4793 or ddavy@nocccd.edu, who will serve as the point person for organizing and forwarding them to HR.

One of our major concerns is the impact on student attendance and enrollment. Under Title 5, an epidemic is included as an emergency situation which allows colleges to continue to collect apportionment. Kashu Vyas and Cherry Li-Bugg will work with the State Chancellor's Office to ensure we receive the funds to which we are entitled. We are particularly concerned about the loss of noncredit students and the potential impact on NOCE's budget, so we will advocate diligently on their behalf.

Our technology team will provide support for Zoom meetings or other alternative methods for providing instruction and holding meetings. Again, we will offer additional support to NOCE since their courses cannot be taught online yet, and this methodology is not always conducive to our noncredit population.

We will continue to share regularly updated information and guidance via email and online at <https://www.nocccd.edu/coronavirus>. As a best practice, all employees should make sure that their emergency contact information is correct on myGateway.

Thank you again for the work you are doing as we navigate this crisis. Please feel free to reach out to me or your Vice Chancellor with any questions, concerns, or suggestions.

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