



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

MEETING: Regular Meeting in March 2017

DATE: Tuesday, March 14, 2017, at 5:30 p.m.

PLACE: Anaheim Campus Board Room
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled, "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to the rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting. The Board reserves the right to change the order of the agenda items as the need arises.

AGENDA:

1. a. **Pledge of Allegiance to the Flag**
- b. **Board of Trustees Roll Call**
- c. **Comments: Members of the Audience:** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- d. **Consider Non-Personnel block-vote items indicated by [] in Sections 3 & 4**
- e. **Consider Personnel block-vote items indicated by [] in Section 5**
Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- f. **Reports:**
Chancellor
- g. **Comments:**
College Presidents/Provost
Resource Table Personnel
Members of the Board of Trustees

2. a. **Approval of Minutes of the Special Meeting of February 24, 2017, and the Regular Meeting of February 28, 2017.**

- b. **CLOSED SESSION: Per the following sections of the Government Code:
Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENTS: Cypress College President

3. **FINANCE & FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Business Office.)**
- [b] Authorization is requested to enter into a DSA Inspector of Record service agreement with Day Construction to provide DSA inspection services for the Cypress College Central Plant & Thermal Energy Storage Tank Project.

4. **INSTRUCTIONAL RESOURCES**

- [a] It is recommended that the Board approve the rescinding of curriculum changes for Cypress College, to be effective retroactive Fall 2014.
- [b] Authorization is requested to accept new revenue from the sub-agreement under the Industry Driven Regional Collaborative Prime Award #15-198-001 in the amount of \$13,250.
- c. It is recommended that the Board receive the first draft of the Fullerton College 2017 Accreditation Self-Evaluation Report.

5. **HUMAN RESOURCES**

- [a] Request approval of the following items concerning academic personnel:

Retirement
Phase-In Retirement
Leaves of Absence
Faculty Sabbatical Leave
Temporary Academic Hourly

- [b] Request approval of the following items concerning classified personnel:

Resignation
New Personnel

Promotion
Reclassification
Voluntary Change in Assignment
Leaves of Absence

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.
- [e] Request approval of Volunteers.

6. **GENERAL**

- a. It is recommended that the Board adopt Resolution No. 16/17-18, Support for Students and Privacy of Student Records, reaffirming the North Orange County Community College District's full support for all students.
- b. It is recommended that the Board approve the School of Continuing Education institutional name change to North Orange Continuing Education, and authorize a name/brand launch campaign.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact the Chancellor's Office, at (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	March 14, 2017	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Ratification of Purchase Orders and Checks	Enclosure(s)	<u>X</u>

BACKGROUND: Pursuant to the Purchasing Policy for the North Orange County Community College District, a summary of purchase orders and checks shall be submitted to the Board of Trustees for ratification at the first meeting of the Board following the issuance or prior to issuance where required.

The purchase order numbers P0114711 - P0115309, check numbers C0044855 - C0045051; F0209768 - F0210351; Q0005317 - Q0005336; 88460951 - 88461829; V0031414 - V0031414; 70079258 - 70081278; disbursements E8670672 - E8680876; and amended purchase orders have been processed since the previous Board meeting. Checks beginning with "C" are from the Cypress College Bursar's office; checks beginning with "F" are Fullerton College Bursar; checks beginning with "Q" are SCE Bursar; checks beginning with "88" are District checks through the County Department of Education; checks beginning with "V" are District revolving checks; checks beginning with "7" are Cypress College Bursar's Office Student Refund Checks; and disbursements beginning with "E" are financial aid payments made electronically via the Higher One disbursement process. These purchase orders and checks can be reviewed in the District's Business Office. All purchase orders and checks have been processed in accordance with the Plan of Implementation as approved by the Board pursuant to the concept of fiscal accountability.

How does this relate to the five District Strategic Directions? This item responds to Direction #4: The District will implement best practices related to planning including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 6330, Purchasing/Warehouse.

FUNDING SOURCE AND FINANCIAL IMPACT: Actual costs will be charged to applicable funds as goods and/or services are received.

RECOMMENDATION: It is recommended that the Board ratify purchase order numbers P0114711 - P0115309 through March 1, 2017, totaling \$1,456,289.02, and check numbers C0044855 - C0045051, totaling \$3,422,190.91; check numbers F0209768 - F0210351, totaling \$327,537.44; check numbers Q0005317 - Q0005336, totaling \$1,287.00; check numbers 88460951 - 88461829, totaling \$5,007,721.49; check numbers V0031414 - V0031414, totaling \$658.00; check numbers 70079258 - 70081278, totaling \$413,737.70; and disbursements E8670672 - E8680876, totaling \$11,677,164.08, through February 28, 2017.

Fred Williams

Recommended by

Approved for Submittal

3.a

Item No.

BOARD RECAP
FOR THE PERIOD FEBRUARY 1, 2017, THROUGH MARCH 1, 2017
BOARD MEETING 3/14/17

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114711	RX Systems Inc	\$1,158.54		SCE	Pharmacy Tech Supplies
P0114786	Executive Event Services LLC	\$780.00		FC	Football Game Security Guard Fees
P0114790	Nossaman LLP	\$77,000.00		AC	Public Affairs Legislative Consultant - B/A 1/24/17
P0114793	American Printing House of the Blind	\$78.88		FC	Classroom Supplies
P0114795	Mayer Educational Products	\$3,771.25		FC	Carbonless Notebooks for Disability Support Dept.
P0114798	Marriott Hotel	\$5,736.00		AC	Event Room Rental and Catering - Manager Meeting
P0114799	Promotional Concepts Enterprises	\$4,463.26		CC	Promotional Supplies for Disabled Student Programs
P0114800	Sodexo Inc and Affiliates	\$453.33		FC	Catering for Basic Skills ESP Orientation
P0114817	Careeramerica LLC	\$11,250.00		FC	Financial Aid Portal Subscription
P0114821	CSU Fullerton Auxiliary Services Corporation	\$676.02		AC	District Diversity Catering for Retreat
P0114823	GST	\$367.58		CC	Computer Monitors
P0114824	Amazon Business	\$427.32		SCE	Textbooks
P0114825	HISCO	\$62.61		SCE	Pharmacy Tech Lab Supplies
P0114826	South Coast Air Quality Management District	\$124.35		AC	Annual Air Quality Emissions Fee
P0114827	A Alvarado Painting	\$5,300.00		FC	Wall Repair and Painting Services
P0114828	Praxair Distribution Inc	\$313.90		FC	Chemistry Lab Supplies
P0114829	Computerized Assessment & Placement Programs Inc	\$1,800.00		FC	Software License Renewal for Counseling Office
P0114830	Mosqueda-Ponce, Therese	\$609.51		CC	Reimbursement for Mentor Meeting Catering
P0114831	Triarch Incorporated	\$161.28		FC	Horticulture Lab Supplies
P0114832	Tiger Medical Inc	\$2,965.32		CC	Health Center Equipment
P0114833	Cal Pro Specialties	\$3,861.75		SCE	Promotional Materials
P0114834	Executive Environmental Services Corporation	\$10,000.00		FC	Blanket Order for Hazardous Waste Disposal
P0114835	Western State Design Inc	\$312.50		FC	Repairs of the Washer for PE Department
P0114836	Sodexo Inc and Affiliates	\$650.24		FC	Catering for Staff Development Event
P0114837	Morrow Meadows Corp	\$767.44		SCE	Cable Installations
P0114838	JM McConkey Co Inc	\$4,500.00		FC	Blanket Order for Horticulture Supplies
P0114839	Ran Graphics Inc	\$39,147.73		SCE	2017 SCE Spring Class Schedule Printing
P0114840	VWR Funding Inc	\$2,229.95		FC	Biology Lab Supplies
P0114841	Quality Copying, Inc	\$18,295.99		CC	Coin and Bill Controllers for Printers in Library
P0114842	Screen Printers Resource Inc	\$2,000.00		FC	Blanket Order for Screen Printing Supplies
P0114843	Clarke, Edward	\$100.00		FC	Motivational Song Performance for College Prep

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114844	CITI Program	\$3,500.00		FC	Subscription for Institutional Research Department
P0114845	Mobley, Tshaye	\$100.00		FC	Motivational Dance Performance for College Prep
P0114846	Wallace, Tracey	\$100.00		FC	Motivational Song Performance for College Prep
P0114847	Orange County Business Council	\$5,000.00		AC	Institutional Membership
P0114848	Columbia Dentoform Corp	\$1,049.20		CC	Dental Assisting Lab Supplies
P0114849	Pitney Bowes Inc	\$495.00		AC	Mailroom Software
P0114850	CDW Government Inc	\$88.27		AC	Computer Power Supply
P0114851	Royal Plywood Co LLC	\$3,000.00		FC	Blanket Order for Lumber Supplies
P0114852	Office Depot	\$5,000.00		FC	Blanket Order for Office Supplies
P0114854	4imprint Inc	\$2,500.00		FC	Blanket Order for Promotional Supplies
P0114855	Amazon Business	\$4,523.23		FC	Instructional Supplies
P0114856	ARC Document Solutions LLC	\$1,000.00		AC	Blanket Order for Printing Services
P0114858	Sodexo Inc and Affiliates	\$193.15		FC	Catering for Jump Start Project
P0114859	Sodexo Inc and Affiliates	\$73.42		FC	Catering for ReEntry Support Program Group
P0114860	YBH Restaurants Inc	\$809.46		CC	Catering luncheon for Mentors and Students
P0114861	Callahan Automotive Information Systems	\$149.04		CC	Emission Application Guide for Auto Technology
P0114862	Links Sign Language & Interpreting Services	\$10,000.00		FC	Blanket Order for Interpreting Services
P0114863	Marriott Hotel	\$30,000.00		AC	Hotel Fees for Student Equity Symposium
P0114864	Amazon Business	\$225.18		CC	Office Supplies
P0114865	Amazon Business	\$193.94		CC	Office Supplies
P0114866	Amazon Business	\$2,784.80		CC	Lab Furniture
P0114867	WMFY We Mail For You	\$2,730.00		SCE	Mailing Services
P0114882	Staples Inc	\$452.48		FC	Ink Cartridges for Theatre Arts Department
P0114883	Fotronic Corporation	\$350.84		CC	Engineering Lab Supplies
P0114896	American Council on Education	\$1,610.00		AC	Institutional Membership
P0114897	Fisher Scientific Co LLC	\$5,091.25		FC	Biology Lab Supplies
P0114898	BSN Sports LLC	\$759.00		FC	Athletic Uniforms for PE Department
P0114899	Wise Guys Pizzeria	\$994.52		FC	Catering for Football Team
P0114900	Balloons Pluss Inc	\$800.00		FC	Balloon Arches for the Football State Championship
P0114901	CDW Government Inc	\$1,094.18		FC	Printer
P0114902	WMFY We Mail For You	\$3,888.00		AC	Printing - Annual Report
P0114903	Computerland of Silicon Valley	\$285.00		FC	Software Maintenance Renewal
P0114904	Sign A Rama	\$774.63		FC	Campus Disabilities Signage
P0114905	Sodexo Inc and Affiliates	\$3,301.78		FC	Catering for Football Game

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114906	SolarWinds Inc	\$1,015.00		AC	Software License Renewal
P0114907	Dynamic Systems Inc	\$905.90		AC	Software Support Renewal
P0114908	Office Depot	\$134.41		FC	Office Supplies
P0114909	Sodexo Inc and Affiliates	\$389.94		FC	Catering for F-1 Visa Orientation
P0114910	Barragan, Rafael	\$500.00		FC	DJ Services at College Prep
P0114911	Sportzcast LLC	\$625.00		FC	Software
P0114912	Hillco Fastener Warehouse	\$800.00		CC	Blanket Order for Fastener Supplies
P0114913	Substance Media Inc	\$16,932.00		FC	Video Shooting for Various Departments on Campus
P0114914	Toshiba Business Solutions	\$80.82		CC	Office Supplies
P0114916	Umbrella Source	\$2,787.97		FC	Umbrellas
P0114917	Office Depot	\$700.00		CC	Blanket Order for Office Supplies
P0114918	Flinn Scientific Inc	\$243.73		CC	Chemistry Lab Supplies
P0114920	Delta Biologicals	\$1,529.30		FC	Anatomy Lab Supplies
P0114922	Amazon Business	\$27.39		CC	Chemistry Lab Supplies
P0114928	National Coalition of Advanced Technology Centers	\$600.00		SCE	Institutional Membership
P0114929	Anaheim Union High School District	\$2,600.00		CC	Blanket Order for Transportation Services
P0114930	GST	\$101.29		CC	Computer Accessories
P0114931	Patterson Dental Supply Inc	\$229.29		CC	Dental Clinic Supplies
P0114932	Amazon Business	\$801.09		SCE	Pharmacy Tech Program Supplies
P0114933	Buddy's All Stars, Inc.	\$4,138.74		FC	Athletic Uniforms for Physical Education
P0114934	Orange County Water District	\$884.40		CC	Campus Water Production
P0114935	Rodriguez, Angel	\$950.00		CC	Mural Installation in Humanities Building
P0114936	Stater Bros Markets - A CA Corp	\$5,500.00		FC	Blanket Order for Grocery
P0114937	Trent Myers Hunter Service	\$432.50		FC	Alignment Rack Repairs in Automotive Department
P0114938	City of Fullerton	\$630.00		FC	Campus Fire False Alarm Fee
P0114939	State Board of Equalization	\$220.00		FC	Mandated Fees/Hazardous Waste Generator Fee
P0114941	iT1 Source LLC	\$2,013.20		SCE	Software
P0114942	Transportation Charter Services Inc	\$675.00		SCE	Bus Transportation
P0114943	Fisher Scientific Co LLC	\$108.36		CC	Chemistry Lab Supplies
P0114944	CDW Government Inc	\$1,745.40		CC	Computer
P0114945	Northwest Territorial Mint LLC	\$750.32		AC	Office Supplies
P0114946	Howard Roofing Company Inc	\$12,550.00	Capital Outlay	AC	Labor and Materials to Repair Tile Roof @ FC
P0114947	James Stanfield Company, Inc.	\$53.00		SCE	Instructional Supplies
P0114949	Sodexo Inc and Affiliates	\$127.68		FC	Catering - Social Science Division Adjunct Mtg

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114950	Amazon Business	\$80.00		SCE	Instructional Supplies
P0114951	Pacific Parking Systems Inc	\$4,741.00		SCE	Maintenance Agreement for Parking Meters
P0114952	Purtell, Valentina	\$189.64		SCE	Reimbursement for Catering Meeting
P0114953	MSC Industrial Supply Co Inc	\$412.25		AC	Safety Supplies
P0114954	Amazon Business	\$264.30		SCE	Office Supplies
P0114955	Stepping in the Right Direction	\$16,000.00		CC	Out of State College Tours for Students
P0114956	Transportation Charter Services Inc	\$1,290.00		AC	Bus Transportation - New Faculty Orientation
P0114964	Jackson's Auto Supply	\$1,000.00		FC	Blanket Order for Auto Parts and Supplies
P0114965	Pearson Education Inc	\$992.20		CC	Textbooks for Disabled Student Programs
P0114966	Alcorn McBride Inc	\$6,410.21		FC	Audio Control Panel for Theatre Department
P0114967	Sodexo Inc and Affiliates	\$728.28		FC	Catering for New Leader Orientation
P0114968	National Collegiate Honors Council	\$500.00		FC	Institutional Membership Fees
P0114969	Livescribe Inc	\$889.97		CC	Instructional Supplies
P0114970	Guidance Software Inc	\$11,854.08		FC	Software Licenses
P0114971	Stored Value Marketing	\$17,535.00		FC	Gas Cards for CARE Students
P0114972	Western Regional Honors Council	\$75.00		FC	Institutional Membership
P0114973	Pluta, Robert	\$175.00		FC	Honorarium for Guest Speaker
P0114974	Substance Media Inc	\$15,000.00		FC	Videos Showcase Math, English & Growth Mindset
P0114975	Zee Medical Service Co	\$495.05		FC	First Aid Supplies for Welding Department
P0114976	Thermal Combustion Innovators Inc	\$500.00		SCE	Blanket Order for Biohazard Waste Disposal
P0114977	JH Technologies Inc	\$15,888.09		CC	Biology Lab Equipment
P0114978	Servpro of Tustin and Orange/Villa Park	\$2,603.16		FC	Hazardous Waste Cleanup in Horticulture Center
P0114979	CDW Government Inc	\$1,314.98	Capital Outlay	FC	Computer Cables
P0114980	VWR Funding Inc	\$158.35		CC	Biology Lab Supplies
P0114981	Flinn Scientific Inc	\$243.73		CC	Chemistry Lab Supplies
P0114982	CDW Government Inc	\$3,048.04	Capital Outlay	FC	Software License Renewal
P0114983	Sodexo Inc and Affiliates	\$402.72		AC	Catering - New Faculty Orientation
P0114984	Rockfire Grill	\$1,140.00		AC	Catering - New Faculty Luncheon
P0114985	Allied Electronics Inc	\$55.28		CC	Physical Science Lab Supplies
P0114986	Vernier Software & Technology	\$1,230.97		CC	Chemistry Lab Supplies
P0114987	Fire Mountain Gems & Beads Inc	\$11.84		CC	Engineering Lab Supplies
P0114988	Arts Orange County	\$250.00		FC	Membership
P0114989	Amazon Business	\$47.05		CC	Chemistry Lab Supplies
P0114990	Amazon Business	\$210.05		CC	Chemistry Lab Supplies

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0114991	Demco Inc	\$1,500.00		CC	Blanket Order for Library Supplies
P0114992	Snap-on Business Solutions	\$1,009.34		FC	Software
P0114993	VWR Funding Inc	\$105.64		CC	Chemistry Lab Supplies
P0114994	YBH Restaurants Inc	\$384.67		AC	Catering - New Faculty Welcome
P0114995	Cynmar Corporation	\$24.40		CC	Chemistry Lab Supplies
P0114996	Brodart Co	\$1,000.00		CC	Blanket Order for Library Supplies
P0114997	Garden Grove Chamber of Commerce	\$40.00		CC	State of the City Luncheon Fees
P0114998	Chef Marla McGee Inc.	\$600.53		CC	Catering for International Student Program
P0114999	Educational Innovations Inc	\$30.12		CC	Physics Lab Supplies
P0115000	Airgas USA LLC	\$3,046.29		AC	Safety Supplies
P0115001	Sodexo Inc and Affiliates	\$132.30		FC	Catering - Natural Science Department Meeting
P0115002	Advance	\$600.00		CC	Foster Future Leaders Conference Fees
P0115003	Sign A Rama	\$520.44		FC	Banner Stands for Communications Department
P0115004	Sodexo Inc and Affiliates	\$192.26		FC	Catering for the Paralegal Studies Department
P0115005	Sodexo Inc and Affiliates	\$19.44		FC	Catering for the Classified Senate
P0115006	Jostens	\$12.99		FC	Student Diplomas
P0115007	Ortiz Tractor Service	\$39,449.00	Capital Outlay	AC	Sidewalk/Drainage Repair from Rain Storms @ FC
P0115008	The Circle Inc	\$123.92		AC	Office Supplies
P0115009	Arbor Scientific	\$886.79		CC	Physics Lab Supplies
P0115010	CDW Government Inc	\$666.36		FC	Printer
P0115011	iT1 Source LLC	\$1,442.86		SCE	Computer
P0115012	iT1 Source LLC	\$1,206.19		SCE	Computer
P0115013	iT1 Source LLC	\$1,474.21		SCE	Computer
P0115014	Corporate Business Interiors Inc	\$1,634.00		CC	Work Station Relocation for Office 300
P0115015	IPTelSupport	\$11,313.75	Capital Outlay	FC	Wireless Network Receivers
P0115017	iT1 Source LLC	\$175.72		SCE	Printer
P0115018	Amazon Business	\$184.71		SCE	Textbooks
P0115019	Access Display Group, Inc.	\$16,193.76		CC	Mortuary Science Promotional Materials
P0115020	Sesac Inc	\$747.08		CC	Copyright License Fees
P0115021	Keystone Automotive Industries	\$1,200.00		CC	Blanket Order for Automotive Supplies
P0115022	Cell Business Equipment	\$5,000.00		CC	Blanket Order for Copier Overages
P0115023	Sodexo Inc and Affiliates	\$3,636.56		FC	Catering for Spring Convocation
P0115024	George Yardley Co Inc	\$3,000.00		FC	Blanket Order for Laboratory Diagnostic Services
P0115025	Sodexo Inc and Affiliates	\$775.80		FC	Catering for Information Booths

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0115026	Amazon Business	\$59.26		CC	Chemistry Lab Supplies
P0115027	B & H Photo Video Inc	\$1,077.51		CC	Astronomy Lab Supplies
P0115028	Sodexo Inc and Affiliates	\$99.85		SCE	Catering - Machine Tech Advisory Meeting
P0115031	MaGuSas Family Daycare	\$3,200.00		CC	Blanket Order for Child Care
P0115032	Angel, Maria	\$4,776.57		CC	Blanket Order for Child Care
P0115033	University of Southern California	\$4,500.00		CC	Workshops
P0115034	Office Depot	\$1,400.00		CC	Blanket Order for Office Supplies
P0115035	Office Depot	\$1,000.00		FC	Blanket Order for Office Supplies
P0115037	Office Depot	\$500.00		FC	Blanket Order for Office Supplies
P0115038	Sodexo Inc and Affiliates	\$25,000.00		FC	Meal Cards for CARE Students
P0115039	Integrated Interiors Inc	\$18,475.00		CC	Reconfiguration of CC Complex Building
P0115040	Carolina Biological Supply Co	\$409.39		CC	Biology Lab Supplies
P0115041	Flinn Scientific Inc	\$60.66		CC	Chemistry Lab Supplies
P0115042	Stage Accents & Performance Concepts	\$1,000.00		FC	Blanket Order for Music Materials
P0115043	Office Depot	\$2,000.00		CC	Blanket Order for Office Supplies
P0115044	GST	\$452.55		CC	Computer Accessories
P0115045	Associated Press	\$805.80		FC	Internet Usage License for Radio Technology Dept.
P0115046	CDW Government Inc	\$462.53		FC	Computer Monitors
P0115049	Computer Protection Technology, Inc.	\$18,441.56		FC	Computer Network Electrical Backup System
P0115050	Office Depot	\$308.14		FC	Office Supplies
P0115051	Ambient Environmental Inc	\$10,000.00		FC	Blanket Order for Asbestos Removal/Testing on an As-Needed Basis
P0115052	City of Cypress	\$610.00		CC	Facilities Use Permit
P0115053	Marriott Hotel	\$2,845.08		AC	District Manager Meeting - Catering
P0115054	Dick Blick Co	\$417.61		FC	Instructional Materials
P0115055	Sodexo Inc and Affiliates	\$299.01		FC	Catering for Math and Computer Science Department
P0115056	Office Depot	\$101.18		FC	Office Supplies
P0115058	Synthax Inc	\$992.75		FC	Analog Digital Converter for Music Department
P0115059	Amazon Business	\$27.01		FC	Books
P0115060	Corporate Business Interiors Inc	\$902.04		CC	Furniture Installation for Presidents Office
P0115061	Amazon Business	\$57.28		CC	Chemistry Lab Supplies
P0115062	Gunlocke Company LLC	\$5,518.05		CC	Office Furniture for Presidents Office
P0115063	Montessori Education Center	\$2,788.00		CC	Blanket Order for CalWORKs Child Care
P0115064	Techsmith Corporation	\$84.50		FC	Software for Art Department
P0115065	Sasco Electric	\$7,800.00		FC	Computer Wireless Network Access Points - Library

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0115066	Chef Marla McGee Inc.	\$942.00		CC	Catering for ISP End-of-Year Dinner
P0115067	VWR Funding Inc	\$110.82		CC	Physics Lab Supplies
P0115068	Community College League of California	\$2,700.00		CC	Field Trip Conference Fees for Legacy Program
P0115069	Chamberlin, William	\$1,575.00		FC	Reimbursement - Field Trip
P0115070	Home Depot	\$139.12		FC	Scaffold Platform for Radio/Television Program
P0115071	Split Image Graphic Design	\$4,444.69		CC	Digital Print Banners for Instructional Office
P0115072	Newsweek Inc	\$79.99		FC	Newsweek Subscription for Library
P0115073	Fisher Scientific Co LLC	\$99.71		CC	Chemistry Lab Supplies
P0115074	The Research & Planning Group for CCC	\$350.00		FC	Institutional Membership
P0115075	B & H Photo Video Inc	\$581.74		FC	Batteries for Music Department
P0115076	Sodexo Inc and Affiliates	\$145.53		FC	Catering for Maxient Implementation Team Meeting
P0115077	Acey Decy Equipment Co	\$81,087.30		FC	Lighting Equipment for the Theatre Department
P0115078	Labyrinth Learning Inc	\$81.16		SCE	Books
P0115079	Amazon Business	\$789.65		CC	Physical Science Lab Supplies
P0115080	Key Code Media Inc	\$11,955.26		FC	Video Control System for Radio Television Program
P0115081	Amazon Business	\$3,412.48		FC	Physical Science Lab Supplies
P0115101	BSN Sports LLC	\$2,108.31		FC	Athletic Uniforms for Softball Team
P0115102	Bearcom Wireless Worldwide	\$4,396.20		SCE	Safety/Communication Equipment
P0115103	BSN Sports LLC	\$812.98		FC	Swim Team Uniforms
P0115105	Buddy's All Stars, Inc.	\$417.15		FC	Athletic Uniforms for Physical Education
P0115107	Neward element14 / CadSoft	\$134.15		CC	Physical Science Lab Supplies
P0115109	KT Industries Inc	\$15,280.04	Capital Outlay	AC	Replacement of Power Breaker @ FC Bldg 2100
P0115110	KT Industries Inc	\$17,380.51	Capital Outlay	AC	Replacing Breakers & Contactor @ FC Central Plant
P0115127	Campus Security Systems	\$86,797.83		CC	Window Shield Material for Security Project
P0115128	CI Solutions	\$217.23		AC	Office Supplies
P0115129	Marriott Hotel	\$2,722.81		AC	District Managers Meeting
P0115130	Smartsheet.com Inc	\$16,800.00		AC	Software License Renewal
P0115131	iT1 Source LLC	\$2,403.28		SCE	Computers
P0115132	Vavrinek, Trine, Day & Co., LLP	\$7,000.00		AC	Bond Performance Audit (Measure J)
P0115133	iT1 Source LLC	\$525.91		SCE	Computer Accessories
P0115134	Totalplan, Inc	\$4,903.71		FC	Furniture Installation
P0115135	Amazon Business	\$566.34		FC	Books
P0115136	I-CAR	\$600.00		CC	Software Licensing Fee
P0115137	Sodexo Inc and Affiliates	\$337.53		FC	Catering for Library Spring Division Meeting

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0115138	WMFY We Mail For You	\$3,018.60		AC	Printing - FC Annual Report
P0115139	Ben Meadows	\$884.90		FC	Oceanography Lab Supplies
P0115140	Garuda Promo and Branding Solutions	\$1,162.85		FC	Student Equity Promotional Materials
P0115141	Sigma-Aldrich Inc	\$128.48		FC	Oceanography Lab Supplies
P0115142	Global Equipment Co	\$277.00		FC	Science Lab Supplies
P0115143	Stored Value Marketing	\$10,035.00		FC	Gas Card Order for EOPS Department
P0115144	Emeryville Hotel Development Venture LP	\$2,984.39		FC	Hotel Fees for Annual Puente Program
P0115145	Holiday Inn Express	\$3,014.54		FC	Hotel Fees for Annual Puente Program Field Trip
P0115146	McGraw-Hill Global Education LLC	\$2,400.00		FC	Online Software Access
P0115148	ASCAP	\$546.00		FC	Reference License Fees
P0115149	With Hope the Amber Craig Memorial Foundation	\$1,500.00		FC	Soccer Tournament Management and Event Staff
P0115150	Hyatt Regency	\$3,277.79		FC	Hotel Fees for Puente Program Field Trip
P0115151	Medina, Talia	\$1,000.00		FC	CARE Student Auto Repair Reimbursement
P0115152	Compview	\$7,912.09		CC	Projectors
P0115153	Apple Computer Inc	\$5,078.79	Capital Outlay	CC	Computer
P0115154	Esqueda, Janet	\$460.00		FC	CARE Student Auto Repair Reimbursement
P0115155	Cano, Wendy	\$85.00		FC	Reimbursement for Phi Theta Kappa Membership Fee
P0115156	Sodexo Inc and Affiliates	\$365.36		FC	Catering for STEM Orientation Meeting
P0115157	Beck, Lela	\$543.84		CC	Reimbursement for Tote Bags for Counselor Meeting
P0115189	Amazon Business	\$369.22		SCE	Textbooks
P0115190	Nova-Tech International Inc	\$234.36		CC	Physical Science Lab Supplies
P0115191	Enviser	\$4,300.00	Capital Outlay	AC	Replacement of Fan for FC Bookstore
P0115192	Ben Meadows	\$1,067.82		FC	Earth Science Lab Supplies
P0115193	Snap-on Tools	\$14,000.00		CC	Blanket Order for Automotive Supplies
P0115194	The Container Store Inc	\$404.81		FC	Natural Sciences Lab Supplies
P0115195	Toshiba Business Solutions	\$68,465.61		FC	Copiers for FC Mail Room
P0115196	Integrated Interiors Inc	\$19,330.00	Capital Outlay	CC	Construction Work to DSS Department Offices
P0115197	Fisher Scientific Co LLC	\$654.03		CC	Biology Lab Supplies
P0115198	Vernier Software & Technology	\$343.97		CC	Chemistry Lab Supplies
P0115199	GST	\$977.63		CC	Scanner
P0115200	Crestline Co Inc	\$486.88		FC	Table Covers for Commencement
P0115201	Sew True	\$172.16		FC	Sewing Supplies for Dramatic Arts
P0115203	Burlington Safety Laboratory of California Inc	\$500.00		FC	Blanket Order for Safety Equipment and Supplies
P0115204	GST	\$187.95		CC	Flash Drive

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0115205	Amazon Business	\$95.03		FC	Natural Science Classroom Supplies
P0115206	Amazon Business	\$59.55		CC	Academic Computing Supplies
P0115207	Lee, Matthew	\$24,900.00		CC	Strategic Planning Colloquium Services
P0115208	Classic Party Rentals	\$1,055.37		FC	Rental of Tents and Tables for Football Game
P0115209	Civic Research Institute	\$186.95		CC	Publication Renewal for Student Development Office
P0115210	Amazon Business	\$147.53		CC	Physical Science Lab Supplies
P0115211	Cengage Learning Inc	\$796.89		SCE	Instructional Supplies
P0115212	Toshiba Business Solutions	\$10,796.14		FC	Purchase Copier
P0115213	CDW Government Inc	\$7,880.88		FC	Software License Support Renewal
P0115214	Sasco Electric	\$620.00		FC	Network Wiring Project in Bldg. 100, Room 124
P0115215	Innovative Engineering and Maintenance	\$6,464.34	Capital Outlay	AC	Installation of Handrail and Ladder Fall System in Theater FC
P0115217	Amazon Business	\$825.38		SCE	Textbooks
P0115219	Mosqueda-Ponce, Therese	\$115.22		CC	Reimbursement for Catering for Puente Program
P0115220	Amazon Business	\$1,210.54		SCE	Textbooks
P0115221	Sodexo Inc and Affiliates	\$141.02		FC	Catering for Counseling and Outreach Program
P0115222	Aroma Italiano Cafe	\$617.76		CC	Catering for Professional Development Workshop
P0115223	Amazon Business	\$1,761.08		SCE	Books
P0115224	Amazon Business	\$905.52		SCE	Books
P0115225	Office Depot	\$3,000.00		CC	Blanket Order for Office Supplies
P0115226	Office Depot	\$2,000.00		CC	Blanket Order for Office Supplies
P0115227	iT1 Source LLC	\$8,750.25		SCE	Computers
P0115228	GST	\$289.85		CC	Printer
P0115229	Tapia, Theresa	\$5,000.00		FC	Mental Health Counseling
P0115230	Fullerton College	\$5,060.00		FC	Child Care Fees for EOPS Program
P0115231	UpSnap USA Inc	\$1,200.00		FC	Advertising for Spring Registration
P0115232	Amazon Business	\$277.06		SCE	DSS Instructional Supplies
P0115233	Amazon Business	\$1,041.10		SCE	Classroom Supplies
P0115234	Sodexo Inc and Affiliates	\$183.60		FC	Catering for Journalism Department
P0115235	Bearcom Wireless Worldwide	\$2,228.27		CC	Wireless Radios for Physical Education Department
P0115236	Sweetwater Sound Inc	\$3,875.80		FC	Musical Supplies for Music Department
P0115238	Metal Bars Inc	\$1,734.63		FC	Metal Supplies for Machine Technology Department
P0115239	Morrow Meadows Corp	\$295.04		SCE	Cabling Installations
P0115240	Morvan, Laurie	\$366.50		AC	50% Sabbatical Bond Reimbursement
P0115241	County of Orange	\$127,813.49		AC	Presidential General Election Trustee Area 2 & 7

PO	VENDOR NAME	AMOUNT	FUND	SITE	DESCRIPTION
P0115242	Vernier Software & Technology	\$2,140.37		FC	Oceanography Lab Supplies
P0115243	Edmars Entrance Solution Inc	\$4,254.42		AC	2nd Floor Mezzanine Main Entrance Repair
P0115244	Orange County Air Conditioning	\$4,460.47		AC	Repair and Install Ventilation Fan Room 105
P0115245	Orange County Air Conditioning	\$4,932.55		AC	Air Ventilation Installation - 2nd Floor
P0115247	Apple Computer Inc	\$1,831.70		SCE	Computer Equipment
P0115248	GST	\$579.70		CC	Printers
P0115249	Howard Roofing Company Inc	\$24,843.00	Capital Outlay	AC	Labor and Materials to Repair Roofs @ FC
P0115250	La Habra Fence Co Inc	\$8,771.00	Capital Outlay	AC	Labor and Materials to Install New Controlled Access Gates @ FC
P0115251	ACCO Engineered Systems	\$20,351.00	Capital Outlay	AC	Labor and Materials to Replace Tower Fan Mini-Plant Cooling Tower @ FC
P0115252	Canterbury Designs of Ohio LLC	\$3,690.68	Capital Outlay	AC	8.0 ft. Long Bench with Backrest for FC
P0115253	BSN Sports LLC	\$5,359.36	Capital Outlay	AC	Labor and Materials to Service Gym Bleachers at FC
P0115255	BSN Sports LLC	\$2,140.40		FC	Athletic Uniforms for Physical Education
P0115256	Buddy's All Stars, Inc.	\$1,223.70		FC	Adidas Beanies for Physical Education
P0115257	Island Advertising Specialties	\$1,936.80		FC	Marketing Materials for EOPS Department
P0115258	Island Advertising Specialties	\$1,816.24		FC	Multi-Tasker Pen/Highlighters for EOPS Outreach
P0115259	Island Advertising Specialties	\$2,069.80		FC	Ultimate Lighted LED Glow Pen for EOPS Outreach
P0115260	Laerdal Medical Corp	\$128.11		FC	CPR Mannequins for Physical Education
P0115261	Amazon Business	\$126.03		CC	Chemistry Lab Supplies
P0115262	Island Advertising Specialties	\$1,303.00		FC	Mini Desk for EOPS Outreach Department
P0115263	Scrip-safe Security Products Inc	\$5,898.44		CC	Custom 50th Anniversary Diplomas
P0115297	Alliance Printing Assoc	\$272.07		CC	USB Drives for Teacher Prep Program
P0115299	Full Compass Systems Ltd	\$426.68		FC	Audio Equipment for Theatre Arts Department
P0115300	United States Plastic Corporation	\$180.04		CC	Chemistry Lab Supplies
P0115301	Pacific Dining	\$600.84		cc	Catering - Baccalaureate Degree Pilot Program Mtg.
P0115302	Amazon Business	\$63.64		FC	Office Supplies
P0115303	Amazon Business	\$549.50		SCE	Classroom Supplies
P0115304	YBH Restaurants Inc	\$623.16		CC	Catering for Student Equity Event
P0115305	International E-Z U Inc	\$285.24		FC	Promotional Materials
P0115306	People Admin Inc	\$29,569.24		AC	Application/Position Tracking Software Renewal
P0115309	Perkin Elmer Informatics Inc	\$1,500.00		FC	Software Renewal

\$1,456,289.02

Approved by: _____
Fred Williams, Vice Chancellor

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE:	March 14, 2017	Resolution	<u> </u>
		Information	<u> </u>
SUBJECT:	Cypress College Curriculum Matters	Enclosure(s)	<u> X </u>

BACKGROUND: The divisions and the Curriculum Committee at Cypress College and the District Curriculum Coordinating Committee have approved the attached summary of new curriculum and curriculum revisions.

The Educational Master Plan has indicated that "instructional programs need to be continually reviewed as to viability and priority" and the curriculum "needs to provide state-of-the-art training in vocational programs." The assessment process, mandated by the state, provides several reasons for the proposed curricular changes: (1) to meet changing employment requirements, as per the recommendations of both the faculty and advisory committees; (2) to expand and streamline certificate programs in keeping with state mandates; (3) to provide meaningful categorization of Faculty Service Areas; (4) to provide specific courses to meet student needs; (5) to restructure programmatic curricula; (6) to provide greater consistency between Cypress and Fullerton courses; and (7) to eliminate courses that either are no longer critical or that have been subsumed into other curricular offerings.

All curricula are submitted to the President's Office for review and approval prior to submission to the District Curriculum Coordinating Committee. This agenda item is submitted by Mark Majarian, Chair of the Cypress College Curriculum Committee.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses.

How does this relate to Board Policy: This item is in compliance with Board Policy 4020, Program and Curriculum Development.

FUNDING SOURCE AND FINANCIAL IMPACT: Campus General Fund.

RECOMMENDATION: It is recommended that the Board approve the rescinding of the attached summary of curriculum changes for Cypress College, to be effective retroactive Fall 2014. A newer revision of this associate degree was approved by the Board on November 8, 2016 and was state approved effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.a.1

Item No.

CYPRESS COLLEGE CURRICULUM

Board Agenda March 14, 2017

(DCCC approved February 10, 2017)

This revision of the Associate in Arts Degree Art was Board approved on 3-11-14, was delayed for approval at the State Chancellor's Office and was ultimately not approved by the state and never appeared in the Cypress College Catalog. A newer revision of this associate degree was approved by the Board on 11/8/16 and was approved by the state effective for fall 2017. This is a cleanup for Degree Works and an informational item since it was Board approved previously.

(rescind) MODIFY DEGREES/CERTIFICATES																																																																											
DEGREE		EFF DATE	JUSTIFICATION																																																																								
Art	<p>ASSOCIATE IN ARTS DEGREE ART</p> <p>Required Courses are listed in suggested sequence:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 70%;"></td> <td style="width: 15%; text-align: center;">Units</td> </tr> <tr> <td>ART182 C</td> <td>Freehand Drawing</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART120 C</td> <td>Two-Dimensional Design</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART111 C</td> <td>Survey of Art History I</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART112 C</td> <td>Survey of Art History II</td> <td style="text-align: center;">3</td> </tr> <tr> <td></td> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>ART112HC</td> <td>Honors Survey Art History II</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART121 C</td> <td>Three-Dimensional Design</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART123 C</td> <td>Color Theory</td> <td style="text-align: center;">3</td> </tr> <tr> <td colspan="3">Select at least 15 units from the following:</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Units</td> </tr> <tr> <td>ART130 C</td> <td>Introduction to Printmaking</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART131 C</td> <td>Intermediate Printmaking</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART150 C</td> <td>Ceramics Handbuilding</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART151 C</td> <td>Ceramics Throwing</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART152 C</td> <td>Technical/Conceptual Ceramics</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART153 C</td> <td>Ceramic Studio Exploration</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART154 C</td> <td>Ceramic Aesthetics & Finishes</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART161 C</td> <td>Gallery Studies 1</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART162 C</td> <td>Gallery Studies 2</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART163 C</td> <td>Gallery Studies 3</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART183 C</td> <td>Intermediate Drawing</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART184 C</td> <td>Advanced Drawing</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ART185 C</td> <td>Beginning Life Drawing</td> <td style="text-align: center;">3</td> </tr> </table>			Units	ART182 C	Freehand Drawing	3	ART120 C	Two-Dimensional Design	3	ART111 C	Survey of Art History I	3	ART112 C	Survey of Art History II	3		or		ART112HC	Honors Survey Art History II	3	ART121 C	Three-Dimensional Design	3	ART123 C	Color Theory	3	Select at least 15 units from the following:					Units	ART130 C	Introduction to Printmaking	3	ART131 C	Intermediate Printmaking	3	ART150 C	Ceramics Handbuilding	3	ART151 C	Ceramics Throwing	3	ART152 C	Technical/Conceptual Ceramics	3	ART153 C	Ceramic Studio Exploration	3	ART154 C	Ceramic Aesthetics & Finishes	3	ART161 C	Gallery Studies 1	3	ART162 C	Gallery Studies 2	3	ART163 C	Gallery Studies 3	3	ART183 C	Intermediate Drawing	3	ART184 C	Advanced Drawing	3	ART185 C	Beginning Life Drawing	3	2014 Fall	The Art Department wanted to add the new courses that were written due to leveling to our Associate in Arts Degree Studio Art and make our program more comprehensive, as well as giving the students a broad range of options.
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ART186 C	Intermediate Life Drawing	3
ART191 C	Life Painting	3
ART193 C	Portrait Painting	3
ART194 C	Beginning Painting	3
ART195 C	Intermediate Painting	3
ART196 C	Advanced Painting	3
ART244 C	Illustration	3
ART246 C	Advanced Illustration	3
Total Units		33

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
		Resolution	<u>X</u>
DATE:	March 14, 2017	Information	<u> </u>
		Enclosure(s)	<u>X</u>
SUBJECT:	Cypress College Sub-agreement between Chabot-Las Positas CCD and NOCCCD/Cypress College		

BACKGROUND: Cypress College is pleased to report that it is the recipient of a sub-agreement under the Industry Driven Regional Collaborative (IDRC) Prime Award #15-198-001 in the amount of \$13,250.00, for the performance period beginning November 11, 2016 (or upon Board of Trustees approval) and continuing through February 28, 2018, to review Cypress College's Alternative Fuel vehicles (AFV) curriculum with industry participants and community college peers; develop recommendations to improve AFV curriculum to address current and future technical and students' hard skills; refine soft skills essential for student success; embed 21st Century Skill course recommendations into modified AFV curriculum and obtain approvals for the pilot course modules; instruct pilot course; assist in placement of students in internships; perform other grant related responsibilities; and prepare quarterly and annual reports.

This Board Agenda Item is being submitted by Steve Donley, Dean of Career Technical Education & Economic Development, and Luciano (Marty Orozco, AT Department Coordinator, Cypress College.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #1 and #5: Strategic Direction 1: The District will annually improve the rates of completion for degrees, certificates, diplomas, transfers, transfer-readiness requirements, and courses. Strategic Direction 5: The District will develop and sustain collaborative projects and partnerships with the community's educational institutions, civic organizations, and businesses.

How does this relate to Board Policy: This item is in compliance with Board Policy 3280 (1.0) The Board will be informed about all grants received by the District; and, (2.0) The Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

FUNDING SOURCE AND FINANCIAL IMPACT: Cypress College is the recipient of a sub-agreement under the Industry Driven Regional Collaborative (IDRC) Prime Award #15-198-001 in the amount of \$13,250.00. All funding will be received following Board approval and must be spent on program improvements for the above-referenced programs by February 28, 2018.

RECOMMENDATION: Authorization is requested to accept new revenue from the sub-agreement under the Industry Driven Regional Collaborative (IDRC) Prime Award #15-198-001 in the amount of \$13,250.00. It is also requested that a resolution be adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Further authorization is requested for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Cherry Li-Bugg

Recommended by

Approved for Submittal

4.b.2

Item No.

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 14, 2017
SUBJECT: Fullerton College
Draft – 2017 Accreditation
Self-Evaluation Report

Action	_____
Resolution	_____
Information	X
Enclosure(s)	_____

BACKGROUND: Each institution with the Accrediting Commission for Community and Junior Colleges (ACCJC) accepts the obligation to undergo evaluation through institutional self-evaluation and professional peer review. The cycle of evaluation requires a comprehensive self-evaluation every seven years and a visit by a team of peers.

Fullerton College received its last accreditation site visit in March 2011. The College is currently working towards the completion of its current accreditation cycle under the 2014 revised standards. Approximately 100 Fullerton College administrators, faculty, managers, students, confidential and classified professionals have participated and contributed to the preparation of a draft of the Fullerton College 2017 Accreditation Self-Evaluation Report. The Fullerton team is also preparing for the visiting team who will be on campus October 9 through 12, 2017.

Updates, modifications, and enhancements will continue to be collected and added to this draft of the self-evaluation report and links to evidence will be added in the final stages. A second draft will be presented to the Board on May 9, 2017 and a third and final draft will be presented to the Board for approval on May 23, 2017, prior to submission to the Commission.

This Board Agenda Item is being submitted by Dr. José Ramón Núñez, Vice President of Instruction and Accreditation Liaison Officer at Fullerton College.

How does this relate to the five District Strategic Directions? Accreditation relates to each of the District Strategic Directions.

How does this relate to Board Policy: This item is submitted in accordance with Board Policy 3200 Accreditation.

FUNDING SOURCE AND FINANCIAL IMPACT: Expenses related to the publication and submittal of the self-evaluation report will come from the Accreditation budget within the general fund of the Fullerton College budget.

RECOMMENDATION: It is recommended that the Board of Trustees receive as information the draft of the Fullerton College 2017 Accreditation Self-Evaluation Report.

Cypress College
IDRC Subagreement with Chabot-Las Positas CCD

New Budget
November 11, 2016 - February 28, 2018

<u>OBJECT OF EXPENDITURE</u>	<u>BUDGET ACCOUNT NUMBER</u>	<u>PROPOSED BUDGET</u>
10000 Instructional Salaries		
Hourly Counselor	17392 2770 14200 0900 7100	\$ 7,400
20000 Noninstructional Salaries		
Hourly Professional	17392 2770 23400 0900 7100	\$ 4,300
30000 Employee Benefits		
Employee Benefits	17392 2770 30000 0900 7100	\$ 1,550
50000 Other Operating Expenses		
Indirect Costs	17392 2770 59000 0900 7100	\$ -
	Total Expenses	\$ 13,250
80000 Revenue		
Economic Development	17392 2770 86541 0900 7100	\$ 13,250
	Total Revenues	\$ 13,250

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 14, 2017 Resolution _____
Information _____
SUBJECT: Academic Personnel Enclosure(s) X

BACKGROUND: Academic personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.a.1

Item No.

Academic Personnel
March 14, 2017

RETIREMENT

Meyer, Barbara	CC	Dramatic Arts Instructor Eff. 06/01/2017 PN CCF824
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PHASE-IN RETIREMENT

McCament, David	CC	Mortuary Science Instructor Reduction of phase-in retirement workload From: Fall Sem. 80.00%/Spring Sem. 80.00% To: Fall Sem. 50.00%/Spring Sem. 50.00% Eff. 08/28/2017 PN CCF752
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LEAVES OF ABSENCE

Cho, Leonard	FC	Mathematics Instructor Load Banking Leave With Pay (13.33%) Eff. 2017 Spring Semester
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Okonyan, Stefani	FC	English Instructor Family Medical Leave (FMLA/CA PDL) (100%) Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/06/2017-03/31/2017
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Smith, Susan	CC	Nursing Instructor Family Medical Leave (FMLA/CFRA) (100%) Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 09/20/2016-12/05/2016 Eff. 01/26/2017-03/09/2017
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FACULTY SABBATICAL LEAVE

Diaz, Roberto	FC	Mathematics Instructor Eff. 2017 Fall Semester
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Lester, Clifford	CC	Photography Instructor Eff. 2017 Fall Semester
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Reiland, Kathleen	CC	Flight Attendant Instructor Eff. 2017 Fall Semester
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Academic Personnel
March 14, 2017

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER,
WINTER/SPRING TRIMESTER

Augusto Sardao Costa, Aline	SCE	Column 2, Step 1
Cortes, Justyn	FC	Column 1, Step 1
Cuevas, Brian	FC	Column 1, Step 1
Duncan, Amy	CC	Column 2, Step 1
Gable, Mark	SCE	Column 2, Step 1
Gonzalez, Raylene	FC	Column 1, Step 1
Kraft, Laura	SCE	Column 1, Step 1
Mueller, Kathryn	FC	Column 1, Step 1
Rodriguez, Ralph	SCE	Column 2, Step 1
Tran, Steve	CC	Column 1, Step 1
Winiemko, Gordon	CC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Cuevas, Brian	FC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Smith-Norman, Ravipan	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Summer Intersession
Stearns, Heidi	SCE	Hiring Committee Service Adjunct Faculty Salary Schedule C Column 3, Step 1 Not to exceed 50 hours Eff. 03/22/2017-06/30/2017

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 14, 2017 Resolution _____
Information _____
SUBJECT: Classified Personnel Enclosure(s) X

BACKGROUND: Classified personnel matters within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.b.1

Item No.

Classified Personnel
March 14, 2017

RESIGNATION

Cheng-Chen, Judy	FC	Special Project Director/Health Services Temporary Management Position (33.83%) Eff. 03/21/2017 PN FCT983
Utsuki, Melissa	AC	Public Affairs Assistant 12-month position (100%) Eff. 03/04/2017 PN DEC936

NEW PERSONNEL

Grosvenor, Marianne	SCE	Senior Research and Planning Analyst 12-month position (100%) Range 57, Step A Classified Salary Schedule Eff. 03/15/2017 PN SCC856
Murillo, Raquel	SCE	Special Project Manager, Student Success & Support Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule Eff. 03/15/2017 - 6/30/2017 PN SCT963

PROMOTION

Garcia, Rodrigo	AC	District Director, Fiscal Affairs 12-month position (100%) PN DEM987
	To:	FC Vice President, Administrative Services 12-month position (100%) Range 37, Column D + PG&D Management Salary Schedule Eff. 03/15/2017 PN FCM958

RECLASSIFICATIONS

Buechner, Angela	FC	Administrative Assistant I 12-month position (100%) Range 33, Step B	To: FC Administrative Assistant II 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 10/01/2016 PN FCC859
Cirrito, Janine	FC	Career Center Coordinator 12-month position (100%) Range 40, Step E + 10% Longevity	To: FC Career Center Coordinator II 12-month position (100%) Range 45, Step E + 10% Longevity Classified Salary Schedule Eff. 10/01/2016 PN FCC927
Triefenbach, Antoinette	FC	Administrative Assistant I 12-month position (100%) Range 33, Step B	To: FC Administrative Assistant II 12-month position (100%) Range 36, Step B Classified Salary Schedule Eff. 10/01/2016 PN FCC887

VOLUNTARY CHANGES IN ASSIGNMENT

Felipe, Victoria	CC	Administrative Assistant II (50%)	Temporary Change in Assignment To: CC Administrative Assistant III (30%) Range 41, Step A CC Administrative Assistant II (20%) Range 36, Step B Classified Salary Schedule Eff. 02/01/2017 – 06/30/2017
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Classified Personnel
March 14, 2017

O'Daniel, Christi	FC	Administrative Assistant I (100%) Temporary Change in Assignment To: FC Administrative Assistant II 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 02/24/2017 – 06/30/2017
Zerue, Adam	FC	Facilities Custodian I (100%) Temporary Change in Assignment To: FC Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step C + 10% Shift + 15% Longevity Classified Salary Schedule Eff. 02/15/2017 – 06/30/2017

LEAVES OF ABSENCE

Madrid Avila, Luis	SCE	Admissions & Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/05/2016 – 12/19/2016 (Consecutive Leave)
Ruelas, Ann Marie	CC	EOPS Program Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 02/27/2017 – 04/19/2017 (Consecutive Leave)
Taylor, Christopher	AC	IT Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/21/2017 – 03/19/2017 (Consecutive Leave)
Truong, Chelsea	CC	Financial Aid Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 03/10/2017 – 06/01/2017 (Consecutive Leave)

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES Action X
DATE: March 14, 2017 Resolution _____
SUBJECT: Professional Experts Information _____
Enclosure(s) X

BACKGROUND: Professional Experts within budget.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.c.1

Item No.

Professional Experts
March 14, 2017

PROFESSIONAL EXPERTS

Name	Site	Job Classification	Project Title	Max Permitted Hours per Week	Begin	End
Combs, Jennifer	FC	Technical Expert II	Curriculum Committee Work	25	12/16/2016	01/28/2017
Guthrie, Frank	FC	Technical Expert II	Curriculum Technical Development and Processing	10	02/16/2017	05/27/2017
Ho, Anh	CC	Project Coordinator	Management and Marketing Career Pathways	26	03/15/2017	05/27/2017
Ison, John	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/30/2017	05/27/2017
Kemp, Darnell	FC	Project Coordinator	Pathway Transformation Initiative-Content Alignment Transformation	3	02/22/2017	05/27/2017
Lopez, David	FC	Project Coordinator	Pathway Transformation Initiative-Content Alignment Transformation	8	02/22/2017	05/27/2017
Nguyen, Duc	SCE	Project Expert	AEBG Data & Assessment Collection	26	03/06/2017	05/05/2017
Pina Garcia, Paulina	SCE	Project Expert	NOCRC AEBG Marketing/Website Research Professional	26	02/22/2017	06/30/2017
Powers, Miguel	FC	Project coordinator	Pathway Transformation Initiative	8	01/17/2017	06/30/2017
Ryder, Kahlen	CC	Project Expert	Cypress College 50 th Anniversary – Alumni/Retirement Development	26	01/17/2017	05/30/2017
Sallade, Douglas	CC	Technical Expert II	Outreach to underrepresented populations	10	03/13/2017	06/30/2017
Schoepf, Jon	SCE	Project Expert	AEBG Data & Assessment Collection	26	03/06/2017	05/05/2017
Sheil, Sean	FC	Technical Expert II	Curriculum Technical Development and Processing	10	01/30/2017	05/27/2017
Snuggs, Catherine	SCE	Project Expert	AEBG Data and Assessment Collection	26	02/23/2017	05/05/2017

SCE TUITION PROGRAMS

Name	Salary	Trimester	Max Permitted Hours per Week
Ward III, Harmon	Tuition Rate	Winter, Spring	26
Whittenberg, Sarah	Tuition Rate	Winter, Spring	26

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 14, 2017
SUBJECT: Hourly Personnel

Action X
Resolution _____
Information _____
Enclosure(s) X

BACKGROUND: Short-term, substitute and student work-study/work experience personnel may be employed on a temporary basis from time to time to assist in the workload of various departments.

In accordance with the District’s administrative procedures, the employment of short-term and substitute employees is restricted to not more than twenty-six (26) hours per week. The employment of student employees is restricted to not more than twenty (20) hours per week.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: These items are in compliance with Chapter 7, Human Resources, Board Policies and Administrative Procedures relating to personnel administration.

FUNDING SOURCE AND FINANCIAL IMPACT: All personnel matters are within budget.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.d.1

Item No.

Hourly Personnel
March 14, 2017

Short-Term Hourly

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Domingo, Diana	AC	Clerical/Secretarial - Assist in District Professional Development Office	03/15/17	06/13/17	TE A 3
Duncan, Megan	CC	Clerical/Secretarial - Assist in the Fine Arts Department	03/15/17	06/13/17	TE A 1
Gonzalez, Anthony	FC	Clerical/Secretarial - Assist the Counseling Center with student outreach	03/15/17	06/13/17	TE A 2
Gutierrez, Liz Beth	FC	Clerical/Secretarial - Assist the Counseling Center with student outreach	03/15/17	06/13/17	TE A 2
Hamrick, Jacob	CC	Direct Instr Support - Mentor and assist students in Lab	03/15/17	06/13/17	TE A 1
Hernandez, Emmanuel	FC	Clerical/Secretarial - TAP Ambassador to promote TAP program to students	03/15/17	06/30/17	TE A 1
Howard, Nicole	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	03/16/17	06/14/17	TE A 4
Jaramillo, Tiffani	FC	Clerical/Secretarial - Assist in the Office of Special Programs	03/15/17	06/13/17	TE B 4
Jimenez, Carlos	FC	Clerical/Secretarial - Clerical assistance fo Construction Department	03/15/17	06/13/17	TE A 3
Kim, Brian	CC	Direct Instr Support - STEM Event Coach	03/15/17	06/13/17	TE A 1
Park, Chan	FC	Clerical/Secretarial - Clerical assistance for the campus Writing Center	02/16/17	05/19/17	TE A 3
Rickheim, Darryl	FC	Tech/Paraprof - On-call theater crew for campus/rental productions	03/15/17	06/30/17	TE B 2
Sanchez Martinez, L.	FC	Clerical/Secretarial - Clerical assistance for the EOPS Office	03/16/17	06/14/17	TE A 4
Umetsu, Siena	FC	Tech/Paraprof - Artist Model for Art Department classes	03/15/17	06/30/17	TE F 4

Tutors, Interpreters, and Readers

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Angeles, Alfredo	FC	Direct Instr Support - Tutor students in the campus Tutoring Center	03/15/17	06/30/17	TE A 1
Ayala, Damien	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	03/16/17	06/30/17	TE B 2
Geiger, Amanda	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	03/16/17	06/30/17	TE B 2
Gonzalez, Luis	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	03/16/17	06/30/17	TE B 2
Hiza-Krueger, Jennifer	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	03/16/17	06/30/17	TE B 2
Lorenzini, Lukas	CC	Direct Instr Support - Tutor for the English Success for Center	03/15/17	06/30/17	TE B 3
Mezzano, Aaron	FC	Direct Instr Support - Tutor for the Supplemental Instruction Program	03/16/17	06/30/17	TE B 2
Roberts, Kaitlin	CC	Direct Instr Support - Tutor for the English Success for Center	03/15/17	06/30/17	TE B 3

Hourly Personnel
March 14, 2017

Hourly Substitutes

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Pavlovich, Robert	FC	Technical/Paraprofessional - Substitute for Classified employee on leave	03/02/17	06/30/17	TE A 4
Ridley, Sara	SCE	Clerical/Secretarial - Substitute for Classified employee on leave	04/20/17	06/30/17	TE A 4
Tribolet, Lysa	SCE	Clerical/Secretarial - Substitute for Classified employee on leave	04/22/17	05/31/17	TE B 4

Full Time Students and Work Study

Name	Site	Title and Description of Service	Begin	End	Grade/Step
Alonso, Arlene	FC	Full-time Student - Assist in the EOPS Office	02/24/17	06/30/17	TE A 2
Avila, Xiomara	FC	Full-time Student - Assist in campus Bookstore	03/06/17	06/30/17	TE A 1
Avila, Xiomara	FC	Full-time Student - Assist in campus Bookstore	03/06/17	06/30/17	TE A 1
Biala, Leny	FC	Full-time Student - Clerical assistance for the Honors Program	02/27/17	06/30/17	TE A 3
Carter, Aundre	FC	Work Study Student - Assist in Physical Education Department	02/10/17	06/30/17	TE A 2
Chen, Justin	FC	Full-time Student - Assist in ACT computer lab	02/27/17	06/30/17	TE A 1
Choi, Kun Jin	FC	Full-time Student - Tutor for the Teacher Pathway Program	02/26/17	06/30/17	TE B 4
Haro, Stephanie	FC	Full-time Student - TAP Ambassador to promote TAP program to students	03/15/17	06/30/17	TE A 1
Hernandez, Yicel	FC	Work Study Student - Assist in the EOPS Office	02/16/17	06/30/17	TE A 4
Kim, Jin	FC	Work Study Student - Clerical assistance for the campus Math Lab	02/23/17	06/30/17	TE A 2
Lopez-Zepeda, K.	FC	Full-time Student - Tutor for the Supplemental Instruction Program	03/16/17	06/30/17	TE B 2
Nelson, Hunter	FC	Full-time Student - Clerical assistance for the Honors Program	02/28/17	06/30/17	TE A 1
Okajima, Maiko	FC	Full-time Student - Tutor students in the campus Tutoring Center	03/02/17	06/30/17	TE A 1
Phan, An	FC	Work Study Student - Tutor for the campus Math Lab	02/16/17	06/30/17	TE A 2
Piao, Yingmin	FC	Full-time Student - Assist in ACT computer lab	02/27/17	06/30/17	TE A 1
Powell, Keandre	FC	Work Study Student - Assist in Student Activities Office	02/03/17	06/30/17	TE A 2
Rocha Guzman, E.	FC	Full-time Student - Assist in the Construction Department	03/01/17	06/30/17	TE A 1
Santos, Brianna	FC	Work Study Student - Clerical assistance for the campus Math Lab	02/24/17	06/30/17	TE A 2
Tran, Scott	FC	Full-time Student - Assist in the Chemistry PUMP Program	03/15/17	06/30/17	TE B 4

Hourly Personnel
March 14, 2017

Walker, Christopher	FC	Full-time Student - Assist in the Printing Technology Department	01/30/17	06/30/17	TE A 1
White, Miyah	CC	Work Study Student - Assist in the Counseling Office	02/21/17	06/30/17	TE A 1

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES

DATE: March 14, 2017

SUBJECT: Volunteers

Action	<u>X</u>
Resolution	_____
Information	_____
Enclosure(s)	<u>X</u>

BACKGROUND: The District recognizes the value of volunteer services in conjunction with certain programs, projects, and activities and may use the services of volunteers from time to time, when it serves the interests of the District. Volunteers are individuals who freely offer to perform services for the District without promise, expectation, or receipt of any compensation for the services provided.

How does this relate to the five District Strategic Directions? Not applicable.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the following items be approved as submitted.

Irma Ramos

Recommended by

Approved for Submittal

5.e.1

Item No.

Volunteer Personnel
March 14, 2017

VOLUNTEER PERSONNEL WITHOUT PAY

Name	Site	Program	Begin	End
Acevedo, Elena	SCE	Internship - ESL Program	03/15/2017	05/19/2017
Cardenas, Adely	CC	Internship - Counseling & Student Dev	03/14/2017	05/31/2017
Cardenas-Morales, Rocio	FC	Internship - Social Science/CDES	02/24/2017	05/24/2017
DeLong, Blake	FC	Humanities - Foreign Language Dept	03/01/2017	05/26/2017
Godinez, Miriam	FC	Internship - Counseling/HS Outreach	03/15/2017	05/30/2017
Lee, Simon	SCE	Internship - ESL Program	03/15/2017	05/12/2017
Madrigal, Stephanie	SCE	DSS - Personal Care Attendant	02/21/2017	06/30/2017
Martin, Lawrence	FC	Technology & Engineering - Welding	02/23/2017	06/30/2017
Moy, Steve	FC	Technology & Engineering - Welding	02/27/2017	06/30/2017
Perales, Summer	SCE	Internship - ESL Program	03/15/2017	05/27/2017
Sasis, Melody	SCE	Internship - ESL Program	03/15/2017	05/27/2017
Shellenbarger, Annika	FC	Internship - Counseling	03/15/2017	05/31/2017

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE:	March 14, 2017	Resolution	<u>X</u>
		Information	<u> </u>
SUBJECT:	Resolution No. 16/17-18, Support for Students and Privacy of Student Records	Enclosure(s)	<u>X</u>

BACKGROUND: At its February 14, 2017 meeting, the Governing Board directed staff to draft a resolution, for placement on the February 28, 2017 meeting agenda, reaffirming the District's support of students and the privacy of student records. Resolution No. 16/17-18 was presented for a first reading on the February 28, 2017 meeting agenda, and returns for the Board's consideration with changes based on discussion and legal review.

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction #4: The District will implement best practices related to planning, including: transparent decision-making processes, support of strategic and comprehensive planning activities at campus and district levels, and the allocation of resources to fund planning priorities.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: Not applicable.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 16/17-18, Support for Students and Privacy of Student Records, reaffirming the North Orange County Community College District's full support for all students.

Cheryl Marshall
Recommended by

Approved for Submittal

6.a.1
Item No.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



Resolution No. 16/17-18, Support for Students and Privacy of Student Records

WHEREAS, California community colleges were founded with the goal of fostering excellence and guaranteeing educational access for all; and

WHEREAS, the North Orange County Community College District (the District) is committed to serving all students who can benefit from a post-secondary education, without regard to race, ethnicity, religion, national origin, immigration status, age, gender, language, socio-economic status, gender identity or expression, medical condition or disability; and

WHEREAS, California's diversity is a great source of innovation and industry, making California one of the largest economies in the world and an economic engine for the United States; and

WHEREAS, approximately one tenth of California's workforce is undocumented and contributes \$130 billion annually to our state's gross domestic product, according to the California Assembly; and

WHEREAS, the District seeks to reassure students and our community that our campuses will remain ~~safe~~, welcoming places for students of all backgrounds to learn; that no changes have been made with regard to admissions or financial aid; and that financial aid for certain undocumented students is protected by state law; now

THEREFORE, BE IT RESOLVED, that the District declares that its campuses shall remain open, ~~safe~~, and welcoming to all students who meet the minimum requirements for admission, regardless of immigration status, and that financial aid remains available to certain undocumented students; and be it further

RESOLVED, that the District will not enter into any agreements with law enforcement agencies to assist in the enforcement of federal immigration law; and be it further

RESOLVED, that in accordance with Board Policy, the District will not release any personally identifiable student information related to immigration status without a judicial warrant, subpoena or court order, unless authorized by the student or required by law; and be it further

RESOLVED, that the District urges the new United States presidential administration to continue the Deferred Action for Childhood Arrivals program, which grants "Dreamers" – people brought to this country as children by their parents – reprieve from deportation because California and the United States are both stronger due to their contributions to our economy and to our communities; and be it further

RESOLVED, that the District will join the California Community Colleges Board of Governors and Chancellor's Office to vigorously advocate to protect our students and our values.

PASSED AND ADOPTED by the Governing Board of the North Orange County Community College District on March 14, 2017, by the following vote of the Board:

AYES:

NOES:

ABSENT:

ABSTAINING:

Molly McClanahan
Board President

NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TO: BOARD OF TRUSTEES
DATE: March 14, 2017
SUBJECT: School of Continuing Education
Institution Name Change

Action X
Resolution
Information
Enclosure(s)

BACKGROUND: Over the last year, the School of Continuing Education (SCE) has been engaged in research to re-brand its marketing and re-design the website. Upon further analysis of focus group and survey results conducted with students, partners, community members, staff, and faculty, the name of School of Continuing Education consistently presented itself as a barrier. While the respondents recognized the value of individual programs and services, they did not associate their instructional program with the overall school, often misnaming the organization by the specific campus location, off-site partner, or even as part of the credit colleges. SCE embarked on additional research to determine whether a new name would better represent the institution’s brand promise to its target audiences. Multiple surveys of both external and internal stakeholders were followed by focus groups. The findings were consistent – the current name of School of Continuing Education is confusing, too generic, and does not reflect the school’s tie to the North Orange County Community College District.

In October 2016, the representative School of Continuing Education Name Analysis Workgroup concluded that many marketing benefits, including appeal to the student audience, will be evident if the name is changed to North Orange Continuing Education. By far, this option was considered more popular than any other alternatives and was the clear choice among students, former students, and parents of students who are the primary target audiences. North Orange Continuing Education (NOCE) was chosen as the new recommended name by the workgroup for several reasons:

- North Orange Continuing Education has a natural alignment with the District
- North Orange Continuing Education claims a geographic location
- North Orange Continuing Education has a descriptive quality through the term “continuing education,” which the survey showed is the clearest descriptive term
- North Orange Continuing Education, and acronym NOCE, are considerably shorter than North Orange County Community College District’s School of Continuing Education
- North Orange Continuing Education acronym NOCE will eliminate brand confusion with Southern California Edison, also SCE.
- North Orange Continuing Education has a similarity to the current name for easier transitional reference
- When searching the Internet for “North Orange Continuing Education,” NOCCCD SCE is listed as the first choice
- SCE is currently listed as North Orange Adult Education in the California Community College Chancellor’s Office MIS database, so the change to NOCE would maintain familiarity with our institution

How does this relate to the five District Strategic Directions? This item responds to District Strategic Direction 4: The District will implement best practices related to planning including transparent decision-making processes, support of strategic and comprehensive planning activities at campus and District levels, and the allocation of resources to fund priorities.

How does this relate to Board Policy: Not applicable.

FUNDING SOURCE AND FINANCIAL IMPACT: The School of Continuing Education will utilize a one-time, carry-over allocation from the General Fund in the amount of \$88,800 to cover expenses associated with changing the name to North Orange Continuing Education. These expenses would include purchase of a new website domain, e-mail migration, signage, printing of school supplies and forms, one-time marketing expenditures such as banners and tablecloths as well as a name/brand launch campaign. The implementation of the proposed new name would occur in incremental phases. This investment will provide an increased brand presence for our institution and the District in the community, which will lead to increased enrollment and partnerships.

RECOMMENDATION: It is recommended that the Board approve the School of Continuing Education institutional name change to North Orange Continuing Education, and authorize a name/brand launch campaign.