



**Technology Coordinating Council  
November 19, 2019**

**Minutes**

**VOTING MEMBERS PRESENT:** Cherry Li-Bugg, Roger Long, Kathleen McAlister, Treisa Cassens, James Garibaldi, Azin Biatani, Duy Mai, Joyce Carrigan, Richard Smead, Megan Debin, Kristina de la Cerda, Maureen Borillo

**RESOURCE MEMBERS PRESENT:** Peter Maharaj, Geoff Hurst, Nick Wilkening, Morgan Beck

**ABSENTEES:** Eric Bladh, Stela Keri, Co Ho, Michelle Priest, Darnell Kemp, Christie Diep

**APPROVAL OF MINUTES:** A motion by Maureen Borillo was made to approve the minutes of October 15, 2019 with some minor corrections. Maureen asked to add “*Megan Debin, faculty member from Fullerton College, asked Karla Garcia to make the comment in her absence*” and to revise the last sentence to say “*The faculty Senate at Fullerton College also favors campus control of Canvas (ie: no single instance)*” Seconded by James Garibaldi and approved by all.

**USE OF ADD CODES & WAITLIST:** Megan Debin, Fullerton College Faculty member brought forth information from the Fullerton College senate regarding the use of add codes. Fullerton College would like to have the add codes available to the faculty a week before the semester begins so they can give out to their students prior to the beginning of the semester. Treisa Cassens also said that Cypress College faculty senate would also like to have the add codes a week before the start of the semester. Geoff Hurst talked about the concerns with doing this and gave different options that could be done. Discussion took place regarding sending text messages to students notifying them they can add themselves to the class. They will further look into seeing if this something that can be done. Treisa Cassens made a motion to take this agenda item to Student Team and at the same time have the faculty senates at both campuses look to see if there would be any contract issues regarding the use of add codes a week before the semester begins.

**CANVAS CONSOLIDATION:** Megan Debin, said that Fullerton College Faculty Senate support not consolidating Canvas. They don’t want to have a single sign-on Canvas and would like to have autonomy per campus. They want to keep their own campus branding. Maureen Borillo said that she has been doing some testing and you can consolidate and still be able to keep campus autonomy. Geoff Hurst will be meeting with Sylvia Amitoa from Coastline Community College to find out how they handled this on their own campus. Kathleen McAlister said that the Cypress College Faculty staff were not aware that these discussions were taking place regarding the consolidation of Canvas. It was confirmed by Cherry Li-Bugg that although these conversations are taking place nothing will change until everyone is in agreement.

**THUNDERBIRD LEADERSHIP STUDY:** Cherry Li-Bugg gave an update on the assessment that Thunderbird Leadership did for district-wide IT. She said that one of the Chancellor’s concerns with IT is that we have 4 separate entities and don’t collaborate as much as they should when it comes to software and hardware purchases. She said that one of the concerns that Thunderbird has was with Canvas and the consolidation. Cherry Li-Bugg said that she is looking at training needs for IT Staff.

**NETWORK REFRESH UPDATE:** Nicholas Wilkening gave an update regarding the Network Refresh. Since the October TCC meeting there have been 5 design clinics. On Friday,

November 22, 2019 he said there will be a review of the design changes that are technical components that will be swapped out. Nick said that the Cypress College firewall was swapped out on Friday, November 15, 2019. He said they are making progress.

**BANNER 9 UPDATE:** Geoff Hurst gave an update on Banner 9 self-service. He said a decision was made to delay implementation of self-service to the end of March or middle of April to give more time to get a working instance of self-service in an environment that more people can see and test and for staff to give feedback. Geoff said that from January 2020 to March 2020 they will have that environment available and encourage staff to look at it and give feedback. He said the faculty component will follow after that. This will be primarily for student self-service to be available for Summer 2020 registration. Geoff said that Banner 9 Admin is still on the way and the goal is to move everyone off Banner 8 and to Banner 9 soon. His staff has been working to fix all the issues and are encouraging everyone to not use Banner 8. The hope is for the first half of 2020 to start transition off of Banner 8.

James Girabaldi addressed the issues with Banner 9 timing out. Geoff Hurst said there was an upgrade done by Ellucian that was not well document and they are working on those issues.

**NEXT MEETING:** December 17, 2019