



## District Curriculum Coordinating Committee

March 12, 2021

1:30 p.m.

Zoom Conference

### Minutes

**Voting Members Present:** Jon Ison, David Grossman, Silvie Grote, Kimberley Stiemke, Karen Bautista, Cynthia Ramirez, Lee Douglas, Jacquelyn Rangel, Scott Lee,

**Non-Voting Members Present:** Cherry Li-Bugg, Shelia Moore-Farmer, Laurie Triefenbach, Angela Haugh, Marbelly Jairam

**Recording Secretary:** David Soto

- I. **Call to Order:** The meeting was called to order at 1:33 p.m.
- II. **Introductions:** A round of introductions for new interim member John Ison
- III. **Approval of Minutes:** February 19, 2021

#### Minutes Corrections

1. Changed header date from November 20, 2020 to February 19, 2021

*Motion to approve by Lee Douglas; seconded by Jacquelyn Rangel. Motion carried by unanimous vote with corrections.*

#### IV. **Catalog Timeline (S. Moore-Farmer and L. Triefenbach)**

NOCE Catalog and Schedule Coordinator, Shelia Moore-Farmer along with District Services Catalog and Schedule Coordinator, Laurie Triefenbach presented on catalog timelines as they relate to content production and official publication. Shelia and Laurie informed the committee that the catalog is a shared technology powered by Leapfrog technologies and requires all 3 campuses (Cypress and Fullerton College along with North Orange Continuing Education) to be published at the same time. They clarified that addendums are optional and are added as need for them arises. Shelia and Laurie presented on their “*NOCCCD 2021-2022 Catalog Timeline*” documenting key dates associated with specific workflow and functions pertinent to final publication.

DCCC members discussed the offered timeline and addressed key dates in the document ultimately reaching agreement with coordinators to establish an agreed upon process.

V. **Cypress College Curriculum:** Silvie Grote presented the following items for acceptance/approval.

A. **Deactivate Courses (3)**

|          |            |
|----------|------------|
| CTRP (1) | 078C,      |
| AT (2)   | 211C, 212C |

*Motion to approve by Silvie Grote; seconded by Jacquelyn Rangel. Motion carried by unanimous vote.*

B. **New Courses (3)**

|         |            |
|---------|------------|
| ART (1) | 245C,      |
| AT (2)  | 200C, 201C |

*Motion to approve by Silvie Grote; seconded by John Ison. Motion carried by unanimous vote.*

C. **Revised Courses (20)**

|          |                                 |
|----------|---------------------------------|
| ACCT (1) | 101C                            |
| ANTH (1) | 107C                            |
| BIOL (1) | 220C                            |
| ETHS (4) | 101C, 101HC, 129C, 150C         |
| FREN (1) | 200C                            |
| HIST (5) | 112C, 112HC, 113C, 113HC, 163C, |
| HRC (1)  | 265C                            |
| MAD (2)  | 191C, 131C                      |
| PHYS (3) | 202C, 222C, 223C                |
| SPAN (1) | 200C                            |

*The revised course was accepted by DCCC. No motion.*

D. **New Degrees/Certificates (2)**

**Hotel, Restaurant, Culinary Arts**

|  |
|--|
| Food Science Fundamentals Certificate                            |
| Nutrition and Dietetics Associate in Science Degree for Transfer |

*Motion to approve by Silvie Grote; seconded by Kimberley Stiemke. Motion carried by unanimous vote.*

VI. **North Orange Continuing Education Curriculum:** Jose Ramon Nuñez presented the following items for acceptance/approval.

**A. Revised Courses (20)**

|          |   |
|----------|---|
| ABED (0) | 106 [PULLED]  |
| EMER (4) | 155, 200, 210, 404  |
| DSSS (0) | 171 [PULLED]  |
| BUSA (3) | 100, 101, 102   |
| ECED (0) | 100, 105, 110, 115, 120, 200, 205, 210, 215, 220, 225, 400 [PULLED ALL COURSES] |
| ESLA (7) | 183, 229, 230, 231, 232, 233, 234   |
| IHSD (6) | 100, 101, 116, 117, 118, 119  |

*The revised course was accepted by DCCC. No motion.*

**B. New Courses for CDCP Programs (7)**

|          |  |
|----------|--|
| OTEC (1) | 230  |
| PARN (0) | 250, 275, 277, 278, 279, 300, 301, 302, 304, 306 [PULLED ALL COURSES]                |
| PTEC (0) | 100, 105, 110, 115, 120, 125, 200, 205, 300, 301, 302, 305, 310 [PULLED ALL COURSES] |
| QAMD (6) | 400, 405, 410, 415, 420, 425   |

**Correction:** NOCE Chair asked to correct hours listed for PARN 306 from 306 hours to 18 hours

**Correction:** NOCE Chair asked to correct course number for PARN 250 to PARN 303

*Motion to approve by Kimberley Stiemke; seconded by John Ison. Motion carried by unanimous vote.*

**C. New CDCP Prgrams with New Courses (0)**

**Career Technical Education**

|  |
|--|
| Bookkeeping Certificate [PULLED PROGRAM]               |
| Tier I: Preschool Assistant Education [PULLED PROGRAM] |
| Tier II: Preschool Teacher [PULLED PROGRAM]            |
| Tier III: Infant Care Teacher [PULLED PROGRAM]         |
| Tier IV: Preschool Director [PULLED PROGRAM]           |

**English as a Second Language**

|   |
|---|
| ESL Integrated Skills-Beginning Literacy [PULLED PROGRAM]     |
| ESL Integrated Skills-Beginning Low [PULLED PROGRAM]          |
| ESL Integrated Skills-Beginning High [PULLED PROGRAM]         |
| ESL Integrated Skills-Intermediate Low [PULLED PROGRAM]       |
| ESL Integrated Skills-Intermediate High [PULLED PROGRAM]      |
| ESL Integrated Skills-Advanced [PULLED PROGRAM]               |
| ESL Speaking Skills-Intermediate to Advanced [PULLED PROGRAM] |

*No motion.*

**VII. CSU AREA F Requirement (ALL)**

District-wide consensus on no cross-listing courses on behalf of the Ethnic Studies disciplines from both Fullerton and Cypress College faculty. This topic will no longer will a continuing topic on the DCCC agenda

**VIII. Annual Board Approval of Materials Fees (C. Li-Bugg)**

DCCC Chair informed committee of the Title V requirements as it pertains to materials fees. Fullerton and Cypress College along with North Orange Continuing Education must approve active courses with materials fees and submit them by the end of March for Board approval at the second meeting in April.

**IX. Discussion**

NOCE Chair inquired about the recent developments regarding a curriculum inventory tool selection. Committee still agreed to wait on what will be the State-approved selected product and remains willing to discuss a path forward post an official selection. Latest timeline is to wait for possible announcement/information at the CCCCIO conference in April. Cypress College VPI informed the committee that the Senate has also maintained a holding pattern on their official endorsement. Pending the State decision, DCCC Chair informed committee that our current vendor, Curricunet, will need to be renewed for another year.

**X. Next Meeting:** April 9, 2021

**XI. Adjournment:** The meeting adjourned at 3:36 p.m.

*Motion to adjourn by Kimberley Stiemke; seconded by Silvie Grote. Motion carried by unanimous vote.*