

APPROVED

MINUTES OF THE MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 24, 2014

The Board of Trustees of the North Orange County Community College District met for its Special Meeting/Bond Workshop on Tuesday, June 24, 2014, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Jeffrey P. Brown called the meeting to order at 5:34 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, and Student Trustees Omar Pichardo and Stephen Tith. Absent: M. Tony Ontiveros.

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Rajen Vurdien, President, Fullerton College; Bob Simpson, President, Cypress College; Greg Schulz, Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Richard Fee, representing DMA; Jolena Grande, representing the Cypress College Academic Senate; Dale Craig, representing United Faculty; Rod Lusch, representing CSEA; and Violet Ayon, Recording Secretary.

OTHER EMPLOYEES PRESENT: Santanu Bandyopahdyay, Karen Cant, Phil Dykstra, Allison Karry, and Marc Posner from Cypress College; Carlos Ayon and Richard Storti from Fullerton College; Lorenze Legaspi from the School of Continuing Education; and Rodrigo Garcia, Kai Stearns Moore, Tami Oh, and Kashu Vyas, from the District Offices.

VISITORS: Chuck Allen, Elmer Bugg, Mary Dalessi, and Adel Syed.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Chuck Allen** addressed the Board regarding Fullerton College Foundation Scholarships to over 300 students with \$100,000 from Foundation funds and the balance from donors. Five hundred thirty-five (535) students completed and submitted online scholarship applications, and those were reviewed and matched up with appropriate scholarships.
- B. **Mary Delessi** echoed Mr. Allen's comments regarding the Foundation's successful contribution to student scholarships. She added that the Foundation Board is in the process of developing an action plan for 2014-15, based on the recently-adopted Foundation Budget.

BLOCK VOTE APPROVAL: NON-PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.b, 3.e, 3.f, 3.g, 3.h

Motion carried with Trustees Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, and Miller voting yes, including Student Trustees Pichardo and Tith's advisory votes.

BLOCK VOTE APPROVAL: PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Donna Miller that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

Motion carried with Trustees Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, and Miller voting yes.

REPORTS

- A. **Chancellor Doffoney** announced that the District will be collaborating with the other Orange County community college districts to develop a regional consortium of non-competitive programs, certificates, and modules in the field of Career Technical Education. The chancellor, college president(s), provost, and deans of career technical education from each of the four community college districts are scheduled to meet June 26, 2014, and July 23, 2014.

(See Supplemental Minutes #1132 for a copy of the complete Chancellor's Report.)

- B. As a part of the Chancellor's Report, **Vice Chancellor Fred Williams** and **District Director, Fiscal Affairs Rodrigo Garcia** presented the District's 2014-15 Tentative Budget and recapped the 2013-14 fiscal year budget.

Mr. Williams and Mr. Garcia reviewed the District's five Strategic Directions and reported on the expected budget shortfall for 2013-14, due to the property tax fee shortfall. Presently, the shortfall is expected to be a \$2.6 million (1.72%) deficit for the District but with the hope that it will not fully materialize. The 2013-14 fiscal year closing date is July 28, 2014, and a Mandated Cost Block Grant of \$902,321 is recognized as one-time revenues. The Proposed Budget will be presented to the Board of Trustees at its meeting of September 9, 2014.

2013-14 State Budget: The 2013-14 State Budget included: (1) .85% Cost of Living Adjustment (approximately \$1.3 million for the District); (2) an additional \$498 million deferral buy-down, which reduces the outstanding deferral to \$94.6 million; (3) an additional \$200 million to fund an augmentation of \$100 million for Student Success and Support Programs (2:1 match requirement), a \$70 million for Student Success and Support Programs – Equity, and \$30 million for DSP&S; (4) an additional \$4.6 million for Telecommunications and Technology Infrastructure; and (5) one-time funds for Schedule Maintenance or Instructional Equipment (\$148 million with no match

requirement), for Economic and Workforce Development (\$50 million), Telecommunication and Technology (\$41.4 million), and backlog Mandated Claims (\$49.5 million).

2014-15 District Tentative Budget: The 2014-15 District Tentative Budget is based on a rollover budget starting with the Governor's May Revise Budget and is focused on on-going resources. A final analysis of assumptions, position control, and new budget developments are needed prior to development of the District's Proposed Budget in September.

FTES: The 2014-15 FTES target for the District was established at 34,735.88, which includes a 3% (1,011.72 FTES) increase from the 2013-14 target and projects 1.64% of unfunded FTES. The FTES targets per campus are as follows:

Cypress:	11,159.13
Fullerton	17,702.70
SCE	5,874.05

Major Revenue Assumptions: The \$159.7 million base is comprised of the Basic Allocation and FTES funding of \$158.4 million, which includes a 3% workload restoration and a cost-of-living adjustment (COLA) of 0.85% (\$1.4 million). An unrestricted lottery of \$4.4 million and non-resident tuition of \$4 million.

Unrestricted General Fund Revenue Summary: Following is the breakdown on the Unrestricted General Fund Revenue:

Apportionment	\$159,759,603
Lottery	4,376,721
PT Faculty Comp	999,227
Other	2,675,854
Total	<u>\$167,811,405</u>

Major Expenditure Assumptions: The major expenditure assumptions for 2014-15 include: Salary and Benefits Increase of \$4.5 million (includes 2% increase for 2013-14 for classified management and confidential personnel; 2.5% increase for 2013-14 for faculty and classified personnel; 0% increase/decrease assumed for 2014-15; 5% increase in medical benefits; step and column increases; STRS rate increase of 1.25% (approximately \$500,000 for each 1%); assume an increase in 15 faculty positions for the growth increase for 2015-16; retiree medical costs increase by 5% (\$260,338); operating allocations decreased by \$244,000 due to \$700,000 in personnel cost and increase of \$101,000 and \$355,000 for the .85% COLA and 3% growth beyond extended day, respectively; extended day budgets increased by \$1,693,138 to generate the additional 1,011.72 FTES; and \$95,934 net increase for District-wide expenses adjusted for minor expenditures revisions.

Major Revenue Assumptions: The major revenue assumptions for 2014-15 include: a base of \$159.7 million (basic allocation and FTES funding of \$158.4 million, which

includes 3% workload restoration); COLA of 0.85% (\$1.4 million); unrestricted lottery (\$4.4 million); and non-resident tuition (\$1 million).

Unrestricted General Fund Expenditure Summary: The Unrestricted General Fund Expenditures are as follow:

Personnel	\$114,700,662
Retiree Benefits	5,467,095
Extended Day	22,607,656
Operating Allocation	11,588,808
District-wide	6,143,453
Other	2,701,640
Total	<u>\$163,209,314</u>

Unrestricted Ongoing General Fund Excess Revenues Over Expenditures: Following is the breakdown of revenues over expenditures:

Revenues	\$167,811,405
Expenditures	<u>163,209,314</u>
Ongoing Surplus/Deficit	\$ 4,602,091

Outstanding Issues: Outstanding issues still to be considered include: PERS/STRS rate increase (\$5.2 million cumulative STRS increase and \$3.0 million PERS increase); state revenue shortfalls; retiree benefits annual required contribution; pension reform and healthcare matters; support for a 2014-15 facilities bond; and the Governor's concerns on the "Enrollment Funding Formula".

Other Items Not in the Tentative Budget: Vice Chancellor Williams reported that the Council on Budget & Facilities (CBF) recommended to DCC (1) a request for \$180,000 to support existing systems, back-up, and electronic catalog; (2) \$299,000 for outside disaster/recovery/business community plan; and (3) escalating water bills at Cypress College. In addition, CBF forwarded for DCC's consideration a request for eight positions at District Services (\$653,082) – three full-time positions within Finance & Facilities, one full-time position in Human Resources, three full-time positions in Information Services, and one 50% position in the Equity & Diversity Office. The eight positions are operational in nature, which members of Chancellor's Staff deemed appropriate, and District Services needs the eight positions in order to provide adequate or improved services to all employees, and ultimately to students.

- C. **Rajen Vurdien**, Fullerton College President; **Bob Simpson**, Cypress College President; and **Greg Schulz**, School of Continuing Education Provost, reported on activities from their respective campus.

As a part of his report, Dr. Vurdien reported that for the 2014 summer session over 10,000 students are enrolled, which is an increase over the 2013 summer.

As a part of his report, Dr. Simpson reported that Cypress College's summer session enrollment is at 94% of capacity, with some areas being at over 100% of capacity.

COMMENTS

- A. **Richard Fee** reported on the many changes now required with the Student Success Act of 2012, especially in the student services area. Staff is now required to provide each incoming student with assessment services, orientation, and a one-semester educational plan. Staff are also required to document that a student has received the services, and in order to do so, staff will need students to apply first in order to track the various services each student receives. He thanked the Information Services staff and the student services managers for their cooperation and assistance in implementing the new processes/services.
- B. **Jolena Grande** reported on her participation at the State Academic Senate Leadership Institute.
- C. **Dale Craig** welcomed Dr. Cherry Li-Bugg on behalf of United Faculty.
- D. **Rod Lusch** also welcomed Dr. Li-Bugg to the District.
- E. **Student Trustee Stephen Tith** reported on Fullerton College summer activities.
- F. **Trustee Barbara Dunsheath** noted an article on online learning. She added that as a member of the League of Women Voters Study on Higher Education Committee, she is soliciting suggestions to be submitted to her. She also noted several AACJC newly-approved recommendations; one of which is the accreditation cycle is now every seven (7) years instead of six (6) years.
- G. **Trustee Donna Miller** commended the School of Continuing Education Student Success event. She also announced that she received from the Community College League of California her certificate for completion of the Excellent in Trusteeship Program and encouraged her colleague to consider doing so as well.
- H. **Trustee Leonard Lahtinen** reported on his participation at the recent District Audit Committee meeting. He also announced that he has been appointed to the Orange County Transportation Authority (OCTA) Citizens Advisory Committee for two more years.
- I. **Trustee Molly McClanahan** also commended the SCE Student Success event and then acknowledged the GI Bill anniversary.

MINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller that the Board approve the minutes of its Regular Meeting of June 10, 2014. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, and Miller voting yes, including Student Trustees Pichardo and Tith's advisory votes.**

It was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan that the minutes of the Board Special Board Meeting/Bond Workshop of June 17, 2014, be approved as submitted. **Motion carried with Trustees Brown, Dunsheath, Lahtinen,**

McClanahan, and Miller voting yes, including Student Trustees Pichardo and Tith's advisory votes.

FIRST CLOSED SESSION: At 6:53 p.m., Board President Jeffrey Brown adjourned the meeting to closed session per Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR.

RECONVENE OPEN SESSION: At 6:58 p.m., Board President Jeffrey Brown reconvened the meeting in open session.

FINANCE & FACILITIES

Item 3.a: It was moved by Trustee Michael Matsuda and seconded by Trustee Leonard Lahtinen that the Board approve the Tentative Budget for Fiscal Year 2014-15 for all funds of the District. The Board also set a public hearing for September 9, 2014, at the Anaheim Campus Board Room at or about 6:00 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, and Miller voting yes, including Student Trustees Pichardo and Tith's advisory votes.**

Item 3.b: By the block vote, the Board adopted a resolution establishing separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84030 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations.

The Board further rescinded previous resolutions and requested that any accounts not listed on this resolution and still open be closed immediately. The Board further ordered that in order to adequately safeguard and manage District assets, two authorized signatures are required on each check on every account. The Board further ordered that account signers, banks, and credit unions not be authorized to issue counter checks or cashier's checks on any of the accounts.

Item 3.c: It was moved by Trustee Donna Miller and seconded by Trustee Leonard Lahtinen that the Board authorize the individuals named in Board Policy 6150, Designation of Authorized Signatures, to sign Payroll Notices of employment/change of status, time sheets, vendor orders for payment, and warrant registers as indicated, and that all previous authorization of signatures be rescinded, as authorized by §85232 of the Education Code. The completed Authorization of Signatures form is to be submitted annually to the Orange County Department of Education. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, and Miller voting yes, including Student Trustees Pichardo and Tith's advisory votes.**

Item 3.d: It was moved by Trustee Donna Miller and seconded by Trustee Leonard Lahtinen that the Board grant authorization to enter into an agreement with Lee & Associates for commercial real estate services for the sale of the La Habra property to a private entity. The commission rate is 3% for a single broker and 4% for multi-broker. The term of the agreement shall be effective July 7, 2014, through the completion of the sale.

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, and Miller voting yes, including Student Trustees Pichardo and Tith's advisory votes.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or the District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.e: By the block vote, authorization was granted to renew the property and liability insurance coverage with the Alliance of Schools for Cooperative Insurance Programs (ASCIP) and Schools Excess Liability Fund (SELF) for FY 2014-15 at the estimated amount of \$948,934.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the insurance policies on behalf of the District.

Item 3.f: By the block vote, authorization was granted to enter into agreements with Anthem Blue Cross and AIG Insurance through Student Insurance for student accident and intercollegiate athletic accident insurance for 2014-15 in the amount of \$211,744 for basic coverage and \$12,510 for catastrophic coverage, for Cypress and Fullerton colleges, effective August 1, 2014.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the insurance policies on behalf of the District.

Item 3.g: By the block vote, the Board rejected the bid for Bid #2014-11, Cypress College New Main Entry Digital Sign Structure, and authorized the District Director, Purchasing, to rebid the project at a later date.

Item 3.h: By the block vote, the Board authorized the piggyback use of Bid No. 10-003 Contract from the Foundation for California Community Colleges for the purchase of office and school supply products for various sites throughout the North Orange County Community College District for the period of June 25, 2014, through October 31, 2015.

Item 3.i: The Board received and reviewed the draft language of the proposed Bond Measure resolution and publicly discussed it prior to a final draft being prepared for the July 22, 2014, Board meeting.

David Casnocha, District's Bond Counsel, addressed the Board regarding requirements for the District in pursuit of a 2014 Bond measure for the November elections. He outlined the resolution and exhibits, identified the purpose of the resolution, and explained the bond measure process. He added that a tax rate statement would be included in the sample ballot as a separate document and that a seven-member Board of Trustees, requires a 2/3 (5) vote in favor of the Resolution in order to pass.

A lengthy question and answer session ensued with Mr. Casnocha providing clarification on (1) the use of the same Oversight Committee by re-adopting the Oversight Committee's bylaws and including the new bond measure in it; (2) the Orange County Taxpayers Association's provisions as it relates to PLA's; (3) five-year vs. 25-years bonds to differentiate bond expenditures between equipment (five years) and construction (25 years); (4) financial audit vs. performance audits – tying them all back to listed projects;

and (5) employees implementing a bond project are not considered administrators regardless of their job title; etc.

During the discussion, the following revisions were suggested for the resolution: (1) inclusion of the School of Continuing Education in the very first paragraph of the resolution (...and SCE community-based locations); (2) the possible deletion of sections 3g, 3h, and 3i; (3) add School of Continuing Education to the first paragraph; (4) in Exhibit B, move iv to ii and ii to iv; (5) under Fullerton College Goal and Purpose, change “thousands of” to “many local”; and (6) in the third to the last paragraph of Exhibit B, a sentence should read “Proceeds of the bonds may be used to pay or reimburse the District for the cost of District staff (non-administrators) when performing work on or necessary and incidental to bond projects”. In concluding discussion on this item, it was agreed that the next polling results would determine whether or not it is an appropriate time for the District to pursue a bond measure for the 2014 elections.

HUMAN RESOURCES

Item 4.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENT

Wright, Doris	FC	Cosmetology Instructor Eff. 06/03/2014 PN FCF671
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CHANGE IN SALARY CLASSIFICATION

Cherney, Julia	CC	Dental Hygiene Instructor From: Class B, Step 1 To: Class E, Step 10 Eff. 08/22/2014
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Dolbin, Ronald	FC	Mathematics Instructor From: Class B, Step 1 To: Class F, Step 5 Eff. 08/22/2014
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Gonzales, Margaret	FC	Cosmetology Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 05/07/2014
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Ly, Thanh	SCE	Non-Credit Counselor/Career Technical Education From: Class B, Step 1 To: Class B, Step 8 Eff. 07/01/2014
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Montoya, Manuel	FC	Counselor From: Class B, Step 1 To: Class B, Step 8 Eff. 07/01/2014
Nunez, Jose	FC	Vice President, Instruction From: Range 37, Column A + Doctorate To: Range 37, Column F + Doctorate Eff. 07/01/2014
Reza, Alan	CC	Counselor, EOPS From: Class B, Step 1 To: Class B, Step 7 Eff. 07/01/2014
Robertson, Kelly	FC	Administration of Justice Instructor From: Class B, Step 1 To: Class E, Step 10 Eff. 08/22/2014
Zepeda, Charles	FC	Automotive Technology Instructor From: Class B, Step 1 To: Class C, Step 10 Eff. 08/22/2014

VOLUNTARY TRANSFER

Villasenor, Carole	CC	From: CC Counselor, EOPS PN CCF823 To: CC Counselor PN CCF846 Eff. 07/01/2014
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MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Grossman, David	FC	Dean, Physical Education Doctoral Stipend (\$2600) Eff. 07/01/2014
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ADDITIONAL DUTY DAYS @ PER DIEM

Hormel, James	CC	Managing Director of Theater Programming	10 days
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS 2014 SPRING SEMESTER

Cadena, Maria	FC	\$ 30.00
Claassen, Mareike	FC	\$ 10.00
Diaz, Roberto	FC	\$ 10.00

Dowdalls, James	FC	\$ 30.00
Henke, William	FC	\$ 30.00
Kyle, Diana	FC	\$ 50.00
Lee, Callista	FC	\$ 10.00
Markley, Karen	FC	\$ 10.00
McGrew, Patrick	FC	\$ 20.00
Minton, Jeffrey	FC	\$ 20.00
O'Brien, Daniel	FC	\$ 40.00
Perez, Marie	FC	\$ 20.00
Van Ry, Michele	FC	\$ 40.00
Ward, Carol	FC	\$ 40.00

\TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SUMMER INTERSESSION

Pasamonte, Kim	SCE	Column 2, Step 0
Schultz, Tracy	SCE	Column 1, Step 0
Strauss, Justin	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER, TRIMESTER

Boyle, Nicole	CC	Column 1, Step 0
Bradley, Michael	CC	Column 1, Step 0
Hershey, Bruce	CC	Column 1, Step 0
Kang, Hannah	CC	Column 1, Step 0
Letcher, Annette	CC	Column 2, Step 0
Madison, Melissa	FC	Column 1, Step 0
Teng, Merica	CC	Column 1, Step 0
Titel, Marc	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Du Ross, Joseph	CC	Supervising Dentist (DH Program) Column 3, Step 0 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2014 Summer Intersession
Harris, Lee	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2014 Summer Intersession
Lopez, Ruben	FC	One Book, One College, One City Stipend not to exceed \$150.00 Eff. 04/24/2014
Shriver, Juliea	FC	One Book, One College, One City Stipend not to exceed \$200.00 Eff. 04/07/2014

Item 4.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENTS

Aviles, M. Guadalupe	FC	Student Services Technician/Counseling 12-month position (100%) Eff. 08/01/2014 PN FCC983
Burson, Robert	CC	Groundskeeper 12-month position (100%) Eff. 09/04/2014 PN CCC978
Gibson, Donna	CC	Facilities Custodian I 12-month position (100%) Eff. 07/01/2014 PN CCC783

RESIGNATIONS

Reyna, Stephanie	FC	Campus Marketing/Outreach Assistant 12-month position (100%) Eff. 07/01/2014 PN FCC653
Sierra, Javier	FC	Manager, Maintenance & Operations 12-month position (100%) Eff. 07/01/2014 PN FCM974

NEW PERSONNEL

Orozco, Vivianna	FC	Clerical Assistant II 11-month position (100%) Range 31, Step A Classified Salary Schedule Eff. 06/25/2014 PN FCC706
Resendiz, Beatriz	FC	Student Services Technician/CalWORKS 12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 07/01/2014 PN FCC634

Tarnay, Lorena	FC	Athletic Therapist 11-month position (100%) Range 49, Step A Classified Salary Schedule Eff. 07/08/2014 PN FCC823
Vitharanage, Malmi	AC	Accounting Specialist 12-month position (100%) Range 40, Step D Classified Salary Schedule Eff. 07/01/2014 PN DEC963

RE-EMPLOYMENT & REMOVAL FROM 39-MONTH LIST

Carmichael, Christopher	CC	Facilities Custodian I 12-month position (100%) Range 27, Step E +10% Shift + 5% Longevity Eff. 06/25/2014 PN CCC838
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REHIRES

Ali, Mir	CC	Special Projects Director/Medical Director and Supervising Physician of Cypress College Health Center Temporary Management Position (33.23%) Range 3, Special Project Administrator Daily Rate Schedule Eff. 07/01/2014 – 06/30/2015 PN CCT994
Cheng-Chen, Judy	FC	Special Project Director/Medical Director and Supervising Physician of Fullerton College Health Center Temporary Management Position (37.11%) Range 3, Special Project Administrator Daily Rate Schedule Eff. 7/01/2014 – 6/30/2015 PN FCT983
Garcia, Yanet	CC	Special Project Director/STEM Grant Temporary Management Position (100%) Range 3, Special Project Administrator Daily Rate Schedule Eff. 07/01/2014 – 06/30/2015 PN CCT993

Gleason, Terence FC Special Project Manager/Distance Learning
Temporary Management Position (100%)
Range 2, Special Project Administrator Daily
Rate Schedule
Eff. 07/01/2014 – 06/30/2015
PN FCT990

Nelson, Jessica CC Special Project Director/Student Success &
Support
Temporary Management Position (100%)
Range 3, Special Project Administrator Daily
Rate Schedule
Eff. 07/01/2014 – 06/30/2015
PN CCT992

PROMOTION

Olmedo, Catalina AC Accounting Technician
12-month position (100%)
PN DEC998

To: AC Accounting Specialist
12-month position (100%)
Range 40, Step E + 5% Longevity
Classified Salary Schedule
Eff. 06/25/2014
PN DEC989

VOLUNTARY CHANGES IN ASSIGNMENT

Barrios, Melisa CC Administrative Assistant I (50%)

Temporary Change in Assignment
To: CC Administrative Assistant I (50%)
Range 33, Step E + 5% Shift + 15%
Longevity

CC Administrative Assistant I (50%)
Range 33, Step E + 15% Longevity
Classified Salary Schedule
Eff. 07/01/2014 – 06/30/2015

Funaoka, Lisa FC Admissions & Records Technician (100%)

Extension of Temporary Change in Assignment
To: FC Admissions & Records Specialist
12-month position (100%)
Range 36, Step E + 5% Longevity
Classified Salary Schedule

Eff. 07/01/2014 – 08/30/2014

Garcia, Ana Rosa

FC Clerical Assistant I (100%)

Extension of Temporary Change in Assignment

To: FC Administrative Assistant I
12-month position (100%)
Range 33, Step D + 5% Longevity
Classified Salary Schedule
Eff. 07/01/2014 – 12/22/2014

Gomber, Brian

CC Facilities Custodian I (100%)

Temporary Change in Assignment

To: CC Facilities Custodian Coordinator II
12-month position (100%)
Range 34, Step C + 10% Shift + 10%
Longevity
Classified Salary Schedule
Eff. 04/11/2014; 05/09/2014; 05/16/2014

Luna, Berta

SCE Administrative Assistant I (50%)

Extension of Temporary Increase in Percent
Employed

From: 50%
To: 80% (SCE 50% and AC 30%)
Eff. 07/01/2014 – 08/31/2014

Patterson, Ryan

FC Administrative Assistant I (75%)

Temporary Increase in Percent Employed

From: 75%
To: 100%
Eff. 07/01/2014 – 06/30/2015

Pavelek, Karin

FC Child Care Teacher I (100%)

Extension of Temporary Change in Assignment

To: FC Laboratory Technician/Child Care
12-month position (100%)
Range 36, Step A + 5% Longevity +
PG&D
Eff. 06/02/2014 – 07/31/2014

Perkins, Deborah

FC Tutorial Services Coordinator (100%)

Temporary Increase in Months Employed
From: 11 months

To: 12 months
 Eff. 06/16/2014 – 06/30/2014
 Eff. 07/01/2014 – 06/30/2015

Perry, Jennifer

SCE Instructional Aide/ESL (45%)

Temporary Increase in Percent Employed
 From: 45%
 To: 100%
 Eff. 07/01/2014 – 06/30/2015

Rocha, Allyssa

SCE Instructional Assistant/Basic Skills
 11-month position (40%)
 PN SCC992

Permanent Lateral Transfer
 To: SCE Instructional Assistant/Basic Skills
 11-month position (60%)
 Eff. 08/25/2014
 PN SCC946

Young, Lynette

CC Administrative Assistant II (80%)
 Temporary Increase in Percent & Months
 Employed
 From: 10-month, 80%
 To: 11-month, 100%
 Eff. 06/09/2014 – 06/30/2014

Temporary Increase in Percent Employed
 From: 80%
 To: 100%
 Eff. 08/18/2014 – 10/31/2014

PROFESSIONAL GROWTH & DEVELOPMENT

Courtney, Marlene

CC Evaluator Specialist (100%)
 5th Increment (\$350)
 Eff. 07/01/2014

Day, Summer

FC Account Clerk II (100%)
 1st Increment (\$350)
 Eff. 07/01/2014

Gray, Markelle

SCE Student Records Coordinator (100%)
 1st Increment (\$350)
 Eff. 07/01/2014

Isaac, George

CC IT Specialist, Systems Applications (100%)
 4th Increment (\$350)

Eff. 07/01/2015

Nickell, James	FC	Laboratory Technician/Art Gallery (75%) 3rd Increment (\$262.50) Eff. 07/01/2014
Penesa, Rosemary	SCE	Accounting Technician (100%) 5th Increment (\$350) Eff. 07/01/2014
Robinson, Kenneth	AC	Director of Equity and Diversity (100%) 2nd Increment (\$400) Eff. 07/01/2014 3rd Increment (\$400) Eff. 07/01/2015 4th Increment (\$400) Eff. 07/01/2016
Salkovieh, Nahid	CC	Administrative Assistant I (100%) 3rd Increment (\$350) Eff. 07/01/2014

LEAVE OF ABSENCE

Pound, Nancy	CC	Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 06/09/2014 – 06/22/2014 (Intermittent Leave)
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Item 4.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1133 for a copy of the professional expert personnel listing.)

Item 4.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1133 for a copy of the hourly personnel listing.)

Item 4.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1133 for a copy of the volunteer listing.)

Item 4.f: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda that the Board adopt Resolution No. 13/14-24, Reserving the Right of the Governing Board to Adjust Employee Compensation for both Represented and

Unrepresented Employees of the North Orange County Community College District for the 2014-15 fiscal year. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, and Miller voting yes, including Student Trustees Pichardo and Tith's advisory votes.**

CLOSED SESSION: At 8:36 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session.

RECONVENE OPEN SESSION: At 9:40 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

ADJOURNMENT: At 9:41 p.m., it was moved by Trustee Michael Matsuda and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros voting yes.**

Prepared By Recording Secretary for
Michael Matsuda, Secretary, Board of Trustees