

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 26, 2016

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 26, 2016, at 4:30 p.m. in the College Center at Fullerton College.

Board President Barbara Dunsheath called the meeting to order at 4:26 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Leonard Lahtinen, Molly McClanahan, Jacqueline Rodarte, and Student Trustees Francisco Aviles Pino and Tanya Washington. Trustee M. Tony Ontiveros arrived at 5:37 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Fred Williams, Interim Chancellor; Brian Fahnstock, Interim Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Interim Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Richard Fee, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Jolena Grande, representing Cypress College Academic Senate; Pete Snyder, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Naomi Abesamis, Albert Abutin, Laura Almodovar-Sole, Cecilia Arriaza, Josh Ashenmiller, Carlos Ayon, Kathy Bakhit, Jodi Balma, Doug Benoit, Stephanie Burnham, Lisa Campbell, Joe Carrithers, Janine Cirrito, Jeanne Costello, Monique Delatte Starkey, Erika Diaz, Rocio Diaz, Carolyn Facer, Sam Foster, Michelle Garcia, Terry Gleason, Mark Greenhalgh, Emma Hangué, Richard Hartmann, Tamiaka Hunter, Charlotte Jimmons, Jessica Johnson, Savannah Jones, Sharon Kelly, Connie Lopez, Donald Mai, Coleen Maldonado, Victor Manchik, Karen Markley, Lorena Marquez, Carol Mattson, Lisa McPheron, Gregory Menchaca, Jennifer Merchant, Vanessa Miller, Linda Millikan, Lisa Montagne, Jose Miranda, Karyn Nguyen, Kristine Nikkhoo, Kim Orlijan, Deb Perkins, Queen Peterson, Sylvia Pimental, April Ramos, Eric Rodriguez, Edward Roth, Rolando Sanarbia, Steve Selby, Melissa Serrato, Megan Sirna, Ken Starkman, Richard Storti, Liz Trujillo, Olivia Veloz, Derek Vergara, Carolyn Whelchel, Dan Willoughby, Marcus Wilson, Dani Wilson, and Jazmin Zuniga from Fullerton College; Rex Amend, Santanu Bandyopadhyay, Michael Brydges, Karen Cant, Treisa Cassens, Nina DeMarkey, Nancy Deutsch, Philip Dykstra, Darlene Fishman, Maria Gonzalez, Eileen Haddad, Cynthia Hernandez-Saul, Luong Ngo, Rod Lusch, Kristina Oganessian, Giselle Ponzillo, Alberto Romero, Bryan Seiling, Susie Smith, Grace Supharnak, Jason Thidbodeau, Vinh Truong, Ty Volcy, and Jane Walker from Cypress College; Joanne Armstrong, Morgan Beck, Pati Giron, Martha Gutierrez, Katarin

Gyurindak, Raine Hambly, Vaniethia Hubbard, Darrylette Johnson, Tina King, Esther Landin, Linda Langgle, Lorenze Legaspi, Raquel Murillo, Stephanie Paramore, Chelsea Salisbury, Julie Schoepf, Alli Stanojkovic, and Ivan Stanojkovic from the School of Continuing Education; and Joyce Carrigan, Tami Oh, Kai Stearns Moore, and Rick Williams from the District Office.

VISITORS: Melissa Castaneda, Kerilyn Counter, Peter Cruz, Dana Rose Crystal, Katelyn Hall, Abdulrahman Hassan, Ngan Le, Tho Le, Christopher Lim, Donna Miller, Thu Nguyen, An Pham, Hoan Pham, Thor Roe, Cheeraphan Schneider, Rene Stewart, and Nhan Hoa Vu.

STRATEGIC CONVERSATION #17: At 4:29 p.m. Board President Barbara Dunsheath adjourned the meeting to **STRATEGIC CONVERSATION #17: College Readiness.**

Over 160 participants spent approximately three hours in round-table discussions related to the following topics and related materials:

- *Placement Reform*
- *Habits of Mind*
- *High School Efforts to Build Readiness*
- *Community College Readiness*

A summary of Strategic Conversation #17 will be posted on the District's website.

Student Trustee Francisco Aviles Pino left the meeting at 5:17 p.m.

RECONVENE BUSINESS MEETING: At 7:40 p.m., Board President Barbara Dunsheath reconvened the business portion of the meeting in Room 229 of the College Center.

COMMENTS: MEMBERS OF THE AUDEIENCE:

- A. **Jane Walker**, Cypress College Nursing Instructor, addressed the Board regarding the comparability study and the urgency of movement towards the 75th percentile.
- B. **Craig Goralski**, Cypress College Anthropology Instructor, stated that recent faculty recruitments have been unsuccessful due to compensation, and that current faculty are not content with salary negotiations and are willing to begin to take steps to strike.
- C. **Elizabeth Putman**, Cypress College Nursing Instructor, urged the Board to invest in the health and wellbeing of its employees by raising salary and benefits.
- D. **Ambika Talwar**, Cypress College English Instructor, echoed the sentiments related to valuing the work of teachers, issued a call to improve the learning experience, and urged "correct thinking" in lieu of negotiations.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Jacqueline Rodarte that the following non-personnel item be approved by block vote:

Instructional Resources 3.a

Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustee Washington's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.

REPORTS

- A. **Interim Chancellor Fred Williams** reported on the active shooter response drill that took place at the Anaheim Campus in order to prepare the campus community for such an event, and to test the lockdown and emergency communication capabilities at the campus. He thanked Valentina Purtell, Interim Provost, and Martha Gutierrez, Anaheim Campus Dean, for their efforts to coordinate the drill.

Chancellor Williams encouraged attendance at the spring "Coffee with the Board of Trustees and Chancellor" events beginning on April 28 at Cypress College, and continuing on May 2 at Fullerton College, and May 3 at the Anaheim Campus.

(See Supplemental Minutes #1169 for a copy of the Chancellor's full report.)

- B. **Valentina Purtell**, School of Continuing Education Interim Provost, reported on the Adult Education Block Grant (AEBG) Partners' Breakfast that included over 85 attendees, the 20th annual Disability Support Services Transition Night community event, and the upcoming Career Pathways Day where students will be able to explore careers in digital media arts and allied health industries.

(See Supplemental Minutes #1169 for a copy of the Interim Provost's full report.)

- C. **Bob Simpson**, Cypress College President, reported on the College's biannual Leadership Team meeting to address campus-wide issues, the upcoming community meeting for the Environmental Impact Report on April 27, and the Day of Remembrance holocaust memorial event taking place on May 4 near the campus pond.

(See Supplemental Minutes #1169 for a copy of the President's full report.)

- D. **Greg Schulz**, Fullerton College President, reported on the spring edition of LiveWire and its Open Mic Night on April 20, the College's upcoming participation in the Love Fullerton annual community service day, and the celebration of life event in memory of Amanda Walzer on May 1 in the Campus Theater.

(See Supplemental Minutes #1169 for a copy of the President's full report.)

COMMENTS

- A. **Adam Gottdank** congratulated Jolena Grande on her presentation at the State Academic Senate Plenary which outlined the transition from non-credit to credit.
- B. **Jolena Grande** also spoke about the Spring Plenary Session and expressed her gratitude to the Board and administration for supporting District-wide attendance.
- C. **Pete Snyder** announced that Sam Foster, Fullerton College Professor, was recently elected to the Executive Committee of the State Academic Senate.
- D. **Rod Lusch** spoke in support of dependent care medical coverage and shared that a Cypress College campus safety officer accepted a position with the Coast Community College District due to health benefits.
- E. **Student Trustee Tanya Washington** reported on her attendance at various events, and stated that she is running for Associated Students President.
- F. **Trustee Stephen T. Blount** mentioned his personal research on medical benefits, and noted that he would share the information when appropriate.
- G. **Trustee Molly McClanahan** thanked Fullerton College for participating in the Fullerton Beautiful Open Gardens Tour. She also requested information related to the pass rate for students in the Cypress College Nursing program, along with the program's full-time and part-time faculty ratio.
- H. **Trustee Leonard Lahtinen** announced that after 26 years as a Board member with the District, he will not seek reelection in November 2016. He also noted his intention to run for the District 1 seat on the Anaheim City Council.
- I. **Trustee Barbara Dunsheath** encouraged everyone to wear jeans on April 27 for Denim Day in order to raise awareness of sexual assault. She cited a *Fullerton Observer* article regarding the District's lack of dependent health benefits and also shared the response the District provided to the paper.

Dr. Dunsheath also reiterated her interest in developing a protocol for the Board of Trustees, stating it would assist with accreditation efforts. It was agreed to establish a Board Protocol Subcommittee that would report back to the Board at a future meeting. The Subcommittee is composed of Trustees Dunsheath, McClanahan, and Rodarte.

MIINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to approve the Minutes of the Regular Meeting of April 12, 2016. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes, including Student Trustee Washington's advisory vote.**

INSTRUCTIONAL RESOURCES

Item 3.a: By block vote, authorization was granted to accept new revenue for the Cypress College Information and Communication/Digital Media sub-agreement in the amount of \$12,000 for use beginning April 26, 2016 through December 31, 2016, and adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify agreements on behalf of the District.

HUMAN RESOURCES

Item 4.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Jespersen, Jeffrey	FC	Physical Education Instructor Eff. 04/18/2016 PN FCF869
Knoernschild, Mark	FC	English Instructor Eff. 06/01/2016 PN FCF850
Mottershead, Allen	CC	Engineering/Electrical Instructor Eff. 05/29/2016 PN CCF848

PHASE-IN RETIREMENTS

Lundergan, Robert	FC	English Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 53.33%/Spring Sem. 53.33% Eff. 08/22/2016 PN FCF686
Rivera-Tweedie, Giana	SCE	NonCredit Counselor Reduction of phase-in retirement workload From: Fall Sem. 85.00%/Spring Sem. 85.00% To: Fall Sem. 80.00%/Spring Sem. 80.00% Eff. 07/01/2016 PN SCF991
Rundus, Katharin	FC	Music Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 65.00%/Spring Sem. 65.00% Eff. 08/22/2016 PN FCF751

NEW PERSONNEL

Bauer, Jill	CC	English as a Second Language Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF877
Cadilli, Jolina	CC	Mathematics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF908
Castro, Alma	CC	Mathematics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF874
Debin, Megan	FC	Art/Art History Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN FCF721
Herman, Jenelle	CC	English as a Second Language Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF962
Letcher, Annette	CC	Reading Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF809
Saleh, Massoud	CC	Engineering/Physics Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF970

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Armstrong, Joanne	SCE	Interim Program Director, LEAP Range 24, Column B (100%) Management Salary Schedule Eff. 07/01/2016-12/31/2016
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2016 SPRING SEMESTER

Balma, Jodi	FC	\$20.00
Bouza, Laura	FC	\$10.00
Lundergan, Robert	FC	\$10.00
Nelson-Wright, Kelly	FC	\$20.00
Perez, Marie	FC	\$40.00
Walzer, Amanda	FC	\$10.00
Young, Renee	FC	\$10.00

LEAVES OF ABSENCE

Nunez, Jose Ramon	FC	Vice President, Instruction Family Medical Leave (FMLA/CFRA) (100%) From: 03/29/2016-04/12/2016 To: 03/29/2016-05/04/2016
Smitson, Robert	FC	Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) From: 02/01/2016-04/22/2016 To: 02/01/2016-04/29/2016
Stokes, Jerry	FC	Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) From: 02/01/2016-03/31/2016 To: 02/01/2016-04/24/2016

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER, TRIMESTER

Alire, Stephanie	SCE	Column 1, Step 1
Berry, Diane	FC	Column 1, Step 2
Perez, Laurel	CC	Column 1, Step 1
Reynolds II, Thomas	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Mora, Flory	FC	Column 1, Step 1
Berry, Diane	FC	Column 1, Step 2

Item 4.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATION

Edwards, Radell	CC	Administrative Assistant I 12-month position (100%) Eff. 04/15/2016 PN CCC760
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NEW PERSONNEL

Carmichael, Casey	CC	Facilities Custodian I 10-month position (100%) Range 27, Step A + 10% Shift Classified Salary Schedule Eff. 4/27/2016 PN CCC747
Ocampo, Arturo	AC	District Director, Diversity and Compliance 12-month position (100%) Range 26, Step G + Doctoral Stipend Management Salary Schedule Eff. 05/16/2016 PN DEM982
Tee, Lee Yean	SCE	Accounting Technician 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 4/28/2016 PN SCC959

REHIRES

Ali, Mir	CC	Special Project Director/Medical Director and Supervising Physician of Cypress College Health Ctr Temporary Management Position (33.23%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT994
Bass, Darrylette	SCE	Special Project Manager/Basic Skills, High School Diploma and GED Preparation Program Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT980
Benavidez, Alexander	SCE	Special Project Manager/Disability Support Services Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT975
Crete, Jessica	SCE	Special Project Director/Adult Education Block Grant Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT973
Crumpler, Lark	CC	Special Project Manager/Outreach

		Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT986
Garcia, Juan	CC	Special Project Manager/Veterans Resource Center Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT731
Garcia, Sandra	CC	Special Project Coordinator/DSS Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT983
Garcia, Yanet	CC	Special Project Director/STEM Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT993
Griffith, Ashley	CC	Special Project Director/Student Equity Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT985
Isturis, Michelle	CC	Special Project Manager/Retention Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT987
Jackson, Monica	CC	Special Project Director/Distance Education Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN CCT990
Neiswender, Cathryn	SCE	Special Project Manager/Staff Development Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017 PN SCT979
Solomon, Kristine	CC	Special Project Coordinator/Student Equity Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 07/01/2016 – 06/30/2017

PN CCT980

Tran, Luu CC Special Project Coordinator/Assessment & Orientation
Temporary Management Position (100%)
Range 1, Special Project Admin Daily Rate Schedule
Eff. 07/01/2016 – 06/30/2017
PN CCT981

RECLASSIFICATIONS

Higdon, Ingrid FC Instructional Assistant
11-month position (100%)

To: FC Laboratory Technician
11-month position (100%)
Eff. 10/01/2015
PN FCC722

Salcedo, Daniel FC Administrative Assistant I
12-month position (100%)
Range 33, Step E + 10% Longevity

To: FC Administrative Assistant II
12-month position (100%)
Range 36, Step E + 10% Longevity
Classified Salary Schedule
Eff. 10/01/2015
PN FCC914

VOLUNTARY CHANGES IN ASSIGNMENT

Nelson, Louella CC Administrative Assistant II (100%)

Temporary Change in Assignment
To: CC Executive Assistant III
12-month position (100%)
Range 30C, Step B + 15% Longevity
Confidential Salary Schedule
Eff. 04/07/2016 – 04/08/2016

Shahid, Quamrul SCE IT Specialist, Network
12-month position (100%)
PN SCC903

Permanent Lateral Transfer
To: AC IT Specialist, Network
12-month position (100%)
Eff. 4/18/2016
PN ISC970

PROFESSIONAL GROWTH & DEVELOPMENT

Item 4.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1169 for a copy of the volunteer listing.)

GENERAL

Item 5.a: It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte that the Board adopt revised Board Policy 2200, Board Duties and Responsibilities, and directed that it be placed on the District's website, where it will be readily accessible by students, employees, and the general public. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, and Rodarte voting yes, Trustee Ontiveros abstaining, and Student Trustee Washington's advisory vote.**

CLOSED SESSION: At 8:25 p.m., Board President Barbara Dunsheath adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Provost, School of Continuing Education

RECONVENE MEETING: At 10:06 p.m., Board President Barbara Dunsheath reconvened the meeting in open session.

ADJOURNMENT: At 10:07 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Dunsheath, Lahtinen, McClanahan, Ontiveros, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees