



District Curriculum Coordinating Committee

February 7, 2020

1:30 p.m. – Anaheim Campus Learning Lab (1023)

Minutes

Voting Members Present: Karen Bautista, Jennifer Combs, Silvie Grote, Scott Lee, Candace Lynch, Jacquelyn Rangel, Kathleen Reiland, David Grossman

Alternates: (FC) David Grossman for Jose Ramon Nuñez

Non-Voting Members Present: Cherry Li-Bugg, David Soto, Laurie Triefenbach, Valentina Purtell, JoAnna Schilling, Greg Schulz,

Guest: Kelly Carter, Terry Carpenter, Marbelly Jairam, Megan Beck, Tina Miller, Tony Quach, Paul DeDios, David Booze, Matt Taylor, Gilbert Contreras, Khann Ninh, Triseinge Ortiz, Rena Martinez Stluka, Citlally Santana, Kim Louie-Jeu, Dani Wilson

Absentees:

Recording Secretary: David Soto

Resource: Laurie Triefenbach

I. **Call to Order:** The meeting was called to order at 1:31 p.m.

II. **Introductions:**

III. **Approval of Minutes:** December 6, 2019

Motion to approve by Candace Lynch; seconded by Silvie Grote. Motion carried by unanimous vote.

IV. **Guided Pathways/Implementation**

A. Outline of plan to fix and maintain equivalencies and attributes in Banner. There are four tasks that can be started and run concurrently:

1. **C-ID**

- a. Provide a list of all C-ID courses cross checked against their entries in Banner highlighting discrepancies.
 - Approved for C-ID but not entered in Banner
 - Approved and in Banner but equivalencies don't align
 - In Banner but are not approved
- b. Provide full list of C-ID courses for faculty review and consideration. Faculty to determine C-ID courses that need further consideration at Curriculum Committee level.
- c. C-ID courses that don't require further review are corrected in Banner based on CC recommendations by a small team composed of campus staff (approx. 3 staff)
- d. As faculty complete review, enter in Banner as recommended

2. High Demand Program Requirements

- a. Identify and provide a list of courses from high demand programs/majors and their equivalencies, highlighting discrepancies.
 - Courses with missing equivalencies
 - Courses that don't 'round trip' (A=B=C)
- b. Faculty to determine courses that need further consideration at Curriculum Committee level.
- c. Courses that don't require further review are corrected in Banner based on CC recommendations by a small team composed of campus staff (approx. 3 staff)
- d. As faculty complete review, enter in Banner as recommended
- e. For courses where there is no agreement on equivalencies, remove them in Banner and consider using mutual exclusion rules

3. Course Attributes

- a. Provide a list of all courses with transfer attributes, highlighting discrepancies when compared against equivalent courses and ASSIST data
 - Incorrect attributes vs ASSIST
 - Equivalent course but attributes don't match
 - Missing attributes on courses vs ASSIST
- b. Provide full list of courses and attributes for faculty review and consideration. Faculty to determine courses that need further consideration at Curriculum Committee level.
- c. Courses that don't require further review are corrected in Banner based on CC recommendations by a small team composed of campus staff (requires articulation officer input)
- d. As faculty complete review, enter in Banner as recommended (curriculum specialist)

4. Transfer Course Articulation

- a. Team of evaluators (representative of each campus, 3 – 6) meet for one day a week for approximately six months to enter transfer course articulation.
- b. Start with Region 8, backfill three catalog years
- c. Expand to High Frequency local colleges not Region 8, current catalog year
- d. Additional high frequency transfer institutions (UCLA, USC, etc) current catalog year
- e. Begin process of articulating student's external coursework and articulating to academic history
- f. Provide feedback to 'off-ramp' process for identified equivalency and attribute issues
- g. Coordinate with Degreeworks Specialist to determine discrepancies and monitor exceptions.

V. **Cypress College Curriculum:** Silvie Grote presented the following items for acceptance/approval.

A. Revised Courses (11)

KIN	248 C,
MATH	010 C, 015 C,
NURS	192 C, 193 C, 196 C, 197 C, 292 C, 297 C,
PHOT	235 C,
SPAN	203 C

The revised courses were accepted by DCCC. No motion.

B. New Degree/Certificates (3)

Ethnic Studies:

Social Justice Studies: Asian Pacific American Studies Associate in Arts Degree for Transfer Certificate
- Correction 1: Add an "OR" option between courses ENGL 208, HIST 160 and HIST 161

Interdisciplinary Studies:

Global Studies Associate in Arts for Transfer
- Correction 1: Replace "of" with "in" as the official title.

Global Citizenship Studies Associate in Arts Degree
- Correction 1: Add course ENGL 250 C in the Humanities Area course list

Motion to approve with corrections by Silvie Grote; seconded by Candace Lynch. Motion carried by unanimous vote.

C. Revised Degrees/Certificates (4)

Anthropology:

Archaeology Technician Certificate

English as Second Language:

ESL Milestone Certificate: Pathway to Business and Computer and Information Systems

Multimedia:

Multimedia Advertising Certificate
Multimedia Art Certificate

The revised Degrees/Certificates were accepted by DCCC. No motion.

D. Deleted Degrees/Certificate (1)

Computer Information System:

Game Programming Certificate

Motion to approve by Silvie Grote; seconded by Candace Lynch. Motion carried by unanimous vote.

VI. North Orange Continuing Education Curriculum: Candace Lynch presented the following items for acceptance/approval

A. New Courses (14)

ABED	106, 107
MEDIA	100,
PTEC	301, 302, 305,
ESLA	180, 181, 185, 186, 220, 221
PARN	268, 269

Motion to approve by Candace Lynch; seconded by Jennifer Combs. Motion carried by unanimous vote.

B. Revised Courses (21)

ABED	105
IHSS	103, 107, 109, 110, 111, 114, 116, 118, 119, 121, 122, 153, 177, 183, 660, 846, 847, 994
PARN	101, 200

The revised courses were accepted by DCCC. No motion.

C. New Programs (10)

ESL Fundamentals
ESL Civics
ESL Grammar Review
ESL Vocabulary Review
ESL Multiskills
ESL for the Workplace, Basic
ESL for the Workplace, Advanced
ESL Reading and Writing Skills, Beginning
ESL Reading and Writing Skills, Intermediate to Advanced
ESL Specialty Courses

Motion to approve by Candace Lynch; seconded by Jennifer Combs. Motion carried by unanimous vote.

D. Revised Programs (1)

GED/HiSET Test Preparation

The revised programs were accepted by DCCC. No motion.

VII. Educational Services Technical Team (ESTT) Standing Report

**See Guided Pathways/Implementation notes*

VIII. Discussion:

IX. Next Meeting: March 6, 2020, 1:30 pm

X. Adjournment: The meeting adjourned at 4:23 p.m.

Motion to adjourn by Silvie Grote; seconded by Jacquelyn Rangel.