

DISTRICT CONSULTATION COUNCIL
February 28, 2022

SUMMARY

MEMBERS PRESENT: Byron D. Clift Breland, Tonya Cobb, Jennifer Combs, Gil Contreras, Damon De La Cruz, Carlos Diaz, Jean Foster, Craig Goralski, Erin Lacorte, Cherry Li-Bugg, Melony Myers, Fola Odebunmi, Jennifer Oo, Jeremy Peters, Valentina Purtell, Irma Ramos, Jeanette Rodriguez, JoAnna Schilling, Melissa Serrato, Pamela Spence, Kai Stearns, Ty Volcy, and Fred Williams.

VISITORS: Danielle Davy, W. Scott Lewis, Elaine Lipiz Gonzalez, Gabrielle Stanco, and Kashu Vyas.

Chancellor Byron D. Clift Breland called the Zoom teleconference meeting to order at 2:02 p.m., welcomed everyone, and shared his hopes for two-way communication between DCC members and the constituencies that they represent.

TELECONFERENCE RESOLUTION & SUMMARY

Teleconference Resolution: There was consensus to approve Resolution No. 21/22-01, Authority to Hold Virtual Meetings Pursuant to AB 361 to authorize remote teleconference DCC meetings for 30 days.

Summary: The summary of the November 22, 2021, meeting was approved.

STRATEGIC GOALS & PLANNING

2022-23 Budget Assumptions for the Tentative Budget: Fred Williams, Vice Chancellor of Finance and Facilities, and Kashu Vyas, District Director of Fiscal Affairs, shared the tentative budget assumptions that were previously shared with the Council on Budget and Facilities on February 14. Ms. Vyas provided a high-level overview of the budget assumptions and the tentative budget that includes \$209 million in revenue with an overall structural deficit of \$25 million due to \$235 million in expenses. The provided assumptions are based on student centered funding formula (SCFF) revenue, but also include position control and adjunct faculty and hourly personnel costs. Vice Chancellor Williams noted that while there is a structural deficit, the District continues to receive hold harmless funding and has an \$18 million surplus of overall funding. He stated that budget deficit would be solved if enrollment increased to pre-pandemic levels, but if that does not occur, then the District would face reductions in 4-6 years. Mr. Williams also emphasized the changes in hold harmless provision that would make it permanent, but with major modifications that would no longer be advantageous to the District without an increase in enrollment.

During the discussion, members asked whether the extended day calculations include full-time faculty overload, noted a correction regarding COLA for adjunct faculty in 22-23, and inquired if information had been shared with the Board of Trustees in this manner which focused less on the structural deficit and was more palatable.

Chancellor Breland asked if the assumptions would be shared with the Board and if a study session was planned; Mr. Williams responded that neither was planned, but could be scheduled.

Educational and Facilities Master Plan Related Updates: Cherry Li-Bugg, Vice Chancellor, Educational Services and Technology, stated that with the completion of the District's 2021-2030 Educational and Facilities Master Plan (EFMP), DCC should appoint the following two workgroups: 1) a workgroup to lead the district-wide work to update the District's Mission, Vision, and Values (MVV) Statement during the spring 2022 semester and 2) a workgroup to develop the 2022-26 Districtwide Strategic Plan, including District Objectives and District Action Plans for achieving the District Strategic Directions. Dr. Li-Bugg noted that DCC could opt to form two separate workgroups or one to oversee both, but that the work would begin right after the groups are formed. The MVV would be developed first because it is the foundation for all planning, is overdue, and should be completed by the end of the spring semester; the Strategic Plan should be completed by the end of the calendar year.

Gabrielle Stanco, District Director of Research, Planning, and Data Management, shared an infographic to contextualize the needed work: how the MVV Values Statement informs the analysis of anticipated challenges, opportunities, and existing conditions which then informs the Comprehensive Master Plan and Strategic Directions. Cumulatively they inform the strategic plans and program administrative review. She also suggested using the term "design team" in lieu of workgroup.

During the discussion, members noted that it would be helpful to align the strategic plan timeline with the campus timelines, to include the Vice Presidents of Administrative Services in order to incorporate the EFMP emphasis on facilities and capital projects, and support for aligning the work to form one design team.

Dr. Li-Bugg noted that the EFMP utilized a very large steering committee and recommended a smaller design team that would include two faculty from each campus Academic/Faculty Senate, at least one student from each campus, one classified representative from each site including District Services, one manager from each site including District Services, and one confidential representative. Members advocated to include the campus researchers as members due to their areas of expertise and Dr. Li-Bugg suggested having them serve as resource members to allow another manager to participate. Members also inquired whether the management representatives would be appointed by DMA or the campus Presidents and it was suggested that they be appointed in partnership so there would be intentionality in the selection.

The general consensus was to approve the formation of both design teams with five members abstaining from voting. Subsequent to the vote it was noted that the design teams would still bring forward recommendations to DCC.

POLICY

Revised Administrative Procedures – Professional Growth and Development Plan: DCC reviewed AP 7230-6, Confidential Employees – Professional Growth & Development and AP 7240-6, Management Employees – Professional Growth & Development which were both revised to reflect changes related to "Earned Doctorate" language based on the Side Letters of Understanding between the District and the Confidentials group and the District Management Association in 2021. **There was consensus to the Administrative Procedures and post them to the District website.**

Revised Discrimination Policies: The revised discrimination policies were pulled from the agenda in order to incorporate further revisions.

Revised BP/AP 7600, Campus Safety Officers: Vice Chancellor Fred Williams introduced the review of the proposed revisions to BP/AP, Campus Safety Officers that were crafted by the District Safety Committee workgroup in consultation with W. Scott Lewis of TNG Consulting. The proposed changes are designed to ensure that Campus Safety Officers continue to operate in a consistent manner, according to industry standards, and provide appropriate training for officers to continue offering excellent services at all three campuses.

Mr. Lewis provided a step-by-step review of the policies to explain the revisions and the rationale for the changes. During his presentation, Mr. Lewis responded to inquiries from members related to sworn officers, concealed weapons, student involvement, the inclusion of mental health, the need for a clear line of delineation in the policies and robust training.

During the discussion, members of the District Safety Committee clarified that the policies were shared with DCC as information in order to receive input and allow for involvement, that the extensive two-year project required the expertise of a consultant, urged DCC members to review the policies and share them with their respective constituencies, and the need for Human Resources to review the revisions related to training, oversight, and accountability.

DCC members also expressed a desire to have the proposed revisions reviewed by campus DEI committees and PAC, as well as involvement of CSEA, Campus Safety Officers, and students. Chancellor Breland noted that the Board of Governors is currently looking at a policy related to community-based policing and that will certainly impact approaching students, training, de-escalation, and mental health training.

Vice Chancellor Williams requested that the campuses vet the policies concurrently and bring their recommendations to the District Safety Committee workgroup who will then share the information with DCC. In response to questions about the expanding the workgroup, it was noted that the workgroup was only tasked with creating a draft, and now the campuses are responsible for coordinating discussion at their campus groups which could include roadshows to facilitate the discussion and feedback.

OTHER

Return to Workplace/Campus Strategies: Chancellor Breland stated that in the current environment where many factors remain uncertain, the District has experienced a step decline in enrollment. The District is facing a reality that it will not have the same enrollment figures by the sheer nature of the similar K-12 decline and new strategies will need to be developed related to modality and how we serve students. He stated that we need to take advantage of opportunities to recreate and reimagine what the world of work looks like including the current 3 days on campus/2 work from home schedule to determine if it is a plausible schedule that works for employees, but more importantly, if it works for our students. He urged the gathering of data and formation of workgroups to answer questions about what we can do, what is helpful, what we need more of, and what can be done in the future. Dr. Breland asked members to use the spring semester and the summer to gather the data in order to help inform how the schedule should be shifted to first serve student needs and how employee schedules can be utilized to serve students at optimal levels. Chancellor Breland concluded the discussion by sharing that the discussion topic would be on-going in DCC and other venues so that ultimately specific data points can be developed for the District and not based on other districts' data.

ADJOURNMENT: The meeting adjourned at 3:57 p.m.