

**DISTRICT CONSULTATION COUNCIL**  
**April 27, 2020**

**SUMMARY**

**MEMBERS PRESENT:** Josh Ashenmiller, Christie Diep, Cathy Dunne, Lisa Gaetje, Craig Goralski, Manjit Grewall, Cherry Li-Bugg, Cheryl Marshall, Tina McClurkin, Dawnmarie Neate, Arturo Ocampo, Kim Orlijan, Jeremy Peters, Irma Ramos, Lizeth Sanchez, JoAnna Schilling, Greg Schulz, Kai Stearns Moore, Joseph Vasquez, and Fred Williams.

**VISITORS:** Gail Arriola-Nickell, Danielle Davy, Jenny Derry, Carissa Oyedele, Andrew Perez, Leslie Tsubaki, Mario Violich, and Kashu Vyas.

Chancellor Cheryl Marshall called the Zoom teleconference meeting to order at 2:02 p.m.

**CONSENT CALENDAR & SUMMARY**

**Consent Items:** The agenda contained no consent items

**Summary:** The summary of the February 24, 2020, meeting was approved as submitted.

**STRATEGIC GOALS & PLANNING**

**Educational & Facilities Master Plan:** Andrew Perez, with Brailsford and Dunlavey, provided DCC with a snapshot of what the consultants have been working on, instructions on how to access the Educational & Facilities Master Plan (EFMP) documents, expectations for edits, and the project's timeline. The draft EFMP will return back to the Steering Committee in order to share the input received, to DCC on May 18, to the Board for an update in May, and first and second readings to the Board in June.

Educational Master Plan: Jenny Derry, with Brailsford and Dunlavey, shared the snapshot demographics, district context, and the strategic directions and goals as developed by the EFMP Steering Committee. She also highlighted the following six educational initiatives that were developed from campus input:

1. Student Success and Completion
2. Student Experience and Learning
3. Diversity, Equity, and Inclusion
4. Enrollment Management
5. Workforce Development
6. Online Learning

Ms. Derry noted that programmatic suggestions and recommendations were included at the end of the educational initiatives in order to assist in meeting goals, and spotlights for each of the campuses were also included for each initiative.

Facilities Master Plan: Carissa Oyedele, with Moore, Ruble, and Yudell, provided a high-level focus on the process and what is expected to be seen in the facilities draft of the EFMP. The

facilities portion includes four chapters (one for the overall district, and one chapter for each of the campuses) and incorporates the following six strategic themes:

1. Campus Life
2. Mobility and Access
3. Identity
4. Campus and Community Partnerships
5. Sustainability, Resiliency, and Stewardship
6. Safety and Security

Ms. Oyedele explained the impact of “pilot projects,” the use of graphics in each chapter to better overall describe the master plan, the renderings used to illustrate if and when all of the projects are undertaken, the maps that outline the opportunity sites which are divided into four types of categories based on dollar amounts, and overviews of each of the campus projects.

Public comments related to the EFMP will be shared through May 15, and the primary method for comment will be via comment box on the District website. Chancellor Marshall asked members to share that the EFMP would be on the website and to encourage people to provide feedback. The EFMP will return to DCC on May 18 for final approval.

**Budget Update:** Fred Williams, Vice Chancellor of Finance & Facilities, reported that there is currently a lot of activity in Sacramento due to the uncertainty of the impact of COVID-19, but that budget information has not been released yet. He shared District budget documents that were developed from the Governor’s January budget and P-1 data from February. He cautioned that the District should prepare for significant reductions in upcoming years, but that it is well positioned when compared to most districts.

Members requested that the budget information be shared electronically, and Dr. Marshall noted that it would be provided after the meeting.

**One-time Funding Recommendation:** Chancellor Marshall reminded the group that the Board previously approved the allocation of \$19,609,148 in one-time funds for capital improvements to the Colleges and NOCE. At its meeting on April 13, 2020, the Council on Budget and Facilities (CBF) recommended approving \$2.2 million of one-time funding for the Districtwide Information Technology 2019-20 and 2020-21 existing maintenance obligations. Based on the CBF discussion, Vice Chancellor Cherry Li-Bugg revised the supporting documents to provide clarity and reduced the requested amount from \$2.2 million to \$1,976,180.

DCC discussed the CBF recommendation to approve allocating \$1,976,180 of one-time funds for the districtwide IT existing maintenance obligation items for the 2019-20 and 2020-21 fiscal years in order to address short-term and long-term issues in the technology budget.

Members inquired about the non-technology line items noted in the one-time funding listing including items for salary/benefits and SERP payments. Chancellor Marshall noted that all of the one-time funding categories would need to be revisited as a result of the impact of COVID-19 that will require meaningful discussions in both CBF and DCC. Vice Chancellor Fred Williams also stated that adjustments to estimates would need to be made when the Governor’s May Revise is released. Subsequent to the discussion, **members approved the recommendation with 16 voting in favor and three voting against.**

## **POLICY**

**Board Policy and Administrative Procedure Revisions – 6-year Review Cycle Revisions:**  
DCC reviewed the following board policies and administrative procedures:

- BP 3720, Computer and Electronic Communication Systems
- AP 3720, Computer and Electronic Communication Systems
- BP 3740, Websites
- AP 3740, Websites
- AP 3750, Use of Copyrighted Material
- BP 3810, Claims Against the District
- AP 3810, Claims Against the District
- BP 3820, Gifts and Donations
- AP 3820, Gifts and Donations

There was **consensus to approve all of the administrative procedures and post them to the District website**, and to **approve all of the board policies and forward them to the Board of Trustees for their consideration**.

**BP/AP 3900 Revisions:** Revised drafts of BP/AP 3900, Speech: Time, Place, and Manner were presented to DCC for their consideration. The revisions were spearheaded by the Public Affairs Department who led a collaborative workgroup charged with updating them. The items outlining free speech activities, distribution, and posting of printed materials on campus and District sites, were originally introduced to DCC on March 25, 2019 for discussion and again on September 23, 2019. Subsequently, free speech open forums were hosted to facilitate discussion about the draft policy and procedure at Cypress College, Fullerton College, and NOCE, and have also been reviewed by legal counsel and Cypress College, Fullerton College, and NOCE President's Advisory Councils.

During the discussion, members inquired about the definition of "obscene" as noted in the policies; expressed concern about the language used in Section 5.5 in the AP regarding pedestrian traffic; the need for appropriate training for staff who will handle these situations so that it is not misapplied; and several recommended suggestions presented by Fullerton College to their campus practices, reservations, and use of canopies.

Chancellor Marshall asked that members send any revisions to Kai Stearns Moore by April 29, including the Fullerton College specific changes, so that they could be incorporated into revised drafts that would be distributed to membership in advance of the May 18 DCC meeting.

**ADJOURNMENT:** The meeting adjourned at 3:11 p.m.

**NEXT MEETING:** May 18, 2020