



District Consultation Council Meeting

August 27, 2018

2:00 p.m.

Anaheim Campus Board Room

AGENDA

CONSENT CALENDAR & SUMMARY

- | | |
|-------------------------------------|---------------|
| 1. Approval of Consent Agenda Items | N/A |
| 2. May 21, 2018 Summary | Action |

STRATEGIC GOALS & PLANNING

- | | |
|---|--------------------|
| 1. District Consultation Council 2018-19 <ul style="list-style-type: none">• 2017-18 DCC Committee Self-evaluation• Goals• Membership• Meeting Schedule• Policy Review: Overview of Process for 2018-19• Subcommittees | Discussion |
| 2. Anaheim Pledge/Promise Program Status Update | Information |
| 3. Budget/Funding Formula Update | Information |
| 4. Winter Intersession Status and Next Steps
(Discussion to include participation by DEMAC membership) | Information |

OPERATIONAL REVIEW

- 1.

POLICY

- 1.

OTHER ITEMS

- 1.

DISTRICT CONSULTATION COUNCIL
May 21, 2018

SUMMARY

MEMBERS PRESENT: Josh Ashenmiller, Dana Clahane, Craig Goralski, Manjit Grewall, Sharon Kelly, Cherry Li-Bugg, Cheryl Marshall, Arturo Ocampo, Valentina Purtell, Irma Ramos, Greg Schulz, JoAnna Schilling, Bryan Seiling, Kai Stearns Moore, Ty Volcy, Marcus Wilson, and Eldon Young.

VISITORS: Victor Manchik

Chancellor Cheryl Marshall called the meeting to order at 3:32 p.m.

CONSENT CALENDAR & SUMMARY

Consent Items: The agenda contained no consent items.

Summary: The summary of the April 26, 2018, meeting was approved as amended.

STRATEGIC GOALS & PLANNING

Funding Formula Update: Chancellor Marshall provided an update to DCC regarding the proposed State funding formula. She reported that the State Chancellor's Office agreed to one-third of the CEO Workgroup recommendations, and in its current format includes two years of hold harmless funding with no phase-in period, and with noncredit pulled out separately. Simulations have been received for two years, but information on the financial impact remains unclear. The State Assembly will vote on the formula on May 22, but Dr. Marshall cautioned that a lot could change by the end of June. She also expressed concern regarding the potential consolidation of categoricals and the inclusion of the Vision for Success in local education plans. Chancellor Marshall stated the District is supportive of the current formula, but would like to see a phase-in period included.

During the discussion, members requested clarification on why the District is supportive of the budget and funding formula, and Dr. Marshall explained that the current proposal provides additional one-time money for two years (due to the 17-18 figures that the District reported to the State). Additionally, with declining enrollment, the move towards completion funding helps the District. Chancellor Marshall emphasized the importance of tracking clear and clean data in multiple areas as that will impact future funding.

Districtwide Strategic Plan 2018-2020: The Districtwide Strategic Plan 2018-2020 returned for review with the changes received from DCC and Chancellor's Staff incorporated. Further changes were recommended to Section 2.1 including the addition of objective 2.1.7 to state, "Provide equity mindedness training to all employees." **There was consensus to approve the Districtwide Strategic Plan 2018-2020.**

Winter Intersession and Next Steps: DCC received the Cypress College Winter Intersession survey results, which polled faculty and students and included the following questions:

1. Support for the idea of Winter Intersession:
Faculty – 44% Students – 67%
2. Would enroll in or teach a Winter Intersession class:
Faculty – 31% Students – 62%
3. Would support Winter Intersession if that means Spring starts mid-February and end mid-June:
Faculty – 29% Students – 50%
4. Important that Spring end by Memorial Day:
Faculty – 62% Students 50%
5. Give up Spring Break to accommodate Winter Intersession:
Faculty – 20% Students – 28%
6. Support creating a Fall Break:
Faculty – 64% Students – 75%
7. Prefer larger Summer offerings to Winter Intersession:
Faculty – 62% Students – 59%

Further analysis will take place to look at courses that students want to take, what classes can be offered during the length of the intersession, and what the impact on the calendar might be.

During the discussion, it was noted that United Faculty survey results, conducted districtwide, were very similar with faculty not wanting to change the calendar in order to accommodate a Winter Intersession. The Fullerton College Faculty Senate survey included four questions that were similar to the Cypress College survey, and 45% of full-time faculty were in favor of an intersession. Also discussed was why a two-session summer is not offered and members requested that the data from when it last occurred within the District be compared (including student support services). The discussion concluded with the understanding that data would continue to be gathered in order to revisit the topic during the fall semester.

OTHER ITEMS

DCC Composition & Terms: The group reviewed the DCC committee composition for the 2018-19 academic year based on the information that was received and discussed any additional updates.

Evaluation of DCC: Chancellor Marshall thanked everyone for their service during the past academic year. She asked committee members to complete the DCC evaluation instrument and return it so that results could be processed during the summer and discussed when meetings resume in the fall.

ADJOURNMENT: The meeting adjourned at 4:25 p.m.

NEXT MEETING: Fall 2018

DISTRICT CONSULTATION COUNCIL

Agenda Item Submittal Form

Date: August 21, 2018

From: Cheryl Marshall

Re: Agenda Item for District Consultation Council Meeting of August 27, 2018

1. AGENDA ITEM NAME

Role of the District Consultation Council 2018-19

- **2017-18 DCC Committee Self-evaluation**
- **Goals**
- **Membership**
- **2018-19 Meeting Schedule**
- **Policy Review: Overview of Process for 2018-19**
- **Subcommittees**
 - **Council on Budget and Facilities (CBF)**
 - **District Curriculum Coordinating Committee (DCCC)**
 - **Institutional Effectiveness Coordinating Council (IECC)**
 - **Technology Coordinating Council (TCC)**

2. AGENDA ITEM ACTION (Please check all that apply.)

Information Only		Second Reading	
Review/Discussion	X	Action	
First Reading		Consent Agenda Item	

3. ESTIMATED TIME REQUIRED FOR PRESENTATION/DISCUSSION: **15 minutes**

4. BRIEF NARRATIVE SUMMARY OF AGENDA ITEM:

Committee members will have the opportunity to establish goals and related topics for the 2018-2019 academic year, review the membership list and meeting dates, discuss expectations of subcommittees including frequency of reports, and discuss the policy review process for 2018-19.

5. RECOMMENDATION:

Upon consensus, members will develop a preliminary plan for the committee's work.

6. OTHER PEOPLE CONSULTED, INFORMED OR ATTENDING MEETING ABOUT THIS ITEM:

District Consultation Council 2017-18 Committee Self-Evaluation Summary

Total Respondents: 13

(5 Administrator/Manager/1 Classified/1 Confidential/5 Full-time Faculty/1 Adjunct Faculty)

Please indicate how often the committee's processes, interactions, and outcomes during the 2016-17 reflected each of the following characteristics:				
Characteristics:	N	%		NR
Collaborative: Sharing, inclusive, open to input, respectful of diverse opinions, characterized by meaningful dialogue.	11	85%	Almost Always	
	2	15%	Often	
	0	0%	Sometimes	
	0	0%	Seldom	
	0	0%	Almost Never	
	0	0%	Don't Know/No Opinion	
TOTALS	13	100%		0
Transparent: Open, easy to understand, clearly defined, characterized by effective and meaningful communication with the District community	7	54%	Almost Always	
	6	46%	Often	
	0	0%	Sometimes	
	0	0%	Seldom	
	0	0%	Almost Never	
	0	0%	Don't Know/No Opinion	
TOTALS	13	100%		0
Evidence-Based: Reliant upon relevant, accurate, complete, timely qualitative and/or quantitative information; not based solely on assertion, speculation, or anecdote	3	23%	Almost Always	
	7	54%	Often	
	3	23%	Sometimes	
	0	0%	Seldom	
	0	0%	Almost Never	
	0	0%	Don't Know/No Opinion	
TOTALS	13	100%		0
Effective: Working properly and productively toward the committee's intended results	6	46%	Almost Always	
	5	38%	Often	
	2	15%	Sometimes	
	0	0%	Seldom	
	0	0%	Almost Never	
	0	0%	Don't Know/No Opinion	
TOTALS	13	99%		0
Efficient: Performing well with the least waste of time and effort; characterized by serving the committee's specified purposes in the best possible manner	4	31%	Almost Always	
	5	38%	Often	
	4	31%	Sometimes	
	0	0%	Seldom	
	0	0%	Almost Never	
	0	0%	Don't Know/No Opinion	
TOTALS	13	100%		0

Please indicate the extent to which you agree or disagree with the following statements about your service on this committee overall this year:

Statements:	N	%		NR
I feel comfortable contributing ideas	9	69%	Strongly Agree	
	4	31%	Agree	
	0	0%	Disagree	
	0	0%	Strongly Disagree	
TOTALS	13	100%		0
My ideas are treated with respect, whether or not others agree with them	10	77%	Strongly Agree	
	3	23%	Agree	
	0	0%	Disagree	
	0	0%	Strongly Disagree	
TOTALS	13	100%		0
I have had sufficient opportunities to provide input into committee recommendations	8	62%	Strongly Agree	
	5	38%	Agree	
	0	0%	Disagree	
	0	0%	Strongly Disagree	
TOTALS	13	100%		0

Please rate the following aspects of the committee's work overall this year:

Statements:	N	%		NR
Clarity of the committee's purpose	5	38%	Very Good	
	7	54%	Good	
	1	8%	Fair	
	0	0%	Poor	
	0	0%	Very Poor	
	0	0%	No Opinion	
TOTALS	13	100%		0
Quality of communication within the committee	5	42%	Very Good	
	6	50%	Good	
	1	8%	Fair	
	0	0%	Poor	
	0	0%	Very Poor	
	0	0%	No Opinion	
TOTALS	12	100%		1
Quality of the information flow from the committee to constituency groups	2	15%	Very Good	
	4	31%	Good	
	4	31%	Fair	
	2	15%	Poor	
	0	0%	Very Poor	
	1	8%	No Opinion	
TOTALS	13	100%		0

Quality of information flow from constituency groups to the committee	3	23%	Very Good	
	4	31%	Good	
	3	23%	Fair	
	2	15%	Poor	
	0	0%	Very Poor	
	1	8%	No Opinion	
TOTALS	13	100%		0
Quality of communications by the committee with the District community as a whole	1	8%	Very Good	
	4	31%	Good	
	7	54%	Fair	
	0	0%	Poor	
	0	0%	Very Poor	
	1	8%	No Opinion	
TOTALS	13	101%		0
Access to data needed for deliberations	2	15%	Very Good	
	7	54%	Good	
	4	31%	Fair	
	0	0%	Poor	
	0	0%	Very Poor	
	0	0%	No Opinion	
TOTALS	13	100%		0
Access to meeting space	8	62%	Very Good	
	5	38%	Good	
	0	0%	Fair	
	0	0%	Poor	
	0	0%	Very Poor	
	0	0%	No Opinion	
TOTALS	13	100%		0
Access to other resources needed for the committee to work effectively	2	15%	Very Good	
	9	69%	Good	
	1	8%	Fair	
	0	0%	Poor	
	0	0%	Very Poor	
	1	8%	No Opinion	
TOTALS	13	100%		0
Training or mentoring for you as a committee member	0	0%	Very Good	
	5	38%	Good	
	5	38%	Fair	
	1	8%	Poor	
	0	0%	Very Poor	
	2	15%	No Opinion	
TOTALS	13	99%		0

Establishment of expectations or norms for committee members and convener(s)	2	15%	Very Good	
	8	62%	Good	
	1	8%	Fair	
	0	0%	Poor	
	0	0%	Very Poor	
	2	15%	No Opinion	
TOTALS	13	100%		0
Adherence to expectations or norms for committee members and convener(s)	2	15%	Very Good	
	9	69%	Good	
	0	0%	Fair	
	0	0%	Poor	
	0	0%	Very Poor	
	2	15%	No Opinion	
TOTALS	13	99%		0

This committee's most significant accomplishment this year:

- The conversations around winter intersession.
- Discussion on winter intersession.
- Getting more info about winter session. Keeping track of enrollment to state allocation changes.
- Fixed lots of policies. Prevented some bad ones.
- Discussions impact, generating strategies regarding state budget.
- Sharing of information regarding CBT study, Winter Intersession, and state funding.
- Rubber stamped a bunch of policies.
- Highly information committee for me.
- Subcommittee creating Strategic Plan.
- Organizing the important conversations from across the District.

Improvement most needed by this committee in its processes, interactions, outcomes, or other aspect of its work:

- BP/AP and more data at meetings to facilitate decisions.
- I think DCC could publicize its efforts more. Currently, constituent groups wait until the next meeting to hear a report from their DCC rep. That might be the most effective way to communicate to the whole District.
- Some constituent groups translate directives into action more than others.
- I don't see any improvement, needed, from clarifying the purpose for DCC new members.
- Information out to constituencies.
- Continue on current course.

Additional comments

- Greater communication between the committee and district as a whole.
- Well run committee!

District Consultation Council Goals 2017-18

Explore and Support Implementation of High Impact Programs and Practices

- Explore Guided Pathways as a District-wide effort
- Discuss promise programs, identify strategies that fit the District, and support next steps
- Discuss the Pledge commitments and support for next steps
- Share best practices and scale where possible to further student success and elimination of the achievement gap
- Discuss the Workforce Development Initiative, establish a working group, and make recommendations
- Review criteria and processes for Innovation Funds and Strategic Direction Funds to expand use and impact
- Stimulate the intellectual needs of students

Provide Recommendations on Enrollment Management

- Review Dual Enrollment Initiatives and other potential initiatives and expand where appropriate
- In collaboration with the campuses, review enrollment management strategies and progress
- Review the impact of enrollment strategies on CTE programs and their governing bodies

Support Integrated and Strategic Planning

- Review integrated plans from all three sites for unified best practices
- Establish a workgroup for updating the District Strategic Plan
- Review and approve the District-wide Strategic Plan 2017-2020
- Discuss technology needs and TCC recommendations
- Discuss data and reports needed for effective measurement, assessment, and evidence-based decision making

Provide Recommendations on Resource Allocation

- Review and discuss recommendations from CBF related to building projects, budget, and other resources
- Review the allocation of resources to support plans and make recommendations
- Review District Strategic and Student Success Funds for better integration and access to funding for the three sites
- Review budgets for better efficiency based on decreasing enrollment

Professional Development

- Periodically review plans and encourage collaboration and integration

Review and Update Policies and Procedures

- Review and update all required policies and procedures



District Consultation Council 2018-19 Membership

Member	Affiliation
Cheryl Marshall	Chancellor, Chair
JoAnna Schilling	President, Cypress College
Greg Schulz	President, Fullerton College
Irma Ramos	Vice Chancellor, Human Resources
Cherry Li-Bugg	Vice Chancellor, Educational Services & Technology
Fred Williams	Vice Chancellor, Finance & Facilities
Valentina Purtell	Provost, North Orange Continuing Education
Kai Stearns Moore	District Director, Public & Governmental Affairs
	District Director, Information Services
Arturo Ocampo	District Director, Equity & Compliance
Craig Goralski	President, Cypress College Academic Senate
Bryan Seiling	Past President, Cypress College Academic Senate
Josh Ashenmiller	President, Fullerton College Faculty Senate
Kim Orlijan	President Elect, Fullerton College Faculty Senate
Tina McClurkin	President, North Orange Continuing Education Academic Senate
Cathy Dunne	Vice President, North Orange Continuing Education Academic Senate
Dana Clahane	President, United Faculty
Marcus Wilson	Representative, United Faculty
Manjit Grewal	Representative, Adjunct Faculty United
Dawnmarie Neate	Representative, California School Employees Association
Sharon Kelly	Representative, California School Employees Association
Ty Volcy	Representative, Confidentials Group
Richard Fee*	President, District Management Association
	Associated Students Representative, Cypress College
	Associated Students Representative, Fullerton College

* Until permanent appointee is identified



NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

District Consultation Council 2018-19 Meeting Schedule

4th Mondays of the month @ 2:00 p.m.
Anaheim Campus, Room 105

Fall Semester

August 28

September 24

October 22

November 26

December (TBD)*

Spring Semester

January 28

February 25

March 25

April 22

May (TBD)*

June 24 (if needed)

* Determine whether or not a December meeting is needed.

** The fourth Monday of the month is Memorial Day.



NORTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

District Consultation Council 2018-19 Subcommittee Reporting Calendar and Cycle

4th Mondays of the month @ 2:00 p.m.
Anaheim Campus, Room 105

Fall Semester

September 24 – CBF

October 22 – IECC

November 26 – DCCC

December (TBD) – None

Spring Semester

January 28 – TCC

February 25 – CBF

March 25 – IECC

April 22 – DCCC

May (TBD) – TCC

CBF – Council on Budget and Facilities

DCCC – District Curriculum Coordinating Committee

IECC – Institutional Effectiveness Coordinating Council

TCC – Technology Coordinating Council