

**ADDENDUM #1****RFQ #2223-02, CM/PM Planning for Districtwide Projects**

This Addendum forms a part of the RFQ Documents and modifies the original RFQ Documents. Acknowledge receipt of this Addendum by submitting a copy of the addendum with Bidder proposal. Failure to submit may subject Bidder to disqualification.

**I. REQUEST FOR INFORMATION:**

1. Section 3.3 Firm Experience denotes to use Exhibit C to provide a minimum of three (3) completed project examples. Exhibit C denotes to provide a minimum of five (5) relevant completed projects. Could you please clarify the number of project examples the District is looking for?

- A. Submissions should provide a minimum of three (3) project samples with a minimum of one (1) project in the State of California - Disregard the number of projects requested on Exhibit C.**

**Submissions should additionally include a list of all California Community College district contracts held within the last five (5) years, including, with respect to the projects, project name, property address, contract amount and Consultant's contact person at the District of said project.**

2. Are there any page limits for our submissions?

- A. There are no page limits for submissions.**

3. Are there any PDF size limits - does the e-mail address listed accept attachments larger than 20Mb -25Mb?

- A. The maximum message size is 36MB.**

4. If submitting for both the PM and CM, do we need to supply 3 completed project descriptions for PM and 3 completed projects for CM - total of 6 - or is just the three requested?

- A. If submitting for both the PM and CM positions a minimum of three (3) completed project descriptions should be submitted for each position (total of six).**

5. If submitting for both the PM and CM - do we need to create two separate proposals or can we combine them together using the same personnel/resources that have both PM and CM experience, or is it recommended to propose separate teams with just a singular CM skillset and a team with the singular PM skillset?

- A. If submitting for both the PM and CM positions, a single proposal may be submitted so long as personnel/resources listed clearly meet the experience and skill requirements outlined in the RFQ. Personnel should be identified by which position qualifications they meet (CM, PM, or both).**

6. After reviewing RFQ we noticed that Section 3.10 refers to Exhibit H as being Local Hire and Local Business Questionnaire but the RFP is missing that form?
  - A. **The Local Hire and Local Business Questionnaire form is not required for submittal. References to the form should have been removed – ignore.**

**END OF ADDENDUM #1**