

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT JOB DESCRIPTION

Job Title:	Pool Mechanic	Range:	37
Date Revised:		Date Approved:	April 8, 2003

PRIMARY PURPOSE

This position is responsible for adjusting, repairing, and maintaining pool, pool equipment, and surrounding facilities.

ESSENTIAL FUNCTIONS

Examples of essential functions are interpreted as being descriptive and not restrictive in nature.

1.	Inspects, adjusts, repairs and maintains pool pumps, circulation and filtration equipment and related machines; repairs or replaces parts, motors or equipment.
2.	Conducts chemical tests to maintain proper water balance as required by local health department; records and adjusts chlorine levels and acidity of water on a regular basis.
3.	Inspects pressure gauges and mechanical equipment to assure proper functioning; inspects and repairs electric and hydraulic valves and controls.
4.	Coordinates pool hours schedule with athletic coaches; determines whether pool can be safely used and authorizes closures until problems can be resolved.
5.	Performs preventive maintenance on pool equipment to assure operative condition.
6.	Maintains supply and part inventory and order parts, materials and supplies as necessary.
7.	Maintains records and logs related to pool operation and maintenance as required.
8.	May assist in maintaining pool and surrounding area.
9.	Learns and applies emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner.
10.	Performs related duties as assigned.

OTHER FUNCTIONS

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WORKING RELATIONSHIPS

The Pool Mechanic maintains frequent contact with the Maintenance and Athletics departments and personnel, athletics coaches and students.

EDUCATION AND EXPERIENCE

High school diploma or equivalent
Minimum (1) one year experience in the general maintenance and operation of swimming pools

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of use and application of pool chemicals and tests
Knowledge of basic plumbing and electrical methods
Knowledge of pool safety and health regulations
Knowledge of materials, equipment, terminology and methods used in pool maintenance duties
Ability to operate pool cleaning equipment in a safe manner
Ability to clean and maintain swimming pools in a safe and sanitary condition
Ability to plan, organize and prioritize work
Ability to meet schedules and time lines
Ability to analyze situations accurately and adopt an effective course of action
Ability to understand and follow oral and written directions
Ability to establish and maintain effective working relationships with others

SPECIAL REQUIREMENTS

A valid California Driver's License
Certification as a Pool Technician

TRAINING REQUIREMENTS

Hazard Communication
Industrial Truck/Forklift Certification
Lockout/Tagout
Respiratory Protection
Utility Cart Certification

WORKING CONDITIONS

Outdoor environment; traveling from site-to-site; subject to adverse weather conditions; subject to lifting (up to 50 pounds unassisted), climbing, digging, pulling, pushing, and exposure to chemical fumes; bending and standing.
