



District Curriculum Coordinating Committee

December 9, 2022

1:30 p.m.

Zoom Meeting

Minutes

Voting Members Present: John Ison, Joyce Peacock, Kimberley Stiemke, Karen Bautista, Janet Williams, Jacquelyn Rangel, Monte Perez, Kathleen Reiland

Non-Voting Members Present: Cherry Li-Bugg

Recording Secretary: David Soto

Resource: Amabel Arredondo, Marbelly Jairam, Heather Treminio, Marcela Valle, Angela Haugh

I. **Call to Order:** The meeting was called to order at 1:33 p.m.

II. **Introductions**

III. **Announcements**

A. **NOCE:** Out-of-Class hour revision review will be affecting approximately 350 courses. Non-Credit DE has been updated to include a broader group of courses.

B. **NOCE:** January Curriculum Seminar scheduled to be held January 9th -13th hosted by the Office of Diversity and Compliance

IV. **Approval of Minutes:** November 18, 2022

Motion to approve by John Ison; seconded by Jacquelyn Rangel. Motion carried by unanimous vote.

V. **Cypress College Curriculum:** Joyce Peacock presented the following items for acceptance/approval.

A. **Deactivated Courses**

ENGL	098EC
------	-------

Motion to approve by Joyce Peacock; seconded by John Ison. Motion carried by unanimous vote.

B. **Revised Courses**

ART	120C, 150C, 151C, 152C, 153C, 154C, 163C, 197C, 216C
-----	--

DANC	100C
------	------

MATH	120C
------	------

The revised Courses were accepted by DCCC. No motion.

C. Modify Degrees/Certificates

Art Associate in Arts Degree
Athletic Coach Certificate
Fitness Specialist Certificate
Sport Management Certificate
Yoga Teacher Training Certificate (200-hour)
Community Health Worker Certificate
Integrative Health and Wellness Studies Associate in Science Degree
Public Health Science Associate in Science Degree for Transfer (AS-T)
Recreation Assistant Certificate

The revised Degrees/Certificates were accepted by DCCC. No motion.

VI. Fullerton College Curriculum: John Ison presented the following items for acceptance/approval.

A. New Courses

THEA	275F
------	------

Motion to approve by John Ison; seconded by Joyce Peacock. Motion carried by unanimous vote.

B. Revised Courses

FASH	088F, 255F
FREN	200F
GERM	200F
PHYS	222F

The revised Courses were accepted by DCCC. No motion.

C. Deactivation Courses

HED	197F
IDES	248AF, 249BF, 249CF

Motion to approve by John Ison; seconded by Joyce Peacock. Motion carried by unanimous vote.

D. Modify Degree/Certificates

Foreign Language associate in Arts Degree
Interdisciplinary Studies: Emphasis in Arts and Human expression Associate in Arts Degree
Interdisciplinary Studies: Emphasis in Science and Mathematics Associate in Arts Degree
Interdisciplinary Studies: Social Behavior and Self-Development Associate in Arts Degree
Interdisciplinary Studies: Emphasis in Social Sciences Associate in Arts Degree

The revised Degrees/Certificates were accepted by DCCC. No motion.

VII. Discussion

A. Curriculum Inventory Tool Selection:

- a. David Soto made the following comments on the status of our curriculum inventory management system selection process.
 - i. **Vendors:** Curricunet Meta, Course Dog and E-Lumen do not meet the Banner Integration requirement that we need to move forward with these vendors.
 - ii. **Banner Connection/Timeline:** CourseLeaf continues to be the only product with full Banner integration that would cut the back-end implementation time in half. This cut in technical configuration would allow for greater focus on the end-user training effort.
 - iii. **Current CourseLeaf Configuration:** The college catalogs are already drawing Banner course data as part of an automatic nightly extract through CourseLeaf and thus, the Courseleaf curriculum inventory product (CIM) would plug right in alongside the catalog (CAT), both pulling from authoritative Banner data.
 - iv. **Conclusion:** As of now CourseLeaf checks the very large box of Banner Integration and offers us the shortest timeline available due to previously configured Banner setup for implementation.
- b. Committee asked to further vet Curricunet Meta to confirm Banner Integration.

VIII. Next Meeting: February 10, 2023, 1:30 pm

IX. Adjournment: The meeting adjourned at 2:57 p.m.