



## District Curriculum Coordinating Committee

September 13, 2019  
1:30 p.m. – Room 100B

### Minutes

**Voting Members Present:** Jennifer Combs, Silvie Grote, Candace Lynch, José Ramón Núñez, Carmen Dominguez, Scott Lee, Jacquelyn Rangel

**Non-Voting Members Present:** Cherry Li-Bugg, Greg Schulz

**Absentees:** Joanna Schilling, Valentina Purtell

**Recording Secretary:** David Soto

**Resource:** Laurie Triefenbach

I. **Call to Order:** The meeting was called to order at 1:33 p.m.

II. **Introductions**

III. **Approval of Meeting Minutes:** Motion to approve the minutes of the April 5, 2019 meeting made by Jennifer Combs; seconded by Jacquelyn Rangel, motion carried by unanimous vote. Motion to approve the minutes of the May 10, 2019 minutes made by Jennifer Combs; seconded by Jacquelyn Rangel, motion carried by majority vote – one abstention.

IV. **Cypress College Curriculum:** Silvie Grote presented the following items for acceptance/approval.

A. **Revised Courses**

HIST 112 C, 112HC, 113 C, 113HC, 163 C, 170 C, 170HC, 171 C, 171HC, 190 C,  
191 C, 220 C, 275 C, 295 C

HUSR 224 C, 242 C, 281 C

MGT 055 C, 101 C, 102 C, 111 C, 143 C, 151 C, 261 C, 265 C, 266 C, 267 C, 268 C

MKT 103 C, 105 C, 201 C, 205 C, 208 C, 210 C, 222 C, 224 C

PHIL 135 C, 172 C

*The revised courses were accepted by DCCC. No motion.*

B. **Deleted Courses/Certificates**

MGT 085 C, 086 C, 087 C, 088 C, 089 C

MKT 086 C, 087 C, 088 C, 089 C, 090 C,  
091 C, 092 C, 093 C, 094 C, 095 C,  
096 C, 097 C, 098 C

*Motion to approve by Silvie Grote; seconded by Candace Lynch. Motion carried by unanimous vote.*

**V. Fullerton College Curriculum: Jennifer Combs** presented the following items for acceptance/approval.

**A. New Courses**

MKT 169 F

*Motion to approve by Jennifer Combs; seconded by Candace Lynch. Motion carried by unanimous vote.*

**B. Revised Courses**

SOC 275 F, 275HF

*The revised courses were accepted by DCCC. No motion.*

**C. New Degrees/Certificates**

Digital Marketing Certificate;

*Motion to approve by Jennifer Combs; seconded by Silvie Grote. Motion carried by unanimous vote.*

**D. Modify Degrees/Certificates**

English Associate in Arts Degree (2020); English Associate in Arts Degree for Transfer (2020)

*The revised courses were accepted by DCCC. No motion.*

**VI. North Orange Continuing Education**

**A. New Courses for New CDCP Program**

MEDDO 311, 312

*Motion to approve by Candace Lynch; seconded by José Ramón Núñez. Motion carried by unanimous vote.*

**B. Revised Courses within an Approved CDCP Program (Winter 2020)**

ESL Beginning Literacy

*The revised courses were accepted by DCCC. No motion.*

**VII. Educational Services Technical Team (ESTT) Standing Report**

David Soto informed committee of the work with reconciling C-IDs within our district through the campus articulation departments. Jennifer Combs elaborated on the need for faculty to be involved with this process more closely as it is the purview of the faculty to guide any curriculum process changes.

**VIII. Curriculum Management Tool Selection**

Silvie Grote reported briefly on her participation in the COCI listening session, and informed the committee that the State will be making a decision on an inventory product soon, and will be offering this tool free for all the CC's. Silvie brought this to the committee's consideration with the idea of pausing our current pursuit of Course Leaf and e-Lumen products, and possibly adopting the State product with this newly learned money-saving incentive. The consensus of the committee is to wait for the State to make its decision

**IX. Discussion:** None

**X. Next Meeting:** October 11, 2019

**XI. Adjournment:** The meeting adjourned at 2:38 p.m.

*Motion to approve Adjournment by Silvie Grote; seconded by Candace Lynch.*