



2018 OPEN ENROLLMENT HUMAN RESOURCES ASSISTANCE HOURS



| Dates | Location | Times |
|--|---|------------------|
| September 21 & 29 (September 21- Spanish speaker available 12:30pm-5:00pm) | Cypress College Library TLC | 8:00am – 5:00pm |
| September 28 & October 5 (September 28- Spanish speaker available 11:00am-7:00pm) (October 5- Spanish speaker available 3:00pm-7:00pm) | Cypress College Library TLC | 11:00am – 7:00pm |
| September 19, 22, 25, & 29 (September 22,25,29- Vietnamese speaker available 12:30pm-5:00pm) | Fullerton College Staff Development Lab | 8:00am – 5:00pm |
| September 20 & 25 October 2 & 6 (September 20- Spanish speaker available 8:00 am-12:30pm) | Anaheim Campus Room 307 (3 rd Floor) | 8:00am – 5:00pm |

We Can Help You!

- Employees may attend any session regardless of worksite.
- Representatives from NOCCCD's Human Resources Office will be available during open enrollment at the times and locations listed above and will be able to provide assistance with the online open enrollment process.
- **Reminder:** Every benefit-eligible employee **MUST** go online to confirm, add, remove, change, or terminate medical, dental, and vision plan coverage.
- Prior to attending, we encourage ALL benefit eligible employees to go online to www.nocccd.edu → myGateway → Employee → Employment Details → 2018 Open Enrollment – to begin the online open enrollment process.
- **What to bring:** Any information pertaining to you and/or your family that may assist with the enrollment process.
- For information, please contact (714) 808-4800 or email at benefits@nocccd.edu

NOCCCD 1st
Annual Online
Open Enrollment

September 14, 2017
thru October 6, 2017

Confirm, add,
remove, change,
cancel, etc.

Review your
dependents!

All changes will
become effective
January 1, 2018

NOCCCD
HUMAN RESOURCES

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