



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in March 2016
DATE: Tuesday, March 22, 2016, at 5:30 p.m.
PLACE: Anaheim Campus Board Room
 1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
 Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, and are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
 - Chancellor**
 - * **"Bridging the Gap to Independence"**
 - By: Denise Simpson, Director, School of Continuing Education**
 - Disability Support Services**
 - College Presidents/Provost**
- g. **Comments:**
 - Resource Table Personnel**

Members of the Board of Trustees

2.
 - a. **Approval of Minutes of the Regular Meeting of March 8, 2016.**
 - b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Fullerton College President
3. **FINANCE & FACILITIES**
 - a. It is recommended that the Board receive this information on the Bond Underwriting Services RFP process and selection of two firms, Morgan Stanley and Piper Jaffray. An Underwriting engagement agreement with a negotiated fee structure for the two firms will be presented to the Board for approval prior to the issuance of the first round of Measure J Bonds.
 - [b] It is recommended that the Board of Trustees adopt Resolution No. 15/16-13 for the approval of contracts or purchases procured under California Multiple Award Schedule (CMAS). **(The Resolution is available for review in the District's Business Office.)**
 - [c] It is recommended that the Board approve the Deductive Change Order #1 for Bid #2015-19, Cypress College Soccer Field Leveling Project with Incotechnic, Inc. reflecting a decrease to the original contract.
 - [d] Authorization is requested to file the Notice of Completion for Bid #2015-19, Cypress College Soccer Field Leveling Project with Incotechnic, Inc. and pay the final retention payment when due.
 - [e] It is recommended that the Board approve Change Order #1 for Bid #2015-10, Central Plant Renovation at Anaheim Campus, with Interlog Construction.
 - [f] Authorization is requested to renew the licensing and hosting agreements with Blackboard Inc. for Cypress College for Blackboard Learn 9.1 for a two-year and three-month period beginning March 17, 2016, through June 30, 2018.
 - [g] Authorization is requested to renew the licensing agreement with Blackboard Inc. for Fullerton College for Blackboard Learn 9.1 for a two-year period beginning July 1, 2016, through June 30, 2018.

4. **INSTRUCTIONAL RESOURCES**

- [a] Authorization is requested for Fullerton College to accept donations to its divisions/departments and library.
- [b] It is recommended that the Board approve the summary of curriculum changes for the School of Continuing Education, to be effective Summer 2016.

5. **HUMAN RESOURCES**

- [a] Request approval for the following items concerning academic personnel:

Phase-in Retirement
 New Personnel
 Change in Salary Classification
 Leaves of Absence
 Faculty Sabbatical Leaves
 Temporary Academic Hourly

- [b] Request approval for the following items concerning classified personnel:

Retirement
 Resignation
 Probationary Release
 New Personnel
 Voluntary Changes in Assignment
 Leaves of Absence

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

6. **GENERAL**

- a. It is recommended that the Board adopt resolutions No. 15/16-14 and No. 15/16-15, verifying that Trustees Barbara Dunsheath and M. Tony Ontiveros, respectively, were absent from the Special Board Meeting of March 17, 2016, due to hardship.
- b. It is recommended that the Board mark its ballot for the California Community College Trustees Board of Directors election at this time.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 22, 2016
SUBJECT: Bond Underwriter Selection

Action	_____
Resolution	_____
Information	_____ X _____
Enclosure(s)	_____

BACKGROUND: Measure J, the Fullerton/Cypress Colleges Repair and Student/Veteran Job Training Measure was approved by voters on November 4, 2014. In order to assemble the financing team, the District issued an RFP in November 2015 for Financial Advisory Services related to Measure J and selected Blake Boehm of KNN Public Finance. Separately, the District also selected David Casnocha of Stradling Yocca Carlson and Rauth as Bond Counsel.

In January 2016, the District issued an RFP for Bond Underwriting Services to complete the financing team. Eleven proposals were submitted and after a thorough review, six firms were selected for interview. The interviews were held February 25, 2016. With the assistance of our Financial Advisor, the firms were evaluated on several characteristics including capitalization and ability to underwrite, fee structure, investor distribution capabilities, quantitative expertise and experience with California Community Colleges.

All six firms seemed very capable and could contribute to our successful Measure J Bond program. Ultimately, District staff is recommending two firms for the first issuance which is tentatively scheduled for May 2016. The two firms are Morgan Stanley and Piper Jaffray. Morgan Stanley, a large national firm with a vast network of retail distribution sales offices and strong capital position, submitted the best proposal, gave the most comprehensive presentation and listed fees among the lowest of the group. Piper Jaffray brings solid prior experience with the District and compliments Morgan Stanley with a sizable regional footprint. The remaining four firms (RBC Capital Markets, Citigroup, Raymond James Public Finance, and Stifel Public Finance) will be reserved as potential additions for subsequent bond sales.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: N/A.

FUNDING SOURCE AND FINANCIAL IMPACT: Bond underwriting fees are paid through the bond financing and will ultimately be repaid by the District property taxpayers through the associated tax assessment.

RECOMMENDATION: It is recommended that the Board receive this information on the Bond Underwriting Services RFP process and selection of two firms, Morgan Stanley and Piper Jaffray. An Underwriting engagement agreement with a negotiated fee structure for the two firms will be presented to the Board for approval prior to the issuance of the first round of Measure J Bonds.

Brian Fahnestock

Recommended by

Approved for Submittal

3.a

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action X

DATE: March 22, 2016

Resolution X

Information _____

SUBJECT: Resolution for the Approval of Contracts or Purchases Procured Pursuant to Public Contract Code Section 10290 and 12100 under California Multiple Award Schedules (CMAS)

Enclosure(s) X

BACKGROUND: A school district may purchase from another government agency without soliciting bids when it is in the best interest to do so under Public Contract Code section 10290 et seq. and 12100 et seq. Public school districts in California are also allowed to use the California Multiple Award Schedule (CMAS) program administered by the Department of General Services. Any contract or purchase procured pursuant to this Resolution shall be approved or ratified by the Governing Board.

While the District has utilized the CMAS for procurement in the past, each contract was then brought to the Board individually for approval. By approving this resolution, the purchasing process can be streamlined and the CMAS related purchases can simply be included in the PO list for ratification. This agenda item was prepared Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6340, Bids & Contracts.

FUNDING SOURCE AND FINANCIAL IMPACT: None.

RECOMMENDATION: It is recommended that the Board of Trustees adopt Resolution No. 15/16-13 for the approval of contracts or purchases procured under California Multiple Award Schedule (CMAS). Authorization is further requested to approve the delegation of authority to the Interim Vice Chancellor, Finance & Facilities or District Director, Purchasing, to execute, deliver or otherwise negotiate contracts or purchases under CMAS on behalf of the District.

Brian Fahnestock
Recommended by

Approved for Submittal

3.b.1
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



**RESOLUTION NO. 15/16-13 APPROVING CONTRACTS OR PURCHASES PROCURED
PURSUANT TO PUBLIC CONTRACT CODE SECTIONS 10290 ET SEQ AND 12100 ET
SEQ. (CALIFORNIA MULTIPLE AWARD SCHEDULES)**

WHEREAS, the governing board of a community college district under Public Contract Code section 10290 et seq. may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code; and

WHEREAS, the governing board of a district is required to make a determination that a purchase through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Governing Board of the North Orange County Community College District ("District") has determined that it is in the best interest of the District to authorize procurement of goods, services, or technology goods and services in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS"); and

WHEREAS, the District desires by a majority of the vote of the Governing Board and pursuant to Education Code section 81655 and similar statutes, to delegate authority to the District's Vice Chancellor, Finance and Facilities and District Director, Purchasing, to execute, deliver or otherwise negotiate contracts or purchases under CMAS, or to otherwise carry out the intent of this Resolution, all subject to the following conditions:

- a. Confirmation that the goods, services, or technology goods and services being procured by the District from the vendor are specifically set forth in a current and valid CMAS contract, and that the prices paid by the District are equal to or lower than the prices set forth in the current and valid CMAS contract, and meets any other applicable requirements under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code; and
- b. Any contract or purchase order procured pursuant to this Resolution shall be approved or ratified by the Governing Board, with said approval or ratification to be evidenced by a motion of the Governing Board duly passed and adopted.

NOW, THEREFORE, the District hereby finds, determines, declares and resolves as follows:

Section 1. Determination of Recitals. All of the recitals set forth above are true and correct, and the District Governing Board so finds and determines.

Section 2. Determination of Purchase Through CMAS. The District Governing Board hereby finds and determines that it is in the best interest of the District to authorize procurement of goods, services, or technology goods and services in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding, through the State of California Department of General Services Procurement Division under CMAS.

Section 3. Delegation of Authority. That the District's Governing Board hereby approves the delegation of authority and appoints its Vice Chancellor, Finance and Facilities, and District Director, Purchasing, who are hereby authorized and directed, pursuant to a majority of the vote of the Governing Board and Education Code section 81655 and similar statutes, to execute, deliver or otherwise negotiate contracts or purchase orders under CMAS, or to otherwise carry out the intent of this Resolution, subject to the conditions set forth herein.

Section 4. Effective Date. This resolution shall be effective as of date of its adoption until otherwise rescinded by the Governing Board.

PASSED AND ADOPTED as of March 22, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

The President of the Board of Trustees does hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by the Board at a regularly scheduled and conducted meeting held on this date, which Resolution shall be kept on file in the office of the Board.

President of the Board of Trustees
North Orange County Community College District

The Clerk of the Board of Trustees does hereby certify that the foregoing Resolution was introduced and adopted by the Board of Trustees at a regularly scheduled meeting thereof held on this date, by the foregoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the North Orange County Community College District on this date.

Clerk of the Board of Trustees
North Orange County Community College District

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

Action	X
Resolution	
Information	
Enclosure(s)	

DATE: March 22, 2016

SUBJECT: Deductive Change Order #1 for Bid #2015-19,
Cypress College Soccer Field Leveling Project

BACKGROUND: On October 13, 2015, the Board awarded a contract to Incotecnica, Inc. for \$506,000 for the soccer field leveling project at Cypress College. The contract amount included a \$50,000 allowance for unforeseen conditions. Of the \$50,000 allowance, \$26,788.84 was used for the unforeseen asbestos, irrigation and concrete work. The use of this amount allowed the project to progress without any delay. The remaining allowance amount of \$23,211.16 is a credit back to the District. The revised contract amount is \$482,788.84.

Project Cost	\$456,000.00
Allowance	<u>\$ 50,000.00</u>
Total Contract	\$506,000.00
Deductive Change Order #1	<u>\$ 23,211.16</u>
Revised contract amount	\$482,788.84

This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6600, Capital Construction.

FUNDING SOURCE AND FINANCIAL IMPACT: The change order totaling \$23,211.16 will be deducted from the Mandated Cost Reimbursement Funds.

RECOMMENDATION: It is recommended that the Board approve the Deductive Change Order #1 for Bid #2015-19, Cypress College Soccer Field Leveling Project with Incotecnica, Inc. reflecting a decrease of \$23,211.16 to the original contract. The revised contract amount is \$482,788.84. Authorization is further requested for the Interim Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the Deductive Change Order #1 on behalf of the District.

Brian Fahnstock
Recommended by

Approved for Submittal

3.c
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
Resolution _____
DATE: March 22, 2016 Information _____
Enclosure(s) _____
SUBJECT: Change Order #1 for Bid #2015-10, Central
Plant Renovation at Anaheim Campus

BACKGROUND: The Board awards contracts for various public works projects. Public Contract Code §20659 requires Board approval for a Change Order to a Public Works Bid. The District has reviewed Change Order #1 provided by Interlog Construction in the amount of \$14,433.76. The change order is for various additional work requested by the District, including the repair of three (3) cracks on the existing slab at the plant. The original contract amount was \$389,873.00. The revised contract amount is \$404,306.76. This agenda item was submitted by Jenney Ho, District Director, Purchasing.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Funding for this project will come from Capital Outlay funds.

RECOMMENDATION: It is recommended that the Board approve Change Order #1 for Bid #2015-10, Central Plant Renovation at Anaheim Campus, with Interlog Construction in the amount of \$14,433.76, increasing the contract from \$389,873.00 to \$404,306.76. Authorization is further requested for the Interim Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the change order on behalf of the District.

Brian Fahnestock
Recommended by

Approved for Submittal

3.e
Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	
DATE:	March 22, 2016	Information	
		Enclosure(s)	
SUBJECT:	Cypress College Online Education Renewal of Blackboard License and Hosting		

BACKGROUND: Enrollment of students in at least one online course at Cypress College is approximately 6,000 students. The primary course management system (CMS) used to distribute Distance Education courses at the college is Blackboard Learn 9.1. The current license with Blackboard, Inc. expires June 30, 2016. The current hosting agreement with Blackboard expired on March 17, 2016. Blackboard provided renewal pricing too late to obtain Board approval prior to the renewal date and as such has agreed to allow the continued hosting until such time as the expenditure is approved. The college is requesting to renew the Blackboard license and hosting agreements through June 30, 2018. Below is the breakdown of costs for both hosting and licensing:

Time Period	Hosting Cost	Licensing Cost
March 17, 2016 to June 30, 2016	\$10,105.58	Previously paid
July 1, 2016 to June 30, 2017	\$34,797.52	\$28,487.00
July 1, 2017 to June 30, 2018	\$34,797.52	\$28,487.00
Total	\$70,600.62	\$56,974.00

These prices reflect a 50% discount to the college. This agenda item was prepared and submitted by Deborah Ludford, District Director, Information Services and Steve Donley, Dean, Career Technical Education, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to Direction Nos. 1, 2, and 3 to improve the rates of completion for degrees, make progress toward eliminating achievement gap, and improve the success rate for students.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3720, Computer and Electronic Communication Systems.

FUNDING SOURCE AND FINANCIAL IMPACT: The Foundation for California Community Colleges has negotiated a discounted licensing fee with a 50% discount for two years. The hosting agreement is also being offered at a 50% discount. The cost for two years and three months is not to exceed \$127,574.62 and will be charged to the General Fund.

RECOMMENDATION: Authorization is requested to renew the licensing and hosting agreements with Blackboard Inc. for Cypress College for Blackboard Learn 9.1 for a two-year and three-month period beginning March 17, 2016, through June 30, 2018, at a cost not to exceed \$127,574.62. Authorization is also requested for the Interim Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Deborah Ludford

Recommended by

Approved for Submittal

3.f

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
		Resolution	_____
DATE:	March 22, 2016	Information	_____
		Enclosure(s)	_____
SUBJECT:	Fullerton College Online Education Renewal of Blackboard License		

BACKGROUND: Enrollment of students in at least one online course at Fullerton College is approximately 7,000 students. The primary course management system (CMS) used to distribute Distance Education courses at the college is Blackboard Learn 9.1. The current license with Blackboard, Inc. expires June 30, 2016. The college is requesting to renew the Blackboard license agreement through June 30, 2018. Below is the cost for licensing:

Time Period	Licensing Cost
July 1, 2016 to June 30, 2017	\$15,918.00
July 1, 2017 to June 30, 2018	\$15,918.00
Total	\$31,836.00

These prices reflect a 50% discount to the college. This agenda item was prepared and submitted by Deborah Ludford, District Director, Information Services, and Jose Ramon Nunez, Vice President, Instruction, Fullerton College.

How does this relate to the five District Strategic Directions? This item responds to Direction Nos. 1, 2, and 3 to improve the rates of completion for degrees, make progress toward eliminating achievement gap, and improve the success rate for students.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3720, Computer and Electronic Communication Systems.

FUNDING SOURCE AND FINANCIAL IMPACT: The Foundation for California Community Colleges has negotiated a discounted licensing fee with a 50% discount for two years. The cost for two years is not to exceed \$31,836 and will be charged to the General Fund.

RECOMMENDATION: Authorization is requested to renew the licensing agreement with Blackboard Inc. for Fullerton College for Blackboard Learn 9.1 for a two-year period beginning July 1, 2016, through June 30, 2018, at a cost not to exceed \$31,836. Authorization is also requested for the Interim Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Deborah Ludford

 Recommended by

Approved for Submittal

3.g

 Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
		Resolution	<u> </u>
DATE:	March 22, 2016	Information	<u> </u>
		Enclosure(s)	<u> X </u>
SUBJECT:	School of Continuing Education Curriculum Matters		

BACKGROUND: The School of Continuing Education Curriculum Committee and the District Curriculum Coordinating Committee have approved the attached summary of curriculum additions and revisions. All additions and revisions are within allocated budget for staff and facilities.

The Educational Master Plan has indicated that “instructional programs need to be continually reviewed as to viability and priority” and that the curriculum “needs to provide state-of-the-art training in vocational programs.” The assessment process, mandated by the state, provides several reasons for the proposed curricular changes:

1. To meet changing employment requirements, as per the recommendations of both the faculty and advisory committees.
2. To expand and streamline certificate programs in keeping with state mandates.
3. To modernize the curriculum as per recommendations determined through the School of Continuing Education Curriculum Committee.
4. To provide specific courses to meet student needs.

All curriculum is submitted to the Provost’s Office for review prior to submission to the District Curriculum Coordinating Committee. This item is being submitted by Candace Lynch-Thompson, Chair of the School of Continuing Education Curriculum Committee.

How does this relate to the five District Strategic Directions? Instructional programs provide the necessary basic skills training, current and relevant vocational skills, successful transfer preparation, and life-long learning option to meet the needs of our students and community.

How does this relate to Board Policy: This item is in compliance with BP4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus general fund.

RECOMMENDATION: It is recommended that the Board approve the attached summary of curriculum additions and revisions for the School of Continuing Education, to be effective in the Summer 2016 trimester. The curricula have been signed by the Campus Curriculum Committee Chairperson and the Provost, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.a.1

Item No.

School of Continuing Education
2015-2016

Approved by District Curriculum Coordinating Committee on November 13, 2015
Approved by School of Continuing Education Curriculum Committee on October 13, 2015

~~ New Course ~~

Disability Support Services				
Course Id	Title	Hours	Justification	Effective Term
DSPS 610	Public Speaking	30	A new course to help students improve their public speaking skills.	Summer 2016

Approved by District Curriculum Coordinating Committee on December 8, 2015
Approved by School of Continuing Education Curriculum Committee on November 10, 2015

~~ New Course ~~

Disability Support Services				
Course Id	Title	Hours	Justification	Effective Term
DSPS 600	Community Inclusion and Transition Resources	36	This class is necessary to provide students with the ability to navigate their communities safely and effectively.	Summer 2016
DSPS 605	Social Media and Online Safety	30	Students are utilizing social media and need to understand the benefits and the potential risks. This class teaches how to use social media safely.	Summer 2016

Approved by District Curriculum Coordinating Committee on February 19, 2016
Approved by School of Continuing Education Curriculum Committee on January 12, 2016

~~ Revised Courses ~~

Career Technical Education (CTE)				
Course Id	Title	Hours	Justification	Effective Term
COMP 685	Beginning Keyboarding	36	Update the course software from CD/DVD and book to an on-line software.	Summer 2016

Basic Skills/High School Diploma				
Course Id	Title	Hours	Justification	Effective Term
IHSS 300	Transitioning to College	15	This course will serve as an elective credit for the High School Diploma Program and/or other SCE Programs to support students transitioning to college.	Summer 2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 22, 2016 Resolution _____
Information _____
SUBJECT: Fullerton College Enclosure(s) _____
Donations

BACKGROUND: Businesses and individuals frequently make monetary donations or donate supplies and equipment that are of value to Fullerton College and its instructional programs.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is in compliance with Board Policy 3820, Gifts and Donations.

FUNDING SOURCE AND FINANCIAL IMPACT: The monetary and supplies/equipment donations to Fullerton College will assist with expenses associated with the Fullerton College instructional programs and departments which would otherwise be funded through the division budgets.

RECOMMENDATION: Authorization is requested for Fullerton College to accept the following donations:

To Fullerton College Fine EOPS/CARE/CalWORKS/FYIS Department:

- \$25 Cash Donation – Elsa Aguirre
- \$40 Cash Donation – Lizzette Garcia
- \$20 Cash Donation – Andre Strong

To the Counseling Division/Veterans Resource Center:

- \$1,000 Cash Donation – Leslie Butler, DDS, Inc.
- \$250 Cash Donation – Lisa A. and Stephen C. Butler

To Fullerton College Fine Arts Division/Art Department:

- \$3,000 Cash Donation – Frederick R. Weisman Philanthropic Program

To the Fullerton College Fine Arts Division/Theatre Arts Department:

- Fabric – PVH (Cindi Mullane)
- Fabrics and Beads – Mary Tanamachi

To the Fullerton College Library:

- Visiting Orange County's Past (2 Books) – Steve Adamson, OC Historical Commission

- The Art of Possibility, Maximum Ride (2 Books) – Monique Delatte
- Three Books and 3 DVDs – Bob Sherrill
- Seven Boxes of Miscellaneous Books – Ruth Christy
- Artistic Photography (2 Copies) – Can Doan, Viet Anh Alumni and Friends

To the Fullerton College Physical Education Division/Baseball:

- \$50 Cash Donation – Maite Vega and Delhi Muxart
- \$100 Cash Donation – Maite Vega
- \$2,000 Cash Donation – Rotary Club of Fullerton South
- \$11,721.63 Cash Donation – Snap-Raise
- \$100 Cash Donation – Floyd and Joan Lord
- \$250 Cash Donation – Darryl Jones and Danelle Jones
- \$375 Cash Donation – Jeff and Cynthia Sgobba
- \$375 Cash Donation – Richard L. and Brenda Baney
- \$475 Cash Donation – Ron Bell

To the Fullerton College Physical Educaiton Division/Men's Basketball:

- \$2,522.08 Cash Donation – ESponsor Now, Inc.

To the Fullerton College Physical Education Division/Women's Basketball Program:

- \$125 Cash Donation – Daniel I. Lee, DDS, Inc.

To the Fullerton College Physical Education Division/Dance:

- \$100 Cash Donation – Henry and Julie Godinez
- \$150 Cash Donation – Luis A. Juarez

To the Fullerton College Physical Education Division/Dance Team:

- \$50 Cash Donation – Dean Cunningham
- \$100 Cash Donation – Patrick and Peggy McCarthy

To the Fullerton College Physical Education Division/PE Department Activities:

- \$200 Cash Donation – Reynolds Financial Group, Inc.
- \$100 Cash Donation – Selman Chevrolet Co.
- \$100 Cash Donation – Anita Ward
- \$95.62 Cash Donation – Miguel and Olga Miranda

To the Fullerton College Physical Education Division/Men's Tennis Program:

- \$10 Cash Donation – Juliet Tan Chua
- \$170 Cash Donation – Bob J. and Kristin S. Crellin
- \$190 Cash Donation – Ramona G. and Joel Franklin Rich

To the Fullerton College Physical Education Division/Women's Golf Program:

- \$250 Cash Donation – Cadence Aerospace Finance Inc.

To the Fullerton College Technology and Engineering Division/Automotive Department:

- Die Grinder, Tire Inflator, Utility Cart, Extension Set, Impact Wrench and Air Drill – Leor Brown, Astro Pneumatic Tool Company

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 22, 2016 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
March 22, 2016

PHASE-IN RETIREMENT

McCament, David	CC	Mortuary Science Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 80%/Spring Sem. 80% Eff. 08/22/2016 PN CCF752
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NEW PERSONNEL

Benito, Jeff	CC	Physical Education/Tennis Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF864
Campbell, Justin	CC	English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF923
Kaufman, Bret	CC	English Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/19/2016 PN CCF955
Nikkhoo, Kristine	FC	Director, Basic Skills and Support Services 12-month Position (100%) Range 24, Column A Management Salary Schedule Eff. 03/23/2016 PN FCM951

CHANGE IN SALARY CLASSIFICATION

Parseghian, Levon	CC	English Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 02/01/2016
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Academic Personnel
March 22, 2016

LEAVES OF ABSENCE

Bacarella, Russell	CC	Automotive Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/02/2016-02/26/2016
Frey, Michael	CC	Astronomy Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/11/2016-03/11/2016
Smitson, Robert	FC	Administration of Justice Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter From: 02/01/2016-03/11/2016 To: 02/01/2016-04/22/2016

FACULTY SABBATICAL LEAVES

Barabas, Liliana	FC	Physics Instructor Eff. 2016 Fall Semester
Cavin, Robert	CC	Philosophy/Religious Studies Instructor Eff. 2016 Fall Semester
Coopman, Jennifer	CC	Mathematics Instructor Eff. 2016 Fall Semester
Kemp, Darnell	FC	Reading Instructor Eff. 2017 Spring Semester
Porter, Deidre	CC	Counselor Eff. 2016 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2016 SPRING SEMESTER,
WINTER/SPRING TRIMESTER

Cao, Alexander	SCE	Column 1, Step 1
Chau, Mandy	CC	Column 1, Step 1
Cordova, Anita	CC	Column 2, Step 1
Daniels, Brittany	SCE	Column 2, Step 1
McFarland, Garrett	SCE	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Johnson, Cheryl FC Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Contreras, Kendra CC Director of Dental Hygiene
Class E, Step 12
Lecture Rate, Regular and Contract Faculty
Summer Intersession Teaching Schedule
Eff. 06/01/2016-08/18/2016

Gomez, Rebecca CC Director of Health Information Technology
Class E, Step 19
Lecture Rate, Regular and Contract Faculty
Summer Intersession Teaching Schedule
Eff. 06/01/2016-08/18/2016

Mitts, Teri Lynn CC Director of Sonography & Radiology
Class D, Step 30
Lecture Rate, Regular and Contract Faculty
Summer Intersession Teaching Schedule
Eff. 06/01/2016-08/18/2016

Pacheco, Elizabeth CC Director of Dental Assisting
Class D, Step 17
Lecture Rate, Regular and Contract Faculty
Summer Intersession Teaching Schedule
Eff. 06/01/2016-08/18/2016

Ramos, Jaime CC Director of Psychiatric Technology
Class E, Step 16
Lecture Rate, Regular and Contract Faculty
Summer Intersession Teaching Schedule
Eff. 06/01/2016-08/18/2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 22, 2016 Resolution _____
Information _____
SUBJECT: Classified Personnel Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
March 22, 2016

RETIREMENT

Courtney, Marlene CC Evaluator Specialist
12-month position (100%)
Eff. 07/01/2016
PN CCC998

RESIGNATIONS

Cardoso, Eric CC Library Assistant II
12-month position (100%)
Eff. 3/2/2016
PN CCC880

PROBATIONARY RELEASE

@01256647 FC 10-month position (100%)
Eff. 03/05/2016
PN FCC945

NEW PERSONNEL

Landin, Esther SCE Special Projects Manager, Workforce Development
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 03/23/2016 – 06/30/2016
PN SCT971

Lewis, Hashimu CC Facilities Custodian I
10-month position (100%)
Range 27, Step A + 10% Shift
Classified Salary Schedule
Eff. 03/23/2016
PN CCC747

Martin, Monica FC Director, Grants/Economic & Workforce Development
12-month position (100%)
Range 21, Column A
Management Salary Schedule
Eff. 03/23/2016
PN FCM952

Classified Personnel
March 22, 2016

Morrill, Andrew	FC	Laboratory Technician/Music 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 03/29/2016 PN FCC622
Solomon, Kristine	CC	Special Project Coordinator/Student Equity Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 03/23/2016 – 06/30/2016 PN CCT980

VOLUNTARY CHANGES IN ASSIGNMENT

Arredondo, Amabel	SCE	Admission and Records Technician 12-month position (100%) PN SCC893 Permanent Lateral Transfer To: SCE Administrative Assistant I 12-month position (100%) Eff. 03/28/2016 PN SCC891
Garcia, Raul	AC	Facilities Custodian I 12-month position (100%) PN DEC954 Permanent Lateral Transfer To: CC Facilities Custodian I 12-month position (100%) Eff. 03/21/2016 PN CCC870
Ledezma, Elizabeth	FC	Evaluator (100%) Extension of Temporary Change in Assignment To: FC Personnel Services Specialist 12-month position (100%) Range 41, Step D + 5% Longevity Classified Salary Schedule Eff. 04/01/2016 – 04/29/2016

Classified Personnel
March 22, 2016

Nelson, Louella	CC	Administrative Assistant II (100%) Temporary Change in Assignment To: CC Executive Assistant III 12-month position (100%) Range 30C, Step B + 10% Longevity Confidential Salary Schedule Eff. 03/07/2016 – 04/07/2016
Taylor, Christopher	AC	IT Specialist, Systems Applications (100%) Extension of Temporary Change in Assignment To: AC IT Project Leader 12-month position IT Specialist, Systems Applications (50%) Range 50, Step E + 25% Longevity + PG&D IT Project Leader (50%) Range 57, Step C + 25% Longevity + PG&D Classified Salary Schedule Eff. 04/01/2016 – 06/30/2016

LEAVES OF ABSENCE

Ortega, Danny	CC	Campus Safety Officer (100%) Military Leave with Pay Eff. 03/05/2016 – 03/06/2016
Teipe, Peter	AC	IT Project Leader (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 04/07/2016 – 05/07/2016 (Consecutive Leave)
Volcy, Tyasha	CC	Executive Assistant III (100%) Family Medical Leave Act (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/07/2016 – 04/07/2016 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 22, 2016 Resolution _____
SUBJECT: Professional Experts Information _____
Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
March 22, 2016

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Cho, Seol	SCE	Project Expert	Mobility Trainer/Promotions Specialist	26	04/14/2016	06/30/2016
Clahane, Dana	FC	Technical Expert I	Student Equity Funded Math Bootcamps	20	03/15/2016	05/28/2016
Diep, Christie	CC	Project Manager	English Department A.C.C.E.S.S. Program	10	03/01/2016	06/30/2016
Dolbin, Ronald	FC	Technical Expert I	Student Equity Funded Math Bootcamps	20	03/15/2016	05/28/2016
Farina, Luna	SCE	Project Expert	Project Expert	26	03/07/2016	06/30/2016
Gomez, Rebecca	CC	Technical Expert I	PERKINS IV – Enhancing Student Success	5	03/15/2016	05/30/2016
Gottdank, Adam	SCE	Project Manager	Accreditation	26	03/21/2016	03/24/2016
Gulmesoff, Monika	SCE	Project Coordinator	Mobility Coordinator	26	05/02/2016	06/29/2016
Guy, Lorri	SCE	Project Coordinator	Workability III Job Developer	26	05/04/2016	06/28/2016
Haptonstall, Joelle	SCE	Project Coordinator	Resource Export	26	03/28/2016	06/29/2016
Johnstone, Deborah	SCE	Project Coordinator	SoCal Sheet Metal JATC	26	03/09/2016	03/23/2016
Jones, Sarah	CC	Technical Expert I	Teacher Preparation Curriculum Development and Activity Planning	15	03/21/2016	03/24/2016
Klein, Margaret	CC	Technical Expert I	Teacher Preparation Curriculum Development and Activity Planning	15	03/21/16	03/24/2016
Mittelman, Heather	SCE	Project Expert	Job Coach	26	03/28/2016	06/24/2016
Morfin, Mayra	SCE	Project Expert	Job Coach	26	03/28/2016	06/24/2016
Nguyen, Anthony	SCE	Project Coordinator	Job Developer Coordinator	26	03/28/2016	05/27/2016
Nguyen, Gregory	FC	Technical Expert I	Student Equity Funded Math Bootcamps	20	03/15/2016	05/28/2016
Ramirez Torres, Luis Alberto	CC	Project Expert	Certified Assistant Athletic Therapist	26	03/23/2016	05/29/2016
Richardson, Kristy	FC	Project Coordinator	Adjunct Academy Program Coordinator	10	04/13/2016	06/16/2016
Rodgers, Carolanne	FC	Project Manager	Engage in STEM	26	06/06/2016	06/24/2016
Rofman, Lara	SCE	Project Coordinator	Job Development Employer – Student Network Coordinator	26	04/04/2016	06/01/2016

Professional Experts
 March 22, 2016

Rossi, Nicole	FC	Project Coordinator	Adjunct Academy Program Coordinator	10	04/13/2016	06/16/2016
Rossi, Nicole	FC	Technical Expert I	Student Equity Funded Math Bootcamps	20	03/15/2016	05/28/2016
Spencer, Nora	FC	Technical Expert II	eLumen Software Trainer	10	03/23/2016	05/28/2016
Vescial, Keith	CC	Technical Expert II	Teacher Preparation Curriculum Development and Activity Planning	15	03/21/2016	03/24/2016
Williams, Courtney	SCE	Project Expert	Job Coach	26	03/28/2016	06/24/2016
Zarske, Cindy	FC	Technical Expert II	eLumen Software Trainer	20	03/23/2016	05/28/2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 22, 2016
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
March 22, 2016

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Caamal, Marco	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	03/24/16	06/30/16	TE H 1
Esparza-Newcomb, E.	SCE	Clerical/Secretarial - Clerical assistance for Anaheim ESL Program	05/09/16	06/30/16	TE B 4
Flores, Carolina	FC	Clerical/Secretarial - Assist Counseling with student recruiting/outreach	03/23/16	06/22/16	TE A 2
Gorrell, Thomas	FC	Tech/Paraprof - Athletic Program Assistant	03/26/16	05/31/16	TE H 4
Gulmesoff, Dimiter	FC	Tech/Paraprof - Artist Model for Art Department classes	03/23/16	06/30/16	TE F 4
Hood, Emma	CC	Tech/Paraprof - On-call theater crew for campus productions	03/23/16	06/30/16	TE A 1
Jimenez, Robert	FC	Clerical/Secretarial - Assist in Construction program	03/23/16	05/27/16	TE A 1
Kimball, Marcia	SCE	Clerical/Secretarial - Assist in Admissions and Records	04/21/16	06/30/16	TE A 3
Marquez, Brian	FC	Tech/Paraprof - Assist ACT with various projects	03/23/16	06/18/16	TE A 2
Martin, Amanda	FC	Service/Maint - Assist Campus Safety Dept with various duties	04/04/16	06/30/16	TE B 4
Monroy Villafuerte, Y.A.	FC	Clerical/Secretarial - Assist Counseling with student recruiting/outreach	03/23/16	06/22/16	TE A 2
Pirnia-Sanai, Floria	AC	Tech/Paraprof - Assist Baccalaureate Degree Pilot Program	03/23/16	06/30/16	TE B 4
Talbot, Jesse	SCE	Clerical/Secretarial - Clerical assistance for DSPS Office	05/09/16	06/30/16	TE A 1
Williams, Lakeetha	FC	Clerical/Secretarial - Assist campus UMOJA Program	03/26/16	06/30/16	TE A 3

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Adams, Amy	FC	Direct Instr Support - Tutor for STEM Program	03/22/16	06/30/16	TE B 3
Boggs, Estee	FC	Direct Instr Support - Notetaker for visually-impaired students	03/28/16	05/28/16	TE B 4
Cortes, Roberto	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	03/23/16	06/30/16	TE A 1
Flores, Anthony	FC	Direct Instr Support - Tutor students in the campus Math Lab	03/28/16	06/30/16	TE A 2
Garza, Heriberto	FC	Direct Instr Support - Tutor students in the campus Math Lab	03/28/16	06/30/16	TE A 2
Hansberry, James	FC	Direct Instr Support - Tutor for STEM Program	03/01/16	06/30/16	TE A 1
Ho, Phung Huy	FC	Direct Instr Support - Tutor students in the campus Math Lab	03/28/16	06/30/16	TE A 2
Jean, Jean-Paul	SCE	Direct Instr Support - Tutor for Basic Skills/High School Program	03/09/16	06/30/16	TE A 4

Hourly Personnel
March 22, 2016

Krause, Henry	FC	Direct Instr Support - Tutor students in the campus Math Lab	03/28/16	06/30/16	TE A 2
Maxwell, Marcel	FC	Direct Instr Support - Tutor students in the campus Math Lab	03/28/16	06/30/16	TE A 2
Nguyen, Tho	FC	Direct Instr Support - Tutor students in the campus Math Lab	03/28/16	06/30/16	TE A 2
Ody, Amber	SCE	Direct Instr Support - Tutor for DSPS students	03/28/16	06/30/16	TE A 1
Perez, April	FC	Direct Instr Support - Tutor for STEM Program	03/28/16	06/30/16	TE A 3
Qader, Amanda	FC	Direct Instr Support - Tutor students in the campus Math Lab	03/28/16	06/30/16	TE A 2
Ramos, Anthony	SCE	Direct Instr Support - Tutor for Basic Skills/High School Program	04/04/16	06/30/16	TE A 4
Resong, Eric	SCE	Direct Instr Support - Tutor for DSPS students	03/28/16	06/30/16	TE A 1
Rojas, Crystal	FC	Direct Instr Support - Interpreter for hearing-impaired students	03/23/16	05/28/16	TE D 4
Spinks, Cassandra	FC	Direct Instr Support - Tutor for the Student Diversity Success Initiative	03/23/16	06/30/16	TE B 2
Tec, Andrew	CC	Direct Instr Support - Tutor in the Learning Resource Center	03/23/16	06/30/16	TE A 3
Thompson, Miranda	CC	Direct Instr Support - Tutor in the Learning Resource Center	03/23/16	06/30/16	TE A 3
Villa, Wendy	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	03/23/16	06/30/16	TE A 1

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Dacucy, Tiffany	FC	Tech/Paraprof - Sub for vacant Fine Arts Info/Marketing Rep PN FCC956	03/03/16	05/26/16	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Hildebrandt, Von	FC	Work-study Student - Assist in campus Tutoring Center	03/03/16	06/30/16	TE A 2
Klair, Satvir	CC	Work Study Student - Assist in PE/ Gym	03/10/16	06/30/16	TE A 1
Lee, Sabrina	FC	Full-time Student - STEM Tutor/Academic Coach	03/09/16	06/30/16	TE A 2
Min, Aung	CC	Work Study Student - Assist in the Theatre department	03/11/16	06/30/16	TE A 1
Monreal, Alyssa	FC	Work-study Student - Assist in campus Physical Education Department	03/03/16	06/30/16	TE A 2
Quinonez, Edward	FC	Full-time Student - Student Ambassador to assist students with campus info	03/07/16	06/30/16	TE A 3
Rebatet, Neshdali	FC	Full-time Student - Assist in campus Natural Science Department	03/07/16	06/30/16	TE A 1

Hourly Personnel
March 22, 2016

Reyna, Monica	CC	Full-time Student - Peer/mentor Outreach	02/19/16	06/30/16	TE B 1
Tran, Tuan	FC	Work-study Student - Assist in campus Skills Center	02/22/16	06/30/16	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 22, 2016

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
March 22, 2016

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Ayala, Douglas	CC	Internship - Counseling & Student Dev	03/08/2016	05/31/2016
Burks, Brian	FC	Physical Education - Football	03/08/2016	06/30/2016
Castellanos, Sonia	FC	Tutoring Center	02/08/2016	05/27/2016
Garcia, Jocelyn	CC	Fine Arts Division - Ceramics	02/22/2016	05/25/2016
Gonzalez-Phelps, Micha	FC	Tutoring Center	02/16/2016	05/27/2016
Hernandez, Lizette	CC	Fine Arts Division - Ceramics	02/22/2016	05/26/2016
Lopez, Kimberly	FC	Tutoring Center	02/08/2016	05/27/2016
Piere, Martin	FC	Tutoring Center	02/08/2016	05/27/2016
Sanchez, Brenda	SCE	DSS - Personal Care Attendant	02/18/2016	06/30/2016
Vera, Bianca	FC	Tutoring Center	02/08/2016	05/27/2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 22, 2016

SUBJECT: Resolution
Board of Trustees
Excused Absences

Action	<u>X</u>
Resolution	<u>X</u>
Information	<u> </u>
Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to Board Policy 2725, Board Member Compensation, Board members may be paid for meetings when they are absent, if the Board adopts a Resolution verifying that the absence is excused.

Education Code Section 7425, Subdivision (c) reads as follows:

A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes, finds that at that time of the meeting he or she is performing services outside of the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

How does this relate to the District's Five Strategic Directions? This item responds to District Strategic Direction #IV: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is in compliance with Board Policy 2725, Board Member Compensation.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt the following resolutions:

- Resolution No. 15/16-14, Trustee Absence, verifying that Trustee Barbara Dunsheath was absent on March 17, 2016 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. A signed affidavit from Dr. Dunsheath verifying her absence will be on file in the Chancellor's Office.
- Resolution No. 15-16/15, Trustee Absence, verifying that Trustee M. Tony Ontiveros was absent on March 17, 2016 due to hardship and, therefore, eligible to receive compensation for the Special Board meeting held on that date. A signed affidavit from Mr. Ontiveros verifying his absence will be on file in the Chancellor's Office.

Fred Williams
Recommended by

Approved for Submittal

6.a.1
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 15/16-14, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Special Board meeting of March 17, 2016, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

Barbara Dunsheath

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: March 22, 2016

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution 15/16-15, Trustee Absence

WHEREAS, Education Code Section 72425(c) states:

(c) A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district.

NOW, THEREFORE, BE IT RESOLVED that the Trustee named below was absent from the Special Board meeting of March 17, 2016, due to hardship, and therefore, eligible to receive compensation for the meeting held on that date.

TRUSTEE

M. Tony Ontiveros

AYES:

NOES:

ABSENT:

ABSTAINING:

DATE ADOPTED: March 22, 2016

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	March 22, 2016	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	California Community Colleges Trustees Board of Directors Election	Enclosure(s)	<u> X </u>

BACKGROUND: The Board is asked yearly to vote to fill certain vacancies on the Board of Directors of the California Community Colleges Trustees (CCCT). This year there are eight (8) seats up for re-election on the board. Each community college district governing board of the Community College League of California shall have one vote for each of the eight vacancies on the CCCT Board of Directors. Only one vote may be cast for any nominee or write-in candidate. The eight candidates who receive the most votes will serve three-year terms.

The 15 trustees who have been nominated for election to the CCCT Board are listed on the attached copy of the ballot.

How does this relate to the District's Five Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board mark its ballot for the California Community College Board of Trustees Board of Directors election at this time. Official ballots must be returned to the League office, postmarked no later than April 25, 2016.

Fred Williams

Recommended by

Approved for Submittal

6.b.1

Item No.

