



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING
OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in February

DATE: Tuesday, February 24, 2015, at 5:30 p.m.

PLACE: Board Room at the Anaheim Campus
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting.

AGENDA:

1. a. Pledge of Allegiance to the Flag
- b. Board of Trustees Roll Call
- c. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 and 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**

Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**

Chancellor

***Honor Retirees**

***Presentation on the District-wide Construction Plan**

**By: Rick Williams, District Director, Facilities Control
Karen Cant, Vice President, Administrative Services
Richard Storti, Vice President, Administrative Services**

***Preliminary Budget Assumptions and Affirmation of Strategic Directions**

By: Rodrigo Garcia, District Director, Fiscal Affairs

College Presidents/Provost

g. Comments:

**Resource Table Personnel
Members of the Board of Trustees**

2. a. Approval of Minutes of the Regular Meeting of February 10, 2015.

b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL: PENDING LITIGATION: Charles R. Clough case.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Chancellor

3. FINANCE AND FACILITIES

[a] It is recommended that the Board receive the Quarterly Investment Report for the quarter ended December 31, 2014.

[b] Authorization is requested to file the Notice of Completion for Bid #2014-15, Fullerton College Lighting Project, with J Kim Electric, Inc. and pay the final retention payment when due.

[c] Authorization is requested to enter into a service agreement with DLR Group to serve as Campus Architect at Fullerton College.

4. **INSTRUCTIONAL RESOURCES**

- [a] In compliance with California Community College Chancellor's Office requirements, authorization is requested to accept new revenue for the Cypress College Career Technical Education Teacher Preparation Pipeline Grant in the amount of \$120,000 for use beginning December 1, 2014, through December, 31, 2015.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

- Change in Salary Classification
- Leaves of Absence
- Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

- New Personnel
- Reclassifications
- Voluntary Changes in Assignment
- Professional Growth & Development
- Leaves of Absence

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: February 24, 2015
SUBJECT: Quarterly Investment Report as of December 31, 2014

Action	_____
Resolution	_____
Information	<u> X </u>
Enclosure(s)	<u> X </u>

BACKGROUND: The Quarterly Investment Report for the quarter ended December 31, 2014, is submitted in accordance with Section 53646 (b) of the Government Code. During the quarter, there has been no change to Board Policy 6320, Investments.

1. **The Orange County Treasurer's Money Market Educational Investment Pool.** As of December 31, 2014, the District had **\$195,641,094.89** on deposit. The total of the Orange County Treasurer's Combined Educational Investment Pool, at net book value, was **\$4,223,291,799** and the market value was **\$4,222,341,487**. This represents an unrealized loss for accounting purposes of approximately 0.02%, which equates to **\$44,023** for the District. This paper loss is the result of an increase in interest rates, which caused the values to decrease. The average net interest rate for the quarter ended December 31, 2014, was **0.33%**. Net interest earned for the quarter totaled **\$141,571.05**.
2. **Cypress College and Fullerton College Investments.** As of December 31, 2014, the colleges' investments total **\$2,055,852.88**. Of this amount, **\$1,951,680.48** was invested in certificates of deposit and **\$104,172.40** was invested in savings or money market accounts. The interest rates vary from **0.30%** to **1.59%**.

Investments in the Orange County Treasurer's Money Market Educational Investment Pool and the Cypress and Fullerton colleges' investments meet Board Policy 6320, Investments, adopted by the Board of Trustees on February 12, 2002, and revised on June 14, 2005. This agenda item was submitted by Rodrigo Garcia, District Director, Fiscal Affairs.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6320, Investments.

FUNDING SOURCE AND FINANCIAL IMPACT: Interest earnings can be used for purposes specified within the funds where they are earned.

RECOMMENDATION: It is recommended that the Board receive the Quarterly Investment Report for the quarter ended December 31, 2014.

Fred Williams

Recommended by

Approved for Submittal

3.a.1

Item No.

Cash in County Treasury
As of December 31, 2015

General Fund	\$ 77,361,259.91
Child Development Fund	98,283.68
FC Bursar Fund	3,081,956.07
CC Bursar Fund	1,022,618.85
Capital Outlay Fund	22,385,198.98
Self Insurance Fund	22,202,572.49
Retiree Benefit Fund	60,034,537.87
Student Financial Aid Fund	4,775,594.94
Bond Fund	4,679,072.10
Total	<u>\$ 195,641,094.89</u>

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
 FOR THE MONTH AND QUARTER ENDED: DECEMBER 31, 2014

INVESTMENT STATISTICS - By Investment Pool***

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 12/31/14	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
COMBINED POOL BALANCES (includes the Extended Fund)						
Orange County Investment Pool (OCIP)	MARKET Value \$	350	0.38%			1.00
	COST (Capital) \$			0.35%		
	MONTHLY AVG Balance \$				0.39%	
	QUARTERLY AVG Balance \$					
	BOOK Value \$					
Orange County Educational Investment Pool (OCEIP)	MARKET Value \$	331	0.41%			1.00
	COST (Capital) \$			0.39%		
	MONTHLY AVG Balance \$				0.41%	
	QUARTERLY AVG Balance \$					
	BOOK Value \$					

INVESTMENT STATISTICS - Non Pooled Investments

DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE
Specific Investment		
Funds:		
100, 15B, 283, 505, 529	MARKET Value \$ 168,834,332	Refunded Municipal Bonds \$ 117,480,936
	COST (Capital) \$ 169,927,114	Money Market Mutual Funds 1,257,244
	MONTHLY AVG Balance \$ 170,349,026	Repurchase Agreement 1,081,500
	QUARTERLY AVG Balance \$ 121,142,000	John Wayne Airport Investment Pool 50,014,258
	BOOK Value \$ 169,025,432	GNMA Mortgage-Backed Securities 93,176
		\$ 169,927,114

MONTH-END TOTALS

INVESTMENTS & CASH	FUND ACCOUNTING & SPECIFIC INVESTMENTS
COUNTY MONEY MARKET FUND (OCMMF)	
County Money Market Fund \$ 1,398,370,956	County Funds \$ 3,902,785,683
County Cash 15,089,464	Educational Funds 4,228,025,457
EXTENDED FUND 5,007,323,815	Specific Investment Funds 169,927,114
EDUCATIONAL MONEY MARKET FUND (OCEMMF)	
Educational Money Market Fund 1,710,016,878	
Educational Cash 10,027	
NON-POOLED INVESTMENTS	
Non Pooled Investments @ Cost 169,927,114	
\$ 8,300,738,254	\$ 8,300,738,254

INTEREST RATE YIELD

WEIGHTED AVERAGE MATURITY (WAM)

OCMMF - MONTHLY GROSS YIELD	0.07%	OCMMF	45
OCEMMF - MONTHLY GROSS YIELD	0.10%	OCEMMF	49
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	0.13%	JOHN WAYNE AIRPORT WAM	56
OCIP - YTD NET YIELD****	0.33%	LGIP WAM (Standard & Poors)	46
OCEIP - YTD NET YIELD****	0.34%		
90-DAY T-BILL YIELD - MONTHLY AVERAGE	0.02%		

**ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: DECEMBER 31, 2014**

INVESTMENT STATISTICS - By Investment Fund*

DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 12/31/14	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 1,398,036,090	45	0.08%	0.07%	0.07%	1.00
	COST (Capital) \$ 1,398,370,956					
	MONTHLY AVG Balance \$ 1,547,086,912					
	QUARTERLY AVG Balance \$ 1,018,537,011					
	BOOK Value \$ 1,397,999,229					
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 1,709,695,733	49	0.08%	0.10%	0.09%	1.00
	COST (Capital) \$ 1,710,016,878					
	MONTHLY AVG Balance \$ 1,138,566,572					
	QUARTERLY AVG Balance \$ 871,592,847					
	BOOK Value \$ 1,709,689,231					
<u>Extended Fund</u>	MARKET Value \$ 4,996,676,299	522	0.57%	0.52%	0.52%	1.00
	COST (Capital) \$ 5,007,323,815					
	MONTHLY AVG Balance \$ 5,004,814,571					
	QUARTERLY AVG Balance \$ 4,998,664,714					
	BOOK Value \$ 4,998,618,802					

ALLOCATION OF EXTENDED FUND

<u>Extended Fund</u> <i>OCIP Share</i>	MARKET Value \$ 2,484,030,545	522	0.57%	0.52%	0.52%	1.00
	COST (Capital) \$ 2,489,323,815					
	MONTHLY AVG Balance \$ 2,486,814,571					
	QUARTERLY AVG Balance \$ 2,480,664,714					
	BOOK Value \$ 2,484,996,235					
<i>OCEIP Share</i>	MARKET Value \$ 2,512,645,754	522	0.57%	0.52%	0.52%	1.00
	COST (Capital) \$ 2,518,000,000					
	MONTHLY AVG Balance \$ 2,518,000,000					
	QUARTERLY AVG Balance \$ 2,518,000,000					
	BOOK Value \$ 2,513,622,588					
<i>Modified Duration</i>						1.42

* Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.

** Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the inventory listing in Section VII of this report.

*** The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.

**** The Net Yield differs from the monthly average yield as it includes the Treasury administration fees.

**CYPRESS COLLEGE INVESTMENTS
MONTH ENDING DEC 31, 2014**

<i>FUND</i>	<i>TYPE</i>	<i>ISSUER</i>	<i>MATURITY DATE</i>	<i>DOLLAR VALUE</i>	<i>INTEREST RATE</i>
<i>Bursar's Office (6 mos - 2 years)</i>	CD # OBP-774145	Union Banc	2/22/2016	\$ 800,000.00	0.30%-0.50%
<i>(3 years)</i>	CD # 911593-41	School 1st FCU	1/22/2017	\$ 101,223.18	1.290%
<i>(3 years)</i>	CD # 0092620172-1000	OC's Credit Union	1/21/2017	\$ 250,000.00	1.045%
<i>(3 years)</i>	CD # 920880751-293841	NuVision FCU	1/22/2017	<u>\$ 253,061.15</u>	1.292%
<i>Total Bursar Investments</i>				<u>\$ 1,404,284.33</u>	
<i>Associated Students</i>	CD # 911593-40 (3 Years CD)	School 1st FCU	10/8/2016	\$ 151,505.16	1.19%
<i>Total Associated Students</i>				<u>\$ 151,505.16</u>	
<i>Total Investments</i>				<u><u>\$ 1,555,789.49</u></u>	

Note: \$1,000,000 invested in OC Investment Pool through District

**Fullerton College
Investment Report
For Period Ended 12/31/14**

Fund	Investment Type	Issuer	Interest Rate	Maturity Date	Estimated Value
Assoc. Students	Savings	CapitalOne 360	0.399	N/A	1,913.36
Bursar	Savings	CapitalOne 360	0.399	N/A	102,259.04
Assoc. Students	CD	Orange County's Credit Union	1.000	7/29/2017	197,727.42
Assoc. Students	CD	Schools First Credit Union	1.590	8/13/2019	198,163.57
					<u>\$ 500,063.39</u>

Note: \$3,000,000 invested with County Department of Education

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	February 24, 2015	Information	_____
		Enclosure(s)	_____
SUBJECT:	Notice of Completion for Bid #2014-15, Fullerton College Lighting Project		

BACKGROUND: On July 22, 2014, the Board awarded a contract to J Kim Electric, Inc. for Fullerton College Lighting Project. The project is complete and filing the Notice of Completion of Work is now required. This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: Once the contract is closed out, the final retention payment will be charged to the Prop 39 Fund.

RECOMMENDATION: Authorization is requested to file the Notice of Completion for Bid #2014-15, Fullerton College Lighting Project, with J Kim Electric, Inc. and pay the final retention payment when due.

Fred Williams

Recommended by

Approved for Submittal

3.b

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	February 24, 2015	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Enter Into Architectural Consultant Agreement with DLR Group	Enclosure(s)	<u> </u>

BACKGROUND: On December 9, 2014, the Board approved a pool of 22 architectural firms to provide architectural and engineering services for Districtwide projects. Following this approval, a selection committee was formed at Fullerton College to select one of the 22 firms to serve in the capacity of Campus Architect. The Campus Architect will be assigned tasks, which will be performed in collaboration with senior college or District, management staff, facilities staff, faculty and community representatives. The itemized scope will range from long-term vision to daily coordination. Within the scope of work would be further definition of specific tasks and templates created and utilized by the Campus Architect and facilities team.

Below is a brief summary of what the Campus Architect may be requested to perform, amongst other tasks:

- Outreach/Communication – this task will include, but will not be limited to, reporting to the College/District Administration and the Board; coordinating with Academic Leadership; and community/government/professional outreach.
- Long Term Planning – this task will include, but will not be limited to, coordinating the college's 5-20 year needs assessment; State Chancellor/FUSION reporting; and facilitating the determination and documentation of Educating Planning, Budget Planning, and Physical Planning.
- Project Development – this task will include, but will not be limited to, identifying and prioritizing projects; generating project schedules; academic program and facilities needs assessment; project budgets; project delivery methods; RFQ/RFP preparation; design and construction team selections; and debriefs.
- Project Design - this task will include, but will not be limited to, campus design guidelines; technical standards; BIM standards; and project reviews.
- Operations - this task will include, but will not be limited to, staff coordination; budget/schedule reviews; program needs assessment; project budgets; DSA coordination; ADA compliance; infrastructure modernization; deferred maintenance program coordination; and mediations.

The selection committee reviewed proposals from each of the 22 firms approved by the Board on December 9, 2014, and interviewed the top candidates evaluating the firms based on criteria such as professional experience and qualifications of firm personnel, experience with community colleges and higher education institutions, State regulatory

agency experience, and experience with different project delivery methods. Based on work of the selection committee, DLR Group was chosen and is being recommended for approval to serve as Campus Architect for Fullerton College. This agenda item was submitted by Richard Storti, Vice President, Administrative Services, Fullerton College.

Fees will be billed based on the hourly rate fee structure of DLR Group. Proposals will be obtained for specific projects. The hourly rate fee structure of DLR Group is comparable to the other firms evaluated and is as follows:

Discipline Leader	\$235
Senior Professional	\$175
Professional	\$145
Professional Support	\$115
Technical	\$ 90
Clerical	\$ 70

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The proposed fees for architectural services in an amount not to exceed \$200,000 per fiscal year will be charged to a combination of Capital Outlay and Bond funds depending on the nature of services.

RECOMMENDATION: Authorization is requested to enter into a service agreement with DLR Group to serve as Campus Architect at Fullerton College, in an amount not to exceed \$200,000 per fiscal year. If additional services are required, staff will bring an additional agenda item to the Board. Proposals will be obtained for specific projects, and fees will be billed based on the hourly rate fee structure of DLR Group. The term of the agreement shall be for a period of three years effective February 25, 2015, through February 24, 2018, with an option to extend for an additional two-year period. Authorization is further requested for the Vice-Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Fred Williams
Recommended by

Approved for Submittal

3.c.2
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
DATE:	February 24, 2015	Information	<u> </u>
		Enclosure(s)	<u>X</u>
SUBJECT:	Cypress College Career Technical Education Teacher Preparation Pipeline Grant		

BACKGROUND: Cypress College has been awarded a Career Technical Education (CTE) Teacher Preparation Pipeline Grant from the California Community College Chancellor's Office for the period of December 1, 2014 through December 31, 2015. This funding will allow activities that include the development of clear CTE teacher pathways, outreach, recruitment, and enrollment, and development of retention strategies and support services for CTE teacher preparation students with the goal of increasing the number of future CTE teachers.

As part of this project, the support services and preparation offered will enable individuals interested in CTE teaching to begin their teacher preparation at Cypress College and, when upper division coursework is required, to complete their studies at the university. Activities will: (1) strengthen academic and career technical skills of students through integration of academic and Career Technical Education with an emphasis on STEM; (2) provide practical and verifiable workplace learning by developing practicum, field experience and work experience courses that provide both college credit and structure for the placement of future teachers in a variety of classrooms and related settings; (3) increase awareness and enrollment of technically-skilled professionals who are receptive to teaching careers in CTE; (4) support adult education teachers in remaining current on developments in their field and increase the synchronization effort of collaboration with K-12, adult schools, community colleges, CSU's and UC schools in California; (5) create dialogue and collaboration between Community Colleges and CSU/UC's to develop and maintain a consistent, positive, and significant experience for all future teachers; (6) incorporate the Common Core and Next Generation Science Standards to align educational experiences, both before entrance into college and during participation in TPP programs; (7) align and integrate TPP work in the areas of student support and academic follow-up with SSSP plans and equity plans on college campuses; (8) gauge the success of TPP students from high school to college into the workforce in a more consistent, detailed and systematic manner by gathering data and reporting on momentum points; and include (9) participation in professional organizations and societies for professional growth and collaboration.

In addition to these objectives, Cypress will implement the following strategies to ensure success and retention of students who follow a CTE teacher preparation pathway: (1) establish activities for students to become successful CTE teachers; (2) provide faculty staff development training; (3) raise awareness of, and interest in CTE teaching; (4) hire

CTE students as paid mentees and tutors working with CTE mentors to experience teaching first-hand; (6) provide job shadowing and fieldwork opportunities that precede student teaching; (7) provide business, industry, and community outreach materials and presentations to make current CTE professionals aware of CTE teaching careers; and (8) develop grant products that can be used successfully by others to replicate the project elsewhere throughout the state.

These activities will be accomplished in collaboration with the Anaheim Union High School District, NOCROP, and California State University, Fullerton. Also partnering with Cypress College will be the NOCROP Career Technical Institute and staff from the Gordon Lane Care Center. Notification of this funding was recently received. As a result, this item is being submitted retroactively.

This agenda item was submitted by Steve Donley, Dean, Career Technical Education & Economic Development, Cypress College, and Keith Vescial, Cypress College CTE Teacher Preparation Pipeline Grant Director.

How does this relate to the District-wide Strategic Plan? This item responds to Strategic Plan Goal #1: Instructional programs provide the necessary basic skills training, current and relevant vocational skills, successful transfer preparation, and life-long learning options to meet the needs of our students and community; Goal #2: The campuses provide the necessary student services to ensure learning success; Goal #4: NOCCCD is a vital and integral part of the community; and, Goal #6: District revenue-generating opportunities are maximized.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College has been awarded a CTE Teacher Preparation Pipeline Grant from the California Community College Chancellor's Office in the amount of \$120,000 for use during the period of December 1, 2014 through December 31, 2015.

RECOMMENDATION: In compliance with California Community College Chancellor's Office requirements, authorization is requested to accept new revenue for the Cypress College Career Technical Education Teacher Preparation Pipeline Grant in the amount of \$120,000 for use beginning December 1, 2014, through December 31, 2015. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.a.2

Item No.

RESOLUTION OF THE BOARD OF TRUSTEES
OF
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
OF
ORANGE COUNTY, CALIFORNIA

WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2014-2015, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<u>INCOME ACCOUNT</u>	<u>INCOME SOURCE</u>	<u>AMOUNT</u>
8659	Other Reimbursable Categorical	\$ 120,000
<u>EXPENDITURES ACCOUNT</u>	<u>DESCRIPTION</u>	
1300	Instructional Salaries, Other	\$ 74,360
2100	Noninstructional Salaries, Reg Status	4,800
2300	Noninstructional Salaries, Other	4,950
3000	Employee Benefits	11,775
4000	Supplies & Materials	5,000
5000	Other Operating Expenses	16,615
6000	Capital Outlay	2,500
	TOTALS	<u>\$ 120,000</u>

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Fred Williams, Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on February 24, 2015, and passed by a _____ vote of said Board.

Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of _____.

Al Mijares, Ph.D., County Superintendent of Schools

by _____, Deputy

**Cypress College
CTE Teacher Preparation Pipeline Grant**

**Budget
December 1, 2014 - December 31, 2015**

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
10000 Instructional Salaries		
Extended Day Instructors	18336 2732 13310 0900 6010	\$ 74,360
20000 Noninstructional Salaries		
Classified Monthly Salaries	18336 2732 21110 0900 6010	\$ 4,800
Hourly Professional	18336 2732 23400 0900 6010	\$ 4,950
30000 Employee Benefits		
Employee Benefits	18336 2732 30000 0900 6010	\$ 11,775
40000 Supplies and Materials		
Supplies and Materials	18336 2732 40000 0900 6010	\$ 5,000
50000 Other Operating Expenses		
Personal and Consultant Services	18336 2732 51900 0900 6010	\$ 6,000
Travel and Conference - Employees	18336 2732 52415 0900 6010	\$ 3,000
Printing/Reprographics	18336 2732 52665 0900 6010	\$ 3,000
Indirect Costs	18336 2732 59000 0900 6010	\$ 4,615
60000 Equipment		
Capital Outlay	18336 2732 60000 0900 6010	\$ 2,500
	Total Expenses	\$ 120,000
80000 Revenue		
Other Reimbursable Categorical Revenues	18336 2732 86543 0900 6010	\$ 120,000
	Total Revenue	\$ 120,000

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 24, 2015 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

CHANGE IN SALARY CLASSIFICATION

Heins, Gincy	SCE	OAP Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 01/26/2015
Schumaker, Denise	SCE	ESL Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 01/05/2015

LEAVES OF ABSENCE

Quirk, Shawn	FC	English Instructor Load Banking Leave With Pay (26.67%) Eff. 2015 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2015 SPRING SEMESTER, TRIMESTER

Alvarado, Delmis	FC	Column 1, Step 0
Do, Field	FC	Column 1, Step 2
Forer, Binyomin	CC	Column 3, Step 0
Gallo, Samantha	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Do, Field	FC	Column 1, Step 2
Padilla, Alejandro	CC	Column 3, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Chiros, Scarlett	FC	Column 2, Step 0
Herzog, Anna	CC	Column 2, Step 0
White, John	CC	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Chamberlin, William	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 2 hours Eff. 01/22/2015
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Academic Personnel
February 24, 2015

De Roo, Robin	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class C Not to exceed 20 hours Eff. 04/01/2015-04/02/2015
Gotoh, Akiko	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 20 hours Eff. 04/01/2015-04/02/2015
Landis, Lenore	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class D Not to exceed 20 hours Eff. 04/01/2015-04/02/2015
Tomooka, Craig	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 20 hours Eff. 04/01/2015-04/02/2015

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 24, 2015 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
February 24, 2015

NEW PERSONNEL

Abutin, Maria FC Administrative Assistant II
12-month position (100%)
Range 36, Step A
Classified Salary Schedule
Eff. 03/02/2015
PN FCC937

Barnett, Chynna FC Library Assistant I
12-month position (100%)
Range 33, Step A
Classified Salary Schedule
Eff. 02/25/2015
PN FCC746

Mai, Donald FC Library Assistant I
12-month position (100%)
Range 33, Step A
Classified Salary Schedule
Eff. 02/25/2015
PN FCC943

Yiv, Muninando FC Administrative Assistant I
12-month position (100%)
Range 33, Step A
Classified Salary Schedule
Eff. 03/02/2015
PN FCC926

RECLASSIFICATIONS

Donegan, Melanie FC Laboratory Clerk/Ceramics
12-month position (50%)
Range 31, Step D

To: FC Laboratory Technician/Ceramics
12-month position (50%)
Range 36, Step D
Classified Salary Schedule
Eff. 10/01/2014
PN FCC719

Classified Personnel
February 24, 2015

Dobson, Blanca FC Administrative Assistant II
12-month position (100%)
Range 36, Step E + 10% Longevity + PG&D

To: FC Office Coordinator
12-month position (100%)
Range 40, Step E + 10% Longevity + PG&D
Classified Salary Schedule
Eff. 10/01/2014
PN FCC980

Torres, Monica SCE Clerical Assistant I
12-month position (100%)
Range 29, Step E + 10% Longevity + PG&D

To: SCE Admissions and Records Technician
12-month position (100%)
Range 33, Step E + 10% Longevity + PG&D
Classified Salary Schedule
Eff. 10/01/2014
PN SCC928

VOLUNTARY CHANGES IN ASSIGNMENT

Babbo, Mary Ann SCE Administrative Assistant II
12-month position (100%)
PN SCC929

Permanent Lateral Transfer
To: SCE Administrative Assistant II
12-month position (100%)
Eff. 02/25/2015
PN SCC974

Garcia, Ana Rosa FC Clerical Assistant I (100%)

Temporary Change in Assignment
To: FC Financial Aid Technician
12-month position (100%)
Range 36, Step C + 5% Longevity
Classified Salary Schedule
Eff. 03/02/2015 – 06/30/2015

Classified Personnel
February 24, 2015

Guillen-Soto, Teresita FC Financial Aid Technician
12-month position (100%)
PN FCC675

Permanent Lateral Transfer
To: FC Student Services Specialist
12-month position (100%)
Eff. 03/02/2015
PN FCC789

Young, Lynette CC Administrative Assistant II (80%)

Temporary Increase in Percent Employed
From: 80%
To: 100%
Eff. 02/02/2015 – 03/06/2015

PROFESSIONAL GROWTH & DEVELOPMENT

Storti, Richard FC Vice President, Administrative Services
2nd Increment (\$400)
Eff. 07/01/2015

LEAVES OF ABSENCE

Lara, Melda SCE Account Clerk II (100%)
Family Medical Leave (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick
Leave Until Exhausted; Unpaid Thereafter
Eff. 01/27/2015 -- 02/11/2015 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: February 24, 2015 Resolution _____
Information _____
SUBJECT: Professional Experts Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
February 24, 2015

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Bernal, Cynthia	CC	Project Expert	STEM Grant Project Coordinator	20	02/18/2015	05/29/2015
Briney, Linda	FC	Project Expert	CTE Photography Project	20	02/12/2015	05/21/2015
Galvez, Michah	CC	Technical Expert I	PERKINS IV – Enhancing Student Success	5	02/16/2015	05/29/2015
Ganguzza, Anne	CC	Technical Expert II	Social Media PERKINS	26	02/25/2015	05/22/2015
Graham, James	SCE	Technical Expert II	CACT Disneyland Resort Customized PLC Training	4	02/17/2015	05/23/2015
Gutierrez, Ruth	CC	Technical Expert I	Summer Boost Steering Committee	15	01/25/2015	05/29/2015
Hammer, Daphne	FC	Project Coordinator	CCPT Project	25	02/25/2015	06/30/2015
Hoyt-Heydon, Victoria	FC	Project Expert	Light and Audio Event Programmer	26	01/22/2015	02/22/2015
Huipe, Emmanuel	FC	Project Expert	Light and Audio Event Programmer	26	02/17/2015	06/16/2015
Jewell, Joseph	FC	Project Expert	Program Review-Reader	10	02/02/2015	05/01/2015
Jones, Sarah	CC	Technical Expert I	Summer Boost Steering Committee	15	02/18/2015	05/29/2015
Kageyama, Jill	FC	Project Expert	Program Review-Reader	10	02/02/2015	05/01/2015
Klein, Susan	CC	Technical Expert I	Summer Boost Steering Committee	15	01/25/2015	05/29/2015
McCloskey, Daphne	FC	Project Expert	Web Design	7	01/21/2015	06/23/2015
McQueen, Deborah	FC	Project Expert	Program Review-Reader	10	02/02/2015	05/01/2015
Minahan, Kristin	FC	Project Coordinator	CCPT Project	25	02/25/2015	06/30/2015
Padilla, Debra	SCE	Project Expert	DSN/CACT Advanced Manufacturing Center	26	02/20/2015	06/26/2015
Robertson, Kelly	FC	Project Expert	Program Review-Reader	10	02/02/2015	05/01/2015
Stoker, Bryan	FC	Project Expert	STEM & CCPT	25	02/25/2015	06/30/2015
Sylvestro, Camina	FC	Technical Expert I	OC CCPT Grant	26	02/25/2015	06/30/2015
Vescial, Keith	CC	Technical Expert I	Summer Boost Steering Committee	15	01/25/2015	05/29/2015

Professional Experts
February 24, 2015

Williams, Courtney	SCE	Project Expert	Job Coach	26	02/09/2015	06/03/2015
Windisch, Todd	FC	Project Expert	ESL Specialist	20	02/17/2015	06/30/2015

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Williams, Ronald	Tuition Rate	Winter Trimester	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: February 24, 2015 Information _____
Enclosure(s) X
SUBJECT: Hourly Personnel

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District's administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
February 24, 2015

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Avila, Maritza	CC	Clerical/Secretarial - Assist in the Assessment Center	02/25/15	05/20/15	TE A 1
Barcus, Lisette	CC	Clerical/Secretarial - Assist in Online Orientation Project	02/25/15	05/31/15	TE A 1
Bautista, Ricardo	FC	Service/Maint - Assist Campus Safety Dept with various duties	03/13/15	04/25/15	TE B 2
Bibi, Amani	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	02/25/15	06/30/15	TE B 1
Bickers, Paula	CC	Clerical/Secretarial - Assist in SCE Math Lab	02/25/15	05/15/15	TE A 4
Campos, Elizabeth	CC	Clerical/Secretarial - Assist in Culinary department	02/25/15	05/22/15	TE B 2
DeGrasse, Paris	FC	Tech/Paraprof - Artist model for Art Department classes	02/25/15	05/31/15	TE F 4
Fawwaz, Nicholas	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	02/25/15	06/30/15	TE B 2
Figuroa, Jorge	CC	Direct Instr Support - Assist in Adaptive PE classes	02/25/15	05/23/15	TE A 4
Key-Ketter, Leah	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	02/25/15	05/13/15	TE B 3
Larkins, Noel	CC	Tech/Paraprof - Assist with Men's Intercollegiate Basketball program	02/25/15	05/30/15	TE H 4
Luu, Joey	CC	Clerical/Secretarial - Assist in Online Orientation Project	02/25/15	05/23/15	TE A 1
McCurtis, Wesley	CC	Tech/Paraprof - Game management assistant	02/25/15	05/27/15	TE A 4
Mencias, Raymund	FC	Service/Maint - Assist Campus Safety Dept with various duties	03/13/15	04/25/15	TE B 3
Miller, Jakory	CC	Clerical/Secretarial - Assist in the Assessment Center	02/25/15	05/20/15	TE A 1
Pak, Michelle	FC	Clerical/Secretarial - Assistance for Umoja Program	02/25/15	05/26/15	TE A 1
Pantoja, David	FC	Service/Maint - Assist Campus Safety Dept with various duties	02/25/15	05/25/15	TE B 4
Streisand, Michelle	FC	Tech/Paraprof - Artist model for Art Department classes	02/25/15	06/30/15	TE F 4
Thompson, Heather	CC	Clerical/Secretarial - Assist in Online Orientation Project	02/25/15	05/31/15	TE A 1
Torres, Olivia	FC	Clerical/Secretarial - Assist EOPS office	02/25/15	05/27/15	TE A 1
Truong, Jeffrey	AC	Clerical/Secretarial - Assist in Purchasing	02/24/15	05/26/15	TE B 4
Willie, Gemena	FC	Clerical/Secretarial - Assist in Admissions and Records	04/06/15	06/30/15	TE A 1
Wishart, Gregory	FC	Direct Instr Support - Assist in ACT computer lab	02/25/15	05/23/15	TE A 1

Hourly Personnel
February 24, 2015

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Anderson, Jacob	CC	Direct Instr Support - Tutor for DSPS students	02/11/15	06/30/15	TE A 1
Compagnucci, Diego	SCE	Direct Instr Support - Tutor for DSPS students	02/25/15	06/30/15	TE A 1
Diaz, Crystal	CC	Direct Instr Support - Interpreter for hearing impaired students	02/25/15	06/30/15	TE E 3
Diaz, Crystal	CC	Direct Instr Support - Interpreter for hearing impaired students	02/25/15	06/30/15	TE D 3
Roberts, Marianne	SCE	Direct Instr Support - Tutor students in ESL	03/11/15	06/30/15	TE A 4
Ruedas, Katherine	SCE	Direct Instr Support - Tutor for DSPS students	02/25/15	06/30/15	TE A 1

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Awad, Musab	CC	Full-time Student - Assist in Online Orientation Project	02/25/15	06/30/15	TE A 1
Beanato, Karina	CC	Full-time Student - Assist with New Student Online Orientation project	02/06/15	06/30/15	TE A 1
Bearup, Talia	FC	Full-time Student - Tutor for DSPS students	02/05/15	06/30/15	TE A 1
Calvert, Lorie	FC	Work Study Student - Assist Counseling/Outreach with student outreach	02/17/15	06/30/15	TE A 4
Elias, Stephanie	FC	Full-time Student - Tutor for DSPS students	02/04/15	06/30/15	TE A 1
Fierro, Breanna	FC	Full-time Student - Peer Health Educator - Health Care Advocate	01/26/15	06/30/15	TE A 1
Gonzales, Noel	CC	Full-time Student - Assist with Game Management staff	02/12/15	06/30/15	TE A 1
Hardee, Rafael	FC	Work Study Student - Assist in the P.E. Wellness Center	02/02/15	06/30/15	TE A 1
Ho, Phuong	CC	Full-time Student - Assist students in the CIS Lab	02/10/15	06/30/15	TE A 1
Holland, Valynda	CC	Full-time Student - Assist with New Student Online Orientation project	02/11/15	06/30/15	TE A 1
Jibrael, Basma	CC	Work Study Student - Assist in the Social Science Office	02/17/15	06/30/15	TE A 1
Johnson, Daijah	CC	Full-time Student - Assist in the Counseling Office	02/25/15	06/30/15	TE A 1
Kennedy, Virginia	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Liu, Chang	FC	Full-time Student - Tutor students in campus Tutoring Center	02/05/15	06/30/15	TE A 1
Lopez, Lindsey	CC	Full-time Student - Assist in Summer Boost program	02/25/15	06/30/15	TE A 1

Hourly Personnel
February 24, 2015

Maxwell, Oran	FC	Work Study Student - Assist in Skills Center	02/06/15	06/30/15	TE A 1
Medina Gaona, B.	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Mooney, James	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Mosqueda, S.	FC	Full-time Student - Assist in lab for Disability Support Services	01/16/15	06/30/15	TE A 3
Ngo, Irene	CC	Work Study Student - Assist in the Health Science Counseling Office	02/17/15	06/30/15	TE A 1
Ody, Amber	CC	Full-time Student - Tutor for DSPS students	02/25/15	06/30/15	TE A 1
Ortega, Jessica	CC	Full-time Student - Assist in Summer Boost program	02/25/15	06/30/15	TE A 1
Pando, Elisha	CC	Full-time Student - Assist with New Student Online Orientation project	02/12/15	06/30/15	TE A 1
Posdas, Daniela	FC	Work Study Student - Assist in Skills Center	01/30/15	06/30/15	TE A 1
Quintanilla, Paulina	CC	Full-time Student - Assist in Online Orientation Project	02/06/15	06/30/15	TE A 1
Rahman, Shafqat	CC	Work Study Student - Assist in the Health Science Computer Lab	02/17/15	06/30/15	TE A 1
Ramirez, Kevin	CC	Full-time Student – Assist in New Student Online Orientation project	02/12/15	06/30/15	TE A 1
Reyes-Martinez, G.	FC	Work Study Student - Tutor for Math Lab	01/26/15	06/30/15	TE A 2
Rivera, Julia	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Rivera, Roberto	CC	Full-time Student - Assist with New Student Online Orientation project	02/12/15	06/30/15	TE A 1
Saad, Ali	CC	Full-time Student - Assist in Online Orientation Project	02/06/15	06/30/15	TE A 1
Saenz, Iram	CC	Full-time Student - Assist in ESL Learning Center	03/11/15	06/30/15	TE A 1
Safari, Arash	FC	Full-time Student - Tutor students in campus Tutoring Center	02/09/15	06/30/15	TE A 2
Tellez, Arely	FC	Full-time Student - Assist in campus Bookstore	03/02/15	06/30/15	TE A 1
Trinidad, Austyn	CC	Full-time Student – Assist in Court Reporting Program	02/23/15	06/30/15	TE A 1
Trujillo, Amber	CC	Work Study Student - Assist in the Culinary Arts program	02/24/15	06/30/15	TE A 1
Veloz, Gypsy	FC	Work Study Student - Assist in Tutoring Center	02/09/15	06/30/15	TE A 1
Walker, Christopher	FC	Full-time Student - Assist in Umoja Program	02/09/15	06/30/15	TE A 1
Washington, Tanya	CC	Full-time Student - Assist students in the CIS Lab	02/24/15	06/30/15	TE A 1
Wong, Catherine	FC	Full-time Student - Assist in massage program	02/25/15	06/30/15	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: February 24, 2015

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
February 24, 2015

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Alva, Austin	CC	Physical Education - Game Management	02/25/2015	06/30/2015
Banuelos, Maria	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Brady, Caitlin	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Chan, Jessica	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Corro, Demetria	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Cruz, Raymond	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Diaz, Mariana	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Duarte, Yazmin	FC	Internship - Cadena Transfer Center	02/12/2015	06/30/2015
Galindo, Stephanie	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Gonzalez, Aura	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Grimm, Erika	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Gutierrez, Rene	CC	Internship - Counseling & Student Dev	02/25/2015	05/31/2015
Harris, Miriah	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Hernandez, Erica	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Hoang, Kate	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Hodge, James	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Hong, Roser	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Humber, Amanda	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Lepe, Gabriela	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Lu, Yucai	SCE	Internship - ESL Program	03/04/2015	06/27/2015
Ma, Jing	SCE	Internship - ESL Program	03/04/2015	06/26/2015
Matthis, Greg	SCE	Internship - ESL Program	02/25/2015	06/27/2015
Medlock, Michael	FC	DSS - Personal Assistant	01/26/2015	05/22/2015
Munoz, Sandra	CC	Internship – Campus Safety Department	02/23/2015	05/23/2015
Pfursich, Susan	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Pham, Vy Nha	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Rahmany, Nasima	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Rizo, Lucia	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Rodriguez, Gladys	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Ruiz, Blanca	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Salehi, Golnaz	SCE	Internship - ESL Program	03/04/2015	06/26/2015
Thompson, Justin	FC	Administration of Justice	02/11/2015	06/30/2015
Thompson, Scott	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Valencia, Angelica	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Vasquez, Renata	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Wijaya, Angeline	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Yang, Bao	SCE	ESL Department - SHINE Program	03/04/2015	06/26/2015
Zwickl, Carly	SCE	Disability Support Services	02/02/2015	03/31/2015