The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 13, 2018, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Jacqueline Rodarte called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance to the Flag.


RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Eldon Young, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Bryan Seiling, representing the Cypress College Academic Senate; Josh Ashenmiller, representing the Fullerton College Faculty Senate; Dana Clahane, representing United Faculty; Dawnmarie Neate, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Gilbert Contreras, Rod Garcia, Cyndi Grein, and Jose Ramon Nuñez from Fullerton College; David Booze, Emily Day, Philip Dykstra, Michael Flores, Craig Goralski, Marc Posner, and Ty Volcy from Cypress College; Terry Cox, Tina King, Jason Makabali, Hilda Rivera, Ivan Stanojkovic, and Harpreet Uppal from North Orange Continuing Education; and Jenney Ho, Ivy Hwee, Julie Kossick, Victor Manchik, Arturo Ocampo, David Soto, and Kashu Vyas from the District Office.

VISITORS: Chuck Allen, Kurt Auggberger, Hannah Colvin, Leo Cote, Brice Harris, Tasha Iglesias, Melissa Norrbom, Nga Pham, Damion Planchon, Cheyanne Ramon, Memo Rivera, and Jon Sharpe.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.e, 3.g, 3.h, 3.i
Instructional Resources: 4.b, 4.c

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

REPORTS

A. Organizational Structure Analysis: As part of the Chancellor’s Report, Brice Harris, of the Collaborative Brain Trust (CBT), introduced team members Nga Pham and Jon Sharpe, and provided an update on the District’s organizational structure analysis including the scope in each of the three phases CBT is tasked with performing: Phase 1: discovery and initial interviews; Phase 2: interviews with approximately 100 people and distribution of a survey; and Phase 3: release of the final report to Chancellor Marshall in mid-March.

During the update, Dr. Harris answered questions from the Board regarding the basis for comparison used, the inclusion of enrollment and a Winter intersession recommendation in the final report, best practices, and innovation related recommendations.

B. 2018-19 Proposed State Funding Formula: Also as part of the Chancellor’s Report, Chancellor Marshall and Vice Chancellor Fred Williams provided an update on the 2018-19 Proposed State Funding Formula which included:

Formula Framework: A transition from an FTES based formula to a performance/outcome based formula composed of three parts.

- **50% Base Grants** – based on FTES calculations.
- **25% Supplemental Grants** – based on California College Promise Grants (formerly the BOG Fee Waiver) and Pell Grant recipients.
- **25% Student Success Incentive Grants** – based on State Chancellor’s Office approved degrees and certificates granted; students who complete a degree, certificate, or transfer in three years; and the number of ADT degrees granted.
- **Hold Harmless Clause** – colleges/districts will not receive less than their 2017-18 year funding. Beginning in 2019-20 and thereafter, funding levels will be determined by the new funding formula

Progress and Timeline: The CEO Workgroup has convened and is working on providing recommendations to the State Chancellor’s Office. The CEO Workgroup recommendations must fall within the proposed framework, but can include
recommended measures, changes to the percentages, what the transition process should be, and what should be included in the categorical block grant.

The CBO Workgroup met with the Department of Finance (DOF) to look at high-level simulations with 2016-17 data showing a comparison between the existing model and the proposed model, with simulations scheduled for release soon.

The State Chancellor’s Office will spend time in April processing the feedback received, and the DOF will draft language for the Governor’s May Revise in the last two weeks of April.

General Concerns: Concerns from the field include: the effect of the formula on colleges/districts in stability, the timeline for restoration, and calculation of future stability funds; the elimination of the summer shift; the number of part-time students served and how they will be able to complete in shorter timeframes; the inclusion on noncredit students; and the inadequate measures and high percentages for the Supplemental Grants and Student Success Incentive Grants.

Incentives and Measures: There is general consensus to develop measures that reflect all students’ progress toward educational goals. Ideas include tracking individual students; allowing colleges to earn “points” for outcomes with more points for disadvantaged students meeting those outcomes; collaboration on a set of metrics between the Metrics Simplification Workgroup that aligns with guided pathways; incentivize colleges for shorter completions; and expansion of the low-income category to include noncredit students.

Proposed Categorical Block Grant: Recommendations have been requested by the DOF regarding which programs to include in the categorical block grant, which would continue to be restricted and have no effect on the FON or the 50% Law.

(See Supplemental Minutes #1208 for a copy of the Chancellor’s report.)

C. Valentina Purtell, NOCE Provost; JoAnna Schilling, Cypress College President; and Greg Schulz, Fullerton College President, reported on their respective campus activities.

As part of her report, President Schilling introduced Emily Day, the new Cypress College Vice President of Administrative Services.

(See Supplemental Minutes #1208 for a copies of their full reports.)

COMMENTS

A. Tina McClurkin reported that the NOCE Academic Senate is continuing its discussion on the academic calendar and the IT maintenance schedule.

B. Bryan Seiling reported that the Cypress College Academic Senate is working on the College’s accreditation findings related to student learning outcomes, and that campus-wide discussions related to a Winter intercession are taking place.
C. Josh Ashenmiller reported on the coordinated efforts between the Fullerton College and Cypress College senates on a potential Winter intercession, and the Fullerton College accreditation findings related to distance education and institutional integrity.

D. Dana Clahane reported on the recent Community College Association Conference where discussion centered on the proposed online college and the State funding formula, and outlined concerns with potential effects related to both proposals.

E. Dawnmarie Neate thanked Trustees Blount and McClanahan, Greg Schulz, JoAnna Schilling, and Valentina Purcell for attending the CSEA chapter officer installation, and Trustee Blount for his tour of the Cypress College Physical Plant.

F. Student Trustee Daniel Sebastian reported on Cypress College activities including the Welcome Back event and Club Rush, and student attendance at the Guided Pathways Workshop.

G. Student Trustee Andrew Washington reported on Fullerton College activities including Community Day as part of African-American History Month celebrations and the upcoming Club Rush.

H. Trustee Stephen T. Blount reported on his attendance at several events including his Cypress College tour, the Americana Awards, the Buena Park State of the City luncheon, and the Cypress Chamber of Commerce networking breakfast.

I. Trustee Molly McClanahan reported on her attendance at the Americana Awards, and requested that anyone interested in receiving the materials related to Strategic Conversation #19 contact the Chancellor’s Office.

J. Trustee Ryan Bent reported on his attendance at the Investiture of JoAnna Schilling and the Cypress College Opening Day event.

K. Trustee Barbara Dunsheath shared that updated versions of two CCLC publications are now available for anyone interested, and also reported on her attendance at the Effective Trusteeship Workshop where Chancellor Marshall and Trustee Rodarte participated on a panel on Board and CEO relationships.

L. Trustee Jacqueline Rodarte reported on her attendance at the Investiture of President Schilling, Cypress College Opening Day, the CCLC Effective Trusteeship Workshop, and the Retirement Board meeting. She complimented the addition of the NOCE banners in the Anaheim Campus parking lot.

MINUTES: It was moved by Trustee Stephen T. Blount and seconded by Trustee Molly McClanahan to approve the Minutes of the Regular Meeting of January 23, 2018. Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes and Trustee Bent abstaining.

FIRST CLOSED SESSION: At 6:51 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:
Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

RECONVENE MEETING: At 7:10 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0121453 - P0122165 through January 24, 2018, totaling $1,560,039.72, and check numbers C0046883 - C0047023, totaling $71,802.03; check numbers F0220599 - F0220867, totaling $8,073,064.39; check numbers Q0005936 - Q0005971, totaling $2,785.00; check numbers 88472692 - 88473782, totaling $3,910,481.82; check numbers V0031486 - V0031503, totaling $9,063.00; check numbers 70085513 - 70085653, totaling $7,751.00; and disbursements E8723397 - E8723579, totaling $229,094.25, through January 31, 2018.

Item 3.b: By block vote, authorization was granted for the 2017-2018 General Fund transfers netting to the amount of $82,425 and adoption of the resolution showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Item 3.c: The Board received and reviewed the District's Quarterly Financial Status Report for the quarter ended December 31, 2017, as required by §58310 of Title 5. Vice Chancellor Williams stated that the District is in the process of closing the single Wells Fargo account that the District controls and moving the assets to Union Bank.

Item 3.d: The Board received and reviewed the Quarterly Investment Report for the quarter ended December 31, 2017.

Item 3.e: By block vote, authorization was granted to declare the attached list of items surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.f: This item was pulled from the agenda and will be presented for consideration at a future Board meeting.

Item 3.g: By block vote, authorization was granted for the District to enter into a Master Agreement with Dovetail for the purpose of Furniture, Fixture & Equipment (FF&E) Consulting Services for the District pursuant to Request for Proposal (RFP) #1718-09, Furniture, Fixtures & Equipment (FF&E) Consultant Services for Districtwide Construction Projects. The Master Agreement will be for three years with two one-year renewal options exercised at the sole option of the District. Individual projects will be drafted with a Task Order to include the scope of work, fee and conditions specific to the project. The Task Order will be governed by the terms and conditions of the Master Agreement. A project task order will be brought before the Board of Trustees for approval if the amount is over the bid limit threshold (currently $90,200).
Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing, to execute the Master Agreement and Task Orders on behalf of the District.

**Item 3.h:** By block vote, authorization was granted to renew the consultant agreement with Nossaman LLP in the amount of $6,250 per month for a set fee monthly retainer beginning on February 1, 2018 through January 31, 2019; and a set fee monthly retainer of $6,500 beginning on February 1, 2019 through January 31, 2020.

Further authorization was also granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.i:** By block vote, authorization was granted to allow Dr. Jo Wu, Fullerton College biology professor, to attend the 2018 Amgen Biotech Experience Annual Meeting in Dublin, Ireland from April 19-28, 2018. No travel expenditures are encumbered by the College/District.

**INSTRUCTIONAL RESOURCES**

**Item 4.a:** The Board received and reviewed the North Orange County Community College District Student Success Scorecard 2017 information which included a presentation by Carlos Ayon, Fullerton College Director of Institutional Research and Planning; Phil Dykstra, Cypress College Director of Institutional Research and Planning; Tina King, North Orange Continuing Education Director of Institutional Research and Planning; and Victor Manchick; Interim District Director of Institutional Research and Planning.

The presentation provided Scorecard data for the 2010-11 cohort of first-time Cypress College and Fullerton College students who were tracked over a six-year period and compared the data to systemwide averages. The data analyzed included: 1) Math and English/ESL metrics (completion of a college level course from Basic Skills levels and transfer level achievement); 2) completion metrics (persistence in three consecutive terms, completion of at least 30 units, and completion of degree, certificate, transfer preparation, or transfer); 3) CTE metrics (completion of CTE degree, certificate, transfer preparation, or transfer, and skills builder wage gains), 4) completion rates and pathways; 5) rates between prepared versus unprepared students; 6) preparedness related to completion by race and ethnicity; and 7) equity, preparedness, and completion data by race and ethnicity. For NOCE the data included performance indicators for Career Development and College Preparation (CDCP) progress and achievement rate since Scorecard data only captures one noncredit indicator.

The overall findings reflected that Cypress College and Fullerton College exceeded the statewide averages in all completion and CTE categories, and almost all of the Math and English/ESL categories. Cypress College fell below the systemwide average in transfer achievement in year one for both Math and English categories, while Fullerton College was below the systemwide average in Basic Skills Math completion. The presentation also highlighted that the Scorecard cohort reflects only 11% of the District’s entire student population; that preparedness strongly impacts equity, student progress, and completion; the positive impact that guided pathways and promise programs can have; and the focus of the District and individual campus strategic plans.

(See Supplemental Minutes #1208 for a copy of the presentation.)
**Item 4.b:** By block vote, authorization was granted to accept new revenue from the California Community College Chancellor's Office Institutional Effectiveness Partnership Initiative in the amount of $200,000 and adopt a resolution to accept new revenue and authorize expenditures with the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was also granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.c:** By block vote, authorization was granted to enter into a travel arrangement with AIFS for the Cypress College and Fullerton College 2018 Fall Study Abroad Program in Barcelona, Spain. The basic program fee of $8,295, which is to be paid by each student, includes housing, round trip flight, an orientation, support staff, travel excursions, study center, a TMB travel pass, and some meals.

Further authorization was also granted for the Vice Chancellor, Facilities and Finance, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office, and the original signed contract sent back to the Study Abroad Office.

**HUMAN RESOURCES**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

**CHANGE IN SALARY CLASSIFICATION**

Filip, Dragana  
CC  Psychiatric Technology Instructor  
From:  Class B, Step 1  
To:  Class E, Step 4  
Eff.  01/25/2018

Widmann, Peter  
FC  Physics Instructor  
From:  Class B, Step 1  
To:  Class F, Step 10  
Eff.  01/25/2018

**LEAVES OF ABSENCE**

Chan, Theodore  
FC  Chemistry Instructor  
Load Banking Leave With Pay (6.67%)  
Eff. 2018 Spring Semester

Forman, Mary  
CC  English Instructor  
Load Banking Leave With Pay  
From:  40.00%  
To:  60.00%  
Eff. 2018 Spring Semester

Hughes, Deidre  
FC  Reading Instructor  
Family Medical Leave (FMLA/CFRA) (100%)
Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/25/2018-02/05/2018

Liu, Annie  
FC  
English Instructor  
Personal Leave Without Pay (46.67%)  
Eff. 2018 Spring Semester

Morvan, Laurie  
CC  
Mathematics Instructor  
Load Banking Leave With Pay (13.33%)  
Eff. 2018 Spring Semester

Nabahani, Melanie  
CC  
English Instructor  
Load Banking Leave With Pay (26.67%)  
Eff. 2018 Spring Semester

Oo, Jennifer  
NOCE  
Allied Health Noncredit Instructor  
Family Medical Leave (FMLA/CFRA/PDL) (100%)  
Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/08/2018-01/26/2018

Palmer, Leslie  
CC  
Librarian  
Family Medical Leave (FMLA/CFRA) (100%)  
Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 01/29/2018-02/19/2018

Shier, Carol  
FC  
Reading Instructor  
Load Banking Leave With Pay (100%)  
Eff. 2018 Spring Semester

MANAGEMENT MINI-SABBATICAL LEAVE

Abutin, Albert  
FC  
Dean, Enrollment Services  
Sabbatical days to be taken between September 3, 2018 and October 26, 2018, As approved by the Fullerton College President, not to exceed 40 duty days

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2018 SPRING SEMESTER, TRIMESTER

| Anand, Preetha | CC  | Column 3, Step 1 |
| Anderson, D Steve | FC  | Column 1, Step 1 |
| Arbizzi, Daniela | FC  | Column 1, Step 1 |
| Boling, Jess | CC  | Column 3, Step 1 |
| Bowman, Ashley | NOCE  | Column 2, Step 1 |
| Chartier, Renee | CC  | Column 1, Step 1 |
| Chen, Kevin | CC  | Column 2, Step 1 |
| Clarke, Lance | CC  | Column 2, Step 1 |
Donahue, Dustin  FC  Column 3, Step 1
Donia, Richard  CC  Column 1, Step 1
Eng, Sit-Yuen  CC  Column 1, Step 1
Farooqui, Firdous  FC  Column 3, Step 1
Gauthier, Alan  CC  Column 1, Step 1
Gobatie, Jordan  CC  Column 1, Step 1
Gramada, Apostol  FC  Column 3, Step 1
Hack, Larry  CC  Column 1, Step 1
Harrigan, Selena  FC  Column 1, Step 1
Herrera, Cynthia  CC  Column 2, Step 1
Hor, Rattana  CC  Column 1, Step 1
Janowicz, Philip  FC  Column 3, Step 1
Jure, Josiah  CC  Column 1, Step 1
Kdeiss, Raymond  CC  Column 2, Step 1
Khair, Sara  FC  Column 1, Step 1
Kinoshita, Aya  FC  Column 1, Step 1
LaPietra, Amy  FC  Column 2, Step 1
Liebenau, Lama  CC  Column 2, Step 1
Luhar, Daksha  CC  Column 2, Step 1
Luneburg, Cailin  CC  Column 1, Step 1
Martinez, Chelsea  FC  Column 3, Step 1
Martinez, Tomas  CC  Column 1, Step 1
Medich, Melissa  FC  Column 1, Step 1
Morgan, Kaitlin  CC  Column 1, Step 1
Netzer, Jeffrey  FC  Column 1, Step 3
Nguyen, Hanh  CC  Column 1, Step 1
Nguyen, Hien  CC  Column 1, Step 1
Ramirez, Christina  FC  Column 1, Step 1
Sanchez, Deanna  FC  Column 1, Step 1
Sebei, Eman  NOCE  Column 2, Step 1
Shepardson, Susan  FC  Column 1, Step 1
Short, Leaa  FC  Column 1, Step 1
Smith, Fawn  CC  Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Grenot, Teresa  CC  Column 2, Step 1
Oldham, Carolyn  CC  Column 2, Step 1
Owens, Brandon  NOCE  Column 1, Step 1
Rangel, Rosemary  NOCE  Column 1, Step 1
Rivas, Claudia  CC  Column 2, Step 1
Upstill, Allison  FC  Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Grishkoff, Glenn  FC  Column 1, Step 1

Item 5.b:  By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

NEW PERSONNEL
Armijo, Gabriel
FC
Campus Safety Officer
12-month position (100%)
Range 31, Step A + 5% Shift
Classified Salary Schedule
Eff. 02/14/2018
PN FCC853

Asavakulpanus, Nipa
AC
Accounting Specialist
12-month position (100%)
Range 40, Step A
Classified Salary Schedule
Eff. 02/14/2018
PN DEC967

Garibaldi, James
CC
Admissions & Records Technician
12-month position (100%)
Range 33, Step B
Classified Salary Schedule
Eff. 02/14/2018
PN CCC947

Roberts, Ryan
CC
Facilities Custodian I
12-month position (100%)
Range 27, Step B + 10% Shift
Classified Salary Schedule
Eff. 02/14/2018
PN CCC747

REHIRES
Nunez, Vincent
CC
Special Projects Manager, Dual Enrollment
Temporary Management Position (100%)
Range 2, Special Project Admin Daily Rate Schedule
Eff. 07/01/2018 – 06/30/2019
PN CCT725

CHANGE IN SALARY STEP
Toledo, Javier
CC
Facilities Custodian I (100%)
From: Range 27, Step A
To: Range 27, Step C
Eff. 01/24/2018

PROMOTION
Amin, Hani
AC
Data Quality Analyst
12-month position (100%)
PN ISC974
To: AC Systems Analyst, Applications
12-month position (100%)
Range 60, Step A + PG&D
Classified Salary Schedule
Eff. 02/14/2018
PN ISC965

Case, Joy  CC  Administrative Assistant II
12-month position (100%)
PN CCC823

To:  CC Administrative Assistant III
12-month position (100%)
Range 41, Step A
Classified Salary Schedule
Eff. 02/14/2018
PN CCC985

Fajardo, Karla  CC  Clerical Assistant II
12-month position (100%)
PN CCC733

To:  CC Admissions & Records Technician
12-month position (100%)
Range 33, Step E + 10% Longevity + PG&D
Classified Salary Schedule
Eff. 02/14/2018
PN CCC836

Nguyen, Tim  AC  IT Security Analyst, System Administrator
12-month position (100%)
PN ISC973

To:  AC Systems Analyst, Technology
12-month position (100%)
Range 60, Step D + 5% Longevity
Classified Salary Schedule
Eff. 02/14/2018
PN ISC967

VOLUNTARY CHANGES IN ASSIGNMENT

Plescher, Sarah  FC  Admissions & Records Technician (100%)
Temporary Change in Assignment
To:  FC Evaluator
12-month position (100%)
Range 36, Step D
Classified Salary Schedule
Eff. 01/03/2018 – 05/31/2018

Teh, Edwin  NOCE  Instructional Aide (100%)
Temporary Change in Assignment
To: NOCE Instructional Assistant
11-month position (100%)
Range 36, Step D
Classified Salary Schedule
Eff. 02/01/2018 – 02/28/2018

Villegas, Fatima FC Financial Aid Technician (100%)

Temporary Change in Assignment
To: FC Financial Aid Coordinator
12-month position (100%)
Range 40, Step D + 10% Longevity
Classified Salary Schedule
Eff. 01/25/2018 – 06/30/2018

Young, Lynette CC Administrative Assistant II (80%)

Temporary Increase in Percentage
From: 80%
To: 100%
Eff. 01/02/2018 – 04/30/2018

Temporary Increase in Months Employed
From: 10 months
To: 12 months
Eff. 01/02/2018 – 04/30/2018

PROFESSIONAL GROWTH & DEVELOPMENT

Aponte, Lance AC IT Specialist, Systems Applications (100%)
3rd Increment ($350)
Eff. 07/01/2018

Barbaro, Danielle NOCE Alternate Media Specialist (100%)
2nd Increment ($350)
Eff. 07/01/2018

Buechner, Angela FC Administrative Assistant II (100%)
1st Increment ($350)
Eff. 07/01/2018

Cao, Khanh CC Instructional Assistant/ Business & CIS (50%)
1st Increment ($175)
Eff. 07/01/2018

Smith, Deborah NOCE Student Services Specialist/DSS (100%)
3rd Increment ($350)
Eff. 07/01/2018

LEAVES OF ABSENCE
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Leave Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arreguin, Juan</td>
<td>Facilities Custodian I</td>
<td>Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/28/2017 -- 03/15/2018 (Consecutive Leave)</td>
</tr>
<tr>
<td>Cortez, Margaret</td>
<td>Administrative Assistant I</td>
<td>Family Medical Leave (FMLA/CFRA) Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 01/17/2018 -- 06/30/2018 (Intermittent Leave)</td>
</tr>
<tr>
<td>Cruz, Carrie</td>
<td>Clerical Assistant I</td>
<td>Unpaid Leave of Absence Eff. 01/12/2018 – 03/05/2018</td>
</tr>
<tr>
<td>Delgadillo, Dulcemonica</td>
<td>Senior Research and Planning Analyst</td>
<td>Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 02/09/2018 – 03/30/2018 (Consecutive Leave)</td>
</tr>
<tr>
<td>Salcedo, Daniel</td>
<td>Administrative Assistant II</td>
<td>Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/08/2018 -- 03/11/2018 (Consecutive Leave)</td>
</tr>
<tr>
<td>Sanchez, Lizeth</td>
<td>Human Resources Coordinator</td>
<td>Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/02/2018 -- 04/13/2018 (Consecutive Leave)</td>
</tr>
<tr>
<td>Sorensen, Jeanette</td>
<td>Administrative Assistant II</td>
<td>Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/28/2017 -- 02/08/2018 (Consecutive Leave)</td>
</tr>
<tr>
<td>Rojas, Rebecca</td>
<td>Administrative Assistant I</td>
<td>Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter</td>
</tr>
</tbody>
</table>
Eff. 12/26/2017 -- 02/19/2018 (Consecutive Leave)

Thompson, Scott FC
Student Services Specialist (100%)
Family Medical Leave (FMLA/CFRA)
Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter
Eff. 01/08/2018 -- 01/19/2018 (Consecutive Leave)

Vasquez, Norma FC
Student Services Specialist (100%)
Military Leave With Pay (USERRA)
Eff. 04/12/2018 – 04/13/2018; 07/02/2018 – 07/31/2018

Wilkening, Nicholas AC
District Manager, IT Technical Support (100%)
Military Leave With Pay
Eff. 02/11/2018 – 03/03/2018 (Consecutive Leave)

Young, Lynette CC
Administrative Assistant II (80%)
Family Medical Leave (FMLA/CFRA)
Paid Leave Using Family Illness and Personal Necessity Leave Until Exhausted; Unpaid Thereafter
Eff. 01/15/2018 -- 01/14/2019 (Intermittent Leave)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1208 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1208 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1208 for a copy of the volunteer listing.)

Item 5.f: Board President Jacqueline Rodarte stated that Russell Bacarella and Deborah McQueen had rescinded their intent to participate in the Supplemental Early Retirement Plan bringing the total number of participants to 118, and revising the projected District financial savings to $5.4 million over a five-year period. It was then moved by Trustee Jeffrey P. Brown and seconded by Trustee Molly McClanahan that the Supplemental Early Retirement Plan, administered by Keenan Financial Group, and the attached list of participating academic and classified employees retiring during the window of May 1 to August 17, 2018, be approved. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

(See Supplemental Minutes #1208 for a copy of the SERP academic and classified retirement listing.)
GENERAL

**Item 6.a:** It was moved by Trustee Molly McClanahan and seconded by Trustee Barbrara Dunsheath to adopt Resolution No. 17/18-10, Trustee Absence, verifying that Trustee Ryan Bent was absent on January 23, 2018 due to hardship and, therefore, eligible to receive compensation for the Regular Board meeting held on that date. *Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Sebastian and Washington’s advisory votes and Trustee Bent abstaining.*

A signed affidavit from Mr. Bent verifying his absence due to hardship will be on file in the Chancellor’s Office.

**CLOSED SESSION:** At 7:59 p.m. Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code:

*Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.*

*Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE*

**RECONVENE MEETING:** At 9:10 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session.

**ADJOURNMENT:** At 9:10 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Stephen T. Blount to adjourn the meeting. *Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.*

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Prepared By Recording Secretary for Ryan Bent, Secretary, Board of Trustees