



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in April 2016
DATE: Tuesday, April 26, 2016, at 4:30 p.m.
PLACE: College Center at Fullerton College
 321 E. Chapman Avenue, Fullerton, CA 92832

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1.
 - a. **Pledge of Allegiance to the Flag**
 - b. **Board of Trustees Roll Call**
 - c. **Adjourn to Strategic Conversation #17: "College Readiness"**
 - d. **7:40 p.m. Reconvene Board Business Meeting in Fullerton College, College Center Room 229**
 - e. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
 - f. **Consider Non-Personnel block-vote items indicated by [] in Section 3**
 - g. **Consider Personnel block-vote items indicated by [] in Section 4**
 Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

 An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

 Public records related to the public session agenda, and are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).
 - h. **Reports:**
Chancellor
College Presidents/Provost
 - i. **Comments:**
Resource Table Personnel
Members of the Board of Trustees

2.
 - a. **Approval of Minutes of the Regular Meeting of April 12, 2016.**
 - b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Provost, School of Continuing Education
3. **INSTRUCTIONAL RESOURCES**
 - [a] Authorization is requested to accept new revenue for the Cypress College Information and Communication/Digital Media sub-agreement in the amount of \$12,000 for use beginning April 26, 2016 through December 31, 2016.
4. **HUMAN RESOURCES**
 - [a] Request approval of the following items concerning academic personnel:
 - Retirements
 - Phase-in Retirements
 - New Personnel
 - Extension of Temporary Management Contract
 - Independent Learning Contracts
 - Leaves of Absence
 - Temporary Academic Hourly
 - [b] Request approval of the following items concerning classified personnel:
 - Resignation
 - New Personnel
 - Rehires
 - Reclassifications
 - Voluntary Changes in Assignment
 - Professional Growth & Development
 - Stipend for Additional Duties
 - Leaves of Absence
 - [c] Request approval of Professional Experts.
 - [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

[e] Request approval of Volunteers.

5. **GENERAL**

- a. It is recommended that the Board adopt proposed, revised Board Policy 2200, Board Duties and Responsibilities.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
DATE:	April 26, 2016	Information	<u> </u>
		Enclosure(s)	<u>X</u>
SUBJECT:	Cypress College Business & C.I.S. Division “Information and Communications Technology/Digital Media Grant Sub- Agreement”		

BACKGROUND: Cypress College has been awarded a sub-agreement under a grant awarded to Rancho Santiago Community College District (RSCCD). The grant is the “Information and Communications Technology/Digital Media” grant (#14-158-006), and its purpose is to disseminate funds to community colleges implementing programs and activities in information and communication technology and digital media, to ensure a skilled workforce in support of the regional economy and industry sector, and to establish career pathways for the regional community into those regional economies. The sub-agreement period of performance shall be from April 26, 2016 through December 31, 2016.

The sub-agreement will be in the amount not to exceed \$12,000 and will be paid to the District 50% upon RSCCD’s receipt of a fully executed contract and the balance upon RSCCD’s receipt of a final invoice for this disbursement.

Under the sub-agreement, Cypress College will coordinate the Cyber Patriot Competition Team project. This proposed project has four major elements:

1. Outreach to middle and high schools
2. Training mentors and delivering CyberPatriot training sessions
3. Assisting with the CyberPatriot team enrollment and training costs
4. Purchasing needed training equipment.

The outreach to middle/high school districts will start this spring to enroll students and coaches to the program. Orientation and training session events will be scheduled in late spring to prepare students for the competition rounds. Three weeks of CyberPatriot academy will be offered in June. Mentors will complete training during summer and participate in training events both on-site (at the middle/high school) and on-campus (at Cypress College) during summer and fall. Competition rounds will be held at Cypress College during fall semester.

This funding will allow activities that include the development of clear Information and Communications Technology/Digital Media pathways, outreach, recruitment, and enrollment.

These activities will be accomplished in collaboration with our feeder middle and high schools, other community colleges in our region and the region's Deputy Sector Navigator for Digital Media.

This agenda item was submitted by Steve Donley, Dean, Career Technical Education & Economic Development (Grants Administrator), and David Wassenaar, Dean of Business & Computer Information Systems, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to the District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3280, Grants.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College has been awarded a sub-agreement under a grant awarded to Rancho Santiago Community College District (RSCCD). The grant is the "Information and Communications Technology/Digital Media" grant (#14-158-006), in an amount not to exceed \$12,000 for use during the period of April 26, 2016 through December 31, 2016.

RECOMMENDATION: Authorization is requested to accept new revenue for the Cypress College Information and Communication/Digital Media sub-agreement in the amount of \$12,000 for use beginning April 26, 2016 through December 31, 2016. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

Approved for Submittal

3.a.2

Item No.

Cypress College
Information and Communication/Digital Media Grant Sub-Recipient

Budget
April 26, 2016 - December 31, 2016

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
20000 Noninstructional Salaries		
Professional Experts	17391 2426 23000 6010 0301	\$ 6,500
30000 Employee Benefits		
Employee Benefits	17391 2426 30000 6010 0301	\$ 500
40000 Supplies and Materials		
Supplies and Materials	17391 2426 40000 0700 0301	\$ 2,500
Food for Training Sessions	17391 2426 44400 0700 0301	\$ 500
50000 Other Operating Expenses		
Entrance Fees	17391 2426 52700 6010 0311	\$ 1,000
Bus Transportation Training Sessions	17391 2426 51900 6010 0311	\$ 1,000
	Total Expenses	\$ 12,000
80000 Revenue		
Economic Development	17391 2426 86541 6010	\$ 12,000
	Total Revenue	\$ 12,000

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 26, 2016 Resolution _____
SUBJECT: Academic Personnel Information _____
Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.a.1

Item No.

Academic Personnel
April 26, 2016

RETIREMENTS

Jespersen, Jeffrey	FC	Physical Education Instructor Eff. 04/18/2016 PN FCF869
Knoernschild, Mark	FC	English Instructor Eff. 06/01/2016 PN FCF850
Mottershead, Allen	CC	Engineering/Electrical Instructor Eff. 05/29/2016 PN CCF848

PHASE-IN RETIREMENTS

Lundergan, Robert	FC	English Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 53.33%/Spring Sem. 53.33% Eff. 08/22/2016 PN FCF686
Rivera-Tweedie, Giana	SCE	NonCredit Counselor Reduction of phase-in retirement workload From: Fall Sem. 85.00%/Spring Sem. 85.00% To: Fall Sem. 80.00%/Spring Sem. 80.00% Eff. 07/01/2016 PN SCF991
Rundus, Katharin	FC	Music Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 65.00%/Spring Sem. 65.00% Eff. 08/22/2016 PN FCF751

NEW PERSONNEL

Bauer, Jill	CC	English as a Second Language Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF877
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Academic Personnel
April 26, 2016

Cadilli, Jolina	CC	Mathematics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF908
Castro, Alma	CC	Mathematics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF874
Debin, Megan	FC	Art/Art History Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF721
Herman, Jenelle	CC	English as a Second Language Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF962
Letcher, Annette	CC	Reading Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF809
Saleh, Massoud	CC	Engineering/Physics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF970

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Armstrong, Joanne	SCE	Interim Program Director, LEAP Range 24, Column B (100%) Management Salary Schedule Eff. 07/01/2016-12/31/2016
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Academic Personnel
April 26, 2016

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2016 SPRING SEMESTER

Balma, Jodi	FC	\$20.00
Bouza, Laura	FC	\$10.00
Lundergan, Robert	FC	\$10.00
Nelson-Wright, Kelly	FC	\$20.00
Perez, Marie	FC	\$40.00
Walzer, Amanda	FC	\$10.00
Young, Renee	FC	\$10.00

LEAVES OF ABSENCE

Nunez, Jose Ramon	FC	Vice President, Instruction Family Medical Leave (FMLA/CFRA) (100%) From: 03/29/2016-04/12/2016 To: 03/29/2016-05/04/2016
Smitson, Robert	FC	Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) From: 02/01/2016-04/22/2016 To: 02/01/2016-04/29/2016
Stokes, Jerry	FC	Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) From: 02/01/2016-03/31/2016 To: 02/01/2016-04/24/2016

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER, TRIMESTER

Alire, Stephanie	SCE	Column 1, Step 1
Berry, Diane	FC	Column 1, Step 2
Perez, Laurel	CC	Column 1, Step 1
Reynolds II, Thomas	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Mora, Flory	FC	Column 1, Step 1
Berry, Diane	FC	Column 1, Step 2

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: April 26, 2016 Resolution _____
SUBJECT: Classified Personnel Information _____
Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.b.1

Item No.

Classified Personnel
April 26, 2016

RESIGNATION

Edwards, Radell CC Administrative Assistant I
12-month position (100%)
Eff. 04/15/2016
PN CCC760

NEW PERSONNEL

Carmichael, Casey CC Facilities Custodian I
10-month position (100%)
Range 27, Step A + 10% Shift
Classified Salary Schedule
Eff. 4/27/2016
PN CCC747

Ocampo, Arturo AC District Director, Diversity and Compliance
12-month position (100%)
Range 26, Step G + Doctoral Stipend
Management Salary Schedule
Eff. 05/16/2016
PN DEM982

Tee, Lee Yean SCE Accounting Technician
12-month position (100%)
Range 36, Step A
Classified Salary Schedule
Eff. 4/28/2016
PN SCC959

REHIRES

Ali, Mir CC Special Project Director/Medical Director and
Supervising Physician of Cypress College Health Ctr
Temporary Management Position (33.23%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT994

Bass, Darrylette SCE Special Project Manager/Basic Skills, High School
Diploma and GED Preparation Program
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN SCT980

Classified Personnel
April 26, 2016

Benavidez, Alexander	SCE	Special Project Manager/Disability Support Services Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT975
Crete, Jessica	SCE	Special Project Director/Adult Education Block Grant Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT973
Crumpler, Lark	CC	Special Project Manager/Outreach Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT986
Garcia, Juan	CC	Special Project Manager/Veterans Resource Center Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT731
Garcia, Sandra	CC	Special Project Coordinator/DSS Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT983
Garcia, Yanet	CC	Special Project Director/STEM Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT993
Griffith, Ashley	CC	Special Project Director/Student Equity Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT985

Classified Personnel
April 26, 2016

Isturis, Michelle	CC	Special Project Manager/Retention Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT987
Jackson, Monica	CC	Special Project Director/Distance Education Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT990
Neiswender, Cathryn	SCE	Special Project Manager/Staff Development Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT979
Solomon, Kristine	CC	Special Project Coordinator/Student Equity Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT980
Tran, Luu	CC	Special Project Coordinator/Assessment & Orientation Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT981

RECLASSIFICATIONS

Higdon, Ingrid	FC	Instructional Assistant 11-month position (100%) To: FC Laboratory Technician 11-month position (100%) Eff. 10/01/2015 PN FCC722
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Classified Personnel
April 26, 2016

Salcedo, Daniel FC Administrative Assistant I
12-month position (100%)
Range 33, Step E + 10% Longevity

To: FC Administrative Assistant II
12-month position (100%)
Range 36, Step E + 10% Longevity
Classified Salary Schedule
Eff. 10/01/2015
PN FCC914

VOLUNTARY CHANGES IN ASSIGNMENT

Nelson, Louella CC Administrative Assistant II (100%)

Temporary Change in Assignment
To: CC Executive Assistant III
12-month position (100%)
Range 30C, Step B + 15% Longevity
Confidential Salary Schedule
Eff. 04/07/2016 – 04/08/2016

Shahid, Quamrul SCE IT Specialist, Network
12-month position (100%)
PN SCC903

Permanent Lateral Transfer
To: AC IT Specialist, Network
12-month position (100%)
Eff. 4/18/2016
PN ISC970

PROFESSIONAL GROWTH & DEVELOPMENT

Dean, Brian CC Admissions and Records Technician (100%)
3rd increment (\$350)
Eff. 07/01/2017

STIPEND FOR ADDITIONAL DUTIES

Schoepf, Julie SCE Executive Assistant III (100%)
6% Stipend (WASC Accreditation Co-Chair)
Eff. 01/01/2016 – 04/01/2017

LEAVES OF ABSENCE

Abelon, John	FC	Student Services Technician (100%) Military Leave With Pay Eff. 04/19/2016 – 04/21/2016
Lemos, Donny	CC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/10/2016 -- 04/30/2016 (Consecutive Leave)
Ortega, Danny	CC	Campus Safety Officer Military Leave With Pay Eff. 07/15/2015 – 08/07/2015; 09/19/2015 – 09/20/2015; 10/03/2015 – 10/04/2015; 11/07/2015 – 11/08/2015; 01/09/2016 – 01/10/2016; 03/05/2016 – 03/06/2016 Military Leave Without Pay Eff. 05/20/2016
Palmer, Sandy	AC	Executive Assistant III (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 04/12/2016 -- 05/10/2016 (Consecutive Leave)
Verjan, Maria	FC	Facilities Custodian II (100%) Unpaid Personal Leave Eff. 05/06/2016 – 06/13/2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 26, 2016

SUBJECT: Professional Experts

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.c.1

Item No.

Professional Experts
 April 26, 2016

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Berry, Jason	SCE	Technical Expert I	Event and Classroom Photography	26	04/25/2016	06/30/2016
Bouskill, Aubrey	SCE	Project Expert	Vocalist/Performer for SCE Graduation Ceremony	7	05/23/2016	05/27/2016
Brydges, Michael	CC	Technical Expert I	Assistant SLO Coordinator	8	06/01/2016	06/30/2016
Chadwick, Jan	FC	Project Manager	Science Nuts!	20	12/15/2015	04/30/2016
Coopman, Jennifer	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	15	04/15/2006	06/30/2016
Grande, Jolena	CC	Project Manager	Baccalaureate Degree Pilot Program	21	06/01/2016	06/30/2016
Grande, Jolena	CC	Project Manager	Baccalaureate Degree Pilot Program	21	07/01/2016	07/31/2016
Hill, Gareth	CC	Technical Expert I	Vide	15	04/15/2016	06/30/2016
Hill, Gareth	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	40	07/01/2016	06/30/2017
Hughes, Deidre	FC	Project Coordinator	Writing Center Training Workshop	8	04/08/2016	04/08/2016
Hunter, Tamieka	FC	Technical Expert I	Umoja Faculty Coordinator	10	03/10/2016	06/30/2016
Jones, Sarah	CC	Project Manager	SLO Coordinator	16	06/01/2016	06/30/2016
Kato, Kumiko	FC	Project Manager	Child Development Laboratory School Film Editor	26	02/01/2016	06/30/2016
Klyde, Michael	CC	Technical Expert I	Direction C Student Success, High School Pathways Project	24	02/01/2016	05/01/2016
Knoernschild, Mark	FC	Technical Expert II	Program Review Reader	15	02/01/2016	05/21/2016
LaMontia, Melody	FC	Technical Expert II	eLumen Software Trainer	10	03/16/2016	05/28/2016
Ledesma, Nicole	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	40	07/01/2016	06/30/2017
Lee, Eunje	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	15	04/15/2016	06/30/2016
Majid, Rosalie	CC	Technical Expert II	Health Information Technology CCS Exam Workshops	20	06/13/2016	06/27/2016
McCarthy, Barry	FC	Technical Expert II	Program Review Reader	15	02/01/2016	05/21/2016
Morvan, Laurie	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	15	04/15/2016	06/30/2016

Professional Experts
April 26, 2016

Nguyen, Kelly	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	40	07/01/2016	06/30/2017
Nusbaum, David	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	15	04/15/2016	06/30/2016
Nusbaum, David	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	40	07/01/2016	06/30/2017
Paek, Sylvia	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	15	04/15/2016	06/30/2016
Paek, Sylvia	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	40	07/01/2016	06/30/2017
Plett, Christina	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	15	04/15/2016	06/30/2016
Plett, Christina	CC	Technical Expert I	Video/Directive Learning Activity Project - BSI	40	07/01/2016	06/30/2017
Robertson, Kelly	FC	Technical Expert II	Program Review Reader	15	02/01/2016	05/21/2016
Ryan, Sarah	SCE	Project Expert	Professional Expert – Assist Campus Communications Dept.	26	04/26/2016	06/30/2016
Saddler, Joseph	SCE	Technical Expert II	Disneyland Resort Customized PLC Training	3	04/20/2016	06/02/2016
Sagal, Caroline	FC	Project Expert	Student Diversity Success Initiative	26	04/13/2016	05/27/2016
Wilhelm, Carol	CC	Technical Expert II	Health Information Technology CCS Exam Workshops	20	06/06/2016	06/20/2016

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Feltus, Bethany	Tuition Rate	Spring	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: April 26, 2016
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.d.1

Item No.

Hourly Personnel
April 26, 2016

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Albert, Crystal	FC	Clerical/Secretarial - Health Care Advocate	04/27/16	06/30/16	TE B 4
Barajas, Adrian	AC	Tech/Paraprof - Assist with SCE IT daily operations and projects	04/27/16	06/30/16	TE B 2
Dunkle, Whitney	FC	Clerical/Secretarial - Clerical assistance for Student Activities Office	04/27/16	06/30/16	TE A 1
Goldman, Alexander	FC	Direct Instr Support - STEM Event Coach	04/27/16	06/30/16	TE A 1
Howard, Nicole	FC	Clerical/Secretarial - Clerical assistance for EOPS Office	05/04/16	06/30/16	TE A 3
Hull, Sherri	FC	Tech/Paraprof - Assist with Dance Program	04/27/16	06/30/16	TE A 2
Luu, Joey	CC	Tech/Paraprof - Assist staff with the Media Arts Design Department	04/27/16	06/30/16	TE A 1
Martinez Hernandez, C.	FC	Clerical/Secretarial - Clerical assistance for Counseling Department	04/27/16	06/30/16	TE A 1
Sanchez-Martinez, L.	FC	Clerical/Secretarial - Clerical assistance for EOPS Office	05/04/16	06/30/16	TE A 3
Smith, La Ronda	AC	Clerical/Secretarial - Assist with Professional Development Program	05/17/16	06/30/16	TE B 4
Solis Munoz, Samantha	FC	Clerical/Secretarial - Assist in Admissions & Records Office	06/09/16	06/30/16	TE A 1
Van, Terri	SCE	Clerical/Secretarial - Clerical assistance for the ESL Learning Center	06/05/16	06/30/16	TE A 4
Vasquez, Gonzalo	SCE	Clerical/Secretarial - Clerical assistance for the ESL Learning Center	06/05/16	06/30/16	TE A 4
Villasenor, Rafeal	FC	Service/Maint - Assist Campus Safety Dept with various duties	04/27/16	06/30/16	TE B 4
Zahir, Fahim	FC	Direct Instr Support - Assist in ACT computer lab	04/27/16	06/30/16	TE A 1

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Moran, Jose	FC	Direct Instr Support - STEM Science Tutor	04/27/16	06/30/16	TE A 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Bergen, Nicholette	FC	Clerical/Secretarial - Substitute for vacant Evaluator PN FCC635	06/09/16	06/30/16	TE B 4
Jamorabon, Erin	FC	Clerical/Secretarial - Substitute for vacant Evaluator PN FCC635	06/20/16	06/30/16	TE B 4

Hourly Personnel
April 26, 2016

Lopez, Nicholas	FC	Tech/Paraprof - Substitute for vacant Production Center Spec PN FCC 970	04/11/16	05/31/16	TE A 2
Willie, Gemena	FC	Clerical/Secretarial - Substitute for vacant Evaluator PN FCC635	06/23/16	06/30/16	TE A 1

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Al Samrayi, Ahmed	CC	Full-time Student - Assist in the Learning Resource Center	04/01/16	06/30/16	TE B 4
Barrales, Nancy	FC	Work Study Student - Assist in Admissions & Records Office	04/06/16	06/30/16	TE A 1
Cardenas, Victor	FC	Work Study Student - Assist in Student Activities Office	04/01/16	06/30/16	TE A 2
Cartwright, Ashawnta	FC	Work Study Student - Assist in the Skills Center	03/31/16	06/30/16	TE A 2
Clark, Isaiah	FC	Full-time Student - Assist with outreach and recruitment for Athletics Dept	04/11/16	06/30/16	TE A 2
Contreras, Alicia	FC	Full-time Student - Assist in Student Activities Office	03/16/16	06/30/16	TE B 4
Diaz Pantoja, Jesus	FC	Work Study Student - Assist in the campus Art Gallery	04/07/16	06/30/16	TE A 2
Dotterman, Desiree	FC	Full-time Student - Assist with student recruitment for Honors Program	04/27/16	06/30/16	TE A 1
Huynh, Tho	CC	Full-time Student - Assist in the Learning Resource Center	04/01/16	06/30/16	TE B 4
Krikl, Sharilynn	FC	Work Study Student - Assist in the Financial Aid Office	04/01/16	06/30/16	TE A 2
Lee, Su Bin	CC	Full-time Student - Assist in the International Student Center	04/11/16	06/30/16	TE A 1
Lemar, Savona	FC	Work Study Student - Assist in Admissions & Records Office	04/08/16	06/30/16	TE A 1
Martinez, Judy	CC	Work Study Student – Assist in the Public Safety Department	04/11/16	06/30/16	TE A 1
Mendez Armas, J.	FC	Full-time Student - Assist with student recruitment for Honors Program	04/27/16	06/30/16	TE A 1
Nguyen, Khang	FC	Work Study Student - Assist in the Skills Center	03/18/16	06/30/16	TE A 1
Nguyen, Lamson	FC	Work Study Student - Tutor for the campus Math Lab	04/13/16	06/30/16	TE A 2
Orozco, Tereza	FC	Work Study Student - Assist in Admissions & Records Office	04/13/16	06/30/16	TE A 2
Souza, Kathleen	FC	Work Study Student - Assist in Admissions & Records Office	04/06/16	06/30/16	TE A 1
Thomas, Joshua	FC	Full-time Student - Tutor students in the campus Tutoring Center	04/13/16	06/30/16	TE A 1
Wilson, Mika	FC	Full-time Student - Assist with outreach and recruitment for Athletics Dept	04/18/16	06/30/16	TE A 3

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: April 26, 2016

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

4.e.1

Item No.

Volunteer Personnel
April 26, 2016

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Arroyo, Stephanie	FC	Internship - Counseling/Transfer Center	04/13/2016	06/30/2016
Porter, Damion	FC	Physical Education - Football	04/09/2016	06/30/2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	April 26, 2016	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Chapter 2, Board of Trustees Revised Board Policy 2200, Board Duties and Responsibilities	Enclosure(s)	<u> X </u>

BACKGROUND: Board Policy 2200, Board Duties and Responsibilities was revised in order to update Section 2.6 to include “compliance with accreditation standards” and also to update the Reference section. The District Consultation Council reached consensus on revised Board Policy 2200 on March 28, 2016.

How does this relate to the District’s Five Strategic Directions? This item responds to District Strategic Direction IV: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board Policy 2410, Board Policies and Administrative Procedures.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board receive revised Board Policy 2200, Board Duties and Responsibilities, and direct that it be placed on the District’s website, where it will be readily accessible by students, employees, and the general public.

Fred Williams

Recommended by

Approved for Submittal

5.a.1

Item No.

BP 2200 Board Duties and Responsibilities

Reference:

WASC/ACCJC Accreditation Standard IV
[ACS WASC Criterion 2](#)

- 1.0 The Board of Trustees governs on behalf of the citizens of the North Orange County Community College District in accordance with the authority granted and duties defined in Education Code Section 70902.
- 2.0 The Board is committed to fulfilling its responsibilities to:
 - 2.1 Represent the public interest.
 - 2.2 Establish policies that define the institutional mission and set prudent, ethical, and legal standards for college operations.
 - 2.3 Hire and evaluate the Chancellor.
 - 2.4 Delegate power and authority to the Chancellor to effectively lead the District.
 - 2.5 Assure fiscal health and stability.
 - 2.6 Monitor institutional performance, ~~and~~ educational quality, **and compliance with accreditation standards.**
 - 2.7 Advocate for and protect the District.

Date of Adoption: April 24, 2007

Date of Last Revision: November 26, 2014 Chancellor's Staff