



District Consultation Council Meeting

October 22, 2018

2:00 p.m.

Anaheim Campus Room 105

Videoconferencing of the meeting will be available at Cypress College Complex Room 405 and the Fullerton College President's Conference Room A

AGENDA

CONSENT CALENDAR & SUMMARY

- | | |
|-------------------------------------|---------------|
| 1. Approval of Consent Agenda Items | N/A |
| 2. September 24, 2018 Summary | Action |

STRATEGIC GOALS & PLANNING

- | | |
|---|--------------------|
| 1. DCC 2018-19 Proposed Goals | Discussion |
| 2. Anaheim Pledge/Promise Program Status Update | Information |
| 3. Subcommittee Report: Institutional Effectiveness Coordinating Council and District Curriculum Coordinating Committee | Information |

OPERATIONAL REVIEW

- 1.

POLICY

- | | |
|--------------------------------------|--------------------|
| 1. Policy Review Status and Schedule | Information |
|--------------------------------------|--------------------|

OTHER ITEMS

- 1.

DISTRICT CONSULTATION COUNCIL
September 24, 2018

SUMMARY

MEMBERS PRESENT: Josh Ashenmiller, Dana Clahane, Cathy Dunne, Craig Goralski, Manjit Grewall, Sharon Kelly, Cherry Li-Bugg, Cheryl Marshall, Tina McClurkin, Dawnmarie Neate, Arturo Ocampo, Kim Orlijan, Valentina Purtell, Irma Ramos, Greg Schulz, JoAnna Schilling, Bryan Seiling, Kai Stearns Moore, Ty Volcy, Fred Williams, and Marcus Wilson.

VISITORS: Danielle Davy, Peter Teipe, and Nick Wilkening.

Chancellor Cheryl Marshall called the meeting to order at 2:02 p.m.

CONSENT CALENDAR & SUMMARY

Consent Items: The agenda contained no consent items.

Summary: The summary of the August 27, 2018, meeting was approved as amended.

STRATEGIC GOALS & PLANNING

District Consultation Council 2018-19 Proposed Goals

Chancellor Marshall presented the proposed goals for the 2018-19 academic year that reflected the priorities for the year including work on policies and procedures and the resource allocation model, and the addition of deliverables. Members expressed concern with including language that states the elimination of achievement gaps, and suggested using language that expresses reducing or working towards the elimination of them instead. Members also suggested incorporating additional language to reflect districtwide support of guided pathways and the urgency needed to address the decline in revenue that is anticipated in three years. Dr. Marshall stated that she would revise the goals and bring them back for adoption at the next meeting.

Anaheim Pledge/Promise Program Status Update

Dr. Marshall provided a brief Pledge update where she shared that over 1,800 students have been enrolled districtwide. Staff continues to work towards getting them all registered for 12 units in order to be able to apply state funding. She shared that while there have been bumps along the way, Anaheim Union High School District (AUHSD) is happy with the process.

At Cypress College, 959 Pledge students enrolled, with over 80% enrolled in 12 units. The College opened their Pledge Center last week, and added an additional late start Sociology class to enroll students still needing a general education class. President Schilling noted that some DSS students cannot take a full load of courses and wondered what could be done in those situations since the State has not allowed for exceptions.

At Fullerton College, there are 871 Pledge students as of September with approximately 80% enrolled in 12 units. President Schulz stated that the College is offering a Counseling and Reading cohort type of class that appears to be working and that teams are working hard to learn from the process in order to build for next year.

Subcommittee Report: Council on Budget & Facilities

Fred Williams, Vice Chancellor of Finance & Facilities, shared that the new State funding formula appears to be better than what was anticipated by approximately \$8 million and with the three years in hold harmless funding being provided. The District will have to hire a significant amount of faculty for the 2019-20 academic year due to \$50 million in the State budget that was allocated for faculty hiring.

During the discussion, members inquired about the number of faculty that will be hired for the current year, how it will be distributed among the campuses, and whether retirements would be proportionate to the campuses. In response, Vice Chancellor Williams noted that the exact figures would be discussed in Chancellor's Staff in October and that multiple components, including FTES, will be used to determine the actual figures. He shared that his current guesstimate would place the number somewhere in the 60s.

Mr. Williams reported that the Council on Budget & Facilities (CBF) is working on understanding the new funding formula, subcommittee work to discuss the use of categorical funds for salary and benefits in order to share with DCC, and discussion related to structural analysis recommendations and new positions. He also provided an overview of the Bond Program.

OTHER ITEMS

Proposed Resource Allocation Principles

During 2017-18, a CBF subcommittee was formed to make recommendations for a new resource allocation model with the intent of trying to show where revenues are earned, so that a comparison could be completed showing revenue earned and what expenses are associated with those revenues. Since that time, the State implemented a new funding formula for 2018-19, so subsequently the subcommittee changed its focus to developing principles upon which to base the new model that include the following:

- Recognize the District as the fiscal entity while honoring the unique legacy and culture of each institution
- Use planning and goals to drive the budget process
- Ensure that resource allocation decisions align with the type of funding
- Consider both the inputs and outcomes of proposed budget decisions
- Regularly assess operations and use data to inform the decision-making and planning processes
- Incentivize innovation and program development
- Take a long-term perspective
- Be transparent, simple and easy to explain

Subsequent to discussion, the committee approved the proposed resource allocation principles.

POLICY

Policy Review Process

Chancellor Marshall began the policy review process discussion by stating the two goals that DCC needed to accomplish: 1) identify board policy priorities for discussion at the Board Study Session and 2) identify what the process will look like moving forward.

The DCC received a listing of 13 board policies that had already been identified for possible review and noted that the Board would be ranking those, and any others identified, in order of priority during their study session. All remaining policies and procedures will be handled based on the continuous review cycle that was previously shared with the council.

During the discussion, the group mentioned BP/AP 7600, Campus Safety Officer, and Dr. Marshall noted that those were being worked on separately by a workgroup being led by Vice Chancellor Williams. BP 3900, Speech: Time, Place, and Manner was also mentioned, and Dr. Marshall expressed the critical nature of this policy due to interactions with the Foundation for Individual Rights in Education (FIRE), and that she would advise the Board of that and impress its urgency. Josh Ashenmiller, Fullerton College Faculty Senate President, requested that the outdated administrative guide policies that address the faculty hiring process be added to the list of those that need to be updated.

Chancellor Marshall stated that she hoped trustees would prioritize the list and determine how they would work on those that affect the Board and still maintain the role of the local decision-making process and involvement. With regard to the timeline, the goal would be to address the list in one year, but still allow the necessary time for academic senate and union feedback.

Dr. Marshall also introduced a new method of posting board policies and administrative procedures to allow for discussion and commentary via Microsoft Teams (through Office 365). District Information Services conducted a demonstration for the group and stated that the software has been tested with external users at the different campuses, and is accessible online via an Office 365 account or via computer desktop. Teams will allow users to provide comments and feedback on each policy or procedure, with comments captured and viewable on a sidebar. While users will not be able to edit the actual documents, all of the comments will be printed and shared.

Chancellor Marshall expressed her deep interest in implementing use of this tool and the importance of seeing if it works. She stated that District Information Services and Danielle Davy in the Chancellor's Office would be available to assist users, and that committee members will receive an invitation to join the Teams group at some point in the future.

ADJOURNMENT: The meeting adjourned at 3:13 p.m.

NEXT MEETING: October 22, 2018

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: October 15, 2018

From: Cheryl Marshall

Re: Agenda Item for District Consultation Council Meeting of October 22, 2018

1. AGENDA ITEM NAME

District Consultation Council 2018-19 Proposed Goals

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	X
Review/Discussion	X	Action	X
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **10 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

Committee members will have the opportunity to review the draft proposed District Consultation Council goals for 2018-19. The goals were developed based on feedback provided at the August 27 and September 24 DCC meetings.

5. RECOMMENDATION:

Upon consensus, members will approve the agreed upon goals for the 2018-19 year.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

District Consultation Council

2018-19 District Consultation Council Goals

Explore and Support Implementation of High Impact Programs and Practices

- Share best practices and scale where possible to further student success and [work toward](#) elimination of the achievement gap
- [Support implementation of](#) ~~explore~~ Guided Pathways as a District-wide effort
- Discuss promise programs, identify strategies that fit the District, and support next steps
- Discuss the Anaheim Pledge and Fullerton Educational Partnership commitments and provide support for next steps
- Discuss the Strong Workforce Program and make recommendations on effective strategies

Deliverable: Recommendations on Implementation of High Impact Practices

Review and Update Policies and Procedures

- Review and update all required policies and procedures according to the schedule
- Pilot the use of an online posting system for policy review

Deliverables: 1) Updated policies, 2) Use of and feedback on the online posting system

Provide Recommendations on Resource Allocation

- Review and discuss the implications of the new funding formula [including the impending fiscal cliff](#)
- Review and discuss recommendations from CBF related to a revised resource allocation model
- Review and discuss the best use of one-time funds
- Review and discuss proposed staffing standards and methods for position control

Deliverables: 1) Recommendations on a revised resource allocation model, 2) Recommendations on the use of one-time funds, 3) Recommendations on staffing standards and position control

Support Integrated and Strategic Planning

- Discuss the process for developing a new Educational and Facilities Master Plan
- Discuss technology needs and TCC recommendations
- Discuss data and reports needed for effective measurement, assessment, and evidence-based decision making

Deliverables: 1) Recommendations on EFMP process, 2) Recommendations for prioritizing technology needs

Provide Recommendations on Enrollment Management

- Collaborate with DEMAC on implementing effective enrollment management strategies
- In collaboration with the campuses, review enrollment management strategies and progress

Deliverable: 1) Recommendations on enrollment management

Provide Support for Legislative Advocacy

- Discuss legislative advocacy efforts

Deliverable: 1) Ideas for legislative advocacy