



# District Curriculum Coordinating Committee

December 3, 2021

1:30 p.m.

Zoom Meeting

## Minutes

**Voting Members Present:** Karen Bautista, Jorge Gamboa, Silvie Grote, John Ison, Scott Lee, Jacquelyn Rangel, Kathleen Reiland, Kimberley Stiemke,

**Non-Voting Members Present:** Cherry Li-Bugg

**Recording Secretary:** David Soto,

**Resource:** Jennifer Combs, Amabel Arredondo, Marbelly Jairam, Joyce Peacock

I. **Call to Order:** The meeting was called to order at 1:31 p.m.

II. **Introductions**

III. **Approval of Minutes:** November 19, 2021

*Motion to approve by Silvie Grote; seconded by John Ison. Motion carried by unanimous vote*

IV. **Cypress College Curriculum:** Silvie Grote presented the following items for acceptance/approval.

A. **Deactivate Courses**

CTRP	031C, 035C, 036C, 037C, 038C, 039C, 062C, 066C, 075C, 077C, 082C, 092C, 094C, 095C, 098AC, 098BC, 098CC
EST	140C

*Motion to approve by Silvie Grote; seconded by John Ison. Motion carried by unanimous vote.*

B. **New Courses**

CE	201C, 202C, 295C
THEA	122C, 161C

*Motion to approve by Silvie Grote; seconded by John Ison. Motion carried by unanimous vote.*

**C. Revised Courses**

AT	101C, 102C, 236C, 265C, 282C
CTRP	030C, 033C, 034C, 040C, 041C, 042C, 043C, 044C, 042C, 046C, 047C, 048C, 049C, 050C, 051C, 052C 053C, 054C, 055C, 056C, 057C, 058C, 059C, 060C, 065C, 067C, 068C, 072C, 073AC, 073BC, 073CC, 073DC, CSR-RPR Exam, 076C, 079C, 080C, 081C, 083C, 084C, 085C, 086C, 087C, 088C, 089C, 090C, 091C, 093C, 096C, 097C
DH	116C, 125C
EST	100C, 110C, 120C, 130C, 135C
INDS	100C
JOUR	225C, 229C
KIN	255C
MUS	280C, 281C, 282C, 283C, 285C, 287C
RADT	142C
THEA	100C, 102C, 107HC, 126C, 127C, 132C, 133C, 135C, 136C, 140C, 144C, 145C, 146C, 18C, 149C, 150C, 151C, 152C, 225C, 226C, 227C, 230C, 232C, 233C, 234C, 235C, 238C

*The revised courses were accepted by DCCC. No motion.*

**D. New Degrees/Certificates**

Career Education:

CE Teacher Training Associate in Science Degree
CE Teacher Training Certificate

Court Reporting:

CSR-RPR Skills Certificate
Practicum in Intermediate Machine Shorthand Certificate
Practicum in Beginning Machine Shorthand Certificate

Kinesiology:

Sport Management Certificate
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Theatre Arts:

Scenic Design Certificate
Stage Management Certificate

*Motion to approve by Silvie Grote; seconded by John Ison. Motion carried by unanimous vote.*

**E. Revised Degrees/Certificates**

Court Reporting:

CART – Communication Access Realtime Translation Certificate
Captioning Certificate
Computer Editor (Scopist) Certificate

Court and Agency Services Certificate
Court Reporting Associate in Science Degree
Court Reporting Certificate
Hearing Reporter Certificate
Law Office Administration Associate in Science Degree
Legal Administrative Assistant Certificate
Legal Videography Certificate
Proofreading Certificate

Energy and Sustainable Technologies:

Solar Energy Certificate
Sustainability Certificate

Dance:

Dance Associate in Arts Degree
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English as a Second Language:

ESL Milestone Certificate- Pathway to Transfer: Language Arts/Oral Communication
ESL Milestone Certificate- Pathway to Kinesiology and Public Health

Health Science:

General Studies Health Sciences Associate in Arts degree
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Kinesiology:

Aquatics Specialist Certificate
Kinesiology Associate in Arts Degree

Philosophy & Religious Studies:

Philosophy Associate in Arts Degree for Transfer (AA-T)
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Theatre Arts:

Acting for Stage & Screen Certificate
Costume and Makeup Design Certificate
Lighting and Sound Certificate
Musical Theatre Performance Certificate
Technical Theatre Certificate
Theatre Arts Associate in Arts Degree for Transfer (AA-T)
Theatre Design Associate in Science Degree
Theatre Arts Performance Associate in Arts Degree

*The revised Degrees/Certificates were accepted by DCCC. No motion.*

**F. Deactivate Degrees/Certificates**

Court Reporting:

Court Reporting Technology Certificate
Legal Careers Certificate
Legal Transcription Certificate

Energy and Sustainable Technologies:

Associate in Science Degree energy and Sustainable Technologies
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Marketing:

Multimedia Advertising Certificate
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*Motion to approve by Silvie Grote; seconded by John Ison. Motion carried by unanimous vote.*

**V. Evaluation Rubric for CMS Selection**

DCCC Chair spoke on the continued delay the State has had in selecting a Curriculum Management Software (CMS) and encouraged faculty to revive efforts to conduct a new campaign to survey current products available. Faculty Chairs agreed and will begin developing evaluation rubrics at their campus Curriculum Committees to solicit broad criteria for future demos. CC Chair suggested utilizing the current State rubric as a base line template. CC Curriculum Specialist raised a point to consider the impact a new system may have with Banner. DCCC Chair raised a point that the Classified voice will need to be part of the rubric creation.

**VI. Discussion**

- Jennifer Combs proposed adding an “Announcements” agenda item to DCCC agendas as a standing item. Committee members agreed unanimously
- Credit for Prior Learning (CPL) policy has been officially certified
- Laurie Triefenbach has retired as the District Catalog and Schedule Coordinator. David Soto will step in to take on Catalog duties as an interim assignment.
- Marwin Luminarias has stepped down as FC Curriculum Specialist. An Interim job posting has been created, and Marwin will help transition the new Curriculum Specialist as he will remain at FC as the new Veterans Affairs Coordinator
- Jennifer Combs will step down as FC Curriculum Chair to become the next Academic Senate President.
- John Ison has been elected the new FC Curriculum Chair

**VII. Next Meeting:** January 14, 2021, 1:30 pm

**VIII. Adjournment:** The meeting adjourned at 3:36 p.m.

*Motion to approve by Kimberley Stiemke; seconded by John Ison.*