

DISTRICT CONSULTATION COUNCIL
April 23, 2018

SUMMARY

MEMBERS PRESENT: Josh Ashenmiller, Dana Clahane, Cathy Dunne, Craig Goralski, Manjit Grewall, Sharon Kelly, Cherry Li-Bugg, Deborah Ludford, Rod Lusch, Cheryl Marshall, Tina McClurkin, Arturo Ocampo, Irma Ramos, Greg Schulz, JoAnna Schilling, Bryan Seiling, Pete Snyder, Kai Stearns Moore, Ty Volcy, Fred Williams, and Eldon Young.

VISITORS: Victor Manchik and Kashu Vyas.

Chancellor Cheryl Marshall called the meeting to order at 2:04 p.m.

CONSENT CALENDAR & SUMMARY

Consent Items: The agenda contained no consent items.

Summary: The summary of the March 26, 2018, meeting was approved as submitted.

STRATEGIC GOALS & PLANNING

Funding Formula Update: Chancellor Marshall reported that the final report from the CEO Funding Formula Workgroup is available on the CCLC website and that she would provide the link for those interested in reading the report. The workgroup continues to advocate for a base increase, an annual evaluation, and inclusion of “transfer ready” students. The CEO workgroup recommendations are being actively shared with legislators, and the District has scheduled legislative advocacy visits to voice concerns regarding the proposed timeline and implementation. The Governor’s May Revise will be released in mid-May along with the simulations that have, to date, not been made available to the field.

District Strategic Plan 2018-2020: Cherry Li-Bugg, Vice Chancellor of Educational Services & Technology, presented the District Strategic Plan 2018-2020 as a first reading for review. The Plan has been drafted with input from the District Strategic Plan Workgroup and the Institutional Effectiveness Coordinating Council. Dr. Li-Bugg noted that changes to the Plan include a revamping of the format, the addition of Key Performance Indicators (KPIs), and revised tables to reflect responsible parties, target completion dates, desired outcomes, and measures. During the discussion, several suggestions were received regarding objectives 2.1 and 2.2, as well as combining the responsible parties in objectives 1.3.1 and 4.4.2. Any additional ideas and thoughts regarding the District Strategic Plan should be forwarded to Vice Chancellor Li-Bugg.

Anaheim Pledge/Promise Program Status Update: Cypress College and Fullerton College will each hold “Pledge Night” at their respective campuses on May 2. The events are designed as a welcome event for all AUHSD seniors.

At a recent districtwide pledge meeting the group discussed the possibility of providing book loans for Math and English courses in order to not affect any student’s financial aid award. The campuses are working on the logistics of implementing the book loans at each campus and also

reviewing the potential use of donation money received. It was clarified that NOCE Pledge students would instead receive CTE book loans. Dr. Marshall stated that the status of the Promise money included in the State budget won't be known until the Governor's May Revise. It was also reported that the Student Team and District Information Services continue to work towards being able to appropriately code Pledge students in Banner.

Winter Intercession and Next Steps: Chancellor Marshall said that originally it was anticipated that a decision on whether or not to offer a Winter intersession pilot would be made by May. However, since the student survey results will most likely not be available and with many questions remaining unanswered, Dr. Marshall recommended a midpoint check-in summer meeting in order to regroup early in the Fall semester and make a final decision then.

The following Winter intersession updates were also provided:

Academic Senate Dialogue: The Fullerton College Faculty Senate survey is scheduled to go out on April 23 and results should be available by the next DCC meeting. The Cypress College Academic Senate tabled a motion in opposition to Winter Intersession, and will instead focus on surveying students. The NOCE Academic Senate is discussing moving to a semester calendar first.

Survey of Students: At Cypress College, the survey questions are being finalized by the campus research office. The Qualtrics survey will then be distributed this week to students and will be available for two weeks. At Fullerton College, the Associated Students passed a resolution in support of a Winter intersession with a student survey expected to take place in the future.

United Faculty: United Faculty is opting to stay out of the discussion at this point, and only get involved if it becomes necessary to negotiate working conditions.

Cost Analysis: The previous summary of costs created by Fullerton College needs to be updated based on the current funding formula. Chancellor Marshall stated that it is necessary for the subject area experts to compare notes and work together, perhaps in the Vice Presidents Council or in the budget officers meeting. Dr. Cherry Li-Bugg offered to coordinate a meeting with Jose Ramon Nuñez, Fullerton College Vice President of Instruction, as an initial step, and also volunteered to coordinate a meeting with the Directors of Financial Aid at both colleges.

Pedagogy & Classes: A list of the courses that can be offered during a 4-week, 5-week, and 6-week Winter intersession needs to be created.

Subcommittee Report: District Curriculum Coordinating Committee: Vice Chancellor Li-Bugg reported that the District Curriculum Coordinating Committee (DCCC) continues to meet regularly to approve curriculum, and has completed work on course comparisons and class size. The Class Size Planning and Resource Document is being reviewed in an attempt to incorporate language to make the document fuller and more complete to allow for consistent application. Dr. Li-Bugg also reported that David Soto will lead a workgroup to evaluate curriculum tool products like Leapfrog and eLumen.

Organizational Structure Analysis: Dr. Marshall stated that the CBT Organizational Structure Analysis Report was posted on the District website on April 20. During the discussion, the following was voiced: concerning growth among classified managers statewide when compared to other groups; inclusion of the Fullerton College Classified Senate in the report; high staffing

figures noted, but still recommending the addition of newly created Associate Dean positions; poorly worded questions regarding class size and the financial health of the District; recommendations to not fill SERP retirement positions, but to add positions, and still lower staffing to 85% of the budget; and the voice of adjunct faculty in the report. Chancellor Marshall reiterated that the report only includes recommendations, and that the District will need to evaluate everything, not just one single thing, to address any issues.

POLICY

Policy and Procedure Continuous Review Cycle: Chancellor Marshall shared that as a result of the accreditation findings, the District had retained the services of Jane Wright, CCLC Policy and Procedure Services Director, to assist in the development and implementation of a six-year continuous review cycle of Board Policies and Administrative Procedures, and to identify options for a process of policy review and its development. A handout outlining the proposed review cycle was distributed that included a timeline for review of all seven chapters on an ongoing basis. It was also recommended that during the 2018 calendar year all necessary legal updates to comply with accreditation and current law would occur, and up to 10 additional policies and procedures would be selected for substantive review.

Dr. Marshall added that a mechanism that would allow for dialogue and the ability to track suggested changes needs to be implemented in order to develop a more efficient process prior to DCC meeting discussions. Process suggestions that were mentioned included the use of software like Canvas, Google Docs, and Cornerstone, the development of subcommittees to review and propose language, and the need to stagger the 10+1 policies and procedures in order to provide sufficient time for the academic senates to discuss them.

OTHER ITEMS

Unused Sabbatical Funds: Josh Ashenmiller, Fullerton College Faculty Senate President, introduced discussion on a recommendation that each year after the District Professional Growth & Development (PG&D) Committee has forwarded its recommendations to the Board for sabbatical leaves, the remaining allocated balance remain with the Committee to fund faculty attendance at conferences and conventions, beginning with the 2017-18 year.

In the ensuing discussion, the historical allocation of funding, the role of faculty duty days, and whether or not it would apply only to faculty members were discussed. Ultimately it was determined that the recommendation be forwarded to the PG&D Committee, along with a review of the past few years of sabbatical funding, and then return to DCC with a recommendation in the Fall semester. Chancellor Marshall emphasized that should the recommendation be implemented, it would require consistent application by the PG&D Committee.

Possible May DCC Meeting: The original May DCC meeting falls on a District holiday, so the group discussed the need for a May meeting, and May 21 or June 4 as potential dates. In light of the need to further discuss the District Strategic Plan, it was determined that a poll would be distributed to gauge attendance at a potential May 21 meeting to take place at 3:30 p.m.

ADJOURNMENT: The meeting adjourned at 3:55 p.m.

NEXT MEETING: Tentatively: May 21, 2018 at 3:30 p.m.