

COUNCIL ON BUDGET AND FACILITIES

November 13, 2017

APPROVED SUMMARY

Members Present: Josh Ashenmiller, Terry Cox, Danielle Davy, Raine Hambly, Dr. Li-Bugg, Rod Lusch, Justin Richardson, Fred Williams, Marcus Wilson

Guests: Deborah Ludford and Pete Snyder

Call to Order: Fred Williams called the meeting to order at 1:55 pm.

- I. **Summary:** The summary of the October 9, 2017, meeting was accepted.
- II. **Budget Update:** Fred Williams shared the 2018-19 Budget Calendar. He mentioned that Capital Gains taxes look good so we may see additional resources in 2018-19. However, there are some concerns with the Proposition 98 Funding formula based on language that was communicated in the Pathways funding proposal. The specific impact is currently unknown.

Mr. Williams also shared that the Resource Allocation Workgroup will be made-up of both fiscal and non-fiscal members, including the following: Kashu Vyas, Rod Garcia, Terry Cox, Vivian Gaytan, Dr. Cherry Li-Bugg, Rod Lusch, Jolena Grande, Peter Snyder, Tina Johanssen, Dale Craig, Josh Ashenmiller and Justin Richardson. Raine Hambly also expressed interest in being a member. Kashu Vyas will be sending out the first meeting request and agenda once all members are confirmed.

- III. **District Services Budget:** Deborah Ludford reviewed the updated *Information Services Committed Costs for 2016-2022* (categorized by Banner/MyGateway/Website, Network/System Administration, Desktops, and Other Systems). The systems formerly covered by Human Resources (People Admin, Cornerstone, and Maxient) will now be covered under Information Services "Other Systems". The combined ongoing costs for IS create a deficit of \$111,106 for 2016-17, with further shortfalls expected annually through 2021-22.

Questions:

1. What category does Tableau fall under?

Other Systems – it is research software, with one-time costs being shared by the Chancellor's Office, as well as the campuses research departments using IEPI grant funds. NOCE will still need to make the initial purchase of the software for their three researchers, but the costs are partially covered by AEBG funds.

2. What is the difference between SPSS vs. Tableau?

Both are statistical software, but SPSS is used to create and Tableau is used to view.

Several options to cover the IS Committed costs were presented, including: increasing the operating allocation, using one-time funds to cover through next year when a new Resource Allocation Model is available, or charge backs to the campuses budget for these funds. The

committee agreed that the best option would be to pay the costs using one-time funds, with a longer term solution being investigated as part of the Resource Allocation Project. This recommendation will move forward to the District Consultation Council for further discussion.

Ms. Ludford also reviewed the shared software and costs (divided by campus and based on use) on the *Districtwide Interservice Estimated Support Costs* spreadsheet for 2017-18. The costs for CCCApply may go away in the future as NOCE looks to retire the application, while CurricuNET may be retired across all campuses. Currently, the move from Blackboard to Canvas at Cypress College is expected but not confirmed.

Questions:

1. *Will the phone maintenance be included in the Network Refresh?*

The initial phone maintenance and CISCO will be included in the refresh, but these costs will need to be absorbed in the out years.

2. *Has there been an accounting of the Network Refresh cost?*

No it is not included in the 10-year maintenance costs yet, as it has not been implemented. The only expense paid to date is \$130,000 to WTC for the Assessment Phase. The District has selected Shandam Consulting for the Design Phase at a cost of \$261,690, which will be paid out over the next several months as the work is completed. The cost of the entire Network Refresh is approximately \$30 million one-time, with an additional \$15 million in maintenance projected for the next 10 years. By the end of the Design Phase, there will be a better indication of the actual costs moving forward. The District has set aside approximately \$15 million in capital outlay funds and an additional \$15 million in Bond funds to complete the project. In terms of maintenance costs, \$15 million is a very conservative cost projection for the 10 years.

Ms. Ludford also reviewed the Systems Technology Project Approval Process to promote transparency of the process.

IV. **Bond Update:** Fred Williams provided an update on the facilities projects at each campus.

Anaheim Campus – The bids have been received and awarded for the 7th and 10th floor build-outs. The bids came in under the projected estimates, which was favorable news.

Cypress College – New estimates received for the Science Engineering & Math (SEM) building show that costs have increased further. Staff are currently assessing these costs and preparing to discuss the increases with the Board of Trustees.

Fullerton College – Staff is currently working to complete the Project EIR.

V. **Other Items:** Fred announced that Tina McClurkin would be replacing Adam Gottdank as the new Academic Senate President.

Adjournment: The meeting adjourned at 2:50 p.m.

Next Meeting: December 11, 2017