



NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in May 2014

DATE: Tuesday, May 27, 2014, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to re-order the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 and 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

f. **Reports:**

Chancellor

- * **Honor Retirees**
- * **Recognition of Student Trustees**
- * **Honor Employees Who Have Completed 25+ Years Longevity with the District**

*** Certificate of Commendation: OCDE Teacher of the Year Nominee**

College Presidents/Provost

g Comments:

**Resource Table Personnel
Members of the Board of Trustees**

- 2. a. **Approval of Minutes of the Regular Meeting of May 13, 2014.**
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 55957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: VICE CHANCELLOR, FINANCE & FACILITIES; CYPRESS COLLEGE PRESIDENT; and FULLERTON COLLEGE PRESIDENT

3. FINANCE AND FACILITIES

- [a] It is recommended that the Board of Trustees by unanimous vote declare the District property listed on the attached list as surplus supplies and equipment and authorize entering into an agreement with the Liquidation Company to conduct an auction for the sale of surplus and obsolete supplies and equipment.
- [b] Authorization is requested to file the Notices of Completion of Work for PW 1011-003, Fullerton College Technology & Engineering Complex Project, with Whitehead Construction, Inc., BP Nos. 8 and 9, and pay the final retention payments when due.
- [c] It is recommended that the Board ratify the current change orders for the public works projects listed on the Change Order Request.
- [d] Authorization is requested to enter into an agreement with Rodriguez Engineering to provide engineering design services for the Anaheim Campus Storm Drain Pump Replacement Project.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board of Trustees receive and accept the School of Continuing Education Accreditation Midterm Report.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Retirements
 New Personnel
 Payment for Independent Learning Contracts 2014 Spring Semester
 Leave of Absence
 Cancellation of Faculty Sabbatical Leave
 Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Retirements
 Resignations
 New Personnel
 Rehires
 Voluntary Changes in Assignment
 Leaves of Absence
 Layoff and Placement on 39-Month Re-employment List

- [c] Request approval of Professional Experts.

- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

- [e] Request approval of Volunteers.

- [f] Request approval to receive an initial proposal to the CSEA Chapter 167 Successor Agreement as proposed by CSEA Chapter 167 and to set a public hearing.

- [g] Request approval to receive an initial proposal to the CSEA Chapter 167 Successor Agreement as proposed by the District and to set a public hearing.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

SURPLUS ITEMS

Qty.	Description	Location
52	Computer Monitors	SCE
1	Computer Server	SCE
4	Computers	SCE
2	Copiers	SCE
8	Docking Station	SCE
2	Fax	SCE
15	Printers	SCE

Various Public Works Projects Change Order Request (COR)

May 27, 2014

CONTRACTOR	CHANGE ORDERS					APPROVAL DATE	CO REQ. BY/REASON	CONTRACT AMOUNT	
	BID	NO.	PREVIOUS	CURRENT	CUMULATIVE			DESCRIPTION OF CHANGE ORDER	ORIGINAL
PW 1011-003, FULLERTON COLLEGE, TECHNOLOGY & ENGINEERING COMPLEX REPLACEMENT									
Whitehead Construction	8	1	(\$838.00)	\$0.00	(\$838.00)			\$544,000.00	\$543,162.00
		2.1	\$0.00	\$9,276.00	\$8,438.00	Add brake metal at wall framing and window termination in Building 700.	O		\$552,438.00
		2.2	\$0.00	\$2,875.00	\$11,313.00	Add brake metal to cover exposed wood framing at windows B14, B9, B3 (eight locations), B19.1 and door 40-C2.	O		\$555,313.00
		2.3	\$0.00	\$7,592.00	\$18,905.00	Revise door 740-C2 from prefinished wood to aluminum door.	O		\$562,905.00
		2.4	\$0.00	\$2,037.00	\$20,942.00	Add blackout film at windows (two locations)	O		\$564,942.00
		2.5	\$0.00	\$7,257.00	\$28,199.00	Revise B12 window above door opening 740 so that the window mullions align with the wall framing.	O		\$572,199.00
		2.6	\$0.00	\$581.00	\$28,780.00	Provide hollow metal door frame and door at door opening 917.	O		\$572,780.00
		2.7	\$0.00	\$9,165.00	\$37,945.00	Revise wood doors to hollow metal doors.	O		\$581,945.00
		2.8	\$0.00	\$2,454.00	\$40,399.00	Install floor stops in lieu of wall stops.	O		\$584,399.00
		2.9	\$0.00	\$1,044.00	\$41,443.00	Revise thresholds to accommodate pedestrian coating at Building 700.	O		\$585,443.00
		2.10	\$0.00	\$12,894.00	\$54,337.00	Revise door hardware to accommodate access control per August 2012 coordination meeting.	O		\$598,337.00
TOTALS			(\$838.00)	\$55,175.00	\$54,337.00			\$544,000.00	\$598,337.00
Whitehead Construction	9	1	\$32,311.00	\$0.00	\$32,311.00			\$509,000.00	\$541,311.00
		2	\$20,836.00	\$0.00	\$53,147.00				\$562,147.00
		3	(\$8,531.00)	\$0.00	\$44,616.00				\$553,616.00
		4.1	\$0.00	\$1,554.00	\$46,170.00	Grout door frames at elevator tower per Construction Manager's request.	O		\$555,170.00
		4.2	\$0.00	\$355.00	\$46,525.00	Revise knock boxes from #1650 to #3265 per Fullerton Fire Department requirements.	C		\$555,525.00
TOTALS			\$44,616.00	\$1,909.00	\$46,525.00			\$509,000.00	\$555,525.00
GRAND TOTALS			\$43,778.00	\$57,084.00	\$100,862.00				

*Change Order Requested By and/or Reasons: C - Code Compliance; D - District Request; DC - Document Coordination; O - Other Reasons (Changed Conditions); U - Unforeseen Condition; V - Value Engineering

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: May 27, 2014 Information _____
Enclosure(s) X
SUBJECT: School of Continuing Education
Accreditation Midterm Report

BACKGROUND: In spring 2011, the School of Continuing Education began the process of acquiring its first six-year accreditation by developing an Institutional Self Study in preparation for a site visit in March 2012. Following the site visit, the Accrediting Commission for Schools of the Western Association of Schools & Colleges (WASC) granted the School of Continuing Education a full six-year accreditation. Postsecondary schools that received a six-year term of accreditation are required to submit a written Midterm Progress Report at the end of the third year indicating the attention that has been given to the schoolwide critical areas for follow-up or major recommendations within the schoolwide Action Plan. The Midterm Progress Report is due to WASC by June 1, 2014.

How does this relate to the five District Strategic Directions? This agenda item relates to all directions of the District Strategic Plan.

How does this relate to Board Policy: This agenda item relates to Board Policy 3200, Accreditation.

FUNDING SOURCE AND FINANCIAL IMPACT: All items related to accreditation are within budget.

RECOMMENDATION: It is recommended that the Board of Trustees receive and accept the School of Continuing Education Accreditation Midterm Report.

Greg Schulz

Recommended by

Approved for Submittal

4.a

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: May 27, 2014 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
May 27, 2014

RETIREMENT

Vornicel-Guthmann, Violette FC Foreign Language Instructor
Eff. 06/01/2014
PN FCF707

NEW PERSONNEL

De La Cerda, Kristina SCE Non-Credit Counselor-DSPS
First Year Probationary Contract
Class B, Step 1
Eff. 07/01/2014
PN SCF977

Gonzalez, Amber FC Ethnic Studies Instructor
First Year Probationary Contract
Class B, Step 1
Eff. 08/22/2014
PN FCF831

Palomares, Eva CC Counselor-EOPS
First Year Probationary Contract
Class B, Step 1
Eff. 07/01/2014
PN CCF823

Pinckard, Kathleen CC Management/Marketing Instructor
First Year Probationary Contract
Class B, Step 1
Eff. 08/22/2014
PN CCF916

Reza, Alan CC Counselor-EOPS
First Year Probationary Contract
Class B, Step 1
Eff. 07/01/2014
PN CCF756

Academic Personnel
May 27, 2014

PROMOTION

Wilson, Danissa FC Special Project Director, Basic Skills
Temporary Management Position

To: Dean, Library/Learning Resources and
Instructional Support Programs and
Services
12 Month Position (100%)
Range 32, Column A
Management Salary Schedule
Eff. 07/01/2014
PN FCM999

PAYMENT FOR INDEPENDENT LEARNING CONTRACT-2014 SPRING SEMESTER

Cavin, Robert G.	CC	\$ 20.00
Faraci, Michael	CC	\$ 10.00
Freer, Carolee	CC	\$ 10.00
Gallo, Joseph	CC	\$ 10.00
Harvey, Carol	CC	\$ 65.00
Heusser, Willis	CC	\$ 10.00
Majid, Rosalie	CC	\$ 10.00
Martinez, Randy	CC	\$ 10.00
Mercer, Robert	CC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$125.00
Patti, Joyce	CC	\$ 70.00
Pickler, Scott	CC	\$ 10.00
Pinkham, Bill	CC	\$120.00
Ramos, Jaime	CC	\$100.00
Reiland, Kathleen	CC	\$160.00
Schulps, Molly	CC	\$ 40.00
Sidhu, Parwinder	CC	\$ 10.00

LEAVE OF ABSENCE

Howard, Stacy CC Counselor/Articulation Officer
Personal Leave Without Pay (100%)
Eff. 2014/2015 Academic Year

CANCELLATION OF FACULTY SABBATICAL LEAVE

Mercer, Robert CC Journalism Instructor
Eff. 2015 Spring Semester

Academic Personnel
May 27, 2014

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SUMMER
INTERSESSION

Alhadeff, Andrew	CC	Column 1, Step 0
Altman, Michelle	FC	Column 1, Step 0
Austin, Philip	FC	Column 2, Step 1
Blalock, Ashley	FC	Column 2, Step 0
Manjra, Samreen	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 FALL SEMESTER,
TRIMESTER

Altebarmakian, Tamar	CC	Column 1, Step 0
Castro, Alma	FC	Column 1, Step 0
Harju, Anthony	CC	Column 1, Step 0
Jones, Brandon	CC	Column 1, Step 0
Orlovska, Kseniya	CC	Column 3, Step 0
Thomason, Mark	FC	Column 3, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2014 SPRING SEMESTER,
TRIMESTER

Christensen, Alison	SCE	Column 1, Step 0
Lares, Lisa	SCE	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Gonzales, Margaret	FC	Column 1, Step 0
Sung, Linda	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Melella, Laura	FC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class E Not to exceed 4 hours Eff. 04/17/2014
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Smead, Richard	FC	Hiring Committee Service Lab Rate, Regular, and Contract Faculty Overload Teaching Schedule Class B Not to exceed 4 hours Eff. 04/17/2014
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Academic Personnel
May 27, 2014

Spencer, Nora

FC Hiring Committee Service
Lab Rate, Regular, and Contract Faculty
Overload Teaching Schedule
Class E
Not to exceed 4 hours
Eff. 04/17/2014

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: May 27, 2014 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
May 27, 2014

RETIREMENTS

Humpres, Patricia CC Executive Assistant III
12-month position (100%)
Eff. 07/01/2014
PN CCN999

McClure, Marjorie AC Purchasing Assistant
12-month position (100%)
Eff. 07/19/2014
PN DEC986

RESIGNATIONS

Carter, Jamail FC Director, Institutional Research & Planning
12-month position (100%)
Eff. 07/01/2014
PN FCM957

Miranda, Sandra CC Evaluator
12-month position (100%)
Eff. 05/17/2014
PN CCC943

NEW PERSONNEL

Molina, Monica FC Executive Assistant
12-month position (100%)
Range 41, Step A
Classified Salary Schedule
Eff. 06/02/2014
PN FCC949

Noland, Tyler AC Benefits Specialist
12-month position (100%)
Range 36, Step C
Classified Salary Schedule
Eff. 05/28/2014
PN DEC933

Classified Personnel
May 27, 2014

REHIRES

Benavidez, Alexander	SCE	Special Project Coordinator/DSPS Temporary Management Position (100%) Range 1, Special Project Administrator Daily Rate Schedule Eff. 07/01/2014 – 06/30/2015 PN SCT975
Carrasco Cabrera, Jonathan	SCE	Special Project Coordinator/TDI CACT Temporary Management Position (100%) Range 1, Special Project Administrator Daily Rate Schedule Eff. 07/01/2014 – 06/30/2015 PN SCT974
Guajardo, April	SCE	Special Project Director/DSPS Temporary Management Position (100%) Range 3, Special Project Administrator Daily Rate Schedule Eff. 07/01/2014 – 06/30/2015 PN SCT976
Neiswender, Cathryn	SCE	Special Project Manager/Staff Development Temporary Management Position (100%) Range 2, Special Project Administrator Daily Rate Schedule Eff. 07/01/2014 – 06/30/2015 PN SCT979
Sauers, Dennis	SCE	Special Project Director/ESL Program Temporary Management Position (100%) Range 3, Special Project Administrator Daily Rate Schedule Eff. 07/01/2014 – 06/30/2015 PN SCT985

VOLUNTARY CHANGES IN ASSIGNMENT

Cook, David	FC	Instructional Assistant (50%) Temporary Increase in Percent Employed From: 50% To: 100% Eff. 05/19/2014 – 06/11/2014
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Classified Personnel
May 27, 2014

Jewell, Lydia	CC	Administrative Assistant II/Health Science (100%) Permanent Increase in Months Employed From: 11 Months To: 12 Months Eff. 07/01/2014 PN CCC918
Legaspi, Lorenze	SCE	Accounting Specialist (100%) Extension of Temporary Change in Assignment To: SCE Interim Manager, Administrative Services 12-month position (100%) Range 19, Column A Management Salary Schedule Eff. 07/01/2014 – 09/01/2014
Peters, Lowell	FC	Facilities Assistant (100%) Temporary Change in Assignment To: FC Facilities Coordinator 12-month position (100%) Range 36, Step B + 5% Longevity + PG&D Classified Salary Schedule Eff. 03/21/2014 – 03/28/2014 Eff. 04/21/2014 – 04/25/2014
Rosillo, Zoila	FC	Instructional Assistant (50%) Temporary Increase in Percent Employed From: 50% To: 75% Eff. 05/19/2014 – 06/02/2014
Storti, Richard	SCE	Manager, SCE Administrative Services (100%) Extension of Temporary Change in Assignment To: FC Interim Vice President, Administrative Services 12-month position (100%) Range 37, Column A Management Salary Schedule Eff. 07/01/2014 – 09/01/2014

Classified Personnel
May 27, 2014

Utsuki, Melissa	AC	Public Affairs Assistant (100%) Extension of Temporary Change in Assignment To: FC Interim Director, Campus Communications 12-month position (100%) Range 16, Column A Management Salary Schedule Eff. 07/01/2014 – 09/01/2014
Weiner, David	FC	HVAC Mechanic II (100%) Temporary Change in Assignment To: FC HVAC Mechanic Coordinator 12-month position (100%) Range 42, Step E + 5% Longevity Eff. 07/01/2013 – 06/30/2014 Eff. 07/01/2014 – 12/31/2014
Zerue, Adam	FC	Facilities Custodian II (100%) Extension of Temporary Change in Assignment To: FC Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step C + 10% Shift + 15% Longevity Classified Salary Schedule Eff. 07/01/2014 -- 12/31/2014

LEAVES OF ABSENCE

Beck, Irene	SCE	Administrative Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/01/2014 – 07/01/2014 (Intermittent Leave)
Calderon-Teneza, Roselle	CC	Financial Aid Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 05/21/2014 – 06/21/2014 (Consecutive Leave)
Cotter, Sandy	AC	Executive Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 05/21/2014 – 07/31/2014 (Consecutive Leave)

Classified Personnel
May 27, 2014

Dugan, Michele	CC	Student Services Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 04/28/2014 – 05/30/2014 (Consecutive Leave)
Gieck, Michael	SCE	Research Analyst (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/28/2014 – 06/06/2014 (Consecutive Leave)
Hedberg, Marcia	FC	Health Services Administrative Assistant (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 04/21/2014 – 06/20/2014 (Consecutive Leave)
Reza, Alan	CC	Financial Aid Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 05/14/2014 – 06/04/2014 (Consecutive Leave)
Vasquez, Joseph	AC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Leave Until Exhausted; Unpaid Thereafter Eff. 05/16/2014 – 05/15/2015 (Intermittent Leave)

LAYOFF AND PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

Campbell, Christie	SCE	TDP Manager, Orange County Digital Media Center 12-month position (100%) Eff. 07/01/2014 PN SCM983
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NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: May 27, 2014

SUBJECT: Professional Experts

Action	X
Resolution	_____
Information	_____
Enclosure(s)	X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
May 27, 2014

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Barretto, Jacqueline	CC	Technical Expert I	Title V English Success Center Program Development	26	05/27/2014	06/20/2014
Bassett, Tracy	AC	Project Expert	2014 Bond Measure Project	26	06/02/2014	06/30/2014
Bell, Herbert	SCE	Technical Expert II	LA/OC Environmental Training Center Program Manager	26	05/07/2014	06/30/2014
Bouskill, Aubrey	SCE	Project Expert	Vocalist/Performer for SCE Graduation Ceremony	26	05/23/2014	05/30/2014
Cain, Joyce	FC	Technical Expert II	Summer Preparation Project for FC Writing Center	10	06/02/2014	06/12/2014
Candelaria, Melinda	FC	Project Manager	STEM Summer Camp	26	05/12/2014	06/30/2014
Candelaria, Melinda	FC	Project Manager	STEM Summer Camp	18	07/01/2014	07/05/2014
Carrasco, Carlos	SCE	Project Coordinator	Assessment Proctor/On line CASAS Enterprise and Test Expert	26	05/12/2014	06/20/2014
Clahane, Dana	FC	Project Coordinator	Training on Student Success Strategies	N/A	06/11/2014	06/11/2014
Clahane, Dana	FC	Technical Expert I	Math Boot Camps	N/A	04/01/2014	06/30/2014
Cruz, Pedro	AC	Technical Expert II	Internal Auditor	26	03/26/2014	04/06/2014
Cruz, Pedro	AC	Technical Expert II	Internal Auditor	26	04/14/2014	05/04/2014
Cruz, Pedro	AC	Technical Expert II	Internal Auditor	26	05/19/2014	06/17/2014
Desai, Shital	FC	Project Manager	STEM Summer Camp	26	05/12/2014	06/30/2014
Desai, Shital	FC	Project Manager	STEM Summer Camp	18	07/01/2014	07/05/2014
Do, Hieu	CC	Technical Expert I	CTE Workforce Innov Partnership	26	05/19/2014	06/30/2014
He, Fendi	CC	Technical Expert I	Title V Math Learning Center Program Development	16	07/01/2014	07/31/2014
Hernandez-Saul, C.	CC	Technical Expert I	Title V Math Learning Center program Development	16	07/01/2014	07/31/2014
Holmes, Ian	CC	Technical Expert II	Title V Grant Best Instructional Practices Video Project	16	06/11/2014	06/30/2014
Holmes, Ian	CC	Technical Expert II	Title V Grant Best Instructional Practices Video Project	16	07/07/2014	11/14/2014
Hughes, Deidre	FC	Project Expert	Writing Center Workshop for Under-Prepared Students	12.5	05/07/2014	05/21/2014

Professional Experts
May 27, 2014

Jagodina, Marianna	FC	Project Coordinator	Training on Student Success Strategies	N/A	06/11/2014	06/11/2014
Johnson, Ernest	FC	Project Expert	Incite-Academic Support for Student Athletes	20	04/21/2014	06/12/2014
Johnstone, Deborah	SCE	Project Coordinator	SoCal Sheet Metal JATC	26	05/07/2014	05/21/2014
Jones, Sarah	CC	Technical Expert I	Title V English Success Center Program Development	10	06/16/2014	06/20/2014
Klein, Margaret	CC	Technical Expert I	Title V English Success Center Program Development	10	06/16/2014	06/20/2014
Liu, Annie	FC	Technical Expert II	Summer Preparation Project for FC Writing Center	10	06/02/2014	06/12/2014
Malloy, Scott	FC	Project Coordinator	Training on Student Success Strategies	N/A	06/11/2014	06/11/2014
Meola, Frank	CC	Technical Expert I	Title V Math Learning Center Program Development	16	08/18/2014	08/22/2014
Mucciario, Chau	FC	Project Manager	Northern California University Tour	26	06/02/2014	06/06/2014
Nabahani, Melanie	CC	Technical Expert I	Title V English Success Center Program Development	40	05/27/2014	06/20/2014
Orozco, Luis	CC	Technical Expert I	Title V English Success Center Program Development	26	05/27/2014	06/20/2014
Provenzano, M.	CC	Technical Expert I	Title V English Success Center Program Development	26	05/27/2014	06/20/2014
Simmons, Samantha	CC	Project Manager	Student Equity Plan Committee	16	05/29/2014	06/20/2014
Tran, Hoa	CC	Technical Expert I	Title V Summer Math Boost Workshops	40	05/27/2014	06/30/2014
Tran, Hoa	CC	Technical Expert I	Title V Summer Math Boost Workshops	40	07/01/2014	07/10/2014
Trujillo, Tamara	FC	Project Expert	Writing Center Workshop for Under-Prepared Students	12.5	05/07/2014	05/21/2014
Verdugo, Allison	CC	Technical Expert I	Title V English Success Center Program Development	26	05/27/2014	06/20/2014
Vescial, Keith	CC	Project Manager	Student Equity Plan Committee	16	05/29/2014	06/20/2014
Wahbe, Randa	CC	Technical Expert I	Title V English Success Center Program Development	10	06/16/2014	06/20/2014
Walker, Lynn	CC	Technical Expert I	Title V English Success Center Program Development	26	05/27/2014	06/20/2014

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Davis, Jason	Tuition Rate	Spring Trimester	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: May 27, 2014 Information _____
Enclosure(s) X
SUBJECT: Hourly Personnel

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
May 27, 2014

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Coen, Kristen	FC	Tech/ Paraprof - Assist with dance program	06/11/14	06/30/14	TE A 3
Del Angel, Cyndy	FC	Clerical/Secretarial - Assist in Admissions and Records	05/27/14	06/30/14	TE A 3
Duarte, Heidi	FC	Clerical/Secretarial - Assist in the Humanities Division Office1	05/28/14	06/30/14	TE A 4
Ensz, Rachel	CC	Clerical/Secretarial - Assist in Assessment Center	05/28/14	06/30/14	TE A 2
Gibbons, Kaylee	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	05/28/14	06/30/14	TE A 4
Gieser, Kaylee	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	05/28/14	06/30/14	TE A 4
Gordillo, Robert	SCE	Direct Instr Support - Assist in ESL Learning Center	05/28/14	06/30/14	TE A 4
Justo, Alfredo	FC	Clerical/ Secretarial - Assist in the Humanities Division Office	05/28/14	06/30/14	TE A 4
Kucukarslan, Gregory	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	06/02/14	06/30/14	TE A 4
Mueller, Matthew	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	06/02/14	06/30/14	TE A 4
Sowizdrzal, Judy	SCE	Clerical/Secretarial - Assist with Kids' College Summer Classes	06/23/14	06/30/14	TE B 4
Tehero, David	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	05/28/14	06/30/14	TE B 3
Van, Terri	SCE	Clerica/Secretarial - Assist in the ESL Learning Center	06/11/14	06/30/14	TE A 4
Wallace, Megan	FC	Tech/Paraprof - Assist with dance program	06/11/14	06/30/14	TE A 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Barrios, Ericka	SCE	Direct Instr Support - Tutor for DSPS students	05/28/14	06/30/14	TE A 2
Camargo, Amanda	SCE	Direct Instr Support - Tutor for DSPS students	05/28/14	06/30/14	TE A 2
Krause, Henry	FC	Direct Instr Support - Tutor for students in Math Lab	06/23/14	06/30/14	TE B 1
Maxwell, Marcel	FC	Direct Instr Support - Tutor for students in Math Lab	06/23/14	06/30/14	TE B 1
Nguyen, Tho	FC	Direct Instr Support - Tutor for students in Math Lab	06/23/14	06/30/14	TE B 1
Osborne, Catherine	FC	Direct Instr Support - Tutor for students in Math Lab	06/23/14	06/30/14	TE B 1
Patel, Akash	FC	Direct Instr Support - Tutor for students in Math Lab	06/23/14	06/30/14	TE B 1

Hourly Personnel
May 27, 2014

Penesa, Brandon	SCE	Direct Instr Support - Tutor for DSPS students	05/28/14	06/30/14	TE A 2
Penesa, Brian	SCE	Direct Instr Support - Tutor for DSPS students	05/28/14	06/30/14	TE A 2

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Stoermer, Curtis	FC	Clerical/Secretarial - Substitute for Classified employee on leave	06/02/14	06/30/14	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Genoff, Megan	FC	Clerical/Secretarial - Assist in Admissions and Records	05/27/14	06/30/14	TE A 3
Leon, Raquel	FC	Work- Study - Assist in Admissions and Records	05/27/14	06/30/14	TE A 3
Resendez, Beatriz	FC	Work Study- Clerical assistant for CalWorks office	05/27/14	06/13/14	TE B 4
Resendez, Beatriz	FC	Work Study- Clerical assistant for CalWorks office	06/16/14	06/30/14	TE B 4
Townsend, Deborah	FC	Work Study - Assist athletic trainer in P.E. and Wellness Center	05/16/14	06/19/14	TE B 3

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: May 27, 2014

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
May 27, 2014

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Title and Description of Service	Begin	End
Blala, Leny	SCE	DSPS - Assist DSPS students	06/01/14	08/01/14
Boldman, Alan	FC	Math & Computer Science Division	04/29/14	06/30/14
Boldman, Alan	FC	Math & Computer Science Division	07/01/14	12/19/14
Valayden, Chandiren	FC	Social Sciences Division	07/01/14	07/31/14

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	May 27, 2014	Information	X _____
		Enclosure(s)	X _____
SUBJECT:	CSEA Chapter #167 Proposal for a Successor Agreement to the CSEA Contract		

BACKGROUND: The collective bargaining agreement between CSEA Chapter #167 and the District expires August 31, 2014. The initial proposal for a successor agreement is submitted by CSEA Chapter #167.

How does this relate to the five District Strategic Directions? Strategic Direction #4 - The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement between CSEA Chapter #167 and the District be received by the Board, and that a public hearing on this proposal be set for June 10, 2014.

Irma Ramos

Recommended by

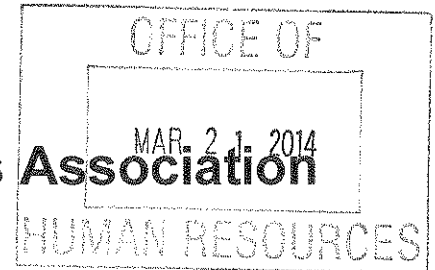
Approved for Submittal

5.f.1


Item No.



California School Employees Association



To: Irma Ramos, Vice Chancellor Human Resources, NOCCCD

From: Rod Lusch, President, CSEA Chapter 167 

Date: March 19, 2014

Re: Successor Collective Bargaining Agreement Negotiations

Per Article 26 NEGOTIATIONS of the Agreement between North Orange County Community College District and Chapter 167 California School Employees Association this document is notification for public notice; that the California School Employees Association (CSEA) and its Chapter 167 hereby presents the following initial Successor Proposal for Collective Bargaining Term 2014/2017.

Article 9 – Pay and Allowances

CSEA is interested in an increase to its salary schedule.

Article 10 – Hours and Overtime

CSEA is interested in developing provisions that allow classified bargaining unit members the ability to teach as adjunct faculty in NOCCCD with no adverse effect to their primary district employment.

Article 11 – Employee Benefits

CSEA is interested in negotiating the parameters for implementation of a Section 125 Plan.

CSEA is interested in ensuring that the District will maintain the same Health and Welfare Benefit Plan in Section 11.1 while realizing no reduction in benefit or out of pocket costs for the membership.

Article 18 – Classification and Reclassification, Sections 18.4 Classification Review

CSEA has an interest in modifying the terms and conditions of Sections:

18.4.2 Job Measurement Committee – Change the committee's title in order to better reflect the committee's purview.

18.4.3 Classification Review Process – Add notification requirement for HR to inform CSEA and the unit member of the committee's recommendations and their subsequent decisions attributable to the Vice Chancellor of HR.

18.4.3.3 – Add provision that requires the VC of HR to provide a verifiable rationale for their decision when denying the committee's recommendations.

Article 20 – Discipline

CSEA is interested in modifying the existing discipline process in order to ensure that any evidentiary proceeding culminates in binding arbitration.

Appendix K

CSEA has an interest in reestablishing the Wage Compatibility Study as articulated in existing Appendix K. The parties would address necessary modifications and/or updates that reflect any changes within the comparable district matrix, benchmark classifications, and family subgroups since the last study, and then implement those results.

Furthermore

The Association reserves the right to make additional proposals at any time during the bargaining process; including but not limited to responses to proposals made by the District.

Should you have any questions or concerns please don't hesitate to contact us. Please feel free to proceed with any requirements for posting prior to negotiations.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
		Resolution	_____
DATE:	May 27, 2014	Information	X _____
		Enclosure(s)	X _____
SUBJECT:	District Proposal for a Successor Agreement to the CSEA Contract		

BACKGROUND: The collective bargaining agreement between CSEA Chapter #167 and the District expires August 31, 2014. The initial proposal for a successor agreement is submitted by the District.

How does this relate to the five District Strategic Directions? Strategic Direction #4 - The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board and Administrative Policies 2610, Presentation of Initial Collective Bargaining Proposals.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the initial proposal for a successor agreement between the District and CSEA Chapter #167 as submitted by the District be received by the Board, and that a public hearing on this proposal be set for June 10, 2014.

Irma Ramos

Recommended by

Approved for Submittal

5.g.1

Item No.

North Orange County Community College District

Office of Human Resources

INTRADISTRICT CORRESPONDENCE

To: Rod Lusch, CSEA President

From: Irma Ramos, Vice Chancellor, Human Resources 

Date: May 20, 2014

Subject: Successor Agreement Negotiations

Pursuant to the provisions of Article 26 of the Agreement between CSEA Chapter #167 and the District, this will serve as notice of the District's intent to negotiate a successor agreement to the current collective bargaining agreement, which expires August 31, 2014. The District proposes the following:

Article 9 - Pay and Allowances

Achieve a salary agreement that is fair and reasonable within the context of the District's current budget environment.

Article 10 – Hours and Overtime

Add provisions to establish certain circumstances where overtime may be mandated with respect to security, maintenance and operations, and information services functions.

Article 11 - Employee Benefits

- 1) Negotiate the parameters for implementation of a Section 125 plan.
- 2) Add provisions for Unit Members to pay for their PERS contributions (PERS pick-up) and comply with the California Public Employees Pension Reform Act of 2013.
- 3) Negotiate the operating parameters of the Retiree Benefit Fund.

Article 15 – Leaves

Develop Catastrophic Illness or Injury Leave and Catastrophic Leave Donation forms.

The District reserves the right to make proposals concerning other articles and issues as it deems necessary and appropriate. Additional subjects of meeting and negotiating arising after the presentation of this initial proposal shall be made public within 24 hours pursuant to Government Code section 3547(d).