

## **BP 7120 Recruitment and Hiring**

Reference:

**Education Code Sections 70901.2, 70902(b)(7) &(d), and 87100 et seq.;**  
**Title 5, Sections 51023.5, and 53000, et seq.;**  
**ACCJC Accreditation Standard III.A.I;**  
**WASC/ACS Criterion 2, Indicator 2.4; Criterion 3, Indicators 3.1 and 3.2**

- 1.0 The Chancellor shall establish procedures for the recruitment and selection of employees including, but not limited to, the following criteria:
  - 1.1 Academic employees shall possess the minimum qualifications prescribed for their positions by the Board of Governors of the California Community Colleges.
  - 1.2 Classified employees shall possess the required qualifications prescribed for their positions by the Board of Trustees.
- 2.0 The procedures for hiring faculty shall be established and implemented in accordance with Board policies and procedures regarding the Academic Senate's role in local decision making.
- 3.0 The procedures for hiring classified employees shall be established after first affording classified employees an opportunity to participate in the development of the Board's policies and procedures regarding local decision making.
- 4.0 The procedures for hiring management employees shall be established after first affording management employees an opportunity to participate in the development of the Board's policies and procedures regarding local decision making.

See Administrative Procedures:

AP 7120-1	Tenure Track Faculty Hiring
AP 7120-2	Adjunct Faculty Hiring
AP 7120-3	Classified Employee Hiring
AP 7120-4	Management Employee Hiring
AP 7120-5	Interim Appointment to Vacant Management Position
AP 7120-6	Employment of Short-Term Employees and Substitute Employees
AP 7120-7	Employment of Student Employees
AP 7120-8	Employment of Professional Experts
AP 7120-9	Employment of Special Project Administrators
AP 7120-10	Applicant Reimbursement
AP 7120-11	Verification of Eligibility of Employment
AP 7120-12	Fingerprinting

**Date of Adoption:** May 27, 2003

**Date of Last Revision:** September 14, 2016 Chancellor's Staff  
November 26, 2014  
February 12, 2008