

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

January 24, 2017

The Board of Trustees of the North Orange County Community College District met for its Only Regular Meeting on Tuesday, January 24, 2017, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Molly McClanahan called the meeting to order at 5:30 p.m. and asked Tina King to lead the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte, and Student Trustee Scott Begneski. Absent: Ryan Bent and Student Trustee Tanya Washington.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Rick Williams, District Director, Facilities, Planning, & Construction; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; Bob Simpson, President, Cypress College; Valentina Purtell, Provost, School of Continuing Education; Deborah Ludford, District Director, Information Services; Olivia Veloz, representing the District Management Association; Adam Gottdank, representing the School of Continuing Education Academic Senate; Bryan Seiling representing Cypress College Academic Senate; Josh Ashenmiller, representing Fullerton College Faculty Senate; Tina Johannsen, representing United Faculty; Rod Lusch, representing CSEA; Kent Stevenson, representing ADFAC; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Carlos Ayon, Gilbert Contreras, Rod Garcia, and Jose Ramon Nuñez from Fullerton College; Santanu Bandyopadhyay, Karen Cant, and Philip Dykstra from Cypress College; Norma Alvarado, Morgan Beck, Terry Cox, Dennis Davino, Melissa De la Cruz, Dulce Delgadillo, Emma Diaz, Ralphie Fimbres, Lisa Gaetje, Carlos Gordillo, Lynda Gunderson, Martha Gutierrez, Tina King, Yvette Krebs, Esther Landin, Linda Langgle, Patty Lujan, Jason Makabali, Denise Mora, Raquel Murillo, Anthony Nguyen, Stephanie Paramore, Martha Payan Hernandez, Jennifer Perez, Chelsea Salisbury, Julie Schoepf, Julie Shields, Denise Simpson, Cedric Smoots, Ivan Stanojkovic, and Stacy Webb from the School of Continuing Education; and Julie Kossick, Arturo Ocampo, Tami Oh, Kai Stearns Moore, and Kashu Vyas from the District Office.

VISITORS: Chuck Allen

COMMENTS: MEMBERS OF THE AUDEIENCE: There were no comments from members of the audience.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.c, 3.d, 3.e
Instructional Resources: 4.b, 4.d, 4.e, 4.f

Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ed Lopez that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

REPORTS

- A. **School of Continuing Education Annual Report and Institutional Effectiveness Report:** As part of the Chancellor's Report, Provost Valentina Purtell presented the School of Continuing Education Annual Report and Tina King, Director of Institutional Research and Planning, presented the Institutional Effectiveness Report. The annual report presentation highlighted the various non-credit programs offered, on-going initiatives, student equity, and the Adult Education Block Grant (AEBG). The institutional effectiveness report portion of the presentation analyzed enrollment, persistence, retention, success, hours completed, and certificates/diplomas completed.

Ms. Purtell also answered questions posed by Board members related to SCE's enrollment decline, advertising and distribution of the reports, and ideal retention rates. Upon conclusion, the Board remarked how impressed they were with the quality of the reports and how they reflect SCE's future plans and student voices.

(See Supplemental Minutes #1184 for a copy of the presentation.)

- B. **Chancellor Cheryl Marshall** expressed her gratitude to the School of Continuing Education for all of the services that they provide, and to everyone, but especially the Human Resources department, for their efforts to make the District Job Fair on January 21 a successful and worthwhile event. Dr. Marshall also reported on her recent trip to Sacramento, where she and Provost Purtell met with various agencies to advocate on behalf of non-credit programs.

(See Supplemental Minutes #1184 for a copy of the Chancellor's full report.)

- C. **Valentina Purtell**, SCE Provost, provided a written report in lieu of a report.

(See Supplemental Minutes #1184 for a copy of the Provost's full report.)

- D. **Bob Simpson**, Cypress College President, reported that Cypress College was presented with the *Key to the City* by Cypress Mayor Paulo Morales in honor of the College's 50th anniversary celebration and in recognition of the College's significant contributions to the city of Cypress.

(See Supplemental Minutes #1184 for a copy of the President's full report.)

- E. **Greg Schulz**, Fullerton College President, reported on the Males Achieving Success (MAS) Conference for local high school students hosted at the College and thanked Dean Lisa Campbell and Counselor Rolando Sanabria for their planning efforts. He also encouraged attendance at the College's Fall Convocation on January 27, and announced that the College will once again partner with the Los Angeles Angels of Anaheim for Fullerton College Night on April 8.

(See Supplemental Minutes #1184 for a copy of the President's full report.)

COMMENTS

- A. **Olivia Veloz** reported on recommended changes to the District Management Association (DMA) constitution that would be forthcoming, and the upcoming DMA Executive Board meeting.
- B. **Adam Gottdank** reported that the North Orange County Regional Consortium (NOCRC) was featured in the Winter 2017 edition of the North Orange County Chamber of Commerce *liveworkplay* publication.
- C. **Bryan Seiling** congratulated SCE on the tremendous work they do, and reported that during the winter break work has continued on accreditation, distance education, and student learning outcome (SLO) efforts.
- D. **Josh Ashenmiller** reported that the Fullerton College Accreditation Steering Committee also worked during the winter break on the second draft of the Fullerton College accreditation report.
- E. **Tina Johannsen** reported on her attendance at the California Teachers Association (CTA) Issues Conference, and the future United Faculty elections. She also invited everyone to attend the Joint United Faculty/Academic Senates meeting on January 26.
- F. **Rod Lusch** reported that the CSEA Officer Installation would take place on January 28, and noted his plans to attend the Annual Personnel Commission Conference in San Francisco.
- G. **Kent Stevenson** stated that negotiations between the District and Adjunct Faculty United will begin with their planned February 3 initial meeting.
- H. **Student Trustee Scott Begneski** shared that there will be a lot of upcoming student events, including a 5K, and would keep everyone informed of the events.
- I. **Trustee Stephen T. Blount** reported his desire to take aerial photos of Cypress College, Fullerton College, and the Anaheim Campus during his flight with a former Air Force jet pilot.
- J. **Trustee Jacqueline Rodarte** reported on the recent Retirement Board meeting where the District's portfolio was valued at \$46 million.

- K. **Trustee Jeffrey P. Brown** announced his plans to attend the Fullerton College Convocation event and the CSEA Officer Installation.
- L. **Trustee Barbara Dunsheath** reported on her recent tour of the Cypress College mortuary science facility led by Jolena Grande, and also highlighted the activities taking place on April 1 in celebration of Cypress College's 50th Anniversary.
- M. **Trustee Molly McClanahan** reported that the Fullerton College library archives received a donated, signed edition of "Broken Tiles" which was written by Anna Matilda Billie who served as the first Dean of Fullerton College from 1913-1916.

MIINUTES: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to approve the Minutes of the Organizational Meeting of December 13, 2016. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote.**

FINANCE & FACILITES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0112470 - P0114277 through December 14, 2016, totaling \$3,422,831.70, and check numbers C0044567 - C0044701, totaling \$87,964.68; check numbers F0209138 - F0209396, totaling \$7,563,276.58; check numbers Q0005235 - Q0005248, totaling \$4,525.82; check numbers 88458973 - 88460014, totaling \$5,084,150.09; check numbers V0031400 - V0031403, totaling \$3,027.00; check numbers 70079251 - 70079257, totaling \$2,738.00; and disbursements E8669860 - E8670473, totaling \$797,896.50, through December 31, 2016.

Item 3.b: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the nonresident tuition fee for the 2017-18 school year for the North Orange County Community College District be set at \$234 per-unit with an additional charge for capital outlay of \$15 per-unit. This results in a \$26 per-unit increase effective for all course terms beginning or ending on or after July 1, 2017.

Upon discussion regarding the justification for the fee increase and student input, the **motion carried with Trustees Blount, Brown, Dunsheath, McClanahan, and Rodarte voting yes; Trustee Lopez voting no; and Student Trustee Begneski abstaining from the vote.**

Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under the Assistance for Needy Families Program, the Supplemental Income/State Supplementary Program, or a general assistance program.

Item 3.c: By block vote, the Board adopted a resolution establishing the named persons be authorized to sign Payroll Notices of employment/change of status, time sheets, vendor orders for payment, and warrant registers as indicated, and that all previous authorization of signatures be rescinded, as authorized by §85232 of the Education Code.

Item 3.d: By block vote, authorization was granted to file the Notice of Completion for Bid #2016-08, First Floor Tenant Improvement at Anaheim Campus, with Caltec Corp and pay the final retention payment when due.

Item 3.e: By block vote, authorization was granted to enter into a consultant agreement with Nossaman LLP, in the amount of \$6,250 per month plus reimbursable expenses, to provide state and federal advocacy services. The terms of the agreement are from February 1, 2017, to January 31, 2018.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or the District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Jeffrey P. Brown to approve the summary of curriculum changes for Cypress College, to be effective Fall 2016 and Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Subsequent to clarification on the rationale for changing course titles, from Physical Education to Kinesiology, the **motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote.**

(See Supplemental Minutes #1184 for a copy of the curriculum summary.)

Item 4.b: By block vote, the Board approved the summary of curriculum changes for Fullerton College, to be effective Fall 2017. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1184 for a copy of the curriculum summary.)

Item 4.c: It was moved by Trustee Molly McClanahan and seconded by Trustee Jacqueline Rodarte to ratify the 2016-17 NOCCCD and Brea Olinda Unified School District (BOUSD) College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement.

Upon clarification on the start date for the three courses outlined in the Agreement, the **motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote.**

(See Supplemental Minutes #1184 for a copy of the CCAP partnership agreement.)

Item 4.d: By block vote, authorization was granted to accept new revenue for the Fullerton College CTE Data Unlocked Grant in the amount of \$50,000 for the period of July 19, 2016 through October 31, 2017, and also adopt a resolution to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.e: By block vote, authorization was granted to accept new revenue for the School of Continuing Education CTE Data Unlocked project in the amount of \$50,000 for the period of July 1, 2016 through October 21, 2017, and also adopt a resolution to accept new revenue and authorize expenditures with the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.f: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and library.

(See Supplemental Minutes #1184 for a copy of the donation list.)

Item 4.g: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte to approve the School of Continuing Education Institutional Self-Study for Reaffirmation of Accreditation. Adam Gottdank, SCE Accreditation Co-Chair, then conducted a presentation which outlined the self-study activities, timeline, and WASC visit preparation. Dr. Gottdank also provided a brief overview of each of the four chapters contained in the Self Study: Chapter I: Institutional, Community, and Student Characteristics; Chapter II: Progress Report on Key Issues Since the Previous Self-Study; Chapter III: Self-Study Findings based on the ACS WASC Postsecondary Criteria; and Chapter IV: Revising the School Action Plan; as well as the Virtual Evidence Room.

Subsequent to the Board commending SCE for creating an impressive document that is extremely readable and clearly demonstrates what SCE does, the **motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Begneski's advisory vote.**

(See Supplemental Minutes #1184 for a copy of the presentation.)

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RESIGNATION

Bakhit, Khetam K.	FC	Dean, Academic Services Eff. 02/01/2017 PN FCM991
Vergara, Derek	FC	Dean, Student Support Services Eff. 01/27/2017 PN FCM975

CHANGE IN SALARY CLASSIFICATION

Carey, Jennifer	SCE	Non-Credit Basic Skills/Learning Center Instructor From: Class B, Step 1 To: Class C, Step 7 Eff. 01/09/2017
De la Cruz, Damon	CC	Mortuary Science Instructor From: Class B, Step 1 To: Class F, Step 7 Eff. 01/27/2017

ADDITIONAL DUTY DAYS @ PER DIEM

Kresse, Douglas	FC	Forensics Coach	11 days
Rodriguez, Jeanette	FC	Forensics Coach	11 days
Samano, Jeffrey	FC	Forensics Coach	11 days

LEAVES OF ABSENCE

Bianchino, Annie	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester
Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester
Dadson, Guy	FC	Chemistry Instructor Load Banking Leave With Pay (11.67%) Eff. 2017 Spring Semester
Franks, Joe	CC	Psychiatric Technology Instructor Load Banking Leave With Pay (19.67%) Eff. 2017 Spring Semester
Liu, Annie	FC	English Instructor Load Banking Leave With Pay (26.67%) Eff. 2017 Spring Semester
McCament, Dave	CC	Mortuary Science Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester
Mitts, Teri Lynn	CC	Radiologic Technology Instructor Load Banking Leave With Pay (3.33%) Eff. 2017 Spring Semester
Reinhardt-Zacair, Catherine	FC	Foreign Language Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester

Sonne, Kathryn	CC	English Instructor Load Banking Leave With Pay (6.67%) Eff. 2017 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2017 SPRING SEMESTER,
WINTER/SPRING TRIMESTER

Ali, Alefiyah	CC	Column 1, Step 1
Amescua, Juan	CC	Column 1, Step 1
Bejarano, Danielle	FC	Column 1, Step 1
Berry, Melissa	FC	Column 1, Step 1
Borissova, Svetlana	CC	Column 1, Step 1
Bridges, Andrew	FC	Column 2, Step 1
BrownCockrell, Laron	FC	Column 1, Step 1
Colby, Kathryn	FC	Column 3, Step 1
Colby, Kenneth	FC	Column 1, Step 1
DeBiase II, Vincent	SCE	Column 2, Step 1
Dorn, Iris	CC	Column 1, Step 1
Doust, Atousa	FC	Column 1, Step 1
Drucker, Jesse	FC	Column 3, Step 1
Estephan, Joseph	CC	Column 1, Step 4
Farmer, Thomas	FC	Column 2, Step 1
Fike Jr, Lawrence	F	Column 2, Step 1
Gibson, Kristin	FC	Column 1, Step 1
Gordon, Emily	FC	Column 1, Step 1
Hamamoto, Jordan	CC	Column 1, Step 1
Heffner, Jessica	FC	Column 1, Step 1
Huynh, Paul	CC	Column 1, Step 1
Ingato, Dominique	CC	Column 2, Step 1
Johnson, Jacqueline	FC	Column 1, Step 1
Johnson, Jasmine	FC	Column 1, Step 1
Johnson, Samantha	FC	Column 1, Step 1
Keo-Trang, Zelida	FC	Column 1, Step 1
Killian, Jennifer	FC	Column 1, Step 1
Kinder, Tina	SCE	Column 2, Step 1
Kohl, Colin	FC	Column 1, Step 1
Larsen, Sarah	SCE	Column 2, Step 1
Lewis, Jeremy L.	CC	Column 1, Step 1
Lyrse II, Barry	CC	Column 1, Step 1
Macias, Raymond	CC	Column 1, Step 1
Martinez, Daniel	CC	Column 1, Step 1
Matikinyidze, Rufaro	SCE	Column 2, Step 1
McMath-Akers, Lisa	FC	Column 3, Step 1
Mendoza, Eric	CC	Column 1, Step 1
Mudd, Inna	SCE	Column 2, Step 1
Muoio, Ryan	CC	Column 1, Step 1
Okuhata, Mark	CC	Column 3, Step 1
Orliski, Constance	FC	Column 3, Step 1
Papandreu, Dimitri	FC	Column 3, Step 1
Perez, Christina	FC	Column 1, Step 1

Petyo, Michael	FC	Column 1, Step 1
Pham, Calvin	FC	Column 1, Step 1
Pham, Jacqueline	CC	Column 1, Step 1
Plett, Timothy	CC	Column 1, Step 1
Reza, Adriana	CC	Column 3, Step 1
Shore, Chelsea	FC	Column 1, Step 1
Strain, Ashley	CC	Column 2, Step 1
Tolentino, Lynette	CC	Column 1, Step 1
Rahbar, Yashar	FC	Column 1, Step 1
Rossi, Erin	FC	Column 1, Step 1
Ulloa, Daniel	CC	Column 1, Step 1
Walker, Christine	FC	Column 1, Step 1
Wotipka, Robin	CC	Column 2, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Bejarano, Danielle	FC	Column 1, Step 1
Brenier, Leah	FC	Column 1, Step 1
Chung, Lynn	FC	Column 1, Step 1
Holden, Jordan	SCE	Column 2, Step 1
Shyrokova, Anna	FC	Column 1, Step 1
Simpliciano, Leland	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Fansler, Kam-Lin	CC	Column 1, Step 1
Sehdev, Chander	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Bianchino, Annie	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Dadson, Guy	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 3 hours Eff. 12/16/2016
Fernandez, Chris	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 3 hours Eff. 12/16/2016

Ford, Julie	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Spring Semester
Foster, Samuel	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Harris, Lee	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Spring Semester
Lazarus, Laura	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Phma, Nghia	SCE	ASHP Accreditation Stipend not to exceed \$50.00 Eff. 12/16/2016
Rauda, Iris	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Salzameda, Bridget	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Shields, Julie	SCE	ASHP Accreditation Stipend not to exceed \$50.00 Eff. 12/16/2016
Smith-Norman, Ravipan	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Spring Semester

Stanton, Gretchen	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016
Welch-Wheatley, Janine	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2017 Spring Semester
Yeon, Jennifer	SCE	ASHP Accreditation Stipend not to exceed \$50.00 Eff. 12/16/2016
Yimenu, Tilahun	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3 hours Eff. 12/16/2016

Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Fast, Bonnie	CC	Library Assistant III 12-month position (100%) Eff. 04/10/2017 PN CCC945
Smith, Shirley	CC	Director, Campus Public Safety 12-month position (100%) Eff. 01/18/2017 PN CCM966

DECLINATION OF OFFER OF EMPLOYMENT

Each, Kathryn	FC	Administrative Assistant III 12-month position (100%) PN FCC765
Esparza, Joe	CC	Facilities Custodian I 10-month position (100%) PN CCC747

RESIGNATION

Avagian, Karine	CC	Student Services Technician
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12-month position (100%)
Eff. 02/01/2017
PN CCC724

Dean, Brian CC Admissions and Records Technician
12-month position (100%)
Eff. 01/18/2017
PN CCC836

Gomez, Tanya FC Student Services Specialist
12-month position (100%)
Eff. 01/20/2017
PN FCC638

McClain, Sean SCE Administrative Assistant II
12-month position (100%)
Eff. 01/03/2017
PN SCC871

Sendejas, Desiree CC Campus Safety Officer
12-month position (100%)
Eff. 01/14/2017
CCC778

Stern, Brian AC Senior Research and Planning Analyst
12-month position (100%)
Eff. 12/16/2016
PN DEC929

TERMINATION

@01189723 FC Temporary Management Position (100%)
Eff. 1/27/2017
PN FCT976

NEW PERSONNEL

Beas, Gisela CC Special Project Director, Charger Experience Program
Temporary Management Position (100%)
Range 3, Special Project Admin Daily Rate Schedule
Eff. 02/01/2016 - 06/30/2017
PN CCT728

Cornell, Kerrie SCE Administrative Assistant I
12-month position (100%)
Range 33, Step A
Classified Salary Schedule
Eff. 01/03/2017
PN SCC987

De La Cruz, Melissa SCE Admissions and Records Technician

			12-month position (100%) Range 33, Step A Classified Salary Schedule Eff. 01/04/2017 PN SCC908
Duran, Federico	CC	Groundskeeper	12-month position (100%) Range 29, Step E Classified Salary Schedule Eff. 01/09/2017 PN CCC826
Goncalves, Adriana	FC	Administrative Assistant III	12-month position (100%) Range 41, Step A Classified Salary Schedule Eff. 01/25/2017 PN FCC765
Kagawa, Marcie	CC	Campus Marketing/Outreach Assistant	12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 01/25/2017 PN CCC722
Mix, Christina	CC	Administrative Assistant III	12-month position (100%) Range 41, Step C Classified Salary Schedule Eff. 01/03/2017 PN CCC850
Saghieh, Oscar	FC	Project Manager, Campus Capital Projects	12-month position (100%) Range 24, Column A Management Salary Schedule Eff. 02/01/2017 PN FCM950
Valenzuela, Carmen	AC	Executive Assistant II	12-month position (100%) Range 27C, Step D Confidential Salary Schedule Eff. 01/09/2017 PN DEN996

VOLUNTARY CHANGES IN ASSIGNMENT

Babbo, Mary Ann	SCE	Administrative Assistant II (100%)
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Extension of Temporary Change in Assignment
 To: SCE Administrative Assistant III
 12-month position (100%)
 Range 41, Step D + 10% Longevity
 Classified Salary Schedule
 Eff. 01/01/2017 – 06/30/2017

Salcedo, Daniel FC Administrative Assistant II (100%)

Extension of Temporary Change in Assignment
 To: FC Administrative Assistant III
 12-month position (100%)
 Range 41, Step D + 10% Longevity
 Classified Salary Schedule
 Eff. 01/01/2017 – 02/10/2017

Sanchez, Patricia CC Executive Assistant
 12-month position (100%)
 PN CCC832

Permanent Lateral Transfer
 To: FC Administrative Assistant III
 12-month position (100%)
 Eff. 01/25/2017
 PN FCC978

PROFESSIONAL GROWTH & DEVELOPMENT

Morales, Melisa SCE Administrative Assistant II (100%)
 2nd Increment (\$350)
 Eff. 07/01/2017

Thompson, Scott FC Student Services Specialist (100%)
 2nd Increment (\$350)
 Eff. 07/01/2018

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Bernal, Alex CC Campus Safety Officer (100%)
 6% Stipend (Performing Management Duties)
 Eff. 01/09/2017 – 06/30/2017

Carmi, Boaz AC Systems Analyst, Technology (100%)
 Date Correction for 6% Stipend
 Eff. 01/01/2017 – 06/30/2017

LEAVES OF ABSENCE

Beard, Claudia FC Account Clerk (100%)
 Family Medical Leave (FMLA/CFRA)

			Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/16/2016 – 12/22/2016 (Consecutive Leave)
Calderon-Teneza, Roselle	CC	Financial Aid Technician (100%) Unpaid Personal Leave Eff. 01/03/2017 – 01/15/2018	
Crumpler, Lark	CC	Special Projects Manager, Outreach (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Vacation Until Exhausted; Unpaid Thereafter Eff. 11/09/2016 – 02/08/2017 (Consecutive Leave)	
Holguin, Rae Lynn	SCE	Admissions and Records Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/22/2016 – 12/21/2017 (Intermittent Leave)	
Holmes, Roy	CC	Facilities Custodian II (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/10/2016 – 01/13/2017 (Consecutive Leave)	
Lee, Anthony	AC	IT Technician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/01/2016 – 02/01/2017 (Consecutive Leave)	
Ortega, Danny	CC	Campus Safety Officer (100%) Military Leave With Pay Eff. 01/20/2017 – 01/23/2017	
Reza, Garrett	SCE	Admissions and Records Specialist (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Sick Leave and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 11/22/2016 – 12/22/2016 (Consecutive Leave)	
Verjan, Maria	FC	Facilities Custodian II (100%) Unpaid Personal Leave Eff. 01/11/2017 – 02/06/2017	

NEW MANAGEMENT JOB DESCRIPTION

Assistant Project Manager, Campus Capital Projects
Range 13 Management Salary Schedule

(See Supplemental Minutes #1184 for a copy of the new job description.)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1184 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1184 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1184 for a copy of the volunteer listing.)

CLOSED SESSION: At 7:15 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; - Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Cypress College President

RECONVENE MEETING: At 7:52 p.m., Board President Molly McClanahan reconvened the meeting in open session.

ADJOURNMENT: At 7:52 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jeffrey P. Brown, Secretary, Board of Trustees