



District Curriculum Coordinating Committee

November 20, 2020

1:30 p.m.

Zoom Conference

Minutes

Voting Members Present: Silvie Grote, Jose Ramon Nunez, Jennifer Combs, Kimberley Stiemke, Karen Bautista, Lee Douglas

Non-Voting Members Present: Cherry Li-Bugg, Amabel Arredondo, Juan Carlos Garcia, Greg Schulz, Kathleen Reiland

Recording Secretary: David Soto

Resource: Laurie Triefenbach

I. **Call to Order:** The meeting was called to order at 1:38 p.m.

II. **Introductions:**

III. **Approval of Minutes:** October 16, 2020

Motion to approve by Silvie Grote; seconded by Jennifer Combs. Motion carried by unanimous vote with corrections.

IV. **Cypress College Curriculum:** Silvie Grote presented the following items for acceptance/approval.

A. DE Addenda (4)

PT	110C, 115C, 130C 135C
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The revised courses were accepted by DCCC. No motion.

B. Deactivate Courses (36)

CIS (11)	101C, 107C, 115C, 121C, 187C, 229C, 240C, 248C, 250C, 251C, 260C,
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ENGL (7)	027C, 057C, 058C, 098C, 106C, 225C, 247C,
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ESL (6)	081C, 182C, 183C, 184C, 185C, 186C,
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MAD (11)	101C, 105C, 109C, 113C, 115C, 121C, 133C, 135C, 137C, 151C, 157C, 181C,
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PHOT (1)	230C
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Motion to approve by Silvie Grote; seconded by Jennifer Combs. Motion carried by unanimous vote.

C. New Courses (6)

ATC (1)	296C,
CIS (2)	170C, 172C,
MAD (3)	124C, 125C, 178C,

Motion to approve by Silvie Grote; seconded by Jennifer Combs. Motion carried by unanimous vote.

D. Revised Courses (107)

ATC (18)	101C, 160C, 161C, 162C, 174C, 183C, 196C, 197C, 198C, 199C, 240C, 260C, 261C, 262C, 271C, 278C, 295C, 299C,
CHIN (1)	100C,
CIS (19)	075C, 102C, 103C, 164C, 185C, 189C, 190C, 191C, 201C, 202C, 230C, 231C, 232C, 233C, 239C, 257C, 258C, 274C, 277C,
COUN (1)	140C,
ENGL (2)	127C, N01C,
HRC (2)	290C, 293C,
HS (1)	165C,
JOUR (5)	101C, 110C, 140C, 226C, 228C,
KIN (1)	293C,
MAD (47)	102C, 104C, 106C, 107C, 108C, 111C, 112C, 114C, 116C, 117C, 118C, 120C, 122C, 130C, 131C, 132C, 134C, 136C, 150C, 156C, 179C, 180C, 182C, 183C, 184C, 185C, 186C, 187C, 188C, 189C, 190C, 191C, 192C, 193C, 194C, 195C, 196C, 197C, 198C, 199C, 200C, 201C, 203C, 204C, 207C, 210C, 295C,
MORT (1)	281C,
NURS (1)	091C,
PHOT (12)	050C, 104C, 106C, 118C, 215C, 216C, 219C, 221C, 222C, 223C, 227C, 236C,
PSY (3)	120C, 202C, 221C,
SPAN (4)	101C, 102C, 201C, 202C,

The revised courses were accepted by DCCC. No motion.

E. New Degree/Certificates (11)

Computer Information Systems (3)

Data Analytics Certificate
Data Management Certificate
DevSecOps (Development, Security, and Operations) Certificate

Dental Hygiene (6)

Administration of Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage Certificate
Dental Hygiene Pit and Fissure Sealant Certificate
Radiation Safety Certificate
Ultrasonic Scaling and Coronal Polishing Certificate

Discussion: Point was raised on the proposed Dental Hygiene programs to add

the total units in parentheses after the Course Lists titles (i.e. Semester 1, 2, 3 and 4) CC Chair agreed to the edit

Discussion: Point was raised on the Ultrasonic Sealing and Coronal Polishing Certificate to separate Certificate title with the degree requirement language. CC Chair agreed to separate and only keep bolded the certificate title.

Kinesiology (1)

Yoga Teacher Training Certificate (200-hour)
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Public Health Science (1)

Integrative Health and Wellness Studies Associate in Science Degree

Motion to approve by Silvie Grote; seconded by Jennifer Combs. Motion carried by unanimous vote.

F. Modify Degree/Certificates (69)

Aviation and Travel Careers (15)

Advanced Airline Customer Services Certificate
Advanced Flight Attendant Certificate
Airline Customer Services Associate in Science Degree
Aviation I – Private Pilot Certificate
Aviation II – Private Pilot Certificate
Aviation III – Private Pilot Certificate
Aviation IV – Private Pilot Certificate
Aviation Management Associate in Science Degree
Aviation Management Certificate
Career Technical education – Aviation Associate in Science Degree
Commercial Pilot Associate in Science Degree
Flight Attendant Associate in Science Degree
UAS Drone Advanced Certificate
UAS Drone Associate in Science Degree
UAS Drone Basic Certificate

Discussion: Point was raised to correct all instances of all-caps titling. CC Chair agreed and will apply sentence case titling going forward.

Discussion: Point was raised on the Aviation Management (AS) to add a unit range to reflect option to take ATC 132 or ATC 271 in the Required Courses Requirement. Units possible should be 24-25, resulting in a change needed for total units to 35-36 (same change is needed for the Aviation Management Certificate). CC Chair agreed to the edit.

Computer Information Systems (9)

Cisco Networking Certificate
Computer Information Systems Associate in Science Degree
Computer Programming Certificate
Computer and Office Applications Certificate

Cyber Defense Associate in Science Degree
Cyber Defense Certificate
Cybersecurity Certificate
System Administration and Technical Support Certificate
Virtualization and Cloud Computing Certificate

Counseling and Guidance (6)

CSU General Education (CSU GE Breadth) Certificate of Achievement
Intersegmental General Education Transfer Curriculum (IGETC) Certificate of Achievement
Liberal Arts Associate in Arts Degree with an Area of Emphasis in Arts and Humanities
Liberal Arts Associate in Arts Degree with an Area of Emphasis in Human Communication
Liberal Arts Associate in Arts Degree with an Area of Emphasis in Math and Science
Liberal Arts Associate in Arts Degree with an Area of Emphasis in Social and Behavioral Sciences

Education (1)

Elementary Teacher Education Associate in Arts Degree for Transfer (AA-T)

Discussion: Point was raised to change Required Core Courses Units requirement to 44 units, as required courses do not add to 45 units as posted. This will result in a change needed for Total Units to be 50-52 Units. CC Chair agreed to the edit

English (1)

Creative Writing Certificate

English as a Second Language (6)

ESL Milestone Certificate- Pathway to Transfer: Language Arts/Oral Communication
ESL Milestone Certificate- Pathway to Transfer: Language Arts/Written Communication
ESL Milestone Certificate- Pathway to Transfer: Social Sciences
ESL Milestone Certificate: Pathway to Aviation and Travel Careers
ESL Milestone Certificate: Pathway to Business and Computer Information Systems
ESL Milestone Certificate: Pathway to Diagnostic Medical Sonography, Health Information Technology, and Radiological Technology
ESL Milestone Certificate: Pathway to Science, Engineering, and Mathematics

Ethnic Studies (3)

African-American Studies Associate in Arts Degree
Chicana/o/x Studies Associate in Arts Degree
Ethnic Studies Associate in Arts Degree

Hotel, Restaurant, Culinary Art (8)

Baking and Pastry Arts Associate in Science Degree
Baking and Pastry Arts Certificate
Culinary Management Associate in Science Degree

Culinary Management Certificate
Food and Beverage Management Certificate
Food and Beverage Management Associate in Science Degree
Hospitality Management Certificate
Hospitality Management Associate in Science Degree

Interdisciplinary Studies (2)

Global Citizenship Studies Certificate
Global Citizenship Studies Associate in Arts Degree

Discussion: Point was raised on the exclusion of “ENGL 250 C – Latino/a/x Literature” in the Humanities Area of the Global Citizenship Studies (GCS) Certificate. CC Dean of CTE confirmed both Certificate and Degree should follow same course list structure and no exclusion should exist. CC Chair agreed to the edit.

Media Arts Design (16)

Graphic Design Certificate
2D Animation Certificate
3D Animation Certificate
Advertising and Emerging Technologies Certificate
Character and Background Design for Animation and Game Art
Digital Illustration Certificate
Digital Cinema Arts and Industry Certificate
Digital Cinema Techniques and Technologies Certificate
Film Aesthetics Technology
Film, Television and Electronic Media Associate in Science Degree (AS-T)
Graphic Design Associate in Arts Degree
Motion Design
Post Production Basics for Cinema and Video Certificate
Social Media Production and Marketing
Storyboarding Certificate
Digital Photography Certificate

Discussion: Point was raised on the 2D animation Certificate program description to delete repeated use of the term “2D” in opening sentence. CC Chair agreed to the edit.

Discussion: Point was raised on the Character and Background Design for Animation and Game Art program description citing incomplete title reference in opening sentence. Edit suggested was to remove repeated title by referring to certificate as “This Program”. CC Chair agreed to edit.

Discussion: Point was raised on the Film, Television and Electronic Media (AS-T) to add a space between the number “6” and the word “units” in the Required Courses Title. CC Chair agreed to the edit.

Discussion: Point was raised to correct all instances of missing award designation (i.e. Certificate or Degree) in program titles by adding them. CC Chair agreed to the edit.

Multimedia (2)

Multimedia Advertising Certificate
Multimedia Art Certificate

The revised degrees/certificates were accepted by DCCC. No motion.

G. Deactivate Degree/Certificates (9)**Computer Information Systems**

Microsoft Networking Certificate
Network Virtualization Certificate
Project Management Certificate

Court Reporting

CSR/RPR Competency Certificate
Medical Transcription
Specialty Realtime Writing Certificate
Specialty in Adv. Machine Shorthand
Specialty in CSR/RPR Competency
Specialty in Intermediate Machine Shorthand

Motion to approve by Silvie Grote; seconded by Jennifer Combs. Motion carried by unanimous vote.

H. Emergency Distance Education Spring 2021 (725)

AC/R (18)	298C, 298FC, 020C, 021C, 050C, 101C, 102C, 103C, 104C, 107C, 108C, 109C, 112C, 130C, 140C, 160C, 170C, 298C,
ANTH (5)	102HC, 231C, 232C, 298C, 299C
ART (41)	100C, 114C, 120C, 121C, 122C, 123C, 130C, 131C, 146C, 147C, 148C, 150C, 151C, 152C, 153C, 154C, 155C, 161C, 162C, 163C, 166C, 167C, 174C, 175C, 182C, 183C, 184C, 185C, 186C, 187C, 191C, 193C, 194C, 195C, 196C, 197C, 216C, 244C, 246C, 298C, 299C,
ASTR (1)	117HC,
AT (30)	050C, 100C, 101C, 104C, 106C, 107C, 110C, 111C, 120C, 170C, 171C, 195C, 200C, 211C, 212C, 215C, 230C, 235C, 236C, 245C, 246C, 250C, 255C, 256C, 265C, 280C, 281C, 282C, 295C, 298C,
ATC (9)	103C, 189C, 190C, 193C, 194C, 195C, 210C, 250C, 255C,
BIOL (3)	101HC, 125C, 299C,
CHEM (1)	298C,
CHIN (3)	098C, 298C, 298AC,
COMM (10)	098C, 100C, 100HC, 120C, 124C, 135C, 220C, 220HC, 298C, 299C,
COUN (4)	040C, 077C, 144C, 299C,
CSCI (2)	242C, 252C,
CTRP (64)	030C, 031C, 033C, 034C, 035C, 036C, 037C, 038C, 039C, 040C, 041C, 042C, 043C, 044C, 045C, 046C, 047C, 048C, 049C, 050C, 051C, 052C, 053C, 054C, 055C, 056C, 057C, 058C, 059C, 060C, 062C, 063C, 066C, 067C, 068C, 072C, 073AC, 073BC, 073CC, 073DC, 074C, 075C, 076C, 078C, 079C, 080C, 081C, 082C, 083C,

	085C, 086C, 087C, 088C, 089C, 090C, 091C, 092C, 094C, 095C, 096C, 097C, 098C, 098AC, 099C,
DA (8)	016C, 061C, 062C, 063C, 065C, 066C, 069C, 099C,
DANC (34)	102C, 105C, 106C, 107C, 108C, 109C, 110C, 111C, 112C, 113C, 114C, 115C, 116C, 117C, 130C, 136C, 137C, 140C, 141C, 142C, 143C, 144C, 145C, 147C, 149C, 151C, 202C, 203C, 205C, 206C, 230C, 296C, 298C, 299C,
DH (18)	100C, 101C, 104C, 106C, 109C, 110C, 116C, 205C, 220C, 221C, 240C, 248C, 250C, 255C, 260C, 275C, 276C, 299C,
DMS (13)	160C, 170C, 172C, 175C, 176C, 186C, 188C, 195C, 207C, 210C, 217C, 227C, 237C,
ECON (2)	298C, 299C,
EDU (2)	200C, 225C,
ENGL (4)	027C, 126C, 299C, N01C,
ENGR (1)	210C,
ENGT (1)	110C,
ESL (12)	051C, 054C, 064C, 081C, 098C, 099C, 182C, 183C, 184C, 185C, 186C, 298C,
ETHS (2)	298C, 299C,
FREN (4)	098C, 200C, 298C, 299C,
GEOG (4)	202C, 260C, 298C, 299C,
GEOL (7)	100HC, 103C, 115C, 131C, 190C, 192C, 298C,
HI (1)	299C,
HIST (13)	110HC, 111HC, 112HC, 113HC, 135C, 151C, 152C, 163C, 170HC, 171HC, 295C, 298C, 299C,
HRC (3)	255C, 298C, 299C,
HS (12)	030C, 050C, 066C, 070C, 076C, 077C, 080C, 098C, 098AC, 099C, 165C, 168C,
HUSR (15)	084C, 210C, 211C, 214C, 221C, 222C, 223C, 224C, 270C, 271C, 281C, 291C, 094C, 295C, 298C,
INDS (3)	092C, 201C, 298C,
JAPN (6)	098C, 100C, 200C, 201C, 298C, 299C,
JOUR (2)	227C, 230C,
KIN (87)	100C, 101C, 106C, 107C, 108C, 109C, 112C, 111C, 112C, 114C, 115C, 116C, 117C, 120C, 121C, 135C, 136C, 137C, 139C, 142C, 143C, 147C, 149C, 150C, 151C, 152C, 153C, 154C, 155C, 159C, 160C, 161C, 162C, 163C, 134C, 135C, 166C, 167C, 168C, 169C, 170C, 171C, 172C, 173C, 174C, 175C, 176C, 180C, 181C, 182C, 183C, 184C, 185C, 186C, 187C, 188C, 189C, 190C, 191C, 192C, 193C, 194C, 195C, 197C, 199C, 202C, 203C, 204C, 205C, 206C, 207C, 210C, 211C, 212C, 213C, 214C, 215C, 217C, 218C, 219C, 222C, 236C, 240C, 255C, 256C, 298C, 299C,
MAD (41)	100C, 101C, 102C, 104C, 106C, 107C, 108C, 109C, 112C, 113C, 114C, 115C, 116C, 117C, 118C, 120C, 121C, 132C, 133C, 134C, 135C, 136C, 137C, 150C, 151C, 156C, 157C, 180C, 181C, 184C, 186C, 187C, 188C, 190C, 194C, 199C, 201C, 207C, 210C, 295C, 298C,
MATH (6)	010C, 098C, 250AC, 250BC, 298C, 299C,
MGT (2)	199C, 295C,
MKT (1)	299C,
MORT (5)	085C, 153C, 182C, 242C, 253C,

MUS (41)	102C, 103C, 104C, 105C, 106C, 108C, 124C, 131C, 143C, 146C, 152C, 156C, 157C, 175C, 176C, 177C, 178C, 203C, 204C, 205C, 206C, 222C, 223C, 225C, 229C, 235C, 238C, 260C, 261C, 273C, 276C, 280C, 281C, 282C, 283C, 285C, 287C, 295, 298DC, 298FC, 299C,
MUSA (37)	104C, 105C, 106C, 107C, 111C, 112C, 113C, 114C, 116C, 120C, 121C, 125C, 130C, 131C, 132C, 140C, 141C, 143C, 154C, 157C, 152C, 155C, 210C, 213C, 214C, 216C, 221C, 222C, 223C, 225C, 231C, 232C, 241C, 243C, 245C, 247C, 252C,
NURS (16)	081C, 082C, 083C, 090C, 091C, 099C, 103C, 107C, 108C, 191C, 192C, 193C, 209C, 293C, 294C, 296C,
OFF (2)	020C, 049C,
PHIL (8)	100HC, 120C, 170HC, 172C, 175C, 230C, 240C, 298C, 299C,
PHOT (28)	050C, 101C, 103C, 104C, 106C, 109C, 118C, 148C, 149C, 150C, 202C, 203C, 206C, 216C, 219C, 220C, 221C, 222C, 223C, 227C, 230C, 235C, 236C, 277C, 298C, 298AC, 298FC, 299C,
PHSC (2)	196C, 299C,
PHYS (7)	201C, 202C, 210C, 211C, 221C, 222C, 223C,
POSC (5)	100HC, 216C, 230C, 298C, 299C,
PSY (3)	101HC, 298C,
PT (3)	080C, 085C, 125C,
RADT (19)	142C, 146C, 148C, 150C, 153C, 162C, 196C, 197C, 198C, 247C, 251C, 252C, 253C, 254C, 255C, 2856C, 260C, 262C, 299C,
REC (1)	298C,
SOC (5)	101HC, 125C, 225C, 298C, 299C,
SOSC (3)	295C, 298C, 299C,
SPAN (4)	098C, 200C, 298C, 299C,
THEA (41)	120C, 121C, 124C, 125C, 126C, 127C, 128C, 130C, 132C, 133C, 134C, 135C, 136C, 137C, 138C, 141C, 142C, 143C, 146C, 148C, 149C, 150C, 151C, 152C, 155C, 156C, 160C, 220C, 225C, 226C, 227C, 228C, 230C, 232C, 233C, 234C, 235C, 236C, 237C, 238C, 299C

The revised courses were accepted by DCCC. No motion.

V. Fullerton College Curriculum: Jennifer Combs presented the following items for acceptance/approval

A. NEW COURSES (7)

ANTH (3)	106F(Fall 2022), 209HF (FALL 2022), 211HF (Fall 2022,
FOOD (1)	160F,
PE (1)	116F,
POSC (1)	135F (FALL 2022),
TEACH (1)	165F,

Motion to approve by Jennifer Combs; seconded by Silvie Grote. Motion carried by unanimous vote.

B. Revised Courses (76)

ANTH (1)	101LF,
ARCH (1)	124F,
AUTO (5)	050F, 055F, 065F, 082F, 089F,
CDES (3)	115F, 121F, 210F,
DRAF (1)	945F,
ENGL (5)	224HF, 225F, 225HF, 243F, 243HF,
ENVS (4)	105LF, 140F, 141F, 142,
ESC (1)	147F,
ETHS (1)	160F,
FASH (2)	050F, 150F,
FOOD (2)	102F, 110F,
HIST (1)	275F,
JOUR (1)	230F,
MACH (21)	101F, 103F, 104F, 105F, 106F, 115F, 116F, 120F, 130F, 140F, 142F, 145F, 150F, 152F, 154F, 156F, 157F, 180F, 182F, 184F, 185F,
MUS (6)	102F, 101F, 106F, 107F, 109F, 203F,
PE (8)	129F, 193F, 224F, 227F, 228F, 229F, 230F, 274F,
PHOT (2)	101F, 216F,
POSC (1)	220F,
TECH (2)	081F, 108F,
THEA (8)	108F, 121F, 141F, 143F, 152F, 184F, 185R, 252F

The revised courses were accepted by DCCC. No motion.

C. Deactivate Courses (26)

ACCT (1)	100BF,
ART (7)	138F, 140F, 141F, 142F, 146F, 148F, 241F,
ENVS (5)	106F, 126F, 126FF, 145F, 272F,
PE (2)	271F, 273F,
WELL(10)	232F, 233F, 234F, 236F, 238F, 239F, 240F, 250F, 270F, 290F,
FOOD (1)	060F,

Motion to approve by Jennifer Combs; seconded by Kimberley Stiemke. Motion carried by unanimous vote.

D. New Degrees/Certificates (2)

Engineering

Engineering Technology Certificate

Social Justice Studies

The Social Justice Studies: Ethnic Studies Associate in Arts Degree for Transfer

Motion to approve by Jennifer Combs; seconded by Silvie Grote. Motion carried by unanimous vote.

E. Modify Degrees/Certificates (6)

Computer Information Systems

Web Design Skills Certificate

Ethnic Studies

Chicanx and Latinx Studies Associate in Arts Degree

Drafting Technology

Industrial Drafting — Level II Certificate

Nutrition and Foods

Nutrition and Dietetics Associate in Science Degree for Transfer

Nutrition and Foods Skills Certificate

Sociology

Aging Studies Certificate

The revised courses were accepted by DCCC. No motion.

F. Degrees/Certificates Deactivation (1)

Wellnes

Massage Therapist Certificate

Motion to approve by Jennifer Combs; seconded by Silvie Grote. Motion carried by unanimous vote.

VI. North Orange Continuing Education Curriculum: Kimberly Stiemke presented the following items for acceptance/approval

A. Revised Courses (147)

Skills/ High School

ABED (7)	105, 150, 405, 406, 407, 408, 409,
BMGR (6)	645, 648, 651, 654, 657, 660,
BUSN (1)	645,
COMP (2)	650, 685,
ECE (12)	100, 108, 112, 116, 130, 132, 136, 140, 142, 165, 170, 175,
ELET (11)	175, 176, 178, 190, 191, 192, 195, 196, 205, 206, 207,
FSRV (5)	100, 110, 120, 125, 126,
MEDA (14)	100, 101, 110, 111, 120, 121, 130, 131, 140, 141, 200, 201, 210, 211,
MEDO (3)	105, 312, 313,
MS (1)	104,
OTEC (1)	100,
DSSS (16)	118, 302, 350, 352, 353, 360, 361, 362, 363, 364, 370, 375, 376, 377, 380, 381,
ENCO (2)	200, 201,

ESLA (42)	001, 110, 120, 159, 160, 161, 162, 163, 164, 169, 170, 171, 172, 173, 174, 180, 181, 185, 186, 211, 222, 223, 225, 226, 801, 802, 803, 805, 808, 809, 815, 1020, 1025, 1030, 1050, 1052, 1054, 1056, 1060, 1062, 1065, 1067,
CRAE (4)	100, 104, 105, 106,
EDEN (1)	100,
HLTH (6)	109, 161, 163, 167, 200, 205,
MUS (3)	200, 303, 304,
PARN (9)	101, 102, 200, 260, 261, 262, 265, 268, 269,
SAFE (1)	205

The revised courses were accepted by DCCC. No motion.

VII. Degree Narratives and Closing Sentences (S. Grote)

- A.** A point was raised on language used at the end of program descriptions citing the total units needed to complete major requirements. CC Chair informed committee that State approvers found our ending description sentence to not capture requirements related to final awarding. Committee agreed to edit program description ending sentence to now read: ***“This degree requires (X) units in the major in addition to other degree requirements.”***

VIII. Articulation Officer’s Role in DCCC Review (S. Grote) (PULLED CC Chair)

IX. Discussion

A. December Meeting

- We will proceed with our regularly scheduled December 11, 2020 meeting.

B. Curriculum Management Tool Discussion

- Committee agreed to discuss future of the Curriculum Management tool at our next meeting.

X. Next Meeting: December 11, 2020

XI. Adjournment: The meeting adjourned at 3:28 p.m.

Motion to adjourn by Kimberley Stiemke; seconded by Silvie Grote. Motion carried by unanimous vote.