

COUNCIL ON BUDGET AND FACILITIES

August 8, 2016

2:00 p.m.

Anaheim Campus Room 105

Videoconferencing of the meeting will be available at Cypress College Room 301 and the Fullerton College President's Conference Room A

AGENDA

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| I. | Approval of July 11, 2016, Summary Notes (Action) | Irma Ramos |
| II. | Budget Update | Fred Williams |
| III. | Bond Update | Rick Williams |
| IV. | Other Items (Discussion) | Irma Ramos |

NOTE: The numerical order of items on this agenda is for convenience of reference. To promote efficiency and as an accommodation to the parties involved, agenda items may be taken out of order upon request of the Chair or Members of the CBF.

COUNCIL ON BUDGET AND FACILITIES

July 11, 2016

UNAPPROVED SUMMARY

Members present: Terry Cox, Rodrigo Garcia, Adam Gottdank, Jolena Grande, Cherry Li-Bugg, Elaine Loayza, Rod Lusch, Justin Richardson, Pete Snyder, Kashu Vyas, Tanya Washington, and Fred Williams

Guests: Melissa Utsuki and Richard Williams

Absent: Karen Cant, Tina Johannsen, Ian Kolaja, Sandra Palmer, Irma Ramos, Olivia Veloz

Call to Order: The meeting was called to order at 2:04 p.m., by Acting Chair Fred Williams.

- I. **Summary:** The summary of the June 13, 2016, meeting was accepted as submitted.
- II. **Budget Update:** Since there has been changes in personnel at the campuses and District Office, Mr. Fred Williams distributed the Budget Calendar for FY 2016-17 as a refresher. Ms. Kashu Vyas provided further details on upcoming calendar dates, including when the annual apportionment attendance report is due (July 15), when year-end closing is completed for the District and Campus accounts (August 4), and upcoming presentations to the Board of Trustees. Dr. Cherry Li-Bugg and District finance staff will have further discussions regarding the September 27 presentation of Strategic Direction results to the Board, as it relates to the budget.

Mr. Williams also disseminated Schedule A, Schedule C, page 4 of the Allocation Model, and Districtwide Expenses of NOCCCD's 2016-17 tentative budget assumptions as of June 9, 2016. He brought the group's attention to page 4 of the Allocation Model, specifically projected decreases to the Instructional Equipment and Schedule Maintenance line items from the State. He shared that beginning with the 2016-17 budget, greater discussion will take place—including at Chancellor's Staff—on how the budget is distributed in these two areas. Greater emphasis will be placed on priorities and the needs of various areas, rather than distributing dollars primarily based on FTES. Feasible projects listed in the ADA Transition Plan also need to be addressed, within reason.

Additionally, Mr. Williams distributed a copy of an email from the State Chancellor's Office regarding augmentations to the 2016-17 State budget.

Lastly, Mr. Williams urged members of CBF to regularly inform their constituencies of the budget, and encouraged everyone to send questions to District staff regarding the budget process anytime.

- III. **Bond Update:** Mr. Rick Williams reported that staff are exploring various ways to lock in prices with vendors due to the rising costs of construction, including combining projects to ensure the best price. The Board approved the use of the Construction Management at Risk (CMAR) Project Delivery Method for the Cypress College Science, Engineering, & Math (SEM) Building, which has advantages over the traditional design build method. Square footage and total projected costs for the SEM Building will go to the Board at their July 26 meeting. Architects for the Library Learning Resource Center (LLRC) and Veterans Center at Cypress College have also been chosen, and will go to the Board in August for approval. The first part of the Environmental Impact Report (EIR) for Cypress College is complete, and looks favorable.

A kick-off meeting is in the works at Fullerton College. Tonight, NOCCCD Chancellor Dr. Cheryl Marshall, Vice Chancellor Williams, Fullerton College President Dr. Greg Schulz, and Fullerton College Interim Vice President of Administrative Services Rod Garcia will meet with Fullerton community members to address their concerns regarding construction at the College.

The first, seventh, and 10th floors of the Anaheim Campus are progressing, with first floor construction slated for this month, and Division of State Architect (DSA) approval on the seventh and 10th floors in approximately two months.

IV. **2016-17 Meeting Calendar:** The group received the 2016-17 meeting calendar, with no changes at this time.

V. **Other Items:** The next meeting will take place on August 8, 2016 at 2 p.m.

Adjournment: The meeting was adjourned at 3:06 p.m.