

**North Orange County Community College District
Citizens' Oversight Committee
June 7, 2017**

APPROVED MINUTES

Members Present: Michael Cooper, Paul Jewell, Chris Meyer, Michael Miller, Mike Oates, Mark Pavlovich, Rhonda Shader, and Phil Wendel. Absent - Chuck Allen, Leroy Mills, Louis Raprager, Elena Reyes, and Mark Saucedo.

Other Employees/Guests Present: Santanu Bandyopadhyay, Eduardo Escobedo, Silke Franke (LPA), Rodrigo Garcia, Cheryl Marshall, Young Min (LPA), Sandra Palmer, Susan Rittel, Bob Simpson, Kai Stearns-Moore, Jeff Trueman (Sundt), Denise Steedman, Kashmira Vyas, Fred Williams, and Rick Williams.

Call to Order: Chair Chris Meyer called the meeting to order at 3:59 p.m. Mike Oates led the Pledge of Allegiance.

Public Comments: None

Meeting Minutes: The minutes of the March 1, 2017, meeting were approved as submitted.

Member Term of Service: In June 2017, the term of service is up for the following members: Michael Cooper, Paul Jewell, Chris Meyer, Leroy Mills, Mark Pavlovich and Phil Wendel. All six members qualify and expressed interest in serving another term. In addition, two student positions are up for renewal. Rodrigo Garcia and Bob Simpson will each identify a student from their respective campuses. Fred Williams will take the recommendations to the Board of Trustees.

Measure X Update: Mr. Fred Williams shared that DSA has approved the plans for the 7th and 10th floors.

Measure J Update:

Cypress College:

- Ms. Susan Rittel reported that the Science, Engineering & Math (SEM) and Veterans Resource Center (VRC)/Student Activity Center (SAC) Expansion are all on schedule at 50% Design Development phase, with 100% delivery due June 23, 2017. LPA and Sundt gave a schematic design presentation for both projects, including architectural design drawings and floor plans.
- Fred Williams reported higher than expected cost escalations of about 8% per year and that the project's budget will, therefore, need to be increased.
- Mr. Williams explained that the Veterans Resource Center (VRC) /Student Activity Center (SAC) project is a partial remodel and partial addition, funded with bond monies. A Memorial Plaza, which will be part of the VRC/SAC Project, will be paid primarily with funds from a campus fundraiser.

- Other Projects: Ms. Rittel further reported on the following:
 - The Parking Lot 9 realignment was completed in April. The realignment resulted in 30 additional spaces.
 - The campus is in the process of selecting an architect for the Parking Lot 5 Expansion Project.
 - The existing SEM Building will be used as a swing space during future construction. The building's roof will need repairs, which will be paid from bond funds.
 - Gym II is being prepared for use as swing space for the VRC/SAC Project.
- Infrastructure:
 - Mr. Fred Williams stated that a complete evaluation of the District's entire network is currently underway. This is a joint-funded project with both bond and District funds. The District has set aside over \$15 million for the districtwide infrastructure project, and \$6 million of bond funds have been earmarked for Cypress College.
 - Ms. Rittel reported that the SEM building will have a new lock-down system, which was a recommendation from an extensive security assessment report.

Fullerton College:

- Mr. Rodrigo Garcia stated that the campus Environmental Impact Report (EIR) is to be completed in late August.
- Mr. Garcia further reported that the Instructional Building will consolidate the Humanities Department into one building and will be used as swing space when the 300/500 Building Renovation Project gets underway. Selection of consultant to assist with the programming for this project is in process.
- Interviews with potential architects for the 300/500 building renovation has been concluded. Proposals are forthcoming from the shortlist of firms. The District is awaiting receipt of letter from the State Chancellor's Office stating that funds have been appropriated.
- Construction of the parking structure is scheduled to begin after the completion of the 300/500 Building Renovation Project. Construction of the M&O building project will commence at the same time.
- In preparation for the campus' Thermal Energy System (TES) and Chiller Plant Expansion projects, an engineering consultant was retained to do a capacity assessment.

Committee Questions and Comments:

1. Are these projects already in process at this time? Mr. Garcia responded "yes".
2. There will be a significant amount of traffic redirection to make this happen, are you working with the city? Mr. Garcia stated "yes". EIR is looking at every project in the master plan and we have met with city and Dudek traffic engineers about any concerns that they had. Dudek is doing a study for every single light and intersection that the city received any requests about.

3. How much daily slow down do you expect? Mr. Garcia stated that it all depends on how full that parking lot gets. Currently we have an agreement with the city regarding the Plummer parking lot on the corner of Chapman and Lemon. The city has to build another parking structure right behind the McDonald's on Chapman due to a contract they have with the redevelopment agency, and we are in discussion with them about utilizing it as well. During the day, the Plummer Parking lot is mainly used by our students and the community uses it at night.

Anaheim Campus:

- Mr. Rick Williams provided an update on the 7th & 10th Floor build-out project, which will be the last major project for the Anaheim Campus.
- Mr. Williams also provided an update on the 5th Floor CTE Lab build-out.
- **DSA Fees:** Mr. Fred Williams and Mr. Rick Williams discussed the increase in DSA fees and the fiscal effect that it will have on all projects. Mr. Rick Williams also discussed the change with the DSA submittal processes.

Committee Questions and Comments:

1. Is the increase in the DSA Fees being driven by their need to expand because of the workload that is there, or is it that are they just trying to offload some of the general fund expense to the projects? Fred Williams responded that it is a combination of both. We have seen significant increase in terms of the number of projects going and they have been working on farming out a number of components, but 0.75 - 1.2 percent increase is substantial. In terms of the science building, the cost is close to 90 million dollars; nearly a quarter of a million dollars increase is substantial. Long term, it will save us money because of escalation, if we can get these projects in and out; it will eliminate the extra five or eight percent additional factor.
2. Are all DSA submissions online? Are no more hard copies sent by couriers? Mr. Rick Williams stated that some are submitted online but some architects still submit hardcopies, which takes longer. All of our projects have been online.
3. We have three campuses here in the district, and it seems that each campus is developing their plans, getting their architects and submitting the plans; maybe there needs to be a point person to coordinate the DSA submissions and also review with the appropriate staff what went very well and what became a hitch. Somebody with that kind of expertise instead of decentralizing it down to the three campuses and personnel there. Mr. Fred Williams responded that it is correct that, we have different administrations at each college for planning, but we work together with district administration in terms of trying to bring it all together for oversight.

4. So there wouldn't be a potential issue of project A at Cypress competing for a place in line that really should go to project B at Fullerton? Within the District, are we coordinating the submissions to DSA so that you are meeting your top priorities at each campus? Mr. Rick Williams stated that our master schedule has tentative dates that are setup early on in the projects, usually it is the DSA holding time that they can commit to. Ms. Susan Rittel added that each campus has a project manager that background experience in working with DSA and working in a very transparent environment.

Measure X Summary: Mr. Fred Williams went over the summary of what was expended since the last quarter. He stated that there is about \$870,000 in expenditures. Remaining funds from Measure X will be used for the 7th & 10th Floor build-out.

Future Agenda Items: Chris Meyer explained that *Future Agenda Items* is a placeholder for a discussion or request by any member of the committee to add an agenda item that they feel would benefit our mission. There are none at this time.

Committee Member Comments: None.

Future Meeting Dates: September 6 and December 6, 2017.

Adjournment: The meeting adjourned at 5:13 p.m.