



District Curriculum Coordinating Committee

October 11, 2019
1:30 p.m. – Room 100B

Minutes

Voting Members Present: Jennifer Combs, Silvie Grote, Candace Lynch, Scott Lee, Jacquelyn Rangel

Alternates: (FC) David Grossman for Jose-Ramon Nuñez

Non-Voting Members Present: Cherry Li-Bugg

Absentees: Joanna Schilling, Valentina Purtell, Greg Schulz, Jose-Ramon Nuñez, Carmen Dominguez

Recording Secretary: David Soto

Resource: Laurie Triefenbach

- I. **Call to Order:** The meeting was called to order at 1:48 p.m.
- II. **Introductions:** Dave Grossman as the alternate for Jose-Ramon Nuñez
- III. **Approval of Meeting Minutes:** Motion to approve the minutes of the September 13, 2019 meeting made by Candace Lynch; seconded by Silvie Grote, motion carried by unanimous vote with revisions. Minutes were amended in the section under “Curriculum Management Tool Selection” as follows:
 1. The State will make their selected curriculum management tool available for free only to those colleges who don’t have an existing contract with another vendor.
 2. The consensus of the committee is to wait for the update from the State in November
 3. Added Institutional preferences to the previous minutes
- IV. **Cypress College Curriculum:** Silvie Grote presented the following items for acceptance/approval.
 - A. **Delete Courses (6)**
AC/R 035 C, 050 C, 125 C, 225 C, 240 C

BIOL NO1C

Motion to approve by Silvie Grote; seconded by Jennifer Combs. Motion carried by unanimous vote.
 - B. **New Courses (1)**
MATH 120 C

Motion to approve by Silvie Grote; seconded by Jennifer Combs. Motion carried by unanimous vote.

C. Revised Courses (53)

AC/R 036 C, 055 C, 100 C, 105 C, 106 C, 110 C, 120 C, 135 C, 137 C, 205 C,
210 C, 215 C, 220 C, 230 C, 235 C, 246 C, 265 C,

ART 123 C,

BIOL 122 C, 125 C, 174 C, 220 C, 277 C, 278 C,

COMM 100 C, 100HC,

ENGL 010LC,

ETHS 129 C, 131 C, 151 C, 152 C, 160 C, 170 C, 171 C, 235 C,

INDS 200 C, 201 C,

MATH 010 C, 015 C, 020 C, 024 C, 030 C, 040 C, 041 C, 100 C, 110 C, 120 C, 141
C, 142 C, 150AC, 150BC, 250AC, 250BC

The revised courses were accepted by DCCC. No motion.

D. Deleted Degrees/Certificates (4 Certificates)

Air Conditioning/Refrigeration – Mechanical Systems Core Certificate
Energy and Sustainable Technologies – Geothermal Energy Certificate
Energy and Sustainable Technologies – Wind Energy Certificate
Media Arts Design – Multimedia Production Basics Certificate

Motion to approve by Silvie Grote; seconded by Candace Lynch. Motion carried by unanimous vote.

E. Revised Degrees/Certificate (19)

Administration of Justice:

Associate in Arts in Law, Public and Society for Transfer

Air Conditioning/Refrigeration:

Air Conditioning and Refrigeration Certificate
Associate in Science Degree Air Conditioning and Refrigeration
Air Conditioning Customer Service Certificate
Air Conditioning and Refrigeration Project Management Certificate
Commercial Air Conditioning Certificate
Commercial Refrigeration Certificate
HVAC Automated Environmental Controls Certificate
HVAC Building Commissioning Certificate
HVAC Codes and Estimating Certificate
Heat Pump Certificate

Anthropology:

Archaeology Technician Certificate

English:

Creative Writing Certificate

Ethnic Studies:

Associate in Arts Degree in Ethnic Studies
Associate in Arts Degree in African-American Studies
Associate in Arts Degree in Chicana/o Studies
Associate in Arts in Journalism for Transfer

Kinesiology:

Community Health Worker

Multimedia:

Multimedia Art Certificate

Political Science:

Associate in Arts Degree in Political Science for Transfer

The revised courses were accepted by DCCC. No motion.

V. Educational Services Technical Team (ESTT) Standing Report
No Report

VI. Discussion:

Materials Fees (AP5031):

Cherry Li-Bugg proposed to change Board and AP policy language to report only Materials Fee changes during approval process.

Basic Skills:

Laurie Trienfenbach asked Chairs about the possibility of removing Basic Skills language from catalog moving forward.

VII. Next Meeting: November 15, 2019

VIII. Adjournment: The meeting adjourned at 2:27 p.m.

Motion to adjourn by Candace Lynch; seconded by Silvie Grote.