

**DISTRICT CONSULTATION COUNCIL**  
**May 23, 2022**

**SUMMARY**

**MEMBERS PRESENT:** Mohammad Abdel Haq, Phil Austin, Byron D. Clift Breland, Tonya Cobb, Gil Contreras, Damon De La Cruz, Carlos Diaz, Raine Hambly, Geoff Hurst, Erin Lacorte, Cherry Li-Bugg, Arturo Ocampo, Fola Odebunmi, Valentina Purtell, Irma Ramos, Jeanette Rodriguez, JoAnna Schilling, Melissa Serrato, Pamela Spence, Kai Stearns, Annalisa Webber, and Fred Williams.

**VISITORS:** Simone Brown Thunder, Julie Kossick, Gabrielle Stanco, and Leslie Tsubaki.

Chancellor Byron D. Clift Breland called the Zoom teleconference meeting to order at 2:01 p.m.

**MEETING SUMMARY**

**Summary:** The summary of the April 25, 2022 meeting was approved as amended.

**STRATEGIC GOALS & PLANNING**

**Governor's May Revision to the 2022-23 Budget:** Fred Williams, Vice Chancellor of Finance & Facilities, conducted a presentation outlining the Governor's May Revision of 2022-23 Budget which highlighted the following:

- **Major Takeaways:** A final budget is expected by mid-June; a State surplus is expected; caution because the budget was developed prior to the recent stock market declines; and COLA is 6.56%.
- **Student Centered Funding Formula:** Base increase of \$250 million; a basic allocation of \$125 million; and rates increased by 9.89%. The additional increases will not provide the District with additional revenue, but will instead increase our earned portion while reducing the hold harmless funding. A benefit will materialize when enrollments improve. Allocations were based on the 2021-22 P-2 actual reported FTES.
- **Deferred Maintenance:** \$1.5 billion in funding, but the budget contains no provision for housing funds, and some may be shifted to address that.
- **Discretionary Block Grants:** \$750 million in funding and recommended for the buydown of pension liabilities and COVID-19 costs.
- **Technology:** \$25 million in on-going and \$75 million in one-time funding.
- **Part-time Faculty Health Insurance Program:** \$200 million in on-going funding. Expect to reach reimbursement cap of 50% of submitted claims; currently submitted claims are only reimbursed at 3%.
- **Capital Outlay:** \$11.18 million for the Anaheim Campus Tower; \$20.89 million for the Cypress College Fine Arts Renovation; \$14.06 million for the Fullerton College Business 300 Building; and \$43.79 million for the Fullerton College Music/Drama Complex.
- **Joint Analysis:** The State Chancellor's Office recommends that Districts adopt policies to maintain sufficient unrestricted reserves with a suggested minimum of two months of general fund operating expenditures or revenues. For the District that would be increase from \$13.5 million to \$23.5 million.

After the presentation, there was an inquiry related to capital outlay project funding projections and whether additional information on technology funding was available from the State Chancellor's Office.

**One-time Funding Discussion:** Vice Chancellor Williams reported that at previous Council on Budget and Facilities (CBF) and DCC meetings the reallocation of \$8 million for campus enrollment support from the District Resource Allocation Model had been approved. At the May 9 CBF meeting there was consensus to recommend the \$8 million allocation to the campuses, based on P-2 FTES counts, as follows: Cypress College \$3,082,400; Fullerton College \$4,252,800; and NOCE \$664,800.

Members inquired what types of things the campuses can do with the funding allocation to assist with enrollment. JoAnna Schilling, Cypress College President, shared that Cypress College would be discussing the allocation during the summer and bring the topic back to shared governance groups for campus input, but noted the success of a recent aggressive marketing campaign. Gil Contreras, Fullerton College Interim President, reported that Fullerton College established an enrollment workgroup and recently wrapped up recommendations that will be presented to the President's Advisory Council in the fall. Valentina Purtell, NOCE President, announced a similar approach at NOCE that includes an enrollment recovery plan that looks at key momentum points for students' trajectory and will pilot a new innovative strategy which will be vetted via the shared governance process.

**There was consensus to approve the \$8,000,000 allocation to the campuses to modify and assist instructional programs to increase enrollments.**

**5-Year Cyber Security Plan:** Cherry Li-Bugg, Vice Chancellor of Educational Services & Technology, and Geoff Hurst, District Director of Enterprise IT Applications Support & Development, presented information related to the District Five-year Cyber Security Plan to augment tools and services to ensure that a future security breach attempt is not successful which was approved by CBF. The improvements center on network monitoring and threat detection, data security, and back-up and recovery. In addition to the five-year funding plan, CBF requested an on-going funding breakdown for cyber upkeep for future campus planning which is estimated as follows: District Services \$48,553 (9.40%); Cypress College \$186,410 (36.09%); Fullerton College \$249,115 (48.23%); and NOCE \$32,437 (6.28%).

During the discussion, Vice Chancellor Williams voiced support for the recommendation in order to capitalize on volume pricing and then transfer the funding to the State's technology funding if that materializes in order to free up one-time funding dollars. Members supported the proposal and inquired about which positions would be spending time on these efforts; how the plan would integrate with the sense of cloud migration and network use; how the companies were selected and the bidding process; and reassurance that maintenance would not occur during peak use times for faculty and students.

**There was consensus to approve the use of one-time funds for the 5-year Cyber Security Plan and Compliance proposal.**

**Districtwide Education Taskforce:** Chancellor Byron D. Clift Breland introduced discussion of the proposed Districtwide Education Taskforce by sharing his desire to outline consistency districtwide regarding technology and training to better position the District with distance education.

Vice Chancellor Li-Bugg discussed the need for a Districtwide Education Taskforce to substantially review and update distance education policies and practices to ensure quality, consistency, and alignment across the District. She also highlighted the Taskforce's charge and membership, and plans to form the group at the beginning of the Fall 2022 term and with work expected to be concluded by the end of the Fall 2022 term.

During the discussion, members asked why classified representatives were excluded from the taskforce composition when they provide support for distance education. Chancellor Cliff Breland expressed support for a classified voice on the taskforce, but was unsure from which areas or how many. Members also expressed support for student representation on the taskforce.

The Districtwide Education Taskforce item will return to DCC in the Fall.

**Education Engagement Index Survey Overview:** Vice Chancellor Li-Bugg and Gabrielle Stanco, District Director of Research, Planning, and Data Management, discussed the Education Engagement Index (EEI) Survey including its purpose, content, distribution, and ideas for using the results as well as preliminary data from student responses to vaccine-related questions. Response rates to the survey included over 5,000 students, almost 600 employees, and over 400 faculty members.

After the presentation, members asked if the survey data would be shared with the Board at the next meeting; noted the Fullerton College Faculty Senate's concern about how the questions were worded and the assumptions that painted a picture of faculty workload; the limited sample size of student respondents that only included those that are still enrolled which doesn't give the full picture; expressed caution about assuming that the data proves that the COVID-19 vaccine mandate does not have an effect on enrollment; how the information can be shared with high school partners; whether custom questions were included; the need for faculty and staff involvement when custom questions are used; and classified employees being offended by some of the questions.

Chancellor Cliff Breland apologized noting that the District is constantly working on research and thanked Dr. Stanco for her work on the survey.

## **OPERATIONAL REVIEW**

**Cruz Reynoso Naming of 200 Building at Fullerton College:** Gil Contreras, Fullerton College Interim President, presented an overview of the recommendation to name the Fullerton College 200 Building after Cruz Reynoso. The proposed naming—which has full campus support including the campus Diversity Committee, the Faculty Senate, and the President's Advisory Council—includes a college-wide campaign to raise awareness of the legacy of Cruz Reynoso and his connection to Fullerton College, and a celebration during Hispanic History Month (September 2022) with potential guests like Dolores Huerta and Sylvia Mendez.

During the discussion, members noted the full support of the Fullerton College Faculty Senate for the renaming and its significance for a Hispanic Serving Institution; requested clarification on how the renaming process was initiated and the past practice with the District for renaming buildings; explained that the renaming followed the steps contained in BP 6620, Naming Facilities and Properties; and the noted objection of one member due to the complex issues related to naming buildings after individuals.

**There was consensus to approve the creation of the campaign and to name the 200 Building after Cruz Reynoso with thirteen members voting yes, one no vote, and five abstentions.**

## **POLICY**

**Revised BP 2725, Board Member Compensation & Revised AP 7240-10, Management Employees – Salary Provisions:** BP 2725, Board Member Compensation, and AP 7240-10, Management Employees – Salary Provisions, were both revised to update language related to previously agreed upon matters. BP 2725 revisions included the 5% compensation increase for trustees and student trustees that was authorized by the Board on May 10, 2022. AP 7240-10 revisions included removal of the term “Provost” and correcting the doctoral stipend to reflect changes based on the Side Letter of Understanding between the District and the District Management Association in 2021.

**There was consensus to approve AP 7240-10 and post it on the District website, and to approve BP 2725 and forward it to the Board for their consideration.**

**New AP 3722, Data Security Standards for End Users:** DCC received a second reading of AP 3722, Data Security for End Users. AP 3722 was developed to address a long-standing to define data standards for the end users as a component of the District’s data governance framework.

**There was consensus to approve new AP 3722 and post it on the District website.**

**Revised AP 7130-2, District Health and Welfare Benefits Plan:** DCC received a second reading of AP 7130-2, District Health and Welfare Benefits Plan which was revised to reflect updates consistent with collective bargaining agreements and side letters of understanding. The changes include the District contribution toward dependent care medical premiums, fringe benefits allowance paid as compensation, date changes consistent with CalPERS medical requirements, and requiring new employee to have 50 years of service credit to be eligible for retiree benefits.

**There was consensus to approve AP 7130-2 and post it on the District website.**

**Revised AP 7120-4, Management Employee Hiring:** DCC received a second reading of the proposed revisions to AP 7120-4, Management Employee Hiring which incorporated revisions based on the feedback received at the April 25 DCC meeting. Simone Brown Thunder, District Manager of Human Resources, highlighted the changes which included updated management and faculty representatives for president and dean hiring committees; language that the EEO representative cannot report to the hiring manager; the search committee is part of the development of the job announcement; and the appointment of the hiring committee chair reverting to the original process.

During the discussion, members expressed support for having the EEO representative as a voting member to be consistent with other hiring committees, and clarification on the selection of the hiring committee chair and the number of faculty representatives for president and vice chancellor positions.

AP 7120-4 will return to a future meeting for consideration.

## **OTHER**

Chancellor Clift Breland thanked members for being part of DCC, encouraged them take meeting information back to their constituencies, and wished them a good summer.

**ADJOURNMENT:** The meeting adjourned at 4:17 p.m.