

APPROVED**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

May 27, 2014

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 27, 2014, at 5:30 p.m. at the Anaheim Campus Board Room.

Board President Jeffrey P. Brown called the meeting to order at 5:33 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Donna Miller, Molly McClanahan, M. Tony Ontiveros, and Student Trustee Chidinma Okoroama. Student Trustee Don Lundy arrived at 5:52 p.m. Absent: Trustee Michael Matsuda.

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Rajen Vurdien, President, Fullerton College; Bob Simpson, President, Cypress College; Greg Schulz, Provost, School of Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Deborah Ludford, District Director, Information Services; Richard Fee, representing DMA; Candace Lynch-Thompson, representing the SCE Academic Senate; Jolena Grande, representing the Cypress College Academic Senate; Pete Snyder, representing the Fullerton College Faculty Senate; Rod Lusch representing CSEA; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Santanu Bandopahdyay, Karen Cant, Joyce Carrigan, Helena DeCoro, Virginia Derakhshanian, Phil Dykstra, Philip Grissoti, Daniel Kawahara, Joe Martinez, Allen Mottershead, Anna Marie Novisoff, Marc Posner, and Catherine San Roman from Cypress College; Albert Abutin, Darin Acierno, Carlos Ayon, Nancy Bjorklund, Lillian Blaschke, Lisa Campbell, Barbara Caro, Jeanne Costello, Toni DuBois, William Hayner, Robert Jaurequi, Philip Mayfield, Bob Miranda, Richard Storti, Pamela Tackabury, Melissa Utsuki, and Dan Willoughby from Fullerton College; Joel Baca, Michael Gieck, Martha Gutierrez, Lorenze Legaspi, Denise Simpson, and Susan Sueng from the School of Continuing Education; and Michael Acierno, Rod Garcia, Tami Oh, Beth Stokes, Kashu Vyas, and Rick Williams from the District Offices.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the audience.

BLOCK VOTE APPROVAL: NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Donna Miller that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d
 Instructional Resources: 4.a

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, including Student Trustee Okoroama's advisory vote.

BLOCK VOTE APPROVAL: PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee M. Tony Ontiveros that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g

Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.

REPORTS

- A. **Honor Retirees:** As a part of the Chancellor's Report, the following retirees were honored for their service to the District:

From Fullerton College

Nancy Bjorklund
 William Hayner
 Robert Jaurequi
 Robert Miranda

From Cypress College

Helena Decoro

- B. **Recognition of Student Trustees:** As a part of the Chancellor's Report, Student Trustees Don Lundy and Chidinma Okoroama were recognized for their service on the Board of Trustees during the 2013-14 fiscal year and were presented with a gift.

- C. **Honor Employees Who Have Completed 25+ Years Longevity with the District:** Also as a part of the Chancellor's Report, the following individuals were honored for their years of service to the District:

District Services Offices

*Beth Stokes - 25 years

School of Continuing Education

*Irene Beck – 25 years
 *Dean Day – 25 years

Cypress College

Joan Daniels – 25 years
 Betty Germanero – 25 years
 *Daniel Kawahara – 25 years
 *Robert Simpson – 25 years
 Ambika Talwar – 25 years
 *Philip Grisotti – 30 years
 Jacqueline Ha – 30 years
 *Joe Martinez – 30 years
 *Anna Marie Novisoff – 30 years

Fullerton College

Lisa Bassi – 25 years
 James Book – 25 years
 Thomas Chiaromontes – 25 years
 Elizabeth Gaitatjis – 25 years
 *William Hayner – 25 years
 Michael Holden – 25 years
 Lena Kane – 25 years
 Claudia Lowe – 25 years
 *Philip Mayfield – 25 years

Anita Rogers - 30 years
 *Catherine San Roman – 30 years
 Donna Woo – 30 years
 Hoang Nguyen – 35 years
 *Virginia Derakhshanian – 40 years
 *Allen Mottershead – 45 years

Anthony Mazzaferro – 25 years
 Ricardo Salas – 25 years
 Cynthia Sands – 25 years
 *Pamela Tackabury – 25 years
 *Darin Acierno – 30 years
 *Nancy Bjorklund – 30 years
 Candice Cantrell – 30 years
 Tom Morris – 30 years
 Leonard Rocha – 30 years
 Derry Seaton – 30 years
 Gloria Waller – 30 years
 *Barbara Caro – 40 years
 *Lillian Blaschke – 50 years
 Daniel Pope – 50 years

*Present at the meeting.

- D. **Certificate of Commendation:** Susan Sueng from the School of Continuing Education was presented with a Certificate of Commendation for her nomination to the 2014 Orange County Department of Education Teacher of the Year program.
- E. **Chancellor Ned Doffoney** commended Dr. Rajen Vurdien, Dean Bob Jensen, and the Fullerton College faculty and staff for their efforts in planning and hosting the Centennial Gala last Friday on the Fullerton College Quad. It was a fantastic celebration of the college's history and the induction of individuals into the Fullerton College Hall of Fame. It was exciting to see former Football Coach Hal Sherbeck, former music instructor Sara McFerrin, and Chief Justice Cruz Reynoso as they were inducted into the Hall of Fame. Family members/friends of Pat Nixon, Leo Fender, and Louis Plummer were in attendance to accept on their behalf. It truly was an amazing evening.

He also reported that equipment and supplies from the La Habra property are in auction and the District is in negotiations for selling the La Habra property to the Fullerton Joint Union High School District.

(See Supplemental Minutes #1130 for a copy of the entire Chancellor's Report.

- F. **Rajen Vurdien**, Fullerton College President; **Bob Simpson**, Cypress College President; and **Greg Schulz**, School of Continuing Education Provost, reported on events and activities on their respective campuses.

COMMENTS:

- A. **Richard Fee** reminded managers of the DMA End-of-the-Year Breakfast Meeting on May 30. He went on to commend Alan Mottershead on his service to Cypress College during his 45 years teaching at Cypress College.
- B. **Candace Lynch-Thompson** distributed copies of the *Senate Rostrum*.

- C. **Jolena Grande** reported on Cypress College Academic Senate's revisions to its constitution.
- D. **Pete Snyder** reported on some of his former students' accomplishments and on the Fullerton College Faculty Senate's year-end activities, including bestowing Toni DuBois with the Administrator of the Year Award from the Faculty Senate.
- E. **Rod Lusch** reported on CSEA's Classified Employees Week Breakfast at Cypress College.
- F. **Student Trustee Chidinma Okoroama** reported on Cypress College campus activities.
- G. **Student Trustee Don Lundy** reported on Fullerton College campus activities.
- H. **Trustee Barbara Dunsheath** commended the Fullerton College Centennial Gala, and the Cypress College Commencement ceremony. She also reported on the Cypress College Foundation activities.
- I. **Trustee Donna Miller** announced that Trustee Barbara Dunsheath was selected to participate in a League of Women Voters statewide committee. She also shared an L.A. Times article entitled "Minding the Opportunity Gap."
- J. **Trustee Leonard Lahtinen** commended Vice Chancellor Fred Williams' on the benefits forums he hosted throughout the District. He announced that the Fullerton College Foundation recently held its scholarship banquet at which it distributed over \$200,000 in scholarships.
- K. **Trustee Molly McClanahan** commended the CSEA Classified Employees Week Breakfast, as well as Trustee Jeff Brown's comments at the Fullerton College Commencement ceremony.

MINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Barbara Dunsheath that the Board approve the minutes of its Regular Meeting of May 13, 2014, as submitted. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes, including Student Trustees Lundy and Okoroama's advisory votes.**

FINANCE & FACILITIES

Item 3.a: By the block vote, the Board declared surplus District property old supplies and equipment and authorized entering into an agreement with the Liquidation Company to conduct an auction for the sale of surplus and obsolete supplies and equipment.

Authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the contract on behalf of the District.

Item 3.b: By the block vote, authorization was granted to file the Notices of Completion of Work for PW 1011-003, Fullerton College Technology & Engineering Complex Project, with Whitehead Construction, Inc., Bid Package Nos. 8 and 9, and pay the final retention payments when due.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to sign the Notices of Completion on behalf of the District.

Item 3.c: By the block vote, that Board ratified the current change orders for the public works projects listed on the Change Order Request, with a total of \$57,084.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute each contractor agreement on behalf of the District.

Item 3.d: By the block vote, authorization was granted to enter into an agreement with Rodriguez Engineering to provide engineering design services for the Anaheim Campus Storm Drain Pump Replacement Project at a cost not to exceed \$35,000. The term of the agreement shall be effective from May 28, 2014, through May 28, 2015.

Further authorization was granted for the Vice Chancellor, Finance & Facilities or the District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By the block vote, the Board received and accepted the School of Continuing Education Accreditation Midterm Report.

HUMAN RESOURCES

Item 5.a: By the block vote, the Board authorized the following personnel matters:

RETIREMENT

Vornicel-Guthmann, Violette	FC	Foreign Language Instructor Eff. 06/01/2014 PN FCF707
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NEW PERSONNEL

De La Cerda, Kristina	SCE	Non-Credit Counselor-DSPS First Year Probationary Contract Class B, Step 1 Eff. 07/01/2014 PN SCF977
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Gonzalez, Amber	FC	Ethnic Studies Instructor First Year Probationary Contract Class B, Step 1
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Eff. 08/22/2014
PN FCF831

Palomares, Eva	CC	Counselor-EOPS First Year Probationary Contract Class B, Step 1 Eff. 07/01/2014 PN CCF823
Pinckard, Kathleen	CC	Management/Marketing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2014 PN CCF916
Reza, Alan	CC	Counselor-EOPS First Year Probationary Contract Class B, Step 1 Eff. 07/01/2014 PN CCF756

PROMOTION

Wilson, Danissa	FC	Special Project Director, Basic Skills Temporary Management Position
	To:	Dean, Library/Learning Resources and Instructional Support Programs and Services 12 Month Position (100%) Range 32, Column A Management Salary Schedule Eff. 07/01/2014 PN FCM999

PAYMENT FOR INDEPENDENT LEARNING CONTRACT-2014 SPRING SEMESTER

Cavin, Robert G.	CC	\$ 20.00
Faraci, Michael	CC	\$ 10.00
Freer, Carolee	CC	\$ 10.00
Gallo, Joseph	CC	\$ 10.00
Harvey, Carol	CC	\$ 65.00
Heusser, Willis	CC	\$ 10.00
Majid, Rosalie	CC	\$ 10.00
Martinez, Randy	CC	\$ 10.00
Mercer, Robert	CC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$125.00
Patti, Joyce	CC	\$ 70.00
Pickler, Scott	CC	\$ 10.00

Pinkham, Bill	CC	\$120.00
Ramos, Jaime	CC	\$100.00
Reiland, Kathleen	CC	\$160.00
Schulps, Molly	CC	\$ 40.00
Sidhu, Parwinder	CC	\$ 10.00

LEAVE OF ABSENCE

Howard, Stacy	CC	Counselor/Articulation Officer Personal Leave Without Pay (100%) Eff. 2014/2015 Academic Year
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CANCELLATION OF FACULTY SABBATICAL LEAVE

Mercer, Robert	CC	Journalism Instructor Eff. 2015 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SUMMER INTERSESSION

Alhadeff, Andrew	CC	Column 1, Step 0
Altman, Michelle	FC	Column 1, Step 0
Austin, Philip	FC	Column 2, Step 1
Blalock, Ashley	FC	Column 2, Step 0
Manjra, Samreen	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER, TRIMESTER

Altebarmakian, Tamar	CC	Column 1, Step 0
Castro, Alma	FC	Column 1, Step 0
Harju, Anthony	CC	Column 1, Step 0
Jones, Brandon	CC	Column 1, Step 0
Orlovska, Kseniya	CC	Column 3, Step 0
Thomason, Mark	FC	Column 3, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SPRING SEMESTER, TRIMESTER

Christensen, Alison	SCE	Column 1, Step 0
Lares, Lisa	SCE	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Gonzales, Margaret	FC	Column 1, Step 0
Sung, Linda	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Melella, Laura	FC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class E Not to exceed 4 hours Eff. 04/17/2014
Smead, Richard	FC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class B Not to exceed 4 hours Eff. 04/17/2014
Spencer, Nora	FC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class E Not to exceed 4 hours Eff. 04/17/2014

Item 5.b: By the block vote, the Board authorized the following classified personnel matters:

RETIREMENTS

Humpres, Patricia	CC	Executive Assistant III 12-month position (100%) Eff. 07/01/2014 PN CCN999
McClure, Marjorie	AC	Purchasing Assistant 12-month position (100%) Eff. 07/19/2014 PN DEC986

RESIGNATIONS

Carter, Jamail	FC	Director, Institutional Research & Planning 12-month position (100%) Eff. 07/01/2014 PN FCM957
Miranda, Sandra	CC	Evaluator 12-month position (100%) Eff. 05/17/2014 PN CCC943

Schedule
 Eff. 07/01/2014 – 06/30/2015
 PN SCT985

VOLUNTARY CHANGES IN ASSIGNMENT

Cook, David	FC	Instructional Assistant (50%) Temporary Increase in Percent Employed From: 50% To: 100% Eff. 05/19/2014 – 06/11/2014
Jewell, Lydia	CC	Administrative Assistant II/Health Science (100%) Permanent Increase in Months Employed From: 11 Months To: 12 Months Eff. 07/01/2014 PN CCC918
Legaspi, Lorenze	SCE	Accounting Specialist (100%) Extension of Temporary Change in Assignment To: SCE Interim Manager, Administrative Services 12-month position (100%) Range 19, Column A Management Salary Schedule Eff. 07/01/2014 – 09/01/2014
Peters, Lowell	FC	Facilities Assistant (100%) Temporary Change in Assignment To: FC Facilities Coordinator 12-month position (100%) Range 36, Step B + 5% Longevity + PG&D Classified Salary Schedule Eff. 03/21/2014 – 03/28/2014 Eff. 04/21/2014 – 04/25/2014
Rosillo, Zoila	FC	Instructional Assistant (50%) Temporary Increase in Percent Employed From: 50% To: 75% Eff. 05/19/2014 – 06/02/2014

Storti, Richard	SCE	<p>Manager, SCE Administrative Services (100%)</p> <p>Extension of Temporary Change in Assignment To: FC Interim Vice President, Administrative Services 12-month position (100%) Range 37, Column A Management Salary Schedule Eff. 07/01/2014 – 09/01/2014</p>
Utsuki, Melissa	AC	<p>Public Affairs Assistant (100%)</p> <p>Extension of Temporary Change in Assignment To: FC Interim Director, Campus Communications 12-month position (100%) Range 16, Column A Management Salary Schedule Eff. 07/01/2014 – 09/01/2014</p>
Weiner, David	FC	<p>HVAC Mechanic II (100%)</p> <p>Temporary Change in Assignment To: FC HVAC Mechanic Coordinator 12-month position (100%) Range 42, Step E + 5% Longevity Eff. 07/01/2013 – 06/30/2014 Eff. 07/01/2014 – 12/31/2014</p>
Zerue, Adam	FC	<p>Facilities Custodian II (100%)</p> <p>Extension of Temporary Change in Assignment To: FC Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step C + 10% Shift + 15% Longevity Classified Salary Schedule Eff. 07/01/2014 -- 12/31/2014</p>

LEAVES OF ABSENCE

Beck, Irene	SCE	<p>Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/01/2014 – 07/01/2014 (Intermittent Leave)</p>
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Calderon-Teneza, Roselle	CC	Financial Aid Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 05/21/2014 – 06/21/2014 (Consecutive Leave)
Cotter, Sandy	AC	Executive Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 05/21/2014 – 07/31/2014 (Consecutive Leave)
Dugan, Michele	CC	Student Services Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 04/28/2014 – 05/30/2014 (Consecutive Leave)
Gieck, Michael	SCE	Research Analyst (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/28/2014 – 06/06/2014 (Consecutive Leave)
Hedberg, Marcia	FC	Health Services Administrative Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 04/21/2014 – 06/20/2014 (Consecutive Leave)
Reza, Alan	CC	Financial Aid Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/14/2014 – 06/04/2014 (Consecutive Leave)
Vasquez, Joseph	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 05/16/2014 – 05/15/2015 (Intermittent Leave)

LAYOFF AND PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

Campbell, Christie SCE TDP Manager, Orange County Digital Media Center
12-month position (100%)
Eff. 07/01/2014
PN SCM983

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1130 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1130 for a copy of the hourly personnel listing.)

Item 3.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1130 for a copy of the volunteer listing.)

Item 3.f: The Board received the initial proposal for a successor agreement between CSEA Chapter #167 and the District and directed that a public hearing on this proposal be set for June 20, 2014.

(See Supplemental Minutes #1130 for a copy of the proposed successor agreement.)

Item 3.g: The Board received the initial proposal for a successor agreement between the District and CSEA Chapter #167 as submitted by the District and directed that a public hearing on this proposal be set for June 20, 2014.

(See Supplemental Minutes #1130 for a copy of the proposed successor agreement.)

CLOSED SESSION: At 7:03 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 55957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 1606, CSEA Chapter #167, and Unrepresented Employees.

Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: VICE CHANCELLOR, FINANCE & FACILITIES; CYPRESS COLLEGE PRESIDENT; and FULLERTON COLLEGE PRESIDENT.

RECONVENE OPEN SESSION: At 9:10 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

ADJOURNMENT: At 9:11 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee M. Tony Ontiveros to adjourn the meeting. **Motion carried with Trustees Brown, Dunsheath, Lahtinen, McClanahan, Miller, and Ontiveros voting yes.**

Prepared By Recording Secretary for
Michael Matsuda, Secretary, Board of Trustees