

**APPROVED****MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

May 13, 2014

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 13, 2014, at 5:30 p.m. at the Anaheim Campus Board Room.

Board President Jeffrey P. Brown called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Jeffrey P. Brown, Leonard Lahtinen, Michael Matsuda, Donna Miller, Molly McClanahan, M. Tony Ontiveros, and Student Trustee Don Lundy. Trustee Barbara Dunsheath arrived at 5:35 p.m. Student Trustee Chidinma Okoroama arrived at 5:45 p.m. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Rajen Vurdien, President, Fullerton College; Bob Simpson, President, Cypress College; Greg Schulz, Provost, School of Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Deborah Ludford, District Director, Information Services; Richard Fee, representing DMA; Candace Lynch-Thompson, representing the SCE Academic Senate; Gary Zager, representing the Cypress College Academic Senate; Sam Foster, representing the Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Rod Lusch representing CSEA; and Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Santanu Bandyopadhyay, Phil Dykstra, Darlene Fishman, Jolena Grande, Carol Harvey, Linda Azen Martin, Marc Posner from Cypress College; Carlos Ayon, Toni DuBois, Savannah Jones, and Richard Storti from Fullerton College; Jorge Gamboa, Michael Gieck, Martha Gutierrez, Raine Hambly, Lorenze Legaspi, Catherine Neisweinder, Valentina Purtell, Denise Simpson, Matt Stivers from the School of Continuing Education; and Rod Garcia, Tami Oh, Ken Robinson, and Rick Williams from the District Offices.

**VISITOR:** Jose Nunez.

**COMMENTS: MEMBERS OF THE AUDIENCE:** There were no comments from the audience.

**BLOCK VOTE APPROVAL: NON-PERSONNEL ITEMS:** It was moved by Trustee Michael Matsuda and seconded by Trustee Molly McClanahan that the following non-personnel items be approved by block vote:

Finance & Facilities: 4.a, 4.b, 4.c, 4.g, 4.i, 4.j, 4.k

Instructional Resources: 5.a, 5.b, 5.c, 5.d

**Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, including Student Trustee Lundy's advisory vote.**

**PERSONNEL ITEMS:** It was moved by Trustee Donna Miller and seconded by Trustee M. Tony Ontiveros that the following personnel items be approved by block vote:

Human Resources: 6.a, 6.b, 6.c, 6.d, 6.e

**Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes.**

## REPORTS

- A. **Chancellor Doffoney** reported on staff development activities for classified and management staff. Those include a team excellence seminar for classified staff and a webinar for managers entitled "Twelve Steps to Avoiding Liability". In addition, he announced that the District will be sponsoring the 5<sup>th</sup> Achievement Gap Summit on October 17, 2014, at Fullerton College and all interested parties are invited to the initial planning meeting, which will be held on Friday, May 16.

Information Services has completed work on the implementation of Open CCAApply, which allows students to apply online with more robust collaboration tools across the entire system. The Finance & Facilities staff has conducted budget forums throughout the District, as well as an upcoming Retiree Benefit Forum on May 16.

(See Supplemental Minutes #1129 for a copy of the entire Chancellor's Report.

- B. As a part of the **Chancellor's Report**, presentations were given by the Innovation Fund recipients: 1) School of Continuing Education (SCE) Building Connections Project, and 2) Cypress College Innovations in Patient Care Simulation – SimPad.

Matt Stivers, Jorge Gamboa, Raine Hambly, Michael Gieck, and Valentina Purtell presented the School of Continuing Education "Building Connections" project. The focus of the project is to identify and implement partnership opportunities and strategies for strengthening noncredit-to-credit student transition pathways. The SCE programs in this project include English-as-a-Second Language, Math, High School Diploma, and Career Technical Education.

Carol Harvey and Linda Azen Martin presented Cypress College's Innovations in Patient Care Simulation – Simpad. Nursing faculty and students benefit from the Patient Care Simulation in that more theory integration is put into clinical practice, ability to use hand-held wireless remote devices, portability into the classroom and the laboratory setting, ease of programming and faculty use, more scheduled simulations, reinforcement of safety and collaboration, more opportunities for remediation, and improved utilization of appropriate age-specific simulators.

(See Supplemental Minutes #1129 for a copy of the presentations.)

- C. **Cypress College Student Trustee:** Also included as a part of the Chancellor's Report, Dr. Bob Simpson introduced Chidinma Okoroama as the Cypress College Student Trustee, which completes the 2013-14 Student Trustee term of office. Board President Jeffrey P. Brown then administered the oath of office.
- D. **May Revise:** Vice Chancellor Fred Williams provided a May Revise budget update, "which builds on the solid budget proposal for community colleges released in January". Key revisions include a 0.85% in ongoing general apportionment funding; 2.73% for enrollment growth; \$20, 390 for telecommunications and technology infrastructure; \$148,000 scheduled maintenance only funding with no match requirement for 2014-15; \$50,000 to increase student success in career-technical programs; and \$1,400 for telecommunication and technology.

Vice Chancellor Williams also reported on a late-afternoon communication indicating that the May Revise also discusses a plan for the California State Teachers Retirement System actuarially funded during the next 30 years beginning in 2014-15 – a year earlier than previously projected. The proposal raises the combined contributions from the state, the employer share, and the employee share from 19.3% to 35.7% of payroll. This proposal would negatively impact the cost-of-living adjustments and categorically funded programs.

#### COMMENTS:

- A. **Bob Simpson** expressed his gratitude for faculty's assistance in selecting eight new faculty members for Cypress College and he reported on campus activities.
- B. **Rajen Vurdien** reported on Fullerton College campus activities, including the selection of eleven new faculty members, a Vice President of Instruction, and an Interim Director of Institutional Research & Planning. He stated that May 17, 2014, is the Centennial Gala culminating a year of celebrating Fullerton College's 100<sup>th</sup> anniversary.
- C. **Greg Schulz** reported on School of Continuing Education activities, including hosting the May 1st "Coffee with Trustees & Chancellor".
- D. **Richard Fee** announced the May 30 DMA End-of-the-Year Breakfast.
- E. **Candace Lynch Thompson** announced that a new SCE Senate President will be elected in June.
- F. **Gary Zager** announced that this was his last meeting as Senate President and that Jolena Grande will now assume the duties of the Cypress College Academic Senate President.
- G. **Sam Foster** announced accomplishments of several students' publications in Natural Science, numerous scholarship recipients, and faculty accomplishments,

- H. **Rod Lusch** announced that the Annual Classified School Employee Week Breakfast will be held at Cypress College.
- I. **Trustee Barbara Dunsheath** acknowledged Alba Recinos and Violet Ayon for their support of the Board of Trustees and presented them with a floral arrangement and gift card.
- J. **Trustee Donna Miller** reported on her presentations at the CCLC Executive Assistants Workshop and her participation at the CCCT Conference.
- K. **Trustee M. Tony Ontiveros** reported on the end of his CCCT Presidency and representation on the Consultation Council in Sacramento, and his attendance at the CCCT Conference.
- L. **Trustee Leonard Lahtinen** inquired on the results of the District-wide Satisfaction Survey, commended SCE's citizenship fair, and commended Trustee Ontiveros and his accomplishments as the CCCT President and representation on the Consultation Council.
- M. **Trustee Molly McClanahan** commended the Fullerton College production of *The Last Days of Judas Iscariot*.

**MINUTES:** It was moved by Trustee Molly McClanahan and seconded by Trustee Micharel Matsuda that the Board approve the minutes of its Regular Meeting of April 22, 2014, as submitted. **Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, including Student Trustees Lundy and Okoroama' advisory votes.**

#### **PUBLIC HEARINGS:**

**Item 3.a:** At 6:55 p.m. Board President Brown declared the public hearing open on the State Categorical Program Flexibility Transfer Resolution. Upon conclusion of comments, it was moved by Trustee Leonard Lahtinen and seconded by Molly McClanahan to close the public hearing. **Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, and Student Trustees Lundy and Okoroama advisory votes.**

Upon conclusion of the public hearing, it was moved by Trustee Leonard Lahtinen and seconded by Trustee M. Tony Ontiveros to adopt the State Categorical Program flexibility Transfer Resolution and authorize a transfer from the Equal Employment Opportunity (EEO) program to the Disabled Students Program & Services (DSP&S) program. **Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, and the Student Trustees Lundy and Okoroama's advisory votes.**

**Item 3.b:** At 6:59 Board President Brown declared open the public hearing on Use of the Education Protection Account Proceeds to Partially Fund Instructional Salaries and Benefits. Upon conclusion of comments it was moved by Trustee Michael Matsuda and seconded by Trustee Barbara Dunsheath to close the public hearing. **Motion carried**

**with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, and tudent Trustees Lundy and Okoroama's advisory votes.**

Upon conclusion of the public hearing, it was moved by Trustee M. Tony Ontiveros and seconded by Trustee Leonard Lahtinen to approve the use of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits. **Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, and Student Trustees Lundy and Okoroama's advisory votes.**

## **FINANCE & FACILITIES**

**Item 4.a:** By the block vote, the Board ratified purchase order numbers P0089529-P0094981 through April 15, 2014, totaling \$2,759,333.26, and check numbers C0040298-C0040437, totaling \$2,853,551.79; check numbers F0177354-F0177760, totaling \$5,894,177.57; check numbers Q0003469 - Q0003558, totaling \$5,683.00; check numbers 88426117-88427172, totaling \$3,901,064.67; check numbers V0031221-V0031227, totaling \$5,534.82; check numbers 70062202-70063615, totaling \$366,119.50; and disbursements E8538004-E8538808, totaling \$1,006,726.00, through April 30, 2014.

**Item 4.b:** By the block vote, authorization was granted to transfer to the Capital Outlay Fund in the amount of \$400,000 for various Anaheim Campus projects and adopted a resolution to adjust budgets and authorize expenditures within the Capital Outlay Fund, pursuant to the California Code of Regulations Title 5, §58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents on behalf of the District.

**Item 4.c:** By the block vote, authorization was granted for the 2013-2014 General Fund, Child Development Fund, Bond Building Fund and Capital Outlay Fund budget transfers netting to the amount of \$2,851,906 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

**Item 4.d:** The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended March 31, 2014, as required by §58310 of Title 5.

**Item 4.e:** The Board received and reviewed the Quarterly Investment Report for the quarter ended March 31, 014. Although it is no longer required, the Board will continue to receive this quarterly report.

**Item 4.f:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to grant authorization for Amendment 1 to the consulting agreement with Public Economics, Inc. for consulting services per ABX126 regarding former Redevelopment Agencies extending the contract from June 30, 2014, to June 30, 2015, at a cost not to exceed \$15,000 (plus an optional \$2,500 for meetings with the Board and/or District staff).

In response to a Trustee inquiry, Vice Chancellor Williams clarified that redevelopment funds are identified as a payment stream for forty-one years. These funds could possibly be used as match funds for funding of major facilities construction. Upon conclusion of discussion, **the motion passed with all trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros voting yes, including Student Trustee Lundy and Okoroama's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 4.g:** By the block vote, authorization was granted to enter into an agreement with Hazelrigg Claims Administration Services for the District's Self-insured Workers' Compensation program for FY 2014-15 at an annual fee of \$58,000, plus \$3,500 Data Conversion fee, and ancillary services including Managed Care; FY 2015-16 fee of \$59,710 plus ancillary services including Managed Care; and FY 2016-17 fee of \$61,500 plus ancillary services including Managed Care.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement and any relevant documents on behalf of the District.

**Item 4.h:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee M. Tony Ontiveros to grant authorization to enter into a consultant agreement with Dudek in the amount of \$99,857, plus a \$10,000 contingency, for environmental planning and consulting services for the construction of the Maintenance & Operations facility at Fullerton College. The term of the agreement shall commence on May 14, 2014, and terminate on June 30, 2015.

Vice Chancellor Williams clarified that this item is just the beginning of obtaining consultants to help the District get through the CEQA and EIR processes related to this project. **The motion passed with all trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros voting yes, including Student Trustee Lundy and Okoroama's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the consultant agreement on behalf of the District.

**Item 4.i:** By the block vote, authorization was granted to enter into a Right of Entry Agreement with Bonnani Development, Inc. commencing on May 15, 2014, to allow Bonnani access to the License Area at reasonable times for the limited purpose of connecting Bonnani's storm drain to the District's storm drain. The agreement will remain in effect until the completion of work or six months from the effective date, whichever occurs first.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the license agreement on behalf of the District.

**Item 4.j:** By the block vote, authorization was granted to file the Notice of Completion for Equipment Moving and Anchoring at Fullerton College Technology & Engineering Complex with Lacy Construction and pay the final retention payment when due.

**Item 4.k:** By the block vote, authorization was granted to award Bid #2014-04, Cypress College Tech Ed II, III & Gym II HVAC Equipment Replacement, to Sea Pac Engineering, Inc. as the lowest overall responsive and responsible bidder in the amount of \$2,015,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

## **INSTRUCTIONAL RESOURCES**

**Item 5.a:** By the block vote, authorization was granted for the Cypress College summary of curriculum deactivations, additions, and revisions, effective fall 2014 and fall 2015. The curricula have been signed by the Campus Curriculum Committee Chairperson and the College President, and it has been approved by the District Curriculum Coordinating Committee.

**Item 5.b:** By the block vote, authorization was granted for the School of Continuing Education summary of curriculum additions, to be effective in the fall 2014 trimester. The curricula have been signed by the Campus Curriculum Committee Chairperson and the Provost and it has been approved by the District Curriculum Coordinating Committee.

**Item 5.c:** By the block vote, authorization was granted for the Fullerton College summary of curriculum changes, to be effective fall 2014. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and it has been approved by the District Curriculum Coordinating Committee.

## **HUMAN RESOURCES**

**Item 6.a:** It was moved by Trustee Leonard Lahtinen and Trustee Donna Miller seconded to grant authorization for the following academic personnel matters:

### RETIREMENTS

Bjorklund, Nancy	FC	History Instructor Eff. 05/25/2014 PN FCF977
Duhme, Cheryl	FC	Mathematics Instructor Eff. 07/29/2014 PN FCF925
Johnson, Kathi	FC	ESL Instructor Eff. 05/25/2014 PN FCF866
Oliveira, Antonio	CC	Foreign Language Instructor Eff.05/25/2014 PN CCF842

Woelke, Debi                      FC      Physical Education Instructor  
Eff. 05/31/2014  
PN FCF698

NEW PERSONNEL

Alhadeff, Andrew                CC      Physical Education Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/22/2014  
PN CCF989

Cherney, Julia                    CC      Dental Hygiene Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/22/2014  
PN CCF767

Dolbin, Ronald                    FC      Mathematics Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/22/2014  
PN FCF851

Espinosa, Timothy                FC      Theatre Art Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/22/2014  
PN FCF846

Fernandez, Gabriela              FC      Computer Information Systems Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/22/2014  
PN FCF701

Loew, Valerie                      FC      Horticulture Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/22/2014  
PN FCF900

McCarthy, Barry                  FC      Business Management Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/22/2014  
PN FCF692



Montoya, Manuel	FC	Counselor First Year Probationary Contract Class B, Step 1 Eff. 07/01/2014 PN FCF872
Nunez, Jose	FC	Vice President, Instruction Range 37, Column A + Doc (100%) Management Salary Schedule Eff. 07/01/2014 PN FCM963
Robertson, Kelly	FC	Administration of Justice Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2014 PN FCF784
Smedley, Deanna	FC	Counselor First Year Probationary Contract Class B, Step 1 Eff. 07/01/2017 PN FCF984
Smith, Susan	CC	Nursing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2014 PN CCF830
Wells, Julie	FC	Biology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2014
Wilson, Elizabeth	CC	Dental Hygiene Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2014 PN CCF735
Zepeda, Charles	FC	Automotive Technology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/22/2014 PN FCF899

REHIRE

Aguirre, Yolanda	FC	Temporary Special Project Counselor Cal/WORKS Temporary Contract (100%) Specially-funded pursuant to E.C. 87470 Class B, Step 17 Eff. 07/01/2014-06/30/2015
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ADDITIONAL DUTY DAYS @ PER DIEM

Afra, Maha	CC	Artistic Director	1 day
		Director of Dance Productions	4 days
Landry, Erin	CC	Artistic Director	1 day
		Director of Dance Productions	4 days
Majarian, Mark	CC	Theater Technical Director	2.5 days
		Director of Drama/Musical	4 days
Mercer, Robert	CC	Student Newspaper Advisor	6 days
Meyer, Barbara	CC	Theater Technical Director	8 days
		Resident Designer	13 days

LEAVES OF ABSENCE

Chi, Hong	CC	ESL/Foreign Language Instructor Personal Leave Without Pay (100%) Eff. 2014/2015 Academic Year
Danufsky, Joshua	FC	Mathematics Instructor Personal Leave Without Pay (100%) Eff. 2014/2015 Academic Year
Stephens, Craig	SCE	NC Instructor, DSPS Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/21/2014-05/11/2014

ADMINISTRATIVE LEAVE WITH PAY

Herrera, Edgar Alex	CC	Foreign Language Instructor Eff. 05/01/2014
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SUMMER INTERSESSION

Downs, James	FC	Column 3, Step 0
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Law, Hin	FC	Column 2, Step 0
Parda, Kriska	CC	Column 1, Step 0
Stockstill, Marcella	FC	Column 2, Step 0
Tchalian, Adriana	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER, TRIMESTER

Abdel Haq, Mohammad	FC	Column 1, Step 0
Barnese, Kevin	CC	Column 3, Step 0
Darnany, Lindsay	CC	Column 1, Step 0
Gray, Victoria	CC	Column 1, Step 0
Henson, Terry	CC	Column 1, Step 0
Ibrahim, Sakina	CC	Column 1, Step 0
Jacobsen, David	CC	Column 1, Step 0
Knight, Saleemah	CC	Column 2, Step 0
Pacheco, Manuel	FC	Column 1, Step 0
Rath, Carolyn	FC	Column 1, Step 0
Steidel, K. Lee	FC	Column 1, Step 0
Tran, Cindy	FC	Column 3, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SPRING SEMESTER, TRIMESTER

Dunnam, Stephanie	SCE	Column 1, Step 0
Sakata, Diana	SCE	Column 2, Step 0
Tucker, Alli	SCE	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Rosas, Reyna	CC	Column 1, Step 1
Standerfer, Mary	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Calabrese, Jacqueline	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Cunningham, Katelyn	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Dillon, Joyce	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Dobsen, Jessica	FC	Staff Development Workshop Stipend not to exceed \$100.00

		Eff. 05/30/2014
Hardesty, Catherine	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Heller, Carla	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Higgins, Lauren	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
McKennon, Anna	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Nave, Marquis	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Nikkohoo, Kristine	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
O'Rourke, Margaret	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Ortiz, Jennifer	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Pantano, Lynne	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Ramseyer, Diana	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Rho, Gina	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Richards, Heather	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014

Rosenberg, Stuart	CC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class D Not to exceed 12 hours Eff. 01/15/2014-01/23/2014
Scheys, Rene	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Shahisaman, Mohammad	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Shiroma, Ryan	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Stevenson, Kent	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Toffler, Betsy-Ann	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Vandervort, Kimberly	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014
Zager, Gary	CC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class D Not to exceed 12 hours Eff. 01/15/2014-01/23/2014
Zeledon, Selena	FC	Staff Development Workshop Stipend not to exceed \$100.00 Eff. 05/30/2014

#### NEW MANAGEMENT JOB DESCRIPTION

Director, EOPS, CARE, and CalWORKs  
(6.a.9-6.a.11)

Upon discussion on the need for a new management position and the State requirement for the position, **the motion passed with all trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros voting yes, including Student Trustee Lundy and Okoroama's advisory votes.**

**Item 6.b:** By the block vote, authorization was granted for the following classified personnel matters:

### RETIREMENTS

Giermek, Kenneth	CC	Facilities Custodian I 12-month position (100%) Eff. 06/01/2014 PN CCC754
Shocklee, Marion	CC	Administrative Assistant II 12-month position (100%) Eff. 05/01/2014 PN CCC844

### NEW PERSONNEL

Apollo, Odette	SCE	Instructional Aide/High School Lab 11-month position (40%) Range 30, Step A + 5% Shift Classified Salary Schedule Eff. 05/14/2014 PN SCC980
Kanny, Mary	CC	Research Analyst 12-month position (100%) Range 52, Step A Classified Salary Schedule Eff. 06/02/2014 PN CCC780
Pargett, Francis	CC	Manager, Custodial Services 12-month position (100%) Range 6, Column A Management Salary Schedule Eff. 05/14/2014 PN CCM958
Rocha, Allyssa	SCE	Instructional Assistant/High School Lab 11-month position (40%) Range 36, Step A + 5% Shift Classified Salary Schedule Eff. 06/02/2014 PN SCC992

Sebo, Gloria                    FC    Clerical Assistant I  
12-month position (100%)  
Range 29, Step A  
Classified Salary Schedule  
Eff. 05/14/2014  
PN FCC733

#### VOLUNTARY CHANGES IN ASSIGNMENT

Arenas, Gonzalo            CC    Instructional Aide/Learning Resource Center (100%)  
  
Temporary Increase in Months Employed  
From: 10.5 months  
To:    11.5 months  
Eff. 07/01/2014 – 06/30/2015

Ayon, Carlos                FC    Research Analyst (100%)  
  
Temporary Change in Assignment  
To:    FC Interim Director, Institutional Research &  
Planning  
12-month position (100%)  
Range 30, Column A  
Management Salary Schedule  
Eff. 05/19/2014 – 06/30/2014

Carpenter, Terry            CC    Administrative Assistant II (100%)  
  
Temporary Change in Assignment  
To:    CC Executive Assistant  
12-month position (100%)  
Range 41, Step D + 5% Longevity  
Classified Salary Schedule  
Eff. 05/27/2014 – 07/31/2014

Del Campo, Veronica        CC    Administrative Assistant II (100%)  
  
Temporary Increase in Months Employed  
From: 11 months  
To:    12 months  
Eff. 07/01/2014 – 06/30/2015

Derakhshanian, Virginia    CC    Learning Center Coordinator (100%)  
  
Temporary Increase in Months Employed  
From: 11 months  
To:    12 months  
Eff. 07/01/2014 – 06/30/2015

Garcia, Ana Rosa	FC	Clerical Assistant I (100%)  Temporary Change in Assignment To: FC Administrative Assistant I 12-month position (100%) Range 33, Step D + 5% Longevity Classified Salary Schedule Eff. 04/04/2014 – 06/30/2014
Luna, Berta	SCE	Administrative Assistant I (50%)  Temporary Increase in Percent Employed From: 50% To: 80% (SCE 50% and AC 30%) Eff. 05/05/2014 – 06/30/2014
Megginson, Zoe	CC	Instructional Aide/Learning Resource Center (100%)  Temporary Increase in Months Employed From: 10.5 months To: 11.5 months Eff. 07/01/2014 – 06/30/2015
Peery, Kevin	CC	Instructional Assistant/Learning Resource Center (100%)  Temporary Increase in Months Employed From: 11 months To: 12 months Eff. 07/01/2014 – 06/30/2015
Sanchez, Patricia	CC	Executive Assistant (100%)  Temporary Change in Assignment To: AC Executive Assistant III 12-month position (100%) Range 30C, Step D + 10% Longevity Confidential Salary Schedule Eff. 05/27/2014 – 07/31/2014

### LEAVES OF ABSENCE

Brown, Peggy	AC	Payroll Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/01/2014 – 04/30/2015 (Intermittent Leave)
Bandak, Michelle	CC	Accounting Technician (100%) Family Medical Leave (FMLA/CFRA)



Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter  
Eff. 07/07/2014 – 07/18/2014 (Consecutive Leave)

Calderon-Teneza, Roselle CC      Financial Aid Technician (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter  
Eff. 03/10/2014 – 04/22/2014 (Consecutive Leave)  
Eff. 04/23/2014 – 05/21/2014 (Consecutive Leave)

Ledezma, Elizabeth      FC      Evaluator (100%)  
Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter  
Eff. 05/05/2014 – 06/01/2014 (Consecutive Leave)

#### LAYOFF DUE TO LACK OF FUNDS

Training & Development Program Manager, Orange County Digital Media Center, School of Continuing Education, 12-month position, 1.00 FTE Effective 07/01/2014.

**Item 6.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1129 for a copy of the professional expert personnel listing.)

**Item 6.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1129 for a copy of the hourly personnel listing.)

**Item 6.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1129 for a copy of the volunteer listing.)

**Item 6.f:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda to appoint Dr. Wenying “Cherry” Li-Bugg to the position of Vice Chancellor, Educational Services and Technology, effective June 23, 2014, in accordance with the terms and conditions of the Contract of Employment. **Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, and Student Trustee Lundy and Okoroama’s advisory votes.**

#### **GENERAL**

**Item 7.a:** The Board considered whether or not to increase the Board Members’ compensation at this time and the Board. **No action was taken.**

**Item 7.b:** It was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller that the Board re-adopt Board Policy 6320, Investments. **Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, and the Student Trustees Lundy and Okoroama's advisory votes.**

**Item 7.c:** It was moved by Trustee Molly McClanahan and seconded by Trustee Michael Matsuda that the Board adopt Resolutions No.13/14-21 and No. 13/14-22, Order of Biennial Trustee Election and Specifications of the Election Orders, and that the resolutions be submitted to the Orange County Superintendent of Schools and the Los Angeles Registrar/Recorder County Clerk. **Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes, and the Student Trustees Lundy and Okoroama's advisory votes.**

**CLOSED SESSION:** At 7:30 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 55957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 1606, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.**

**RECONVENE OPEN SESSION:** At 8:58 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

**ADJOURNMENT:** At 9:00 p.m., it was moved by Trustee Michael Matsuda and seconded by Trustee M. Tony Ontiveros to adjourn the meeting. **Motion carried with all Trustees (Brown, Dunsheath, Lahtinen, Matsuda, McClanahan, Miller, and Ontiveros) voting yes.**

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Prepared By Recording Secretary for  
Michael Matsuda, Secretary, Board of Trustees