AGENDA:

1. a. Pledge of Allegiance to the Flag
   b. Board of Trustees Roll Call
   c. Adjourn to Strategic Conversation #17: “College Readiness”
   d. 7:40 p.m. Reconvene Board Business Meeting in Fullerton College, College Center Room 229
   e. Comments: Members of the Audience: Members of the public may address the Board regarding items on the agenda as such items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under “Comments: Members of the Audience” at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.
   f. Consider Non-Personnel block-vote items indicated by [ ] in Section 3
   g. Consider Personnel block-vote items indicated by [ ] in Section 4

Agenda items designated as block-vote items with [ ] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, “Request to Address Board of Trustees” on an item removed from block-vote consideration will be heard prior to the Board’s vote on that item.

Public records related to the public session agenda, and are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor’s Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

h. Reports:  
   Chancellor  
   College Presidents/Provost

i. Comments:  
   Resource Table Personnel  
   Members of the Board of Trustees
2. a. Approval of Minutes of the Regular Meeting of April 12, 2016.

b. CLOSED SESSION: Per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Provost, School of Continuing Education

3. INSTRUCTIONAL RESOURCES

[a] Authorization is requested to accept new revenue for the Cypress College Information and Communication/Digital Media sub-agreement in the amount of $12,000 for use beginning April 26, 2016 through December 31, 2016.

4. HUMAN RESOURCES

[a] Request approval of the following items concerning academic personnel:

Retirements
Phase-in Retirements
New Personnel
Extension of Temporary Management Contract
Independent Learning Contracts
Leaves of Absence
Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Resignation
New Personnel
Rehires
Reclassifications
Voluntary Changes in Assignment
Professional Growth & Development
Stipend for Additional Duties
Leaves of Absence

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
5. **GENERAL**

   a. It is recommended that the Board adopt proposed, revised Board Policy 2200, Board Duties and Responsibilities.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.
BACKGROUND: Cypress College has been awarded a sub-agreement under a grant awarded to Rancho Santiago Community College District (RSCCD). The grant is the “Information and Communications Technology/Digital Media” grant (#14-158-006), and its purpose is to disseminate funds to community colleges implementing programs and activities in information and communication technology and digital media, to ensure a skilled workforce in support of the regional economy and industry sector, and to establish career pathways for the regional community into those regional economies. The sub-agreement period of performance shall be from April 26, 2016 through December 31, 2016.

The sub-agreement will be in the amount not to exceed $12,000 and will be paid to the District 50% upon RSCCD’s receipt of a fully executed contract and the balance upon RSCCD’s receipt of a final invoice for this disbursement.

Under the sub-agreement, Cypress College will coordinate the Cyber Patriot Competition Team project. This proposed project has four major elements:

1. Outreach to middle and high schools
2. Training mentors and delivering CyberPatriot training sessions
3. Assisting with the CyberPatriot team enrollment and training costs
4. Purchasing needed training equipment.

The outreach to middle/high school districts will start this spring to enroll students and coaches to the program. Orientation and training session events will be scheduled in late spring to prepare students for the competition rounds. Three weeks of CyberPatriot academy will be offered in June. Mentors will complete training during summer and participate in training events both on-site (at the middle/high school) and on-campus (at Cypress College) during summer and fall. Competition rounds will be held at Cypress College during fall semester.

This funding will allow activities that include the development of clear Information and Communications Technology/Digital Media pathways, outreach, recruitment, and enrollment.
These activities will be accomplished in collaboration with our feeder middle and high schools, other community colleges in our region and the region’s Deputy Sector Navigator for Digital Media.

This agenda item was submitted by Steve Donley, Dean, Career Technical Education & Economic Development (Grants Administrator), and David Wassenaar, Dean of Business & Computer Information Systems, Cypress College.

**How does this relate to the five District Strategic Directions?** This item responds to the District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community’s educational institutions, civic organizations, and businesses.

**How does this relate to Board Policy:** This item is submitted in accordance with Board Policy 3280, Grants.

**FUNDING SOURCE AND FINANCIAL IMPACT:** Cypress College has been awarded a sub-agreement under a grant awarded to Rancho Santiago Community College District (RSCCD). The grant is the “Information and Communications Technology/Digital Media” grant (#14-158-006), in an amount not to exceed $12,000 for use during the period of April 26, 2016 through December 31, 2016.

**RECOMMENDATION:** Authorization is requested to accept new revenue for the Cypress College Information and Communication/Digital Media sub-agreement in the amount of $12,000 for use beginning April 26, 2016 through December 31, 2016. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.
Cypress College  
Information and Communication/Digital Media Grant Sub-Recipient  

Budget  
April 26, 2016 - December 31, 2016  

<table>
<thead>
<tr>
<th>OBJECT OF EXPENDITURE</th>
<th>BUDGET ACCOUNT NUMBER</th>
<th>PROPOSED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>20000 Noninstructional Salaries</td>
<td>17391 2426 23000 6010 0301</td>
<td>$ 6,500</td>
</tr>
<tr>
<td>Professional Experts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30000 Employee Benefits</td>
<td>17391 2426 30000 6010 0301</td>
<td>$ 500</td>
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<tr>
<td>Employee Benefits</td>
<td></td>
<td></td>
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<tr>
<td>40000 Supplies and Materials</td>
<td>17391 2426 40000 0700 0301</td>
<td>$ 2,500</td>
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<td>Supplies and Materials</td>
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<td></td>
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<tr>
<td>Food for Training Sessions</td>
<td>17391 2426 44400 0700 0301</td>
<td>$ 500</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50000 Other Operating Expenses</td>
<td>17391 2426 52700 6010 0311</td>
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<td>Entrance Fees</td>
<td></td>
<td></td>
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<tr>
<td>Bus Transportation Training Sessions</td>
<td>17391 2426 51900 6010 0311</td>
<td>$ 1,000</td>
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<td>Total Expenses</td>
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<td>$ 12,000</td>
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<tr>
<td>80000 Revenue</td>
<td>17391 2426 86541 6010</td>
<td>$ 12,000</td>
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<tr>
<td>Economic Development</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Revenue</td>
<td></td>
<td>$ 12,000</td>
</tr>
</tbody>
</table>
WHEREAS, the Board of Trustees finds there is a need to establish budgets from funding sources within the General Fund, for fiscal year 2015-2016, pursuant to the California Code of Regulations Title 5, Section 58308;

NOW, THEREFORE, BE IT RESOLVED that the budgets listed below are duly and regularly approved.

<table>
<thead>
<tr>
<th>INCOME ACCOUNT</th>
<th>INCOME SOURCE</th>
<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>8659</td>
<td>Other Reimbursable Categorical</td>
<td>$12,000</td>
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</table>

<table>
<thead>
<tr>
<th>EXPENDITURES ACCOUNT</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<td>2300</td>
<td>Noninstructional Salaries, Other</td>
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<tr>
<td>3100</td>
<td>Employee Benefits</td>
<td>500</td>
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<tr>
<td>4000</td>
<td>Supplies &amp; Materials</td>
<td>3,000</td>
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<td>5000</td>
<td>Other Operating Expenses</td>
<td>2,000</td>
</tr>
<tr>
<td><strong>TOTAL COSTS</strong></td>
<td></td>
<td><strong>$12,000</strong></td>
</tr>
</tbody>
</table>

AYES: ____________________________
NOES: ____________________________
ABSENT: ____________________________

STATE OF CALIFORNIA)
COUNTY OF ORANGE  )

I, Brian Fahnestock, Interim Vice Chancellor, Finance and Facilities, of the North Orange County Community College District of Orange County, California, hereby certify that the above is a true excerpt from the minutes of a regular Board meeting held on April 26, 2016, and passed by a ________________ vote of said Board.

Interim Vice Chancellor, Finance and Facilities

The above transfer approved on the _____ day of ________________.

Al Mijares, Ph.D., County Superintendent of Schools
by ________________________________, Deputy
BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.
RETIREMENTS

Jespersen, Jeffrey  
FD  
Physical Education Instructor  
Eff. 04/18/2016  · PN FCF869

Knoernschild, Mark  
FD  
English Instructor  
Eff. 06/01/2016  · PN FCF850

Mottershead, Allen  
CC  
Engineering/Electrical Instructor  
Eff. 05/29/2016  · PN CCF848

PHASE-IN RETIREMENTS

Lundergan, Robert  
FD  
English Instructor  
From: Fall Sem. 100%/Spring Sem. 100%  
To: Fall Sem. 53.33%/Spring Sem. 53.33%  
Eff. 08/22/2016  · PN FCF686

Rivera-Tweedie, Giana  
SCE  
NonCredit Counselor  
Reduction of phase-in retirement workload  
From: Fall Sem. 85.00%/Spring Sem. 85.00%  
To: Fall Sem. 80.00%/Spring Sem. 80.00%  
Eff. 07/01/2016  · PN SCF991

Rundus, Katharin  
FD  
Music Instructor  
From: Fall Sem. 100%/Spring Sem. 100%  
To: Fall Sem. 65.00%/Spring Sem. 65.00%  
Eff. 08/22/2016  · PN FCF751

NEW PERSONNEL

Bauer, Jill  
CC  
English as a Second Language Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  · PN CCF877
Academic Personnel  
April 26, 2016

Cadilli, Jolina  
CC  Mathematics Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN CCF908

Castro, Alma  
CC  Mathematics Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN CCF874

Debin, Megan  
FC  Art/Art History Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN FCF721

Herman, Jenelle  
CC  English as a Second Language Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN CCF962

Letcher, Annette  
CC  Reading Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN CCF809

Saleh, Massoud  
CC  Engineering/Physics Instructor  
First Year Probationary Contract  
Class B, Step 1  
Eff. 08/19/2016  
PN CCF970

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Armstrong, Joanne  
SCE  Interim Program Director, LEAP  
Range 24, Column B (100%)  
Management Salary Schedule  
Eff. 07/01/2016-12/31/2016
PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2016 SPRING SEMESTER

Balma, Jodi FC $20.00
Bouza, Laura FC $10.00
Lundergan, Robert FC $10.00
Nelson-Wright, Kelly FC $20.00
Perez, Marie FC $40.00
Walzer, Amanda FC $10.00
Young, Renee FC $10.00

LEAVES OF ABSENCE

Nunez, Jose Ramon FC Vice President, Instruction Family Medical Leave (FMLA/CFRA) (100%) From: 03/29/2016-04/12/2016 To: 03/29/2016-05/04/2016

Smitson, Robert FC Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) From: 02/01/2016-04/22/2016 To: 02/01/2016-04/29/2016

Stokes, Jerry FC Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) From: 02/01/2016-03/31/2016 To: 02/01/2016-04/24/2016

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER, TRIMESTER

Alire, Stephanie SCE Column 1, Step 1
Berry, Diane FC Column 1, Step 2
Perez, Laurel CC Column 1, Step 1
Reynolds II, Thomas CC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Mora, Flory FC Column 1, Step 1
Berry, Diane FC Column 1, Step 2
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 26, 2016
SUBJECT: Classified Personnel

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

Item No.
RESIGNATION

Edwards, Radell  CC  Administrative Assistant I
12-month position (100%)
Eff. 04/15/2016
PN CCC760

NEW PERSONNEL

Carmichael, Casey  CC  Facilities Custodian I
10-month position (100%)
Range 27, Step A + 10% Shift
Classified Salary Schedule
Eff. 4/27/2016
PN CCC747

Ocampo, Arturo  AC  District Director, Diversity and Compliance
12-month position (100%)
Range 26, Step G + Doctoral Stipend
Management Salary Schedule
Eff. 05/16/2016
PN DEM982

Tee, Lee Yean  SCE  Accounting Technician
12-month position (100%)
Range 36, Step A
Classified Salary Schedule
Eff. 4/28/2016
PN SCC959

REHIRES

Ali, Mir  CC  Special Project Director/Medical Director and
Supervising Physician of Cypress College Health Ctr
Temporary Management Position (33.23%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT994

Bass, Darrylette  SCE  Special Project Manager/Basic Skills, High School
Diploma and GED Preparation Program
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN SCT980
Benavidez, Alexander  SCE  Special Project Manager/Disability Support Services
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN SCT975

Crete, Jessica  SCE  Special Project Director/Adult Education Block Grant
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN SCT973

Crumpler, Lark  CC  Special Project Manager/Outreach
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT986

Garcia, Juan  CC  Special Project Manager/Veterans Resource Center
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT731

Garcia, Sandra  CC  Special Project Coordinator/DSS
Temporary Management Position (100%)
Range 1, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT983

Garcia, Yanet  CC  Special Project Director/STEM
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT993

Griffith, Ashley  CC  Special Project Director/Student Equity
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT985
Isturis, Michelle  CC  Special Project Manager/Retention
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT987

Jackson, Monica  CC  Special Project Director/Distance Education
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT990

Neiswender, Cathryn  SCE  Special Project Manager/Staff Development
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN SCT979

Solomon, Kristine  CC  Special Project Coordinator/Student Equity
Temporary Management Position (100%)
Range 1, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT980

Tran, Luu  CC  Special Project Coordinator/Assessment & Orientation
Temporary Management Position (100%)
Range 1, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT981

RECLASSIFICATIONS

Higdon, Ingrid  FC  Instructional Assistant
11-month position (100%)

To: FC Laboratory Technician
11-month position (100%)
Eff. 10/01/2015
PN FCC722
Salcedo, Daniel  FC  Administrative Assistant I
12-month position (100%)
Range 33, Step E + 10% Longevity

To:  FC Administrative Assistant II
12-month position (100%)
Range 36, Step E + 10% Longevity
Classified Salary Schedule
Eff. 10/01/2015
PN FCC914

VOLUNTARY CHANGES IN ASSIGNMENT

Nelson, Louella  CC  Administrative Assistant II (100%)
Temporary Change in Assignment
To:  CC Executive Assistant III
12-month position (100%)
Range 30C, Step B + 15% Longevity
Confidential Salary Schedule
Eff. 04/07/2016 – 04/08/2016

Shahid, Quamrul  SCE  IT Specialist, Network
12-month position (100%)
PN SCC903
Permanent Lateral Transfer
To:  AC IT Specialist, Network
12-month position (100%)
Eff. 4/18/2016
PN ISC970

PROFESSIONAL GROWTH & DEVELOPMENT

Dean, Brian  CC  Admissions and Records Technician (100%)
3rd increment ($350)
Eff. 07/01/2017

STIPEND FOR ADDITIONAL DUTIES

Schoepf, Julie  SCE  Executive Assistant III (100%)
6% Stipend (WASC Accreditation Co-Chair)
Eff. 01/01/2016 – 04/01/2017
## LEAVES OF ABSENCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Details</th>
</tr>
</thead>
</table>
| Abelon, John   | FC Student Services Technician (100%) | Military Leave With Pay  
Eff. 04/19/2016 – 04/21/2016 |
| Lemos, Donny   | CC Facilities Custodian I (100%) | Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter  
Eff. 03/10/2016 -- 04/30/2016 (Consecutive Leave) |
| Ortega, Danny  | CC Campus Safety Officer | Military Leave With Pay  
Military Leave Without Pay  
Eff. 05/20/2016 |
| Palmer, Sandy  | AC Executive Assistant III (100%) | Family Medical Leave (FMLA/CFRA)  
Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter  
Eff. 04/12/2016 -- 05/10/2016 (Consecutive Leave) |
| Verjan, Maria  | FC Facilities Custodian II (100%) | Unpaid Personal Leave  
Eff. 05/06/2016 – 06/13/2016 |
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 26, 2016
SUBJECT: Professional Experts

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.
# PROFESSIONAL EXPERTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Site</th>
<th>Job Classification</th>
<th>Project Title</th>
<th>Max Permitted Hours per Week</th>
<th>Begin</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berry, Jason</td>
<td>SCE</td>
<td>Technical Expert I</td>
<td>Event and Classroom Photography</td>
<td>26</td>
<td>04/25/2016</td>
<td>06/30/2016</td>
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<tr>
<td>Bouskill, Aubrey</td>
<td>SCE</td>
<td>Project Expert</td>
<td>Vocalist/Performer for SCE Graduation Ceremony</td>
<td>7</td>
<td>05/23/2016</td>
<td>05/27/2016</td>
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<tr>
<td>Brydges, Michael</td>
<td>CC</td>
<td>Technical Expert I</td>
<td>Assistant SLO Coordinator</td>
<td>8</td>
<td>06/01/2016</td>
<td>06/30/2016</td>
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<tr>
<td>Chadwick, Jan</td>
<td>FC</td>
<td>Project Manager</td>
<td>Science Nuts!</td>
<td></td>
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<tr>
<td>Grande, Jolena</td>
<td>CC</td>
<td>Project Manager</td>
<td>Baccalaureate Degree Pilot Program</td>
<td>21</td>
<td>06/01/2016</td>
<td>06/30/2016</td>
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<tr>
<td>Grande, Jolena</td>
<td>CC</td>
<td>Project Manager</td>
<td>Baccalaureate Degree Pilot Program</td>
<td>21</td>
<td>07/01/2016</td>
<td>07/31/2016</td>
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<tr>
<td>Hill, Garet</td>
<td>CC</td>
<td>Technical Expert I</td>
<td>Video</td>
<td>15</td>
<td>04/15/2016</td>
<td>06/30/2016</td>
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<tr>
<td>Hughes, Deidre</td>
<td>FC</td>
<td>Project Coordinator</td>
<td>Writing Center Training Workshop</td>
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<td>04/08/2016</td>
<td>04/08/2016</td>
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<td>Hunter, Tamieka</td>
<td>FC</td>
<td>Technical Expert I</td>
<td>Umoja Faculty Coordinator</td>
<td>10</td>
<td>03/10/2016</td>
<td>06/30/2016</td>
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<td>Jones, Sarah</td>
<td>CC</td>
<td>Project Manager</td>
<td>SLO Coordinator</td>
<td>16</td>
<td>06/01/2016</td>
<td>06/30/2016</td>
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<tr>
<td>Kato, Kumiko</td>
<td>FC</td>
<td>Project Manager</td>
<td>Child Development Laboratory School Film Editor</td>
<td>26</td>
<td>02/01/2016</td>
<td>06/30/2016</td>
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<tr>
<td>Klyde, Michael</td>
<td>CC</td>
<td>Technical Expert I</td>
<td>Direction C Student Success, High School Pathways Project</td>
<td>24</td>
<td>02/01/2016</td>
<td>05/01/2016</td>
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<tr>
<td>Knoernschild, Mark</td>
<td>FC</td>
<td>Technical Expert II</td>
<td>Program Review Reader</td>
<td>15</td>
<td>02/01/2016</td>
<td>05/21/2016</td>
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<tr>
<td>LaMontia, Melody</td>
<td>FC</td>
<td>Technical Expert II</td>
<td>eLumen Software Trainer</td>
<td>10</td>
<td>03/16/2016</td>
<td>05/28/2016</td>
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<td>Ledesma, Nicole</td>
<td>CC</td>
<td>Technical Expert I</td>
<td>Video/Directive Learning Activity Project - BSI</td>
<td>40</td>
<td>07/01/2016</td>
<td>06/30/2016</td>
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<tr>
<td>Majid, Rosalie</td>
<td>CC</td>
<td>Technical Expert II</td>
<td>Health Information Technology CCS Exam Workshops</td>
<td>20</td>
<td>06/13/2016</td>
<td>06/27/2016</td>
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<tr>
<td>McCarthy, Barry</td>
<td>FC</td>
<td>Technical Expert II</td>
<td>Program Review Reader</td>
<td>15</td>
<td>02/01/2016</td>
<td>05/21/2016</td>
</tr>
</tbody>
</table>
Professional Experts
April 26, 2016

<table>
<thead>
<tr>
<th>Name</th>
<th>Code</th>
<th>Title</th>
<th>Project/Activity</th>
<th>Hours</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nguyen, Kelly</td>
<td>CC</td>
<td>Technical Expert I</td>
<td>Video/Directive Learning Activity Project - BSI</td>
<td>40</td>
<td>07/01/2016</td>
<td>06/30/2017</td>
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<tr>
<td>Nusbaum, David</td>
<td>CC</td>
<td>Technical Expert I</td>
<td>Video/Directive Learning Activity Project - BSI</td>
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<td>06/30/2017</td>
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<tr>
<td>Paek, Sylvia</td>
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<td>Video/Directive Learning Activity Project - BSI</td>
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<td>07/01/2016</td>
<td>06/30/2017</td>
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<tr>
<td>Plett, Christina</td>
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<td>Video/Directive Learning Activity Project - BSI</td>
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<td>06/30/2017</td>
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<td>Robertson, Kelly</td>
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<td>Program Review Reader</td>
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<td>02/01/2016</td>
<td>05/21/2016</td>
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<tr>
<td>Ryan, Sarah</td>
<td>SCE</td>
<td>Project Expert</td>
<td>Professional Expert – Assist Campus Communications Dept.</td>
<td>26</td>
<td>04/26/2016</td>
<td>06/30/2016</td>
</tr>
<tr>
<td>Saddler, Joseph</td>
<td>SCE</td>
<td>Technical Expert II</td>
<td>Disneyland Resort Customized PLC Training</td>
<td>3</td>
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<td>06/02/2016</td>
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<tr>
<td>Sagal, Caroline</td>
<td>FC</td>
<td>Project Expert</td>
<td>Student Diversity Success Initiative</td>
<td>26</td>
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<tr>
<td>Wilhelm, Carol</td>
<td>CC</td>
<td>Technical Expert II</td>
<td>Health Information Technology CCS Exam Workshops</td>
<td>20</td>
<td>06/06/2016</td>
<td>06/20/2016</td>
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</table>

**SCE TUITION PROGRAMS**

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
<th>Trimester</th>
<th>Max Permitted Hours per Week</th>
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<tbody>
<tr>
<td>Feltus, Bethany</td>
<td>Tuition Rate</td>
<td>Spring</td>
<td>26</td>
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</table>

4.c.3
Item No.
BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.
# Hourly Personnel

## April 26, 2016

## Short-Term Hourly

<table>
<thead>
<tr>
<th>Name</th>
<th>Site</th>
<th>Title and Description of Service</th>
<th>Begin</th>
<th>End</th>
<th>Grade/Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albert, Crystal</td>
<td>FC</td>
<td>Clerical/Secretarial - Health Care Advocate</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE B 4</td>
</tr>
<tr>
<td>Barajas, Adrian</td>
<td>AC</td>
<td>Tech/Paraprof - Assist with SCE IT daily operations and projects</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE B 2</td>
</tr>
<tr>
<td>Dunkle, Whitney</td>
<td>FC</td>
<td>Clerical/Secretarial - Clerical assistance for Student Activities Office</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE A 1</td>
</tr>
<tr>
<td>Goldman, Alexander</td>
<td>FC</td>
<td>Direct Instr Support - STEM Event Coach</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE A 1</td>
</tr>
<tr>
<td>Howard, Nicole</td>
<td>FC</td>
<td>Clerical/Secretarial - Clerical assistance for EOPS Office</td>
<td>05/04/16</td>
<td>06/30/16</td>
<td>TE A 3</td>
</tr>
<tr>
<td>Hull, Sherri</td>
<td>FC</td>
<td>Tech/Paraprof - Assist with Dance Program</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE A 2</td>
</tr>
<tr>
<td>Luu, Joey</td>
<td>CC</td>
<td>Tech/Paraprof - Assist staff with the Media Arts Design Department</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE A 1</td>
</tr>
<tr>
<td>Martinez Hernandez, C.</td>
<td>FC</td>
<td>Clerical/Secretarial - Clerical assistance for Counseling Department</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE A 1</td>
</tr>
<tr>
<td>Sanchez-Martinez, L.</td>
<td>FC</td>
<td>Clerical/Secretarial - Clerical assistance for EOPS Office</td>
<td>05/04/16</td>
<td>06/30/16</td>
<td>TE A 3</td>
</tr>
<tr>
<td>Smith, La Ronda</td>
<td>AC</td>
<td>Clerical/Secretarial - Assist with Professional Development Program</td>
<td>05/17/16</td>
<td>06/30/16</td>
<td>TE B 4</td>
</tr>
<tr>
<td>Solis Munoz, Samantha</td>
<td>FC</td>
<td>Clerical/Secretarial - Assist in Admissions &amp; Records Office</td>
<td>06/09/16</td>
<td>06/30/16</td>
<td>TE A 1</td>
</tr>
<tr>
<td>Van, Terri</td>
<td>SCE</td>
<td>Clerical/Secretarial - Clerical assistance for the ESL Learning Center</td>
<td>06/05/16</td>
<td>06/30/16</td>
<td>TE A 4</td>
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<tr>
<td>Vasquez, Gonzalo</td>
<td>SCE</td>
<td>Clerical/Secretarial - Clerical assistance for the ESL Learning Center</td>
<td>06/05/16</td>
<td>06/30/16</td>
<td>TE A 4</td>
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<tr>
<td>Villasenor, Rafeal</td>
<td>FC</td>
<td>Service/Maint - Assist Campus Safety Dept with various duties</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE B 4</td>
</tr>
<tr>
<td>Zahir, Fahim</td>
<td>FC</td>
<td>Direct Instr Support - Assist in ACT computer lab</td>
<td>04/27/16</td>
<td>06/30/16</td>
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</table>

## Tutors, Interpreters, and Readers

<table>
<thead>
<tr>
<th>Name</th>
<th>Site</th>
<th>Title and Description of Service</th>
<th>Begin</th>
<th>End</th>
<th>Grade/Step</th>
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</thead>
<tbody>
<tr>
<td>Moran, Jose</td>
<td>FC</td>
<td>Direct Instr Support - STEM Science Tutor</td>
<td>04/27/16</td>
<td>06/30/16</td>
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## Hourly Substitutes

<table>
<thead>
<tr>
<th>Name</th>
<th>Site</th>
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<th>Begin</th>
<th>End</th>
<th>Grade/Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bergen, Nicholette</td>
<td>FC</td>
<td>Clerical/Secretarial - Substitute for vacant Evaluator PN FCC635</td>
<td>06/09/16</td>
<td>06/30/16</td>
<td>TE B 4</td>
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<tr>
<td>Jamorabon, Erin</td>
<td>FC</td>
<td>Clerical/Secretarial - Substitute for vacant Evaluator PN FCC635</td>
<td>06/20/16</td>
<td>06/30/16</td>
<td>TE B 4</td>
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</table>
Hourly Personnel
April 26, 2016

<table>
<thead>
<tr>
<th>Name</th>
<th>Site</th>
<th>Title and Description of Service</th>
<th>Begin</th>
<th>End</th>
<th>Grade/Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lopez, Nicholas</td>
<td>FC</td>
<td>Tech/Paraprof - Substitute for vacant Production Center Spec PN FCC 970</td>
<td>04/11/16</td>
<td>05/31/16</td>
<td>TE A 2</td>
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<tr>
<td>Willie, Gemena</td>
<td>FC</td>
<td>Clerical/Secretarial - Substitute for vacant Evaluator PN FCC635</td>
<td>06/23/16</td>
<td>06/30/16</td>
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Full Time Students and Work Study

<table>
<thead>
<tr>
<th>Name</th>
<th>Site</th>
<th>Title and Description of Service</th>
<th>Begin</th>
<th>End</th>
<th>Grade/Step</th>
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</thead>
<tbody>
<tr>
<td>Al Samrayi, Ahmed</td>
<td>CC</td>
<td>Full-time Student - Assist in the Learning Resource Center</td>
<td>04/01/16</td>
<td>06/30/16</td>
<td>TE B 4</td>
</tr>
<tr>
<td>Barrales, Nancy</td>
<td>FC</td>
<td>Work Study Student - Assist in Admissions &amp; Records Office</td>
<td>04/06/16</td>
<td>06/30/16</td>
<td>TE A 1</td>
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<tr>
<td>Cardenas, Victor</td>
<td>FC</td>
<td>Work Study Student - Assist in Student Activities Office</td>
<td>04/01/16</td>
<td>06/30/16</td>
<td>TE A 2</td>
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<tr>
<td>Cartwright, Ashawnta</td>
<td>FC</td>
<td>Work Study Student - Assist in the Skills Center</td>
<td>03/31/16</td>
<td>06/30/16</td>
<td>TE A 2</td>
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<tr>
<td>Clark, Isaiah</td>
<td>FC</td>
<td>Full-time Student - Assist with outreach and recruitment for Athletics Dept</td>
<td>04/11/16</td>
<td>06/30/16</td>
<td>TE A 2</td>
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<tr>
<td>Contreras, Alicia</td>
<td>FC</td>
<td>Work Study Student - Assist in Student Activities Office</td>
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<td>06/30/16</td>
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<tr>
<td>Diaz Pantoja, Jesus</td>
<td>FC</td>
<td>Work Study Student - Assist in the campus Art Gallery</td>
<td>04/07/16</td>
<td>06/30/16</td>
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<tr>
<td>Dotterman, Desiree</td>
<td>FC</td>
<td>Full-time Student - Assist with student recruitment for Honors Program</td>
<td>04/27/16</td>
<td>06/30/16</td>
<td>TE A 1</td>
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<tr>
<td>Huynh, Tho</td>
<td>CC</td>
<td>Full-time Student - Assist in the Learning Resource Center</td>
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<td>06/30/16</td>
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<tr>
<td>Krikl, Sharillynn</td>
<td>FC</td>
<td>Work Study Student - Assist in the Financial Aid Office</td>
<td>04/01/16</td>
<td>06/30/16</td>
<td>TE A 2</td>
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<tr>
<td>Lee, Su Bin</td>
<td>CC</td>
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<td>04/11/16</td>
<td>06/30/16</td>
<td>TE A 2</td>
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<tr>
<td>Lemar, Savona</td>
<td>FC</td>
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<td>04/08/16</td>
<td>06/30/16</td>
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<tr>
<td>Martinez, Judy</td>
<td>CC</td>
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<td>04/11/16</td>
<td>06/30/16</td>
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<tr>
<td>Mendez Armas, J.</td>
<td>FC</td>
<td>Full-time Student - Assist with student recruitment for Honors Program</td>
<td>04/27/16</td>
<td>06/30/16</td>
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<tr>
<td>Nguyen, Khang</td>
<td>FC</td>
<td>Work Study Student - Assist in the Skills Center</td>
<td>03/18/16</td>
<td>06/30/16</td>
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<tr>
<td>Nguyen, Lamson</td>
<td>FC</td>
<td>Work Study Student - Tutor for the campus Math Lab</td>
<td>04/13/16</td>
<td>06/30/16</td>
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<td>Orozco, Tereza</td>
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<td>Work Study Student - Assist in Admissions &amp; Records Office</td>
<td>04/13/16</td>
<td>06/30/16</td>
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<tr>
<td>Souza, Kathleen</td>
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<td>06/30/16</td>
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<td>Thomas, Joshua</td>
<td>FC</td>
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<td>06/30/16</td>
<td>TE A 1</td>
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<tr>
<td>Wilson, Mika</td>
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<td>Full-time Student - Assist with outreach and recruitment for Athletics Dept</td>
<td>04/18/16</td>
<td>06/30/16</td>
<td>TE A 3</td>
</tr>
</tbody>
</table>
BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.
VOLUNTEER PERSONNEL WITHOUT PAY

<table>
<thead>
<tr>
<th>Name</th>
<th>Site</th>
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</thead>
<tbody>
<tr>
<td>Arroyo, Stephanie</td>
<td>FC</td>
<td>Internship - Counseling/Transfer Center</td>
<td>04/13/2016</td>
<td>06/30/2016</td>
</tr>
<tr>
<td>Porter, Damion</td>
<td>FC</td>
<td>Physical Education - Football</td>
<td>04/09/2016</td>
<td>06/30/2016</td>
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</tbody>
</table>
BACKGROUND: Board Policy 2200, Board Duties and Responsibilities was revised in order to update Section 2.6 to include “compliance with accreditation standards” and also to update the Reference section. The District Consultation Council reached consensus on revised Board Policy 2200 on March 28, 2016.

How does this relate to the District’s Five Strategic Directions? This item responds to District Strategic Direction IV: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive revised Board Policy 2200, Board Duties and Responsibilities, and direct that it be placed on the District’s website, where it will be readily accessible by students, employees, and the general public.
BP 2200 Board Duties and Responsibilities

Reference:
WASC/ACCJC Accreditation Standard IV
ACS WASC Criterion 2

1.0 The Board of Trustees governs on behalf of the citizens of the North Orange County Community College District in accordance with the authority granted and duties defined in Education Code Section 70902.

2.0 The Board is committed to fulfilling its responsibilities to:

2.1 Represent the public interest.

2.2 Establish policies that define the institutional mission and set prudent, ethical, and legal standards for college operations.

2.3 Hire and evaluate the Chancellor.

2.4 Delegate power and authority to the Chancellor to effectively lead the District.

2.5 Assure fiscal health and stability.

2.6 Monitor institutional performance, and educational quality, and compliance with accreditation standards.

2.7 Advocate for and protect the District.

Date of Adoption: April 24, 2007

Date of Last Revision: November 26, 2014 Chancellor’s Staff