

## **AP 4100 Graduation Requirements for Degrees & Certificates**

Reference:

**Title 5 Sections 55060 et seq.;**

**California Community Colleges Chancellor's Office Baccalaureate Degree Pilot Program Handbook**

- 1.0 For the Associate in Arts or Associate in Science degree, a student must demonstrate competence in reading, in written expression, and in mathematics.
  - 1.1 The student must satisfactorily complete at least 60 semester units or 90 quarter units of college work.
  - 1.2 The work must include at least 18 semester units or 27 quarter units in general education and at least 18 semester units or 27 quarter units in a major listed in the Community Colleges "Taxonomy of Programs."
  - 1.3 The work must include at least 12 semester units or 18 quarter units of study in residence; exceptions to the residence requirement can be made by the Board of Trustees or its designee when an injustice or undue hardship would result.
  - 1.4 The general education requirements must include a minimum of work in the natural sciences, the social and behavioral sciences, humanities, and language and rationality.
  - 1.5 For the Associate degree, students must successfully complete three units from the college-approved list of multicultural courses.
- 2.0 For the Bachelor's degree, a student must demonstrate competency in critical thinking through writing, oral communication, or computation.
  - 2.1 Students must satisfactorily complete requirements for relevant Associate degree (60 semester units or 90 quarter units of college work) or equivalent.
  - 2.2 Students must satisfactorily complete at least 40 upper division semester units or equivalent including the major and general education courses.
  - 2.3 Students must satisfactorily complete a total degree units of at least 120 semester units or equivalent.
  - 2.4 Students must satisfactorily complete 37 units of IGETC lower division general education coursework or 39 units CSU GE Breadth lower division general education coursework, or previously awarded baccalaureate degree; a minimum of 9 units of Upper Division General Education course work is required.
  - 2.5 Students must satisfactorily complete at least 24 semester units or equivalent of upper division course work in residence; exceptions to the residence requirement can be made by the Board of Trustees or its designee when an injustice or undue hardship would result.

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- 2.6 Students must satisfactorily complete the cultural diversity requirement.
- 3.0 District policies and procedures regarding general education and degree requirements must be published in the college catalog and must be filed with the California Community Colleges Chancellor's Office.
- 4.0 For the Vocational Certificate Programs, a minimum grade of "C" is required in each college credit course taken. Refer to the college catalogs for specific details for individual certificate requirements.
  - 4.1 For a certificate of achievement, a student must successfully complete a course of study or curriculum that consists of 18 or more semester units or 27 or more quarter units of degree-applicable credit coursework. The certificate of achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.
  - 4.2 Short credit programs that lead to a certificate may be established by the District.
  - 4.3 Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of the District, meet a demonstrated need, are feasible and adhere to guidelines on academic achievement.
  - 4.4 Certificates for which the California Community Colleges Chancellor's Office approval is not sought may be given any name or designation deemed appropriate except for certificate of achievement, certificate of completion, or certificate of competency.

See Board Policy 4100, Graduation Requirements for Degrees & Certificates.

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