

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
CLASSIFICATION ASSIGNMENTS**

Eff. JUNE 2021

TITLE	RANGE	TITLE	RANGE	TITLE	RANGE
<b>ACCOUNTING AND FISCAL SERVICES</b>		<b>INSTRUCTIONAL</b>		<b>PRODUCTION AND MAIL</b>	
Account Clerk I	31	Auto Shop Coordinator	41	Courier	27
Account Clerk II	33	Dental Hygiene Clinical Technician	36	District Mailroom Coordinator	31
Accounting Specialist	40	Dental Hygiene Services Assistant	36	Duplication Equipment Operator	27
Accounting Technician	36	Instructional Aide / **	30	Graphic Designer	43
Benefits and Leaves Coordinator II	42	Instructional Assistant / **	36	Graphic Design Technician	39
Benefits Coordinator	40	Laboratory Clerk / **	31	Printer	37
Business Office Specialist	40	Laboratory Technician / **	36	Production Center Coordinator	34
Buyer	39	Piano Accompanist	44	Production Center Specialist	29
Buyer II	41	Theater Production Coordinator	45		
Payroll Specialist	38	Theater Technician	41	<b>STUDENT SERVICES</b>	
Payroll Lead	45			Admissions & Records Coordinator	40
Purchasing Assistant	33	<b>LIBRARY AND MEDIA</b>		Admissions & Records Specialist	36
Purchasing Technician	36	Alternate Media Specialist	41	Admissions & Records Technician	33
		Distance Learning Assistant	36	Cadena Center Coordinator	40
<b>ADMINISTRATIVE</b>		Distance Learning Specialist	37	CARE Program Coordinator	40
Administrative Assistant I	33	Library Assistant I	33	Career Center Coordinator I	40
Administrative Assistant II	36	Library Assistant II	36	Career Center Coordinator II	45
Administrative Assistant III	41	Library Assistant III	39	Culinary Laboratory Coordinator	40
Campus Marketing/Outreach Assistant	36	Library Services Coordinator	44	Curriculum Specialist	40
Catalog & Schedule Coordinator	40	Multimedia Systems Specialist	40	EOPS Program Coordinator	40
Clerical Assistant I	29	Radio Broadcast Technician	40	Evaluator	36
Clerical Assistant II	31	Television/Video Technician	40	Evaluator Specialist	37
Communications Specialist	40	Web Content Specialist	40	Financial Aid Coordinator	40
Communications Coordinator	45			Financial Aid Technician	36
		<b>MAINTENANCE AND OPERATIONS</b>		Fine Arts Information/Marketing Representative	36
Educational Services & Technology Coordinator	44	Building Maintenance Coordinator	45	Health Services Assistant	33
Executive Assistant	41	Campus Safety Officer	31	Health Services Specialist (Registered Nurse)	49
Executive Assistant II	44	Campus Safety Officer II	36	Health Education Coordinator	45
Grants & Special Projects Assistant	41	Campus Safety Officer Coordinator	40	International Student's Services Coordinator	41
Health Services Administrative Assistant	36	Carpenter	41	Interpreter Coordinator	45
Human Resources Technician	36	Driver/Skilled Mechanic Assistant	34	Job Developer/Disability Support Services	44
Office Coordinator	40	Electrician	41	Learning Center Coordinator	40
Personnel Services Specialist	41	Electrician, Communications	41	Medical Assistant	34
Receptionist	29	Equipment Operator	31	Mental Health Clinical Counselor	60
Research Analyst	52	Facilities Assistant	28	NOCE High School Records Technician	36
Risk Management Technician	36	Facilities Coordinator	36	NOCE Student Records Coordinator	40
Senior Research Planning Analyst	57	Facilities Custodian I	27	NOCE Student Records Technician	31
		Facilities Custodian II	28	Nurse Practitioner	68
<b>ATHLETICS</b>		Facilities Custodian Coordinator I	31	Program Coordinator	45
PE/Athletic Equipment Attendant	25	Facilities Custodian Coordinator II	34	Sports Information/Marketing Representative I	36
PE/Athletic Equipment Coordinator	31	Facilities-Security Officer	31	Sports Information/Marketing Representative II	38
PE/Athletic Therapist	49	Grounds Athletic Field Specialist	31	Student Services Coordinator	43
		Groundskeeper	29	Student Services MIS Analyst	52
<b>BOOKSTORE</b>		HVAC Mechanic I	34	Student Services Specialist/**	36
Bookstore Assistant	31	HVAC Mechanic II	41	Student Services Technician/**	33
Bookstore Operations Specialist	36	HVAC Mechanic Coordinator	42	Testing & Assessment Specialist	36
Bookstore Shipping & Receiving Specialist	33	Irrigation Specialist	37	Tutorial Services Coordinator	40
Textbook Buyer	36	Landscape Coordinator	33		
		Locksmith	42		
<b>CHILD CARE</b>		Painter	38		
Child Care Aide	16	Plumber	41		
Child Care Kitchen Attendant	14	Skilled Maintenance Assistant	34		
Child Care Teacher I	22	Skilled Maintenance Mechanic	41		
		Vehicle & Equipment Mechanic	40		
<b>INFORMATION TECHNOLOGY</b>					
Data Quality Analyst, Systems Applications	52				
IT Help Desk Coordinator	41				
IT Project Leader	57				
IT Security Analyst/System Administrator	55				
IT Services Coordinator I	48				
IT Services Coordinator II	52				
IT Specialist, Network	44				
IT Specialist, Systems Applications	44				
IT Technician I	41				
IT Technician II	44				
Systems Analyst, Applications	60				
Systems Analyst, Technology	60				
Systems Applications Training Coordinator	48				
User Support Analyst	36				

\*\* Indicates classification requiring individual emphasis, based on the discipline or area of application.  
Each specialized emphasis (e.g., Instructional Assistant /Biology) constitutes a separate classification.

Contact HR for information on inactive job descriptions