

AP 4231 Grade Changes

Reference:

**Education Code Section 76224, 76232;
Title 5, Section 55025**

- 1.0 When a grade given in error has been corrected, the incorrect grade shall be expunged from the student's permanent record.
- 2.0 Each college and the School of Continuing Education (SCE) shall establish procedures for students who feel they have been graded unfairly to seek redress.
 - 2.1 The college procedures shall be referenced in the college catalog and student handbook, and made available in the Student Affairs and Counseling offices.
 - 2.2 The School of Continuing Education procedures shall be available in the SCE Counseling Offices and on the SCE website.

Date of Adoption: June 22, 2004

Date of Last Revision: March 5, 2008 Chancellor's Staff

Submitted to Chancellor's Staff 3/5/08