

DISTRICT CONSULTATION COUNCIL
January 23, 2017

SUMMARY

MEMBERS PRESENT: Josh Ashenmiller, Dana Clahane, Victoria Deemer, Cathy Dunne, Adam Gottdank, Jolena Grande, Tina Johannsen, Sharon Kelly, Cherry Li-Bugg, Deborah Ludford, Rod Lusch, Cheryl Marshall, Valentina Purtell, Irma Ramos, Greg Schulz, Bob Simpson, Pete Snyder, Kai Stearns Moore, Olivia Veloz, Andrew Washington, and Fred Williams.

VISITORS: None.

CONSENT CALENDAR & SUMMARY

Consent Items: The agenda contained no consent calendar items for approval.

Summary: The summary of the November 28, 2016, meeting was approved as submitted.

STRATEGIC GOALS & PLANNING

District Enrollment Management Committee: The first meeting of the District Enrollment Management Committee (DEMAC) is scheduled for February 6, 2017 at 3:00 p.m. Dr. Marshall noted that there are still vacancies on this committee, and asked the group to send her office the remaining representative names as soon as possible. The first meeting on February 6 will serve as a kick-off meeting, where questions can be answered and the purpose of the Committee will be reviewed. An enrollment management expert will attend the second meeting on March 6 in order to discuss best practices. Visitors are welcome to attend all meetings, and committee members may appoint an alternate to attend in their place.

Strong Workforce Update and Timeline: Chancellor Marshall shared that a broad meeting and workgroup meeting took place before the end of the year, and that both were well attended. A project list went to Chancellor's Staff for review and will be finalized on Wednesday, January 25. Any adjustments and the reasoning behind them will be shared with the workgroup. In addition, the District hosted a regional meeting with representatives from throughout Orange County, and the regional CEOs approved 28 projects. The District's local plan is due to the State on January 31, 2017. Discussion also included the timeline, how priorities were set, and Year 2 planning.

Promise Program Status: Dr. Marshall informed the group that the \$1.5 million Promise Program Grant is due February 3; six grants will be distributed throughout the State for multi-college districts. In partnership with Anaheim Union High School District (AUHSD), Fullerton Joint Union High School District (FJUHSD), California State University, Fullerton (CSUF), and University of California, Irvine (UCI), the goals of the Promise Program include eliminating the achievement gap and increasing the number of degrees and certificates awarded. High impact practices already in place at the schools were examined, as well as summer activities, student ambassadors and mentors, and case managers for cohorts.

Budget Update: Vice Chancellor Fred Williams provided a budget update on the Governor's 2017-18 Budget which highlighted the following:

- Prop. 98 general fund spending for California community colleges
- \$150 million for the implementation of guided pathways
- 1.48% COLA to apportionments
- \$23.6 million for a base increase to cover PERS/STRS

He also shared concerns about falling short of our FTES targets for 2016-17 by over 2%, equating to a \$4 million deficit. The enrollment management committee will evaluate this shortage in order to “right size” future targets. Subsequent discussion took place regarding outreach to schools outside of feeder districts in order to attract additional students. It was noted that outreach is already taking place, but is not enough to compensate for the growing number of seats available at CSUs and UCs, an overall good economy, and fewer students in high schools.

Subcommittee Report: Technology Coordinating Council: Deborah Ludford, District Director of Information Services, provided a subcommittee report on the Technology Coordinating Council (TCC). She highlighted the TCC’s 2016-17 goals and their status, which include the Network Refresh project, security measures, a resource catalog, and the myGateway upgrade.

DCC Retreat: Chancellor Marshall provided a recap of the DCC retreat, which took place on Friday, December 16. Retreat discussion topics included the Promise Program, DEMAC, integrated planning, intra-district pathways; and winter intersession. Dr. Marshall thanked those who attend the retreat and noted her plans to share the recap at the DEMAC meeting.

District-wide Strategic Plan 2017-2020 Workgroup: Vice Chancellor Cherry Li-Bugg noted that per the *NOCCCD 2012 Integrated Planning Manual*, it is time for the DCC to commission a workgroup to begin drafting the NOCCCD Strategic Plan 2017-2020. Previous strategic plan workgroups have included appointments by: Chancellor; Confidentials group; CSEA; Cypress College Academic Senate; District Management Association (DMA); Fullerton College Faculty Senate; SCE Academic Senate; students; and United Faculty. The workgroups have also included Accreditation Liaison Officers from the Colleges and SCE as resource personnel.

Subsequent to discussion, the consensus of the DCC was that the District-wide Strategic Plan 2017-2020 Workgroup be formed. The Workgroup, along with Vice Chancellor Li-Bugg, will co-facilitate campus forums, conduct pre- and post-forum assessments, and assist in the formulation of the assessment report of District-wide Integrated Planning. During the discussion, it was also recommended that the Workgroup evaluate the format of the Strategic Plan since in its current state it is not ideal for reporting purposes.

OPERATIONAL REVIEW

NOCCCD Decision Making Resource Manual: Vice Chancellor Li-Bugg presented the updated NOCCCD Decision Making Resource Manual for a second reading. Updates to the Manual include the addition of the District Enrollment Management Advisory Committee (DEMAC) as a new organizational group, along with the alphabetical listing of organizational groups; hot links to policy references, a district-wide meeting calendar, page references; and corrected meeting dates. The Decision Making Resource Manual was approved with the noted typographical edits and corrections to the DEMAC meeting date.

POLICY

Adjunct Faculty Hiring Procedures Task Force: Vice Chancellor Irma Ramos reported that the group is still forming as the names of those who will serve as representatives have not been received. After some discussion regarding the number of faculty members per campus to serve on the Task Force, it was decided that each campus would appoint two faculty members. The Task Force will also include one United Faculty representative.

OTHER ITEMS

February 27, 2017 DCC Meeting: Chancellor Marshall shared that she will not attend the February 27 DCC meeting due to her attendance at the CCLC CEO Symposium. The meeting will take place as scheduled.

Joint United Faculty Academic Senate Meeting: United Faculty President Tina Johannsen stated that the Joint United Faculty Academic Senate meeting will take place on Thursday, January 26, at Cypress College. Agenda topics will include equivalency and mental health, among others.

ADJOURNMENT: The meeting adjourned at 3:31 p.m.