

**COUNCIL ON BUDGET AND FACILITIES**  
**April 12, 2021**

**APPROVED SUMMARY**

**Members Present:** Tonya Cobb, Terry Cox, Temperence Dowdle, Rodrigo Garcia, Craig Goralski, Melisa McLellan, Fola Odebunmi (alternate for Christie Diep), Kim Orlijan, Alex Porter, Leslie Tsubaki, Ty Volcy, Kashu Vyas

**Guests Present:** Morgan Beck, Damon De La Cruz, Geoff Hurst, and Jeremy Peters

**Members Absent:** Christie Diep, Cherry Li-Bugg, Irma Ramos, Jennifer Oo, Fred Williams

**Call to Order:** The meeting was called to order at 2:01.

1. **Summary:** The summary of the March 8, 2021 meeting was approved.
2. **Budget Update** – Resource Allocation Model Handbook - No comments were received. The draft handbook will remain on Teams for another month for any additional comments. If no additional comments/edits are received, the draft will be taken to DCC for a first reading.

**3. One-time funding**

**CRRSSA Funding** - At its February 8, 2021, meeting, the Council approved moving the fall and spring campus backfills from one-time funding to CRRSSA funds but was later told the Fall 2020 semester was not eligible. However, new regulations have been released and the Fall 2020 semester is now eligible for CRRSSA funding. The \$5 million will be moved out and added back to the unallocated one-time funding total.

**Local (\$8 million) Funding Requests** – Campus CBOs were tasked with initiating conversations at their local Planning & Budget Committees (PBC) for funding requests. Campus CBOs provided a status update.

- Fullerton – Currently working with campus PBC and should have a finalized list to bring forth at the May meeting.
- Cypress – No discussions have taken place at Cypress but will be on the agenda at the upcoming PBC meeting. Staff is reevaluating the scheduled maintenance list. The partial return to in-person instruction will also have an impact on future planning and will be taken into consideration.
- NOCE – A list of items was shared with President’s Staff and Budget Committee, who were all in agreement with the recommendations. NOCE’s list will be shared at the next CBF meeting.
- District Services – Initial conversations have started but have not yet been finalized. Additional information will be brought forth at the next CBF meeting.

CBOs are diligently working to finalize the lists and hope to include the items in the CBF packets for distribution prior to the May 10<sup>th</sup> meeting.

**Microsoft 365 Collaboration Migration** – A second reading for the funding request was brought forth by District IT.

Questions/Comments:

1. What will happen if CBF does not approve, how will it move forward to DCC? CBF is an advisory to DCC. As a group, we try and reach a consensus and if we are unable to do so, items can still be taken to DCC for consideration without CBF approval but will be noted at DCC that a consensus was not made.

**Recommendation** – Consensus was reached to approve the one-time funding request of \$250,000 to support the Microsoft 365 Collaboration Migration. Ten council members agreed to fund the IT request, while two (2) members abstained.

Questions/Comments:

1. A suggestion was made to have a TCC representative at DCC to summarize the implementation and oversight related to the Microsoft funding decision, as some council members still addressed concerns related to the implementation of the new migration.

**DEIA Funds** – A status update on the DEIA allocation was shared by the campus CBOs

- District Services – funds will be allocated to the Office of Equity and Diversity. Funding will be used to expand existing activities such as the anti-racism campaign, expansion of the faculty fellows, and future instructor training programs.
- NOCE – Main initiative is professional development. Discussions took place to use funding for mental health assistance and to hire a consultant to inform the work of a future DEIA workgroup.
- FC – Discussions are scheduled to take place at President's Advisory Council (PAC). Areas for discussion include Umoja Program, mental health, training facilitators, etc.
- CC – Robust discussion have taken place at Cypress' PBC and PAC group. Future recommendations, requests, and decision-making discussion would be turned over to the campus DEIA workgroup.

The next quarterly report will be provided in the summer, followed by another in the fall.

#### **4. Facilities Updates**

Fullerton College – Rodrigo Garcia provided an update:

- Humanities Building - carpeting on the 1<sup>st</sup> and 2<sup>nd</sup> floors in being installed. Classrooms and offices have been painted and the scaffolding has come down in the courtyard.
- Central Plant – Permanent power is expected in April and project completion is expected by the end of June.
- 300/500 Renovation – Is a state funded project. The initial pre-qualified bids came in over the 50% rule. Staff will need to go out to bid once again.
- Performing Arts Building – currently in the schematic design phase.
- STEM Vocational Center - FC received approval for the IPP and will be moving forward with an FPP.
- M&O/Chapman Newell Project - Will be a design-build project and will be advertised at the end of April.

Cypress College – Alex Porter provided an update:

- SEM Building – finalizing construction and installation of all building components. Ordering the FF&E which is scheduled for delivery and installation in May. Third floor

casework is expected to be complete at the end of April. Exterior landscaping is almost complete, while the interior courtyard space continues to be worked on. Curve arch panels/roofing panels have been installed and seating for the immersive digital classroom will be installed at the end of April.

- VRC/SAC –Computer equipment installation is being finalized and users were able to view the facility this week. Overall, users were pleased with the project. Hoping to host a grand opening for the SEM and VRC before the fall semester, contingent on health regulations.
- Fine Arts Building– closely working with DLR on the working drawings phase. There are anticipated issues with the schedule and budget related to the impact of the seismic upgrades. Staff will be working closely with DSA, the architects and the State Chancellor’s Office to make the adjustments.

Network Refresh – In February, the Board approved the final phase, Phase II, which allowed for the additional switches and equipment to be purchased. Expected completion date is spring 2022. The new phone systems were rolled out at the Anaheim (District Services and NOCE) campus. Fullerton will be next, followed by Cypress. The first District-wide domain system (phone directory) was set up in Banner at the beginning of the year. Cabling throughout all three campuses is nearly complete. The next piece will be the wireless network system and is expected to be completed by the end of the calendar year.

#### **5. Future Items**

- One-time Funding Request
- District-wide Expenses – IT Expenses

**Next Meeting:** May 10, 2021

**Meeting Adjourned:** 2:42